



Procurement Evaluation Form

Procurement Title: RFP for Sexual Assault Kit Initiative Grant 2024 "Testing of Partially Tested Kits"

Advertisement Date: 8/22/2025

Opening Date: 9/16/2025

Bid/Proposal Expiration Date: 2/13/2026

Number of Building Exchanges Notified: 1

Number of prospective bidders/proposers: 11

Format of bids received: Electronic

	<u>Bidders/Proposers</u>	<u>Amount</u>
1	Bode Cellmark Forensics, Inc. 10430 Furnace Road, Suite 107 Lorton, VA 22079	See Proposals
2	DNA Labs International 700 W Hillsboro Blvd. Bldg. 3 Deerfield Beach, FL 33441	See Proposals
3	Serological Research Institute 3053 Research Drive Richmond, CA 94806	See Proposals

<u>Additional Information</u>	<u>Applicable</u>	<u>Not Applicable</u>	<u>Comments</u>
Project Labor Agreement (PLA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Local Preference	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Non-Responsive Findings	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
Special Contract Terms (i.e., RC)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	3-year contract term
Min/Max Terms	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A
DBE Requirements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A



Request for Proposals Evaluation Committee Report

COMMITTEE MEMBERS:

DELIA MORALES-FRAUSTO – Crime Specialist, Federal Grants/Police Department

NEAL COONEY – Police Office, Cold Case Unit/Police Department

STEVEN TAYLOR – Police Officer, Cold Case Unit/Police Department

KAREN ROACH – Assistant Deputy Chief, Fresno County Probation

HEATHER MCCOY – Owner, Central Valley Forensic Nursing Specialists Inc.

FACILITATOR:

TAMRA TORRENCE – Senior Procurement Specialist, Purchasing Division/General Services Department

BACKGROUND:

The City of Fresno solicited proposals from qualified service providers to provide DNA Analysis of sexual assault kits. The request is for a three (3) year contract. The evaluation committee convened to assess proposals submitted for the Sexual Assault Kit Initiative (SAKI) grant, focused on addressing partially tested sexual assault kits. After a thorough review of all submissions and interviews, the committee reached a consensus on the ranking of the top three proposers.

PURPOSE:

This report summarizes the evaluation process and final recommendation of the committee tasked with reviewing proposals submitted in response to the Request for Proposals (RFP) for the Sexual Assault Kit Initiative (SAKI) grant. The objective of the grant is to address the backlog of partially tested sexual assault kits through a qualified vendor capable of meeting the program's technical, legal, and operational requirements.

The City advertised the RFP on Planet Bids on August 22, 2025.

There were 745 potential proposers automatically notified by Planet Bids, eleven of which downloaded the RFP documents. At the conclusion of the RFP opening, three proposers submitted proposals as follows:

1. Bode Cellmark Forensics, Inc.
2. DNA Labs International
3. Serological Research Institute

SIGNIFICANT EVENTS:

RFP Release: August 22, 2025

Opening: September 16, 2025

Committee Evaluation: September 25, 2025

Proposer Interviews: October 1, 2025

Final Committee Selection: October 1, 2025



EVALUATION CRITERIA AS LISTED IN THE RFP:

1. Cost as shown on the Cost Proposal.
2. Ability to meet the stated service requirements.
3. Past Performance and Experience.
4. Conformance to the terms and Conditions of the RFP.
5. Other related information.

EVALUATION COMMITTEE NOTES:

Each proposal was scored and discussed in detail by the committee. The final rankings reflect a consensus based on both the written submissions and the interview performance.

BODE CELLMARK FORENSICS, INC.

Bode Cellmark Forensics, Inc submitted a reasonably priced and competitive proposal, demonstrating strong enthusiasm and relevant experience, though the scope was more limited compared to other proposers. While the proposal was generally responsive, it lacked key documentation regarding lab partnerships and failed to meet a critical requirement: a formal partnership with a CODIS-compliant laboratory. The interview was engaging and well-prepared, reinforcing the vendor's commitment and professionalism, but ultimately could not overcome the technical shortfall. As a result, despite their strengths, the absence of a CODIS lab partnership disqualified this vendor from serious consideration for the award.

DNA LABS INTERNATIONAL

DNA Labs International submitted a competitively priced proposal that met all budgetary expectations while fully satisfying the technical and operational requirements, including a verified partnership with a CODIS-compliant laboratory. The vendor demonstrated strong past performance on similar projects, supported by clear documentation of successful outcomes. Their proposal was well-organized, responsive to all elements of the RFP, and legally compliant. During the interview, the team presented professionally and thoroughly, reinforcing the strengths of their written submission and instilling confidence in their readiness and capacity to deliver.

Overall, DNA Labs International offered the most balanced and complete proposal, combining value, reliability, and proven expertise. As a result, the committee unanimously recommends awarding the contract to this vendor.

SEROLOGICAL RESEARCH INSTITUTE

Serological Research Institute, although technically qualified, proposed a significantly higher cost than the top-ranked proposer. While the submission met all minimum service requirements, it lacked sufficient detail in implementation planning. The vendor's experience was adequate but not as extensive or directly relevant as that of the leading contender. The proposal was compliant but less clearly structured, which impacted its overall clarity. Furthermore, the interview was brief and disorganized, raising concerns about internal coordination and project management capabilities. These factors collectively placed the vendor behind the top choice in the evaluation process.



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SUMMARY RECOMMENDATION

Based on the evaluation criteria and overall performance, the committee recommends awarding the contract to **DNA Labs International**. This proposer demonstrated the strongest alignment with the grant's objectives, offered the best value, and presented a clear and feasible plan for implementation.

Therefore, the committee recommends awarding DNA Labs International a three (3) year contract as per the terms of the RFP in an amount not to exceed \$525,600.



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Evaluation Committee Sign-Off

The following Evaluation Committee members have read the enclosed report and concur with the findings as written:

Signed by:

Neal Cooney

10/24/2025

Neal Cooney
Police Officer
Police Department

Docusigned by:

Heather McCoy

10/27/2025

Heather McCoy
Owner
Central Valley Forensic Nursing
Specialists Inc

Signed by:

Steven Taylor

10/24/2025

Steven Taylor
Police Officer
Police Department

Docusigned by:

Tamra Torrence

10/27/2025

Tamra Torrence
Senior Procurement Specialist
General Services Department

Signed by:

Delia Frausto Morales

10/27/2025

Delia Frausto Morales
Crime Specialist
Police Department

Signed by:

Karen Roach

10/27/2025

Karen Roach
Assistant Deputy Chief
Fresno County Probation Department



Department Recommendation
 (To be completed by the Department)

Background (Explain the need for the procurement below.)

Fresno Police Department has conducted prior sexual assault kit (SAK) testing under previous SAKI grants. However, the allocated SAK testing grant funds were exhausted, which left FPD with 64 victim SAK cases that need further testing. In addition to this immediate need, the FPD identified that the prior forensic laboratory testing from SAK cases between the years 2020 - 2024 also require further forensic review. We were awarded grant funding in FY24 SAKI for this purpose.

Award a contract as follows:

Bidder/Proposer	Award Amount
DNA Labs International	\$525,600

The Budget Allocation for this expenditure is \$525,600 The contract price is equal 0% below. (If the overage is greater than 10% provide an explanation below.)

Reject all bids/proposals. (If electing to reject all, provide an explanation below.)

Anticipated Council Date: 12/18/2025



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Fiscal Impact Statement
 (To be completed by the Department)

Indicate the **total fiscal impact** of the action requested, including operating and capital costs. Indicate costs for the current fiscal year and continuing costs in future years. Include all related costs.

Is the contract funded in the current year budget and/or through reallocation of existing Department resources:

Yes No

If no, how will this item be funded? (Provide an explanation below.)

Is the action funded by a grant received by the City?

Yes No

If yes, provide the following:

Additional Information	Comments
Grant Name	FY24 Sexual Assault Kit Initiative
Grantor name, granting agency, or office name (if any)	Bureau of Justice Assistance
Fiscal year of the funding award	FY25
Date grant agreement was approved by Council	4/24/2025

Fiscal Impact Table:

Type	Current Year Estimate	Annual Continuing Costs Thereafter	Number of Years
Operating	\$262,800.00	\$262,800.00	2
Capital	\$	\$	
Total	\$262,800.00	\$262,800.00	2

Describe all 'soft-cost' expenses: There are no soft cost expenses.



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Approvals

The signature below constitutes approval from the department head.

Signed by:

Mindy Casto
DFF61C00DF7C88
Department Head

Chief of Police
Title

11/4/2025
Date

The signatures below constitute approval of the department recommendation.

Purchasing Manager
11/12/2025
Date

Brian Barr
DocuSigned by:
General Services Department Director
11/13/2025
Date

City Manager
11/20/25
Date