

City of Fresno Youth Commission – Minutes - Draft

Date: Wednesday, December 5, 2018

Location: Fresno City Hall – Room 2165A

**1. 5:45 P.M. Call to Order**

**2. Capacity Building Trainings**

This item was taken out of order. Youth Leadership Institute Coordinator, Jose Espinoza opened the meeting by giving the commission an overview of the Youth Leadership institute. He also provided highlights of the Youth Commission's accomplishments, including: youth jobs (internships), the creation of a Council approved youth jobs task force, free swimming lessons in 2017 (\$30,000 for 750 free swimming lessons), and philanthropy (Councilmember Chavez, District 5, \$5,000 grant). Commissioner Reyes gave background on the grant which was awarded to two entities: the organization Better Odds, which works with youth that don't have a father-figure; and to Dr. Renee Kinman who worked with students on research projects regarding enclotched cognition.

Coordinator Espinoza mentioned that the City of Fresno received the California League of Cities award for engaging youth in local government. He also spoke in regards to the Youth Leadership Institute's (YLI) internship program. Interns conduct research, and assist at community events/trainings. He mentioned that Secretary Villegas was an intern at YLI. He also re-introduced intern Rich.

In the absence of elected chair and vice chairs, Coordinator Espinoza asked Secretary Villegas to lead the meeting.

**3. Roll Call**

**Present: 9** - Secretary Alyssa Villegas\* (CD 4), Commissioner Antonio Jauregui\* (Mayor's Office), Commissioner Marco Sanchez (Mayor's Office), Commissioner Daniel Galvan\* (CD 3), Commissioner Ciweya Tennison (CD 3), Commissioner Luis Guzman (CD 4), Commissioner Adriana Reyes\* (CD 5), Commissioner Kyra Vang (CD 5), and Commissioner Citlali Palma\* (CD 6)

**Absent: 0** - None

**Vacancies: 5** – Voting seats and alternate seats for CD 1, CD 2, and CD 7; alternate seat for CD 6

Secretary Villegas joined the meeting at 6:12 P.M.

2<sup>nd</sup> Vice Chair Palma left the meeting at 7:17 P.M., and conferenced called into the meeting at 7:29 P.M.

**4. Review & Approve Agenda**

Commissioners Tennison and Galvan (having been sworn-in prior to the meeting commencing) asked for their names to be added to the agenda.

On motion of Commissioner Palma, seconded by Commissioner Reyes, that the agenda for 12/5/18 be approved as amended with Commissioners Tennison and Galvan added to the agenda. Passed 5-0.

Ayes - 5: Galvan, Jauregui, Palma, Villegas, Reyes

Noes - 0: None

Absent - 0: None

#### **5. Ice Breaker**

No ice breaker was held.

#### **6. Commissioners' Reports and Comments**

No reports or comments were made.

#### **7. Review & Approve Minutes**

No meeting minutes to approve.

#### **8. Presentations / Workshops / Action Items**

##### **a. Election of Officers**

Fresno City Clerk's Office Coordinator Martinez and YLI Coordinator Espinoza explained the offices open for election, and asked Secretary Villegas if she wanted to continue with her role as secretary, which she agreed to do.

Election of Chair. Commissioner Jauregui nominated himself to the office of Chair. No other nominations were made. On motion of Commissioner Jauregui, seconded by Commissioner Reyes, Commissioner Jauregui was elected as Chair, effective immediately. Passed 5-0.

Ayes - 5: Galvan, Jauregui, Palma, Villegas, Reyes

Noes - 0: None

Absent - 0: None

Election of 1<sup>st</sup> Vice Chair. Chair Jauregui nominated Commissioner Sanchez to the office of 1<sup>st</sup> Vice Chair. On motion of Commissioner Palma, seconded by Chair Jauregui, Commissioner Sanchez was elected as 1<sup>st</sup> Vice Chair, effective immediately. Passed 5-0.

Ayes - 5: Galvan, Jauregui, Palma, Villegas, Reyes

Noes - 0: None

Absent - 0: None

Election of 2<sup>nd</sup> Vice Chair. Commissioner Palma nominated herself to the office of 2<sup>nd</sup> Vice Chair. On motion of Chair Jauregui, seconded by Commissioner Reyes, Commissioner Palma was elected as 2<sup>nd</sup> Vice Chair, effective immediately. Passed 5-0.

Ayes - 5: Galvan, Jauregui, Palma, Villegas, Reyes

Noes - 0: None

Absent - 0: None

Election of Sergeant of Arms. Chair Jauregui nominated Commissioner Vang to the office of Sergeant of Arms. On motion of Commissioner Reyes, seconded by 2<sup>nd</sup> Vice Chair

Palma, Commissioner Vang was elected as Sergeant of Arms, effective immediately.  
Passed 5-0.

Ayes - 5: Galvan, Jauregui, Palma, Villegas, Reyes

Noes - 0: None

Absent - 0: None

Chair Jauregui led the remainder of the meeting.

**b. In-Depth Overview of Youth Commission Responsibilities/Review of Bylaws**

Chair Jauregui opened this item and Coordinator Espinoza explained the purpose of the bylaws. The commission as a whole read the entirety of the bylaws. Coordinator Espinoza recommended that removal of the language requiring each commissioner to create and maintain a district commission (IV. Responsibilities, number 2). 2<sup>nd</sup> Vice Chair Palma suggested leaving the language as a recommendation, with Commissioner Tennison supporting that idea. Chair Jauregui recommended replacing it with the requirement to have each commissioner hold a “town hall” in their district. Coordinator Martinez reminded the commission that they already hold a town hall and that the ordinance that created the commission tasked them with community outreach. Coordinator Espinoza also pointed out that item four under Responsibilities also mandated the commission to hold town hall expositions. Chair Jauregui was in agreement with removing that section, but added language that commissioners be tasked with inviting constituents to any town hall the commission holds.

Commissioner Tennison asked if the rule for a voting member being Chair could be removed. Coordinator Martinez informed her that he would review the rule. Coordinator Espinoza explained section four under Membership. He stated that it’s meant to cover any potential commissioner that lives in a County island.

Coordinator Espinoza also recommended removal of the resignation language under section 6, Membership. 1<sup>st</sup> Vice Chair Sanchez requested that the bylaws be made gender neutral in its entirety. Coordinator Martinez requested the commission’s permission to make minor grammatical corrections to the bylaws.

On motion of Chair Jauregui, seconded by Secretary Villegas, that the bylaws be approved as amended. Passed 5-0.

Ayes - 5: Galvan, Jauregui, Palma, Villegas, Reyes

Noes - 0: None

Absent - 0: None

**c. Establish Youth Commission Meeting Dates**

Chair Jauregui asked Coordinator Espinoza about future meeting dates. Coordinator Espinoza asked the commissioners for their availabilities. Coordinator Espinoza spoke

about the importance of attending meeting and the priority that should be given to the Youth Commission. He also mentioned that commissioners are allowed three absences from the commission during their term year. The following meeting dates were selected for December 2018 and January 2019: 12/21/18, 1/4/19, and 1/25/19. All three meetings are to be held from 5 to 7 P.M.

On motion of Chair Jauregui, seconded by Secretary Villegas, that the above commission schedule be adopted. Passed 5-0.

Ayes - 5: Galvan, Jauregui, Palma, Villegas, Reyes

Noes - 0: None

Absent - 0: None

#### **9. Public Comments**

No public comments were made.

#### **10. Adjournment**

Due to time constraints, Chair Jauregui made a motion to table the remaining items and to adjourn the meeting. On motion of Chair Jauregui, seconded by Commissioner Reyes, that the items for Brown Act Training and Committee Reports be tabled. Passed 5-0.

Ayes - 5: Galvan, Jauregui, Palma, Villegas, Reyes

Noes - 0: None

Absent - 0: None

The meeting was adjourned at 7:46 P.M.