



DEPARTMENT OF TRANSPORTATION

DATE: April 21, 2022

TO: GEORGEANNE A. WHITE, City Manager
GREGORY A. BARFIELD, Assistant City Manager

THROUGH: JOE VARGAS, Director
Department of Transportation

FROM: BELINDA MCMILLAN HAENER, Interim Assistant Director
Department of Transportation

SUBJECT: CONSULTANT SERVICES UTILIZING THE CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS) TO ESTABLISH A CONTRACT WITH THE LEFLORE GROUP, LLC, NOT TO EXCEED \$269,360 OVER THREE YEARS

The Department of Transportation requests the City Manager concur with establishing a contract for consulting services with The LeFlore Group, LLC (LeFlore). LeFlore is uniquely qualified for the following reasons:

- Its founding member, Mr. Rudy LeFlore, drafted the FTA Supplement to the City of Fresno Procurement Manual
- Mr. LeFlore currently teaches an FTA compliance course for the University of the Pacific, sponsored by Caltrans
- LeFlore's years of experience with the City of Fresno internal policies, along with experience in both state and federal transit regulations
- LeFlore's experience with federal triennial reviews and supporting FAX in its most recent review
- LeFlore's experience with federal procurement audits
- LeFlore's experience with Transit Asset Management and their assistances with FAX's Transit Asset Management Plan.
- Leflore's experience with Fleet Management Plan and their assistance with FAX's Fleet Management Plan.
- Leflore's experience with assisting the City of Fresno with developing its Zero-Emission Bus Rollout Plan
- Leflore's experience with assisting the City of Fresno with developing its Public Transportation Agency Safety Plan

Based upon the above findings, it is the determination of the department that LeFlore is uniquely qualified to the assist the department in the compliance of its federally-funded projects, specifically to: support a department-wide compliance review, create an internal control system, progressing zero emission roll out plan, and enhance standard operating procedures to aid the department in its goal of becoming fully compliant with all FTA requirements.

The department, with the City Manager's concurrence, desires to establish a federally funded and compliant consultant services contract through the CMAS not to exceed \$269,360. This contract will be funded by 5307-formula funds and matched at 20% by enterprise funds.

Concur

Do Not Concur



GEORGEANNE A. WHITE
City Manager