



Legislation Details (With Text)

File #: ID 23-394 **Version:** 1 **Name:**

Type: Action Item **Status:** Passed

File created: 2/28/2023 **In control:** City Council

On agenda: 3/9/2023 **Final action:** 3/9/2023

Title: ***RESOLUTION - Adopting the 576th Amendment to the Master Fee Schedule Resolution No. 80-420 to Add, Adjust, Move, Revise or Delete Various Fees in the Airports, General Government, and Parks, After School, Recreation, and Community Services (PARCS) Sections (Subject to Mayor's veto).

Sponsors: Budget and Management Studies Department

Indexes:

Code sections:

Attachments: 1. 576th Master Fee Schedule Resolution and Exhibit A, 2. 576th Master Fee Schedule Summary

Date	Ver.	Action By	Action	Result
3/9/2023	1	City Council	ADOPTED	Pass

REPORT TO THE CITY COUNCIL

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SUBJECT

***RESOLUTION - Adopting the 576th Amendment to the Master Fee Schedule Resolution No. 80-420 to Add, Adjust, Move, Revise or Delete Various Fees in the Airports, General Government, and Parks, After School, Recreation, and Community Services (PARCS) Sections (Subject to Mayor's veto).

RECOMMENDATION

Staff recommends that Council adopt the 576th Amendment to the Master Fee Schedule Resolution No. 80-420.

EXECUTIVE SUMMARY

The attached resolution to adopt the 576th Amendment to the Master Fee Schedule (MFS) Resolution No. 80-420 addresses fee changes and routine revisions to the following sections of

the MFS: Airports; General Government; and Parks, After School, Recreation and Community Services (PARCS).

BACKGROUND

During the February 23, 2023 Council meeting, an action was taken to pull the Fresno Chandler Downtown Airport and all PARCS fees from the annual 575th Amendment with the intent to bring them forward for approval at the next meeting on March 9, 2023. As PARCS fees were being duplicated in the General Government section, the associated fees were also subsequently pulled. At Council's discretion, two PARCS fee increases, also duplicated in General Government, were omitted from the original submission: (1) all processing fee increases from \$15.00 to \$45.00 and (2) the Memorial Auditorium APES fee from \$1.00 to \$3.00. Additionally, the City Clerk, per the Administration's request, publicly announced at the start of the February 23, 2023 Council Hearing that a newly proposed Special Events Parking fee originally listed on pages 60, 120, and, possibly, additional pages of Exhibit A were to be removed.

This revision of the Master Fee Section (MFS) is being presented at this time to enable adjustments approved by Council to be incorporated into the planning of the FY 2024 budget. Staff will proceed with estimating revenues for FY 2024 based on the adoption of these updates to the schedule. The following narrative details the proposed fee adjustments by MFS section. Additional details regarding the basis for all fee adjustments can be found in the 576th MFS Summary attachment.

Airports: In total, six fees are proposed to increase and six to be added to the Fresno Downtown Chandler Airport. The increases are related to the Chandler hangar rental fees which were determined to be below Fair Market Value, and the Chandler office rental space that was not being appropriately charged according to size. Furthermore, the six new fees added relate to aviation permits for individuals conducting business on the Airport premises and the addition of new office rental space options. The specific fees are as follow:

- **Fees increased:** (1) Chandler Airport T-Hangar - Hangar per month; (2) Chandler Hi-Low Multi-Aircraft Hangar - Hangar per month; (3) Chandler Multiple Aircraft Hangar - Aircraft per month; (4) Chandler T-Hangar Storage - Hangar Storage per month; (5) Chandler Shade Hangar - Hangar per month; and (6) Large - Office per month.
- **Fees added:** (1) Commercial Aviation Permit; (2) Commercial Aviation Flight School Permit; (3) Hangar Waitlist Fees; (4) Small - Office per month; (5) Chandler Conference Room in Terminal Building - Half Day; and (6) Chandler Conference Room in Terminal Building - Daily.

General Government: The City Manager's Office is requesting to incorporate seventeen duplicate Special Events fees already in the PARCS section of the MFS, of which one is proposed to be increased in PARCS, detailed further down. The duplicated fees are as follow:

- **Under General Recreation:** (1) Processing fee; (2) 24x16 Video Projection System - Rental (4 hr minimum); (3) 24x16 Video Projection System - Recreation staff additional per hr; (4) Bounce House Permit; (5) Woodward Park Rotary Amphitheater; (6) Concession Fee; (7) Performance Bond; (8) Cleaning Deposit; (9) Improvement Fee; (10) Event Staffing (4 hr.

minimum) - proposed increase in PARCS; and (11) Rehearsals.

- Under Memorial Auditorium Rental Rates: (12) Art, Park, Entertainment & Sports, per ticket or attendee and on each round of golf; (13) Memorial Auditorium Theater Rental; (14) Reservation Deposit - up to 3 dates; (15) Reservation Deposit - 4-7 dates; and (16) Reservation Deposit - 8 or more dates.
- Under Downtown Malls - Vendor Fees: (17) Portable Stage Set-Up/Take Down.

PARCS: The Department is proposing several adjustments to the MFS. Proposed changes include ten titles with text changes, eleven fee relocations with text changes, thirty-one fee adjustments, three new fees, and eighteen fee deletions. The proposed fee relocations include relocating several fees to different pages of the PARCS section within the MFS due to the interrelation of those fees.

- Text Changes: The following ten titles (and associated fees) include minor text changes proposed for clarification purposes and are under the following titles: (1) Community & Neighborhood Centers; (2) All Swim Pools/Recreational Swim; (3) Special Pool Rentals; (4) Regional Sports Complex Reservation Fee; (5) Community & Neighborhood Parks; (6) Improvement Fee; (7) Japanese Gardens; (8) Camp Fresno Family Camp; (9) Camp Fresno Jr.; and (10) Action Sports Fees. PARCS is also proposing to add a Processing Fee refund related footnote on each respective page.
- Fee Relocation with Text Changes: The following eleven titles (and associated fees) were relocated from other pages in the PARCS section of the MFS and include minor text changes: (1) Equipment Rentals; (2) Regional Community & Neighborhood Park Areas; (3) Woodward Park Group Activity Area; (4) Regional Park Parking Pass; (5) Regional Park Parking Fee (Roeding and Woodward Parks and Regional Sports Complex); (6) Roeding Park Picnic Table Reservation Fee; (7) Roeding Park Pergola Rental (half-day); (8) Woodward Park Picnic Table Reservation Fee; (9) Urban Growth Management (UGM) Park Fees; (10) Field Reservations (under Regional Sports Complex Reservation Fee); and (11) Outdoor Court (under Community & Neighborhood Parks).
- Fees Adjusted: The thirty-one proposed fee adjustments include: (1-8) Green Fees (under Riverside Municipal Golf Course); (9) Sport Field/Court League/Tournament Preparation/Per Court (under Regional Sports Complex Reservation Fee); (10-13) Field reservation fees (under Community and Neighborhood Parks); (14) Event Staffing (4 hr. minimum) fee; (15-16) Mobile Science Unit Fees; (17-19) Skate and Bike Park Facility Rental Fees; (20-27) Camp Fresno Family Camp; and (28-31) Camp Fresno Junior.
- New Fees Proposed: The three proposed new fees include: (1) Cleaning deposit (for the Regional Sports Complex); (2) Field Reservation fee (for the Regional Sports Complex); (3) Cleaning Deposit (for the Regional Community & Neighborhood Park Areas) that was already included but did not previously have an associated fee stated in the MFS.
- Deletions: The eighteen proposed fee deletions include: (1) Sport Field/Court League/Tournament Preparation/Per Hour (under Neighborhood Center, Parks, and

Playground Facilities); (2) CFAS (CPR & First Aid); (3) Open Adult Basketball; (4-5) Lifeguard fees (under All Swim Pools/Recreational Swim); (6) PG&E FERA program discount fee (under Swimming Instruction); (7) Co-ed Softball; (8-11) Tournament Play fees (Under Regional Sports Complex Reservation Fee); (12) Field Reservation fee (under Community & Neighborhood Parks); (13) Mobile Science Unit Project Cost fee; (14) Duplicate Processing fee; (15-16) Improvement Surcharge Fee (under Camp Fresno Family); and (17-18) Improvement Surcharge Fee (under Camp Fresno Jr).

ENVIRONMENTAL FINDINGS

Pursuant to the definition in California Environmental Quality Act Guidelines Section 15378, the proposed changes to the Master Fee Schedule are not a “project.”

LOCAL PREFERENCE

Local preference was not implemented because this agenda item does not include a bid or award of a construction services contract.

FISCAL IMPACT

The FY 2024 Budget will be built on the assumption that the fees contained in the 576th Amendment will be implemented. The effective date of this amendment is July 1, 2023, unless otherwise noted.

Attachments:

576th Amendment to the Master Fee Schedule Resolution and Exhibit A
576th Master Fee Schedule Summary