



Agency on Aging *Serving Fresno & Madera*

Connecting the Community

January 3, 2018

Shaun Schaefer
Community Services Division Manager
City of Fresno
1515 E. Divisadero St.
Fresno, CA 93721

Re: Amendment 2 to Contract No. 18-0310, Nutrition Site Management

Dear Shaun:

The Governing Board of the Fresno-Madera Area Agency on Aging has approved the addition of Inspiration Park as a Congregate Nutrition meal site to our Nutrition Site Management Contract No. 18-0310 with the City of Fresno. There is no additional fiscal year 2017-2018 funding associated with this amendment.

Two sets of documents for Amendment 2 to Contract No. 18-0310 are enclosed:

- Amendment 2, pages 1 and 2. Please obtain original signatures on both sets.
- Exhibit C: List of Congregate Nutrition Meal Sites revised to include Inspiration Park; no additional entries needed.
- Exhibit E, page 1: List of Congregate Nutrition Meal Sites revised to include Inspiration Park; no additional entries needed.
- Exhibit E, page 5: Please complete.
- Exhibit E, page 6: Please enter Start Time and Close Time for Inspiration Park.

Please return both sets of these documents as soon as possible.

Please prepare a revised budget for the entire July 2017 through June 2018 contract period that incorporates Inspiration Park as a Congregate Nutrition meal site, and email the budget to our Senior Accountant, Teresa Scheidt (tscheidt@fmaaa.org).

3837 N. Clark St. • Fresno, CA 93726

Senior Information: Ph 559.600.4405 • Fax 559.243.5651 • Email: services@fmaaa.org
Administration/Finance: Ph 559.600.4405 • Fax 559.243.5918 • Email: admin@fmaaa.org
Toll Free 800.510.2020 • Website: www.fmaaa.org

We will provide the City of Fresno with a fully executed amendment following review and approval of the Amendment 2 documents and budget revision.

Please note that funding for this contract amendment is contingent upon sufficient funds made available from the State of California to the Agency on Aging and/or by the United States Government or the Budget Acts of the appropriate fiscal years for the purposes of this program.

Please contact us at (559) 600-4405 with any questions.

Sincerely,

A handwritten signature in cursive script, reading "Linda L. Descoteaux". The signature is written in dark ink and is positioned above the printed name and title.

Linda L. Descoteaux
Administrative Manager

Enclosures: Two sets of Amendment 2 to Contract No. 18-0310

cc: Bonnie Audas, Site Monitor