

Regular Meeting

June 22, 2023

FRESNO CITY COUNCIL



Supplemental Packet

ITEM(S)

2-B (ID 23-992) - *RESOLUTION - Adopt the FY 2024 Position Authorization Resolution. (Subject to Mayor's veto)**

SUPPLEMENTAL CONTENT: STAFF REPORT AND PAR FINAL AND PAR PART V-VI FINAL

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Item(s)

Supplemental Information:

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The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, sign language interpreters, assistive listening devices, or translators should be made one week prior to the meeting. Please call City Clerk's Office at 621-7650. Please keep the doorways, aisles and wheelchair seating areas open and accessible. If you need assistance with seating because of a disability, please see Security.

REPORT TO THE CITY COUNCIL

FROM: HENRY FIERRO, Budget Director
Budget and Management Studies Department

SUBJECT

..Title

***RESOLUTION - Adopt the FY 2024 Position Authorization Resolution. (Subject to Mayor's veto)

..Body

RECOMMENDATION

It is recommended that Council adopt the Position Authorization Resolution (PAR) for FY 2024 thereby authorizing the number of permanent full-time, permanent part-time and permanent intermittent positions as approved in the FY 2024 budget.

EXECUTIVE SUMMARY

This Resolution will add one hundred thirty-one (131) permanent positions in a number of departments in an effort to improve public safety and service delivery throughout the City of Fresno.

BACKGROUND

Attached is the FY 2024 Position Authorization Resolution (PAR), which legally establishes the number of permanent full-time, permanent part-time and permanent intermittent positions in which persons may be employed within the various departments and funds of the City. The FY 2024 PAR incorporates FY 2023 PAR amendments that have occurred since approval of the Mayor's FY 2023 Adopted Budget.

ENVIRONMENTAL FINDINGS

N/A

LOCAL PREFERENCE

N/A

FISCAL IMPACT

N/A

Attachment:

PAR Resolution

PAR Parts V and VI

RESOLUTION NO. _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF FRESNO
ESTABLISHING THE NUMBER OF POSITIONS AUTHORIZED IN
THE VARIOUS DEPARTMENTS AND OFFICES OF THE CITY FOR
FISCAL YEAR 2024

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRESNO:

Part I

THAT the number of permanent full-time positions in which persons may be employed by the City during Fiscal Year 2024 is hereby established and shall be as set forth in Part V of this Resolution, and the number of permanent part-time and permanent intermittent positions in which persons may be employed by the City during Fiscal Year 2024 is hereby established and shall be as set forth in Part VI of this Resolution; and,

Part II

THAT a change in the total number of permanent full-time positions authorized in a department or office in any section of Part V or permanent part-time and permanent intermittent positions authorized in a department or office in any section of Part VI shall only be accomplished by Resolution of the Council. That the number of persons employed in permanent full-time positions shall not exceed the total number of authorized positions in a department or office in any section of Part V, and that the number of persons employed in permanent part-time or permanent intermittent positions shall not exceed the total number of authorized positions or their full-time equivalency in a department or office in any section of Part VI; except as noted in Part III (e); and,

Part III

THAT the number of permanent positions allocated by class to divisions is for budgeting consideration and convenience only, and is not intended to constitute separate authorization of permanent positions by class provided; however,

(a) that the number of permanent full-time positions allocated to any division may be adjusted, provided that the total number of permanent full-time positions authorized in any section of Part V does not change, and that there are sufficient unspent appropriations available to provide funds for the adjustment; and,

(b) that the City Manager or City Manager's designee may, upon the recommendation of the Director of the Personnel Services Department, adjust the number of permanent full-time positions allocated by class within any section of Part V



provided that the total number of permanent positions authorized in any section of Part V does not change, and that there are sufficient unspent appropriations as verified by the Budget and Management Studies Division available to provide funds for the adjustment; and,

(c) that the number of permanent part-time and permanent intermittent positions allocated to any division may be adjusted provided that the total number of permanent part-time and permanent intermittent positions or their full-time equivalency in a department or office in any section of Part VI does not change, and that there are sufficient unspent appropriations available to provide funds for the adjustment; and,

(d) that the City Manager or City Manager's designee may, upon recommendation of the Director of the Personnel Services Department, adjust the number of permanent part-time or permanent intermittent positions or their full-time equivalency allocated by class within any section of Part VI provided that the total number of permanent part-time and permanent intermittent positions or their full-time equivalency authorized in any section of Part VI does not change, and that there are sufficient unspent appropriations as verified by the Budget and Management Studies Division available to provide funds for the adjustment; and,

(e) that the City Manager may, at the City Manager's discretion, extend for a period of up to two months, positions scheduled to be eliminated so as to ensure a smooth transition due to bumping, demotions, and other personnel adjustments required by attempting to accommodate employees affected by layoffs, provided that funds have been budgeted for the transition period; and,

(f) that any adjustment made pursuant to (a), (b), (c), (d), or (e) above shall only be made within guidelines established by the City Manager; and,

(g) by adoption of this Resolution, the City Council and Mayor hereby directs responsible City staff to make necessary technical and clerical corrections to this Resolution to implement the intent of the Council and Mayor. Such corrections shall not alter, in any manner, the substance or intent of the City Council and Mayor in adopting this budget Resolution; and,

Part IV

THAT pursuant to Charter Section 1000, permanent positions in the unclassified service shall be designated either by such Charter section or by inclusion in the executive pay plan in any current salary resolution; and,

Part V

THAT the following permanent positions are authorized in the various departments and offices, as listed by section, in the attached ANNUAL POSITION AUTHORIZATION RESOLUTION FISCAL YEAR 2024; and,

Part VI

THAT the following permanent part-time and permanent intermittent positions are authorized in the various departments and offices, as listed by section, in the attached ANNUAL POSITION AUTHORIZATION RESOLUTION FISCAL YEAR 2024.

CLERK'S CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF FRESNO) ss.
CITY OF FRESNO)

I, TODD STERMER, City Clerk of the City of Fresno, certify that the foregoing Resolution was adopted by the Council of the City of Fresno, California, at a regular meeting thereof, held on the _____ day of _____, 2023.

AYES:
NOES:
ABSENT:
ABSTAIN:

Mayor Approval: _____, 2023
Mayor Approval/No Return: _____, 2023
Mayor Veto: _____, 2023
Council Override Veto: _____, 2023

TODD STERMER, CMC
City Clerk

By: _____
Deputy Date

APPROVED AS TO FORM
ANDREW JANZ
City Attorney

BY: _____
MAO LEE Date
Deputy City Attorney III

Annual Position Authorization Resolution FY 2024

Part V

THAT the following permanent positions are authorized in the various departments and offices, as listed by section, as follows:

Department	Months Authorized	Number of Positions Authorized
MAYOR AND CITY MANAGER'S OFFICE		
Section 1.1 Office of the Mayor Division; City Manager Division; Office of Independent Review; and, Office of Community Affairs	Full Year	29
	July-Aug	<u>4</u>
		25
COUNCIL DISTRICT 1 OFFICE		
Section 2.1 Council District 1 Office Division	Full Year	6
COUNCIL DISTRICT 2 OFFICE		
Section 3.1 Council District 2 Office Division	Full Year	6
COUNCIL DISTRICT 3 OFFICE		
Section 4.1 Council District 3 Office Division	Full Year	6
COUNCIL DISTRICT 4 OFFICE		
Section 5.1 Council District 4 Office Division	Full Year	6
COUNCIL DISTRICT 5 OFFICE		
Section 6.1 Council District 5 Office Division	Full Year	6
COUNCIL DISTRICT 6 OFFICE		
Section 7.1 Council District 6 Office Division	Full Year	6
COUNCIL DISTRICT 7 OFFICE		
Section 8.1 Council District 7 Office Division	Full Year	7
CITY COUNCIL OPERATING		
Section 9.1 Council City Support Division	Full Year	3
AIRPORTS DEPARTMENT		
Section 10.1 FYI Division; and, Airports Projects Administration Division	Full Year	127
	Oct-June	<u>1</u>
		128
10.2 Chandler Downtown Airport Division	Full Year	4
BUDGET AND MANAGEMENT STUDIES DEPARTMENT		
Section 11.1 Budget and Management Studies Division	Full Year	10
CITY ATTORNEY'S OFFICE		
Section 12.1 Legal Proceedings Section	Full Year	56
	Oct-June	<u>10</u>
		66
12.2 Code Section	Full Year	102
	Oct-June	<u>9</u>
		111
CITY CLERK'S OFFICE		
Section 13.1 City Clerk's Office Division	Full Year	10
13.2 Graphic Reproduction Services	Full Year	3

Annual Position Authorization Resolution FY 2024

Department	Months Authorized	Number of Positions Authorized
ECONOMIC DEVELOPMENT DEPARTMENT		
Section 14.1 Economic Development Division	Full Year	8
FINANCE DEPARTMENT		
Section 15.1 Financial Services Division	Full Year	54
15.2 Utility Billing and Collection Division	Full Year	63
FIRE DEPARTMENT		
Section 16.1 Fire Administration Division; Fire Suppression and Emergency Response; Fire Prevention and Investigation Division; Fire Training Division; and, Fire Support Services Divisions	Full Year	428
GENERAL CITY PURPOSE DEPARTMENT		
Section 17.1 Retirement Accounting	Full Year	19
17.2 Animal Control Division	Full Year	2
GENERAL SERVICES DEPARTMENT		
Section 18.1 GSD Administration Division; Fleet Management Division; Facilities Management Division; and, Fleet Equipment Acquisition Division	Full Year	136
18.2 Purchasing Division	Full Year	10
INFORMATION SERVICES DEPARTMENT		
Section 19.1 Information Services Administration Division; Computer Services Division; Cyber Security Division; Communication Services Division; and, Geographic Information System Division	Full Year Oct-June	106 <u>1</u> 107
19.2 System Applications Division	Full Year	24
PARKS, AFTER SCHOOL, RECREATION, AND COMMUNITY SERVICES DEPARTMENT		
Section 20.1 Parks & Recreation Administration Division; Recreation Division; Parks Division; Community Services Division; Capital Division; and, Office of Neighborhood Safety & Community Engagement	Full Year Oct-June	150 <u>12</u> 162
PERSONNEL SERVICES DEPARTMENT		
Section 21.1 HR Administration Division; Training Division; Human Resources Division; Labor Relations Division; Loss Control Division; Workers Compensation Division; and, HR Class and Comp	Full Year Oct-June	44 <u>3</u> 47
21.2 Risk Management Division	Full Year	14
PLANNING AND DEVELOPMENT DEPARTMENT		
Section 22.1 Development Administration Division; Building & Safety Services Division; Planning Division; Housing & Community Development Division; and, Local Business Initiative	Full Year Oct-June	160 <u>1</u> 161
22.2 Parking Services Division	Full Year	28
22.3 Grants Division	Full Year	15

Annual Position Authorization Resolution FY 2024

Department	Months Authorized	Number of Positions Authorized
POLICE DEPARTMENT		
Section 23.1 Office of the Chief Division; Administrative Services Division; Patrol Services Division; Support & Special Services Division; Crime Scene Investigations; Federal Grants; and, Police Training Division	Full Year Oct-June Jan-June	1,292 2 8 <hr/> 1,302
DEPARTMENT OF PUBLIC UTILITIES		
Section 24.1 Public Utilities Administration Division	Full Year	52
24.2 Water Division	Full Year	194
24.3 Solid Waste Management Division	Full Year Oct-June	194 8 <hr/> 202
24.4 Wastewater Management Division	Full Year Oct-June	172 3 <hr/> 175
PUBLIC WORKS DEPARTMENT		
Section 25.1 Administration Division; Engineering Services Division; Capital Management Division; Traffic Operations & Planning Division; Sustainable Fresno Division; Graffiti Abatement; Street Maintenance Division; Landscape Maintenance; Fulton Street Maintenance; and, Traffic Signal and Streetlights Division	Full Year Oct-June	415 51 <hr/> 466
TRANSPORTATION DEPARTMENT		
Section 26.1 FAX Operating Division; Transportation Maintenance Division; Transportation Administration Division; Transportation Planning Division; and, Support Services Division	Full Year	488

Part VI

THAT the following permanent part-time and permanent intermittent positions and their full-time equivalencies are authorized in the various departments and offices, as listed by section, as follows:

Department	Months Authorized	Number of Positions Authorized	Full-Time Equivalent
MAYOR AND CITY MANAGER'S OFFICE			
Section 1.1 Office of the Mayor Division; City Manager Division; Office of Independent Review; and, Office of Community Affairs	Sept-June	5	4.00
AIRPORTS DEPARTMENT			
Section 10.1 FYI Division; and, Airports Projects Administration Division	Full Year	14	8.40
CITY CLERK'S OFFICE			
Section 13.1 City Clerk's Office Division	Full Year	3	2.40
PERSONNEL SERVICES DEPARTMENT			
Section 21.1 HR Administration Division; Training Division; Human Resources Division; Labor Relations Division; Loss Control Division; Workers Compensation Division; and, HR Class and Comp	Full Year	3	1.80
PLANNING AND DEVELOPMENT DEPARTMENT			
Section 22.2 Parking Services Division	Full Year	3	2.40
DEPARTMENT OF PUBLIC UTILITIES			
Section 24.1 Public Utilities Administration Division	Full Year	1	0.80
TRANSPORTATION DEPARTMENT			
Section 26.1 FAX Operating Division; Transportation Maintenance Division; Transportation Administration Division; Transportation Planning Division; and, Support Services Division	Full Year	25	20.00