

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE COUNCIL OF THE CITY OF  
FRESNO, CALIFORNIA, ESTABLISHING PROCEDURES  
FOR THE APPROVAL OF CERTAIN AMENDMENTS TO  
CONTRACTS AND RESCINDING RESOLUTION 2017-159

WHEREAS, during the course of performance of contracts awarded by the Council of the City of Fresno, unforeseen amendments occasionally arise which are not contemplated at the time of entering into the original agreement; and

WHEREAS, such unforeseen amendments may require additional compensation for the amendment of an agreement; and

WHEREAS, the establishment of procedures for processing and approval of agreement amendments is necessary for management and timely response to staff's needs for materials, supplies, equipment, or services; and

WHEREAS, Council previously adopted Resolution 2017-159 establishing procedures for the approval of certain amendments to contracts; and

WHEREAS, it is in the best interest of the City of Fresno to rescind Resolution 2017-159, to update the established contract amendment procedures.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Fresno as follows:

The following procedures shall be applied to amendments to agreements awarded by the Council:

1. Agreements subject to this resolution shall be any agreement to purchase materials, supplies, equipment, or services. This resolution shall not apply to professional consultant service agreements.

Date Adopted:

Date Approved:

Effective Date:

City Attorney Approval: BC

Resolution No.

2. The relevant Department Director or Purchasing Manager is authorized to approve amendments to Agreements subject to the following restrictions:

a. Approval of individual amendments which exceed \$50,000; and multiple amendments which aggregate more than 5% of the total agreement price or \$50,000 whichever is greater, shall be subject to the prior written consent of the City Manager.

b. Approval of individual amendments which exceed 1% of the total agreement price or \$100,000 whichever is greater; and multiple amendments, which aggregate more than 10% of the total agreement price or \$100,000 whichever is greater, shall be subject to prior authorization from the Council.

\* \* \* \* \*

STATE OF CALIFORNIA )  
COUNTY OF FRESNO ) ss.  
CITY OF FRESNO )

I, YVONNE SPENCE, City Clerk of the City of Fresno, certify that the foregoing resolution was adopted by the Council of the City of Fresno, at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_ 2018.

AYES :  
NOES :  
ABSENT :  
ABSTAIN :

YVONNE SPENCE, MMC  
City Clerk

By: \_\_\_\_\_ Date  
Deputy

APPROVED AS TO FORM:  
DOUGLAS T. SLOAN  
City Attorney

By: \_\_\_\_\_ Date  
Brandon M. Collet  
Senior Deputy