



File#: 12600435 Opening Date: 11/18/2025

Procurement Evaluation Form

Procurement Title: RC for Traffic Street Name Signs and Reflective Sheeting

Advertisement Date: 10/28/2025

Opening Date: 11/18/2025

Bid/Proposal Expiration Date: 2/16/2026

Number of Building Exchanges Notified: 1

Number of prospective bidders/proposers: 5

Format of bids received: Electronic

	<u>Bidders/Proposers</u>	<u>Amount</u>
1	Safeway Sign Company 9875 Yucca Rd Adelanto, CA 92301	\$216,691.60
2	Maneri Sign Co 2722 S Fairview St. Santa Ana, CA 92704	\$ 294,138.25

Additional Information	Applicable	Not Applicable	Comments
Project Labor Agreement (PLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Local Preference	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Non-Responsive Findings	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Special Contract Terms (i.e., RC)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	One (1) year, with provisions for Four (4) One (1) year extensions
Min/Max Terms	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
DBE Requirements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A



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Department Recommendation

(To be completed by the Department)

Background:

The Street Maintenance Division of Public Works uses a requirements contract for the purchase of traffic street name signs and reflective sheeting materials which are used by City crews for the maintenance and installation of traffic signs throughout the City. The prior contract term expires on January 3, 2026.

On October 28, 2025, specifications for the RC for Traffic Street Name Signs and Reflective Sheeting was advertised and downloaded by one building exchange with five prospective bidders. A public bid opening was held on November 18, 2025, with a total of two bid proposals received. Staff evaluated the bid proposals received, with the lowest, responsive and responsible bidder being Safeway Sign Company of Adelanto, California.

☒ Award a contract as follows:

Bidder/Proposer	Award Amount
Safeway Sign Company	\$216,691.60

The overall Budget Allocation for all traffic signage and pavement marking materials used by the Street Maintenance Division is \$536,000. The contract price is 59.6% below the allocation, however purchases using this contract shall not exceed \$216,691.60.

☐ Reject all bids/proposals. (If electing to reject all, provide an explanation below.)

Anticipated Council Date: 1/15/2026



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Fiscal Impact Statement
(To be completed by the Department)

Indicate the **total fiscal impact** of the action requested, including operating and capital costs. Indicate costs for the current fiscal year and continuing costs in future years. Include all related costs.

Is the contract funded in the current year budget and/or through reallocation of existing Department resources:

☒ Yes ☐ No

If no, how will this item be funded? (Provide an explanation below.)

Is the action funded by a grant received by the City?

☐ Yes ☒ No

If yes, provide the following:

Additional Information	Comments
Grant Name	
Grantor name, granting agency, or office name (if any)	
Fiscal year of the funding award	
Date grant agreement was approved by Council	

Fiscal Impact Table:

Type	Current Year Estimate	Annual Continuing Costs Thereafter	Number of Years
Operating	\$216,691.60	\$866,766.40	1 + 4
Capital	\$0	\$0	0
Total	\$216,691.60	\$866,766.40	5
Describe all 'soft-cost' expenses:			



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Approvals

The signature below constitutes approval from the department head.

A handwritten signature in blue ink, appearing to read "B. K. K.", written over a horizontal line.

Department Head

12-17-25

Date

Assistant Director, Public Works Department

Title

The signatures below constitute approval of the department recommendation.

DocuSigned by:

A handwritten signature in blue ink, reading "Melissa Perales", written over a horizontal line.

Purchasing Manager

12/23/2025

Date

DocuSigned by:

A handwritten signature in blue ink, reading "Brian Barr", written over a horizontal line.

General Services Department Director

12/23/2025

Date

A large, stylized handwritten signature in blue ink, written over a horizontal line.

City Manager

12/29/25

Date