



**JERRY P. DYER**  
MAYOR

**NOTIFICATION OF APPOINTMENT BY MAYOR  
TO BOARD OR COMMISSION**

TO: City Council

THROUGH: Todd Stermer, City Clerk

BY: Jerry P. Dyer, Mayor

       Reappointment

  X   New Appointment

Name of person replaced: Caine Christensen

Name: Areli Rios

Address:

[REDACTED]

[REDACTED]

Phone:

[REDACTED]

Appointed to: Fresno Housing Authority

Term: Through 4/30/2025

## Application Form

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### Profile

#### Which Boards would you like to apply for?

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Housing Authority of the City of Fresno, CA: Submitted

Areli \_\_\_\_\_ M \_\_\_\_\_ Rios \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Home Address

Fresno \_\_\_\_\_ CA \_\_\_\_\_ 93727 \_\_\_\_\_  
City State Postal Code

#### What district do you live in? \*

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District 7

Home: \_\_\_\_\_  
Primary Phone Alternate Phone

#### Briefly explain why are you interested in serving on this board or commission?

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I have four years of housing experience, including: serving the homeless population, working and implementing housing programs at the local level, and working for a Housing Authority. I believe my experience can be of help because of my background in housing.

#### Educational background, Schools Attended, Degrees and Certifications

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University of California Los Angeles, B.A. Political Science Hearing Officer Specialist - Housing Authority  
Rent Calculations - Housing Authority

#### Briefly explain your qualifications or areas of demonstrated expertise for this board or commission.

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My background includes having served as part of management for a Housing Authority as a Housing Programs Analyst & Hearing Officer. I am familiar with the federal programs and have managed the Project Based Voucher Program and Emergency Housing Voucher Program under Director supervision. I believe my experience will be of help to this commission because of my familiarity with their federal housing programs.

#### Do you or an immediate family member have any professional or financial relationship that may present a potential conflict of interest for this board, commission or similar body?

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Yes  No

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**Work History**

Housing Authority County of  
Monterey

Employer

Housing Programs Analyst &  
Hearing Officer

Job Title

**Work Address**

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**City, State, Zip Code**

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Salinas, CA 93901

**Provide 3 Personal and Professional References. Provide name, address, and phone number where they may be reached during the day.**

Elizabeth Aguilar, City of Soledad | Jaimee Campa, City of Soledad | 2Lucila Vera, Housing Authority County of Monterey | Jose Barajas, People Assisting the Homeless (former supervisor) |

Question applies to multiple boards

**I declare under penalty of perjury the above information is true and correct.**

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Yes  No

**Areli M. Rios**

**EDUCATION**

**University of California, Los Angeles (UCLA)** | Los Angeles, CA  
Bachelor of Arts: Political Science Minor: Spanish

**CERTIFICATES & TRAININGS**

- Hearing Officer Specialist Certificate**, *Nan McKay* [Fall, 2021]
- Rent Calculations Certificate**, *Quadel* [Fall, 2021]
- Mandated Reporter Training**, *DCFS* [Winter, 2019]
- Suicide Prevention Training**, *Didi Hirsch* [Fall, 2019]
- Motivational Interviewing Training** [Fall, 2019]
- Mental Health Aide Certificate**, *Mental Health First Aid USA* [Fall, 2019]
- HIPAA Privacy Essentials Training** [Summer, 2019]

**HOUSING EXPERIENCE**

**City of Soledad | Housing Programs Coordinator (Mid-Management), Soledad, CA**  
[Winter, 2022 - Fall, 2022]

- Provided professional written and analytical support for compliance with affordability housing requirements for development projects for the City of Soledad;
- Provided professional analytical support for housing policies within the Zoning chapter in the Municipal Code for the Community Development and Economic Department, including: researching, analyzing, and developing department operational policies and procedures;
- Ensured compliance with the Inclusionary Housing Ordinance for development projects; researched and analyzed housing regulations and interpreted and summarized regulations;
- Prepared, wrote and presented Staff Reports to the Ad-Hoc Affordable Housing Subcommittee and developers to inform them and enforce the Inclusionary Housing Ordinance requirements for development projects;
- Facilitated meetings between the Ad-Hoc and developer to produce an Affordable Housing Agreement for development projects;
- Wrote and presented the Affordable Housing Agreement recommendations from the Ad-Hoc Affordable Housing Subcommittee meetings to council for a vote;
- Wrote Staff Reports for affordable housing programs and affordable housing agreements;
- Presented and passed Affordable Housing Agreements for all development projects with 100% of the council vote, including: Liberty Court, 8th Street Apartments, and 1428 Monterey Street;
- Wrote and developed the Affordable Housing Random Selection Program for the City and development projects, which is a method of selecting the qualified buyers for homes sold at an affordable rate through the Inclusionary Housing Ordinance, and passed the program with 100% of the council vote. Ensured fair housing requirements were met for the program;
- Collaborated with non-profit agencies to provide residents workshops on housing topics, including: Fair Housing Workshops, First-Time Homebuyer Workshops, Landlord-Tenant Rights Workshops, and Housing Element Workshop;
- Collaborated with Homeless Service Providers and Soledad Police Department to conduct outreach services to families and individuals experiencing homelessness in the City of Soledad;
- Assisted Soledad residents with their Resale Restrictions Amendments for the San Vicente development project;

- Completed and submitted housing annual and quarterly state reports on behalf of the City; submitted Annual Progress Reports and quarterly reports for the state Housing and Community Development (HCD) department;
- Drafted, created and distributed flyers, letters, marketing materials related to housing for Soledad residents;
- Created and developed a mail chimp housing emailing list for the City to inform the public about housing programs and available affordable units. Over 400 resident e-mail lists were entered;
- Created marketing material for housing events and workshops for Soledad residents, among other responsibilities;
- Secured affordable housing agreement contracts affordability term for 99 years in rental properties.

**Housing Authority County of Monterey | Housing Programs Analyst & Hearing Officer (Management), Salinas, CA** [Winter, 2021 - Winter, 2022]

- Provided professional analytical support for housing assistance programs within the Housing Assistance Programs Department, including: researching, analyzing, and developing department operational policies and procedures;
- Researched and analyzed housing program regulations and interpreted and summarized regulations;
- Prepared and submitted reports and recommendations;
- Formulated guidelines and/or prepared a variety of reports on mandated regulations; developed/reviewed systems that evaluate the implementation of housing assistance programs and prepared and submitted recommendations;
- Assisted in research in preparation and implementation of grant proposals and applications for funding;
- Administered a baseline of data, prepared routine monthly reports and situational statistical reports;
- Facilitated communication between the agency and U.S. Department of Housing & Urban Development;
- Assisted in preparation of the Authority's defense, in accordance with CFR and Authority policy, in the event of suit; researched and evaluated existing and new computer programs and analyzed effectiveness; made recommendations as to program use or modification;
- Created, reviewed, and assessed automated reports; provided technical support for supervisor staff; performed file audits for the Housing Programs Departments;
- Provided participant access to a variety of support services in the community in relation to the Emergency Housing Voucher Program;
- Wrote the policies and procedures for the Emergency Housing Voucher Program for the agency; managed and oversaw the implementation of the Emergency Housing Voucher Program for the agency;
- Prepared comprehensive technical records and reports to supervisor; conduct research and comprehensive data collection efforts to support program analysis and execute research design;
- Participated in training staff in the work procedures and regulations mandated by the Department of Housing and Urban Development (HUD) and the various other sources that provide funding for new affordable housing programs;

- Monitored and assisted in the evaluation of the administration and effectiveness of various Housing Choice Voucher programs (e.g. Family Unification, VASH, Mainstream, new housing programs, etc);
- Attended and conducted meetings; represented the Housing Authority at public meetings;
- Participated in a variety of special projects, as assigned, including research of new programs and services;
- Created and developed the agency's Facebook page; assisted in maintaining the agency's website;
- Drafted, created and distributed flyers, letters, marketing materials related to existing and new housing programs;
- Assisted developers with regulatory compliance and processes towards receiving Project Based Voucher funding based for Request for Proposal awards, among other responsibilities.

**People Assisting the Homeless | Housing Navigator II & Housing Stabilizer, Los Angeles, CA** [Summer, 2019-Fall, 2020]

- Provided case management services in the areas of, but not limited to: independent living skills, housing stabilization, money management, community integration, employment linkage, benefits establishment, linkage to community providers for substance abuse, primary and mental health care, and all other services needed to assist homeless families reach their treatment plan goals;
- Developed a projected budget plan that enabled families to see what type of housing is affordable and manageable after assistance ends (for those in Rapid Re-Housing/RRH);
- Provided strengths-based case management and service coordination services designed to assist clients in obtaining and maintaining stable housing; develop treatment plans in collaboration with clients addressing short term and long term goals; accompany families to housing appointments, assist families in their housing search, assist with housing documentation;
- Provided on-going case management support to assess progress and ensure treatment plan outcomes are met or changed as needed; conduct crisis and risk assessments in consultation with supervisor/team or LCSW;
- Provided crisis intervention services focused on enhancing the clients' ability to independently problem solve, utilize effective coping skills, and manage and self - coordinate own care; utilize evidence based practices in service delivery such as intensive case management, Motivational Interviewing, Harm Reduction, Critical Time Intervention and Housing First practices;
- Reviewed the housing intake and assessment for each family accessing services to evaluate housing needs, history and service/support needs;
- Developed and implemented an individual housing plan for each client;
- Facilitated access to services required to foster housing readiness (credit repair, legal aid, housekeeping, money management, tenant rights and responsibilities, etc.) as needed;
- Provided information and instruction to clients regarding how to complete a housing application, housing search, tenant rights and responsibilities, including: observation of rental agreement rules, and being a good neighbor;
- Assisted clients in obtaining rental assistance including, but not limited to Section 8 certification, RRH, PSH, and other housing programs;
- Provided referrals to WorkSource Centers for employment resumes and work in collaboration with the LAFH job development team for employment placement opportunities; provide referrals

for mental health, substance abuse, and other services as deemed necessary (e.g. food banks, credit repair);

- Maintained documentation standards as set forth by the program contract and PATH policies;
- Completed progress notes on every face to face/ telephone contact with client or collateral contact;
- Conducted comprehensive assessments of potential participants;
- Developed Individualized Housing and Service Plans (IHSP) for each participant based on elements from the comprehensive assessment.

**Housing Rights Center | Outreach Coordinator, Los Angeles, CA** [Summer, 2018-Spring, 2019]

- Managed eleven (11) city contracts and LA County & Ventura County county service contract deliverables;
- Coordinated with local cities to schedule and conduct local Housing Rights Workshops and Fair Housing Workshops;
- Educated local city residents, community members, landlords, and tenants on their local, state, and federal housing rights; counseled landlords and tenants at city Walk-in Clinics in LA County and Fair Housing Workshops;
- Attended and represented the agency in community meetings, resource fairs, and Fair Housing 101 presentations for community members;
- Published and distributed flyers regarding Fair Housing events on the agency's social media (Twitter & Facebook) in English & Spanish;
- Represented agency in local newspapers and KCRW Fall 2018 segment;
- Organized registration list for 260 attendees for agency's 20th Annual Summit;
- Scheduled more than 50 individuals, prepared literature, and collected forms of payment for Fair Housing Certification Trainings for LA City contract. *FHCT are monthly Fair Housing training services available for: residents, property managers, landlords, tenants, and community members in Los Angeles and Ventura Counties;*
- Collaborated with the Outreach Department and Litigation Department to create two (2) agency Fair Housing newsletters for city and county contracts; conducted Fair Housing literature distributions for contract cities, LA County, and Ventura County;
- Counseled residents on their housing rights at Walk-in Clinics and Workshops.