

Public Review and Comment Draft Available March 22 – April 22, 2019. All sources and uses are considered estimates pending HUD finalization of Program Year 2019 Allocations and City Council Adoption.

# CITY OF FRESNO

## 2019-2020 **DRAFT** ANNUAL ACTION PLAN

### Fifth Year of 2015-2019 Consolidated Plan



**Development and Resource Management Department**  
2600 Fresno Street, Room 3065  
Fresno, CA 93721  
(559) 621-8003  
[www.Fresno.gov](http://www.Fresno.gov)

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## AP-05 Executive Summary

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### Introduction

The City of Fresno (City) receives annual allocations from the U.S. Department of Housing and Urban Development (HUD) through four grant programs:

- (1) Community Development Block Grant (CDBG)
- (2) HOME Investment Partnerships Program (HOME)
- (3) Emergency Solutions Grant (ESG), and
- (4) Housing Opportunities for Persons With AIDS/HIV Grant (HOPWA)

The overarching purpose of these four programs is to assist **low- and moderate-income** families and households, which are those that earn less than 80% of the area median income. ESG and HOPWA funds are earmarked to assist homeless individuals and persons living with AIDS/HIV, respectively. The funds are used to pursue three goals:

- (1) Provide decent, affordable housing
- (2) Create suitable living environments, and
- (3) Expand economic opportunities.

In order to access these federal funds, the City must carry out a planning process to identify the scope of housing and community development needs in its jurisdiction and how the available funding can best be used to meet those needs. This planning process, called the Consolidated Plan, was conducted in late 2014 and early 2015. The term of the plan began on July 1, 2015 and will end on June 30, 2020. A full copy of the Consolidated Plan is available for review at the City's Development and Resources Management Department, Housing and Community Development Division web page at <https://www.fresno.gov/darm/housing-community-development/>.

Each year, the City prepares an Annual Action Plan that describes the projects and actions it will undertake to carry out the strategies outlined in the Consolidated Plan. This document is the Fifth Year Annual Action Plan, covering the period from July 1, 2019 to June 30, 2020 (Program Year 2019 and City Fiscal Year 2020).

## Sources and Uses of Funds

At the time of publication of this draft plan, HUD has yet to finalize allocations for Fiscal Year 2019. As such, all of the funding amounts and allocations are to be considered estimates until the City receives notice from HUD on the final allocation. A summary of the City’s estimated sources and uses is presented on the next page. More detailed information on estimated sources can be found in AP-15 Expected Resources and more detailed information on expected uses can be found in AP-35 Projects.

Per HUD guidance, the City may publish a draft plan if it provides for funding contingencies in case the actual allocation is different than the estimated amounts. In the event that the actual allocation is less than the estimated amount by ten percent or more, the City may hold additional public hearings and release an amended plan for additional public comment. The City will not submit a final plan to HUD until the actual allocations are announced. The following adjustments will be made based on the actual allocations received by HUD.

## HOPWA

Allotments to each eligible use will be based on percentage of the final allocation.

Eligible Use	Percentage	Amount Based on Current Estimate
TBRA	33%	\$162,752
STRMU	4%	\$20,000
Supportive Services	32%	\$158,616
Housing Information Services	12%	\$61,539
Housing Operations	16%	\$82,000
Administration	3%	\$14,996
Total		\$499,903

## **CDBG**

### **Housing**

If the actual allocation is less than the estimate, the housing rehabilitation budget will be reduced after the above adjustments are made.

### **Public Services**

If the actual allocation is less than the estimate, the overall public services budget will be decreased to equal fifteen percent of the actual allocation to comply with the public service requirements of CDBG. The City will determine which subrecipient awards can be adjusted with the minimum impact to meeting its overall Consolidated Plan priorities. If the actual allocation is more than the estimate, the City will use the additional funds to provide additional resources to non-profit agencies that applied for Public Services through the Notice of Funding Availability issued in February, 2019.

### **Public Facilities and Improvements**

If the actual allocation is more than the estimate, any remaining funds after the above adjustments are made will be used to increase the funding for streets, sidewalks, and park improvements in low-income areas.

### **Administration**

The Administration budget will equal 20% of the allocation.

Funding Category	Percentage	Amount Based on Current Estimate
Housing	19%	\$1,300,000
Services	15%	\$1,041,200
Facilities and Infrastructure	44%	\$3,095,293
Other (Section 108)	2%	\$135,541
Administration	20%	\$1,405,902
Total	100%	\$6,976,936

## HOME

### Administration

The Administration budget will equal 10% of the allocation plus 10% of any program income received.

### Community Housing Development Organizations (CHDO)

The allocation to Community Housing Development Organizations (CHDOs) will be equal to or greater 15% of the allocation.

### Housing Development and Owner-Occupied Housing Rehabilitation

If the actual allocation is more than the estimate, any remaining funds after the above adjustments are made will be used to increase the funding for housing development and/or owner-occupied housing rehabilitation.

### Tenant Based Rental Assistance

If the actual allocation is less than the estimate, the tenant based rental assistance budget will be reduced after the above adjustments are made.

Funding Category	Percentage	Amount Based on Current Estimated Available
Housing Development	55%	\$1,711,744
CHDO Set-Aside	14%	\$438,849
TBRA	21%	\$667,000
Administration	10%	\$313,065
TOTAL	100%	\$3,130,658

## ESG

Allotments to each eligible use will be based on percentage of the final allocation.

Eligible Use	Percentage	Amount Based on Current Estimate
Outreach / Emergency Shelter	32.5%	\$187,910
Rapid Re-Housing	52.1%	\$301,300
Homeless Prevention	4.4%	\$25,360
HMIS Data Collection	3.5%	\$20,236
Administration	7.5%	\$43,357
Total		\$578,163

## Sources and Uses of Funds

More detailed information on sources can be found in AP-15 Expected Resources and more detailed information on uses can be found in AP-35 Projects.

<b>SOURCES – CDBG</b>	<b>Amount</b>	<b>USES – CDBG</b>	<b>%</b>	<b>Amount</b>
Allocation	6,904,510	Housing	19%	1,300,000
Program Income	125,000	Public Services	15%	1,041,200
		<i>Facilities/Infrastructure</i>	44%	3,095,293
		Section 108 Payment	2%	134,541
		Administration	20%	1,405,902
<i>Subtotal</i>	<i>7,029,510</i>	<i>Subtotal</i>	100%	<i>6,976,936</i>
<i>Prior Year Reprogram (CDBG)</i>	<i>0</i>	<i>Contingency</i>		<i>52,574</i>
<b>SOURCES – HOME</b>		<b>USES – HOME</b>	<b>%</b>	<b>Amount</b>
Allocation	2,925,658	Development	55%	1,711,744
Program Income	205,000	CHDO Development	14%	438,849
Prior Year CHDO Reprogram		TBRA	21%	667,000
		Administration	10%	313,065
		Owner Housing Rehabilitation		
<i>Subtotal</i>	<i>3,130,658</i>	<i>Subtotal</i>	100%	<i>3,130,658</i>
<b>SOURCES – ESG</b>		<b>USES – ESG</b>	<b>%</b>	<b>Amount</b>
Allocation	578,163	Outreach/Shelter	32.5%	187,910
		Re-Housing	52.1%	301,300
		Prevention	4.4%	25,360
		HMIS	3.5%	20,236
		Administration	7.5%	43,357
<i>ESG Subtotal</i>	<i>578,163</i>	<i>ESG Subtotal</i>	100%	<i>578,163</i>
<b>SOURCES – HOPWA</b>		<b>USES – HOPWA</b>	<b>%</b>	<b>Amount</b>
Allocation	499,903	TBRA	33%	162,752
		STRMU	4%	20,000
		Supportive Services	32%	158,616
		Housing Information	12%	61,539
		Housing Operating Costs	16%	82,000
		Administration	3%	14,996
<i>HOPWA Subtotal</i>	<i>499,903</i>	<i>HOPWA Subtotal</i>	100%	<i>499,903</i>
<b>Total Sources 2019-20</b>	<b>11,238,234</b>	<b>Total Uses 2019-20</b>		<b>11,238,234</b>

## **Summary of Objectives and Outcomes**

The City of Fresno (City), located in the center of California's Central Valley, stands as the largest city in the County of Fresno (County), and is the fifth largest city in the State of California. The City encompasses an area of 113 square miles and is surrounded by mostly rural residential and agricultural land. Fresno has a population of over half a million (520,052) residents, a total of 161,914 households, with a median income of \$42,015.

Of distinct concern is the comparatively high poverty level found in the city, as Fresno's poverty rate is double that of the State of California and is 14 percent higher than the poverty rate for the County. Additionally, the percentage of families experiencing extreme poverty (those with family incomes under \$10,000) is more than double the extreme poverty rate of the state. This contributes to the fact that 47 percent of households are cost burdened and paying more than 30 percent of their income toward housing costs. From 2000 to 2013 median home values in the city increased by 82 percent and median contract rent increased by 94 percent. During the same time period the median household income increased by only 30 percent. This indicates that incomes have not kept pace with the increasing cost of housing.

As part of its Strategic Planning Process, the City summarized its approach to addressing these issues with four over-arching goals. All of the projects funded in Program Year 2019 (PY 2019) will align to serve one of the following goals.

### **Goal #01: Safe and Affordable Housing**

The City will fund affordable housing projects to improve the quality of housing stock throughout the city. This includes rehabilitation efforts and new development. All of the City's HOME funds and approximately 19 percent of the CDBG funds will be used to serve this goal. Goals listed in this plan are estimates based on historical per unit subsidies. Actual accomplishments will be based on information to be determined, including cost allocations and subsidy layering analysis.

### **Goal #02: Homeless Services**

The City, in close coordination with the Fresno Madera Continuum of Care (FMCoC) and its members, will provide available ESG funding to local homeless service providers for the operation of homeless shelters, provision of homeless prevention, street outreach, and rapid rehousing services. It should be noted that CDBG-funded projects under Public Facilities and Public Services will also serve homeless populations.

### **Goal #03: Community Services**

The Consolidated Plan identified services for seniors and youth to be high priorities. The City will use CDBG to support a number of social service programs aimed at assisting low- and moderate-income persons. The Senior Hot Meal Program will provide activities and nutritious



meals to low-income seniors at various locations throughout Fresno. The youth After School Program will provide educational and recreational services to youth at community centers that serve predominantly low-income areas. In addition, the City will support a number of local non-profits with CDBG funds in PY 2019, including the Boys and Girls Club, Fresno Economic Opportunities Commission, Helping Others Pursue Excellence, Saints Rest Community Economic Development Corporation, Wesley United Methodist Church, and WestCare California.

#### **Goal #04: Public Facilities and Public Improvements**

The City will use CDBG funds to make needed improvements to neighborhood streets, streetscapes, and parks that serve predominantly low- and moderate-income areas. The City is also proposing to provide assistance to a number of facilities that primarily serve low- and moderate-income persons.

- Street and Sidewalk Improvements – non housing benefit: 10,365 persons
  - \$200,000: Shields / Dakota / Crystal/Hughes Pavement Reconstruction Design Year 1 of 3 – 2,730 persons (Total Multi-Year Project Estimate \$1,918,059)
  - \$680,680: Calwa/Vine/MLK Neighborhood Roadway Reconstruction – 3,665 persons
  - \$364,613: Orange / Cedar / Butler / California Pavement Reconstruction Year 2 of 2 – 2,555 persons (Total Multi-Year Project \$1,150,000)
  - \$50,000: Westbrook Canal Railing Design Year 1 of 2 - 1,415 persons
  
- Parks - Public facilities – non housing benefit: 16,145 persons
  - \$50,000: Maxi Parks HVAC Design Year 1 of 2 – 3,740 persons (Multi-Year Project Estimated \$900,000)
  - \$100,000: Granny’s Park Year 2 of 2 – 4,560 persons (Multi-Year Project \$250,000)
  - \$250,000: El Dorado Modular – 3,655 persons
  - \$100,000: Fink White Splash Park Year 2 of 3 – 2,020 persons (Multi-Year Project Estimate \$900,000)
  - \$300,000: Frank H Ball ADA Improvements – 2,170 persons
  
- Nonprofit Community Facilities – 6 Public facilities
  - \$140,000: Boys and Girls Clubs Roofing – 1 facility
  - \$215,000: Fresno Economic Opportunities Commission Shelter HVAC and Rehabilitation – 1 facility
  - \$120,000: Helping Others Pursue Excellence Roofing – 1 facility
  - \$35,000: Saints Rest Community Economic Development Corporation Event Center Improvements
  - \$60,000: Wesley United Methodist Church Roofing and Various Improvements – 1 facility
  - \$80,000: WestCare California, Inc. HVAC and Rehabilitation structure – 1 facility
  - \$350,000: WestCare California, Inc. HVAC Rehabilitation – 1 facility

## Evaluation of Past Performance

The City recognizes evaluation of past performance is critical to ensure the City-funded departments and its subrecipients are implementing activities effectively and that those activities align with the City of Fresno's overall strategies and goals.

### Recently Completed HOME Accomplishments

- 2 Multi-Family units in the Lowell Neighborhood Project at 146 N Glenn
- 9 Multi-Family units in the Lowell Neighborhood Project at 240 N Calaveras

### HOME Projects Currently Under Way

- 4 Single-Family units at B and Amador Project
- 3 Single-Family units - Central Lots Project

### Recent Tenant Based Rental Accomplishments

- 93 formerly homeless households

### Owner-Occupied Rehabilitation Accomplishments

- 7 Senior Paint Program
- 5 Minor Code Compliance
- 18 Housing Rehabilitation Programs

### Recent Public Service Accomplishments

- 737 seniors assisted (Senior Hot Meals)
- 1,002 youth assisted (After School Program)
- Section 3 training through Helping Others Pursue Excellence
- 80 individuals received tenant education through Lowell CDC
- Approximately 1,000 youth served through Boys and Girls Club
- #? Trained through Stone Soup Solar Training Program

### Recent Public Facility Accomplishments

- City of Fresno PARCS Department:
  - Mosqueda Splash Park – completed
  - Various Learner Pool Improvements – design stage
  - Romain Park Challenger Course and Parking lot – design stage
  - Cary Park Lighting – design complete, construction starts April 2019
  - Fink White Park Play Structure – under way
  - Pinedale Community Center Park Improvements – under way
  - Holmes Park ADA Improvements – under way
  - District Four Neighborhood Community Center – design stage
- Department of Public Works Projects Completed, or Under Way/To Be Completed by September 2019:
  - Addams Neighborhood

- Hidalgo Street Improvements
- Jefferson Street Improvements
- Winchell Neighborhood Improvements
- Pinedale Street Improvements
- Highway City LED Improvements
- Webster LED Improvements
- El Dorado Pavement Reconstruction
- Shields/Dakota/West/Crystal Pavement Reconstruction
- Orange/Butler/Cedar/California Neighborhood Street Improvements
- Hidalgo Sidewalks
- Marjaree Mason Center Kitchen and Bathroom Improvements: Nearing Completion
- WestCare California Fire System Upgrade: Nearing Completion
- Poverello House HVAC: Nearing Completion
- Helping Others Pursue Excellence Elevator Installation: Nearing Completion
- Stone Soup Solar Roofing Project: Complete

Homelessness Accomplishments

- Public Service (Homelessness projects)
  - 739 Homeless Overnight Shelter persons assisted
  - 31 Homeless Prevention persons assisted

The City actively participates in the efforts of the FMCoC to end chronic homelessness. In the last program year, the City supported services that served 1,929 homeless persons.

### **Summary of Citizen Participation and Consultation Process**

The City adopted and followed a Citizen Participation Plan to ensure interested residents received opportunities to participate in the planning process. In addition to the required publications, and as part of the outreach strategy, the City developed a robust database of over 500 community development and housing service providers, workforce developers, community advocates, public agencies, individuals, and businesses across the city.

For this planning cycle, stakeholders were consistently engaged, updated, and encouraged to participate in the process utilizing additional low and no-cost outreach methods such as social media (FaceBook and Twitter) and FresGo, an app that over 23,600 individuals have downloaded to submit real-time requests in their neighborhoods. The Citizen Participation process is described in greater detail in PR-15 Citizen Participation.

### **Summary of Public Comments**

A summary of all comments is included in Appendix A.

### **Summary of Comments not accepted**

City responses to the draft action plan will be summarized and included in Public Comments Appendix A.

### **Summary**

In PY 2019, the City has approximately \$11.7 million in new federal resources and program income available to address its most pressing affordable housing and community development priorities.

The most pressing needs in the City continue to be a large number of blighted properties and substandard condition of housing. As such, the majority of CDBG resources available to the City through the programs covered by this plan will focus on reinvestment in distressed areas through housing programs, public facility and infrastructure projects, and supportive public services. HOME funds will be used to increase housing opportunities for low-income households through new development, rehabilitation of existing owner-occupied housing, and tenant-based rental assistance. ESG funds will continue to serve the needs of homeless populations and HOPWA funds will provide housing assistance to persons living with AIDS/HIV and their families.

## **PR-05 Lead and Responsible Agencies**

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The City of Fresno Development and Resource Management Department (DARM), Housing and Community Development Division is responsible for the administration of HUD Entitlements including, but not limited to, the Community Development Block Grant Program (CDBG), the HOME Investment Partnerships Program (HOME), the Emergency Solutions Grant program (ESG), and the Housing Opportunities for People with AIDS/HIV (HOPWA) funding.

### **Public Contact Information:**

Tom Morgan  
Development and Resource Management Department  
Housing and Community Development Division  
2600 Fresno Street  
Fresno, California 93721

Phone: (559) 621-8064  
TTY: (559) 621-8721  
Fax: (559) 457-1054  
Email: [HCDD@fresno.gov](mailto:HCDD@fresno.gov)

## AP-10 Consultation

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### Introduction

Public participation plays a central role in the development of the Consolidated Plan. To develop its 2015-2019 Consolidated Plan, the City launched an in-depth and collaborative effort to consult with community stakeholders, elected offices, City and County departments, and beneficiaries of entitlement programs to inform and develop the priorities and strategies. For the PY 2019 Annual Action Plan, the City followed up with many of the same organizations to identify shifts and trends within the needs of the community.

### Efforts to Enhance Coordination

***Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))***

As part of the Consolidated Planning process, the City developed a robust database of over 500 community development and housing service providers, workforce developers, community advocates, public agencies, individuals, and businesses across the city. Through this comprehensive database, the City can quickly outreach and coordinate with a large number of interested stakeholders within the community.

As part of the PY 2019 planning process, the City released a Consolidated Notice of Funding Availability (NOFA) for CDBG, HOME, ESG, and HOPWA to coordinate with local non-profits on the provision of public services and to accept proposals for the rehabilitation and development of community facilities.

### Continuum of Care Consultation – Homeless Needs

***Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.***

The Fresno Madera Continuum of Care (FMCoC) is comprised of organizations and individuals working to address homelessness in the counties of Fresno and Madera. Members of the FMCoC include representatives of federal, state, and local government agencies, nonprofits, the private sector, and faith-based organizations. The FMCoC holds monthly meetings to coordinate the efforts of its members to efficiently provide housing and services to the homeless population.

As part of the PY 2019 planning process, the City coordinated with the FMCoC to determine the amount of the ESG allocations that should be used for each eligible use. The City used the approved breakdown by funding categories to determine subrecipient allocations. Additionally, the City has coordinated with the FMCoC related to community planning and the application process for State of California Homeless Emergency Aid Program (HEAP) funding.

## **Continuum of Care Consultation – Program Design**

***Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.***

### Allocation

The City of Fresno acts as a pass-through agency for ESG funds. While the City is responsible for the administration and oversight of the grant, the vast majority of funds are awarded to local homeless service providers who perform the day to day operation of the funded programs. As part of the PY 2019 planning process, the City coordinated with the FMCoC to determine the amount of the ESG allocations that should be used for each eligible use. The City used the approved breakdown by funding categories to determine subrecipient allocations.

### Development of Standards and Policies

ESG standards and policies were developed by the City, County, and the FMCoC when the ESG program transitioned from the Emergency Shelter Grant to the Emergency Solutions Grant in 2011. These standards are included in Exhibit C of this document. The City has continued to work with the FMCoC towards the completion of an updated management policies and procedures plan and standards in 2019. The City will continue to coordinate with its public and private partners to ensure that the local FMCoC meets all HEARTH requirements with respect to ESG funds.

### HMIS and Coordinated Entry System

The Homeless Management Information System (HMIS) is used by all local homeless providers participating in the FMCoC. HMIS is a database used to track performance and outcomes for the agencies. As the HMIS Lead of the FMCoC, the Fresno Housing Authority plays a critical role in coordinating the annual Point-in-Time Count, collecting data, and distributing results from the annual count. The work of the Housing Authority in this regard meets and exceeds HUD requirements for the implementation and compliance of Homeless Management Information System Standards.

The FMCoC's Coordinated Entry System utilizes a common assessment tool – the Vulnerability Index. All member agencies of the FMCoC have committed to using both the assessment tool and the Coordinated Entry System. The Multi-Agency Access Program (MAP) Point at the Poverello House was the first coordinated physical entry point collectively developed by the Community Conversations stakeholder group. The MAP Point at the

Poverello House served as the first physical location of the Coordinated Entry System. The program has proved successful and has been expanded to include additional sites and services.

**List of Consultations**

***Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities.***

	Organization	Housing Authority-City of Fresno
	Organization Type	Public Housing Agency
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Coordination on homelessness, TBRA housing, and HOPWA services
	Organization	Fresno Madera Continuum of Care
	Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Coordination on homelessness.
	Organization	Housing and Community Development Commission
	Organization Type	Community/Family Services and Organizations Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Organization attended the public workshop and identified their perceived needs and priorities.
	Organization	County of Fresno, Department of Public Health
	Organization Type	Other government – County
	What section of the Plan was addressed by Consultation?	Action Plan Lead Based Paint Hazards
	Method of Consultation / Anticipated outcomes	Better coordination on HOPWA services Better coordination on Lead Paint Hazards



	Organization	State of California
	Organization Type	State government
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	HOPWA coordination
	Organization	Marjaree Mason Center
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Improved Homeless Coordination/Homelessness Diversion
	Organization	Fresno County Economic Opportunities Commission
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Housing and homeless coordination/After School Program
	Organization	Boys and Girls Club
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Youth services coordination/Facility Improvements
	Organization	Helping Other Pursue Excellence (HOPE)
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Coordination of job training/Facility Improvements
	Organization	WestCare California, Inc.
	Organization Type	Non-profit

	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	HOPWA Coordination of facility improvements/ Coordination of homeless services/ Homelessness Diversion
	Organization	Habitat for Humanity
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Coordination of housing activities
	Organization	Poverello House
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Coordination of homeless services
	Organization	Lowell Community Development Corporation
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Coordination of housing services/Tenant Education
	Organization	Self-Help Enterprises
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Coordination of housing services
	Organization	Saints Rest Community Economic Development Corp.
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan

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	Method of Consultation / Anticipated outcomes	Coordination of Facility Improvements
	Organization	Wesley United Methodist Church
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Coordination of Facility Improvements
	Organization	CARE Fresno
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Community Learning Centers
	Organization	Community Housing Council
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Housing Counseling
	Organization	Fresno Metro Ministry
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Food Recovery and Redistribution/Business Training Program
	Organization	Fresno Metro Ministry
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Food Recovery and Redistribution/Business Training Program
	Organization	Live Again Fresno
	Organization Type	Non-profit

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	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Recovery Activities
	Organization	Turning Point of Central California
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Bridge Housing
	Organization	Valley Caregiver Resource Center
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Caregiver Support

***Identify any Agency Types not consulted and provide rationale for not consulting***

Not Applicable

***List other local/regional/state/federal planning efforts considered when preparing the Plan and how the goals of the Strategic Plan overlap with the goals of each plan***

**Name of Plan:** Continuum of Care

**Organization:** Fresno Madera Continuum of Care (FMCoC)

**Overlap:** The Fresno Madera Continuum of Care works to alleviate the impact of homelessness in the community through the cooperation and collaboration of social service providers. This effort aligns with the Strategic Plan's goal to support activities that respond to homelessness and its impacts on the community. The City of Fresno is a board member.

**Name of Plan:** City of Fresno Housing Element

**Organization:** City of Fresno

**Overlap:** The Housing Element is a State-required component of the City's General Plan and provides a policy guide and implementation work plan to help the City meet its future housing needs. This effort aligns with the Strategic Plan's goal to assist in the creation and preservation of affordable housing opportunities. On March 27, 2019, the City's Housing and Community Development Commission held a public hearing related to the Housing Element Annual Report.

**Name of Plan:** City of Fresno Transformative Climate Communities (TCC)

**Organization:** City of Fresno

**Overlap:** The City conducted a planning process as part of its application for Transformative Climate Communities (TCC). Local leaders formed the Transformative Climate Communities Collaborative to identify a plan for economic and environmental transformation of Southwest, Chinatown and Downtown Fresno. A Community Steering Committee, comprised of over 160 residents and local business owners, participated in a series of community meetings that put the decision-making power in their hands. Residents of Southwest Fresno, one of the State's most disadvantaged neighborhoods, played an active role in the Community Steering Committee.

**Name of Plan:** City of Fresno Parks Master Plan

**Organization:** City of Fresno

**Overlap:** The Parks Master Plan contains a vision and strategies for improving Fresno parks and open space system in order to create more healthy living environments. In January 2018, the City Council adopted the Parks Master Plan Update. The adoption celebrated the culmination of nearly 18 months of community outreach, stakeholder engagement, staff analysis, and a comprehensive evaluation of parks and amenities. The Parks Master Plan serves as the visionary guide for improving Fresno’s parks, open space and recreational services. The Parks Master Plan also provides recommendations and strategies and highlights the community’s priorities for improvements. The overwhelming common goal identified focuses on making substantial improvements to the City’s existing park system and improving the current level of maintenance.

The Parks Master Plan offers funding strategies that include the pursuit of grants and leveraging local dollars. Priority one is to improve the existing park amenities and two is to develop new parks through land acquisition and development focusing on areas which are predominately located in disadvantage communities throughout Fresno.

**Name of Plan:** City of Fresno Analysis of Impediments to Fair Housing (AI)

**Organization:** City of Fresno

**Overlap:** The goals outlined in the City’s AI and the City’s efforts to affirmatively further fair housing for part of the basis in the planning and administration of the City’s federal funds. The City will begin updating the AI during PY 2019.

**Name of Plan:** Homeless Emergency Aid Program (HEAP)

**Organization:** City of Fresno

**Overlap:** During the summer of 2018, Mayor Lee Brand joined with other “Big 11” mayors in California to lobby the State of California for funding to relieve the burden Fresno and other cities faced in addressing homelessness, resulting in \$500 million in State of California funding. Fresno’s pro-rata portion of these 2018-2019 funds was \$3,105,519, with an additional \$9,501,363 going to the Fresno Madera Continuum of Care (FMCoC). The State required a community planning process to determine how these funds would be invested.

***Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(I))***

The City works closely with the public Housing Authority of the City of Fresno, the County of Fresno, and the State of California on a number of affordable housing programs. For HOPWA, the City is responsible for administering the grant on behalf of the entire metropolitan statistical area, which includes all of Fresno County. In addition, the City coordinates with the County Public Health Department and the State of California to ensure the needs of persons living with AIDS/HIV are addressed.

The City participates in the FMCoC to address homelessness issues in the region. Through this organization, the City is able to coordinate its resources with other public entities to ensure a strategic response to homelessness. The Mayor also launched the Street2Home initiative, a county-wide collaboration to address homelessness compassionately and intelligently. Street2Home is a collective impact structure, and jointly convened by City, County of Fresno, Fresno Housing Authority, the FMCoC, and other community stakeholders.

During the summer of 2018, Fresno Mayor Lee Brand joined with other “Big 11” mayors in California, to lobby the State of California for funding to relieve the burden Fresno and other cities faced in addressing homelessness. These efforts resulted in approximately \$500 million in State of California funding assistance. Fresno’s pro-rata portion of these funds is \$3,105,519, with an additional \$9,501,363 going to the Fresno Madera Continuum of Care (FMCoC). The State required a community planning process to determine how these funds would be invested in a coordinated way. The City’s proposal, linked with the FMCoC’s proposal provide opportunities for homeless service providers to apply for funding in the following areas: Triage Center, Bridge Housing, Diversion, Coordinated Entry, Rapid Rehousing, Outreach, Landlord Engagement, and Services to Homeless Youth. The City continues to explore options for additional funding and collaboration, including funding for new permanent supportive housing.

## **AP-12 Participation - 91.105, 91.200(c)**

### **Summary**

***Summarize the citizen participation process and efforts made to broaden citizen participation. Summarize citizen participation process and how it impacted goal-setting.***

The City provided a number of opportunities for the public to participate the PY 2019 planning process:

<b>DATE</b>	<b>PUBLIC OUTREACH</b>
January 03, 2019	Community Needs Workshop# 1, Boys and Girls Club - 540 N. Augusta Ave. Fresno, California 93701
January 10, 2019	Fresno Madera Continuum of Care Consultation / Meeting
January 07, 2019	Community Needs Workshop, Paraclete Missionary Baptist Church - 757 S. Orange Ave. Fresno,
January 09, 2019	Housing and Community Development Commission (HCDC) Community Needs Public Hearing
January 18, 2019	Consolidated Notices of Funding Availability
March 13, 2019	HCDC Meeting NOFA Applicant Presentations and Funding Recommendations
March 22, 2019 to April 22, 2019	Draft 2019 - 2020 Annual Action Plan 30-Day Public Comment Period
April 10, 2019	Housing and Community Development Commission Meeting and Public Hearing
April 25, 2019	City Council Public Hearing and Consideration for Adoption of 2019-2020 Annual Action Plan
May 15, 2019	2019-2020 Annual Action Plan Due to HUD

The City advertised community workshops and public hearings in several languages, including English, Spanish, and Hmong. A public service announcement was also provided to the Hmong- language radio station (KBIF 900 AM). All public notices are included in Appendix B. In addition to the required public notice, the City also conducted low and no-cost outreach including the distribution of information to an e-mail listing of over 500 addresses, the City website, as well as social media (Facebook and Twitter), radio, and through the City's FresGo App. Copies of the plan were also distributed to neighborhood community centers, the City



Clerk's Office, and public libraries. The draft plan was published on March 22, 2019, and made available to the public for comment through April 22, 2019. The results of the various community meetings and public hearings, including a summary of all comments and input received to date, is included in Appendix A.

### Citizen Participation Outreach

<b>Community Needs Workshop (January 3 &amp; 7, 2019)</b>	
Mode of Outreach	Neighborhood Meetings
Target of Outreach	Non-targeted/broad community
Summary of response/attendance	Total of 43 persons
Summary of comments received	None
Summary of comments not accepted and reasons	n/a
URL (If applicable)	n/a
<b>Public Needs Hearing Housing and Community Development Commission (January 9, 2019)</b>	
Mode of Outreach	Public Hearing
Target of Outreach	Non-targeted/broad community
Summary of response/attendance	Total of 47 persons
Summary of comments received	See attached
Summary of comments not accepted and reasons	n/a
URL (If applicable)	n/a
<b>FMCoC Consultation for ESG (Jan 10, 2019)</b>	
Mode of Outreach	Public Meeting
Target of Outreach	Homeless
Summary of response/attendance	
Summary of comments received	Received recommendations on the use of ESG allocation
Summary of comments not accepted and reasons	n/a
URL (If applicable)	n/a
<b>Housing and Community Development Commission Meeting-Funding Proposals (March 13, 2019)</b>	
Mode of Outreach	Public Meeting
Target of Outreach	General
Summary of response/attendance	35 persons
Summary of comments received	Received recommendations from HCDC members and received additional comments from applicants.
Summary of comments not accepted and reasons	n/a
URL (If applicable)	n/a

<b>Public Comment Period (March 22 – April 22 , 2019)</b>	
Mode of Outreach	Public Notice
Target of Outreach	General
Summary of response/attendance	Received # written comments from various community members.
Summary of comments received	TBD
Summary of comments not accepted and reasons	n/a
URL (If applicable)	n/a
<b>Housing and Community Development Commission Meeting (April 10 , 2019)</b>	
Mode of Outreach	Public Meeting
Target of Outreach	General
Summary of response/attendance	Received comments from # members of the public.
Summary of comments received	
Summary of comments not accepted and reasons	n/a
URL (If applicable)	n/a
<b>Public Hearing City Council Meeting (April 25 , 2019)</b>	
Mode of Outreach	Public Hearing
Target of Outreach	General
Summary of response/attendance	Received comments from # members of the public.
Summary of comments received	See attached
Summary of comments not accepted and reasons	n/a
URL (If applicable)	n/a

## **AP-15 Expected Resources – 91.220(c)(1,2)**

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### **Introduction**

The main source of funding for the goals, programs, and projects discussed in this Action Plan will come from the Community Development Block Grant (CDBG) and the HOME Investment Partnerships Program (HOME). The City receives smaller allocations of the Emergency Solutions Grant (ESG) and Housing Opportunities for Persons with AIDS/HIV (HOPWA).

#### CDBG

CDBG funds may be used for a broad range of activities, including housing, infrastructure, public facilities and services, and economic development, as long as the purpose of the program is to benefit persons considered to be low or moderate income (below 80% of the area median income).

#### HOME

HOME funds may only be used for affordable housing projects. This includes the acquisition and development of new housing, the rehabilitation of existing units, tenant-based rental assistance, and homebuyer assistance. Assisted units can be either rental or owner-occupied. All units must benefit households earning less than 80 percent of the area median income.

#### ESG

ESG funds are designed to serve homeless persons and those at risk of homelessness. The ESG program provides funding to engage homeless living on the street; improve the number and quality of emergency shelters; rapidly re-house homeless into market housing; and to prevent families and individuals from becoming homeless.

#### HOPWA

This program is targeted to provide housing assistance to persons living with AIDS/HIV and their families. HOPWA funds may be used for a wide range of housing, social services, program planning, and development costs. These include the development of new housing units; costs for facility operations; rental assistance; and short-term payments to prevent homelessness. An essential component in providing housing assistance for this targeted special needs population is the coordination and delivery of support services.

#### State and Local Funds

The City expects to leverage and attract additional funding sources to help meet its goals, including programs such as Transformative Climate Communities (TCC), Homeless Emergency Aid Program (HEAP) and Multi-Agency Access Program (MAP Point). Potential sources include general funds, additional housing funds from the State, private funding invested in the HOME-assisted affordable housing developments.

During PY 2019, the City expects to receive \$66.5 million through TCC. The funds will be invested in Southwest Fresno, Chinatown, and the downtown. The proposal calls for investment in a new community college campus, parks, community gardens, trails, energy efficiency improvements to existing homes, and 56 units of workforce housing close to the future high speed rail station.

For several years, the City has contributed general funds to a homeless street outreach program called HERO (Homeless Engagement Resource Outreach Team). The City will also continue to fund proactive, resident driven Neighborhood Revitalization efforts from local funding sources.

As mentioned in a previous section, Fresno Mayor Lee Brand joined with other “Big 11” mayors in California, to lobby the State of California for funding to relieve the burden Fresno and other cities faced in addressing homelessness. These efforts resulted in approximately \$500 million in State of California funding assistance. Fresno’s pro-rata portion of these funds is \$3,105,519, with an additional \$9,501,363 going to the Fresno Madera Continuum of Care (FMCoC). The State required a community planning process to determine how these funds would be invested in a coordinated way. As a result, the Fresno City Council, acting at the request of the Mayor, declared a homeless shelter crisis in cooperation with Senate Bill 850, and approved the City’s application for Homeless Emergency Aid Program (HEAP) funding. The City’s proposal, linked with the FMCoC’s proposal provide opportunities for homeless service providers to apply for funding in the following areas: Triage Center, Bridge Housing, Diversion, Coordinated Entry, Rapid Rehousing, Outreach, Landlord Engagement, and Services to Homeless Youth. All planning conforms to the recommendations set forth in the strategic planning document, “Street2Home Fresno County: A Framework for Action,” which outlines four pillar priorities and 13 recommendations for addressing homelessness in the Greater Fresno community. Funds will be available for homeless services in both the City of Fresno and, through the parallel FMCoC funding in incorporated and unincorporated jurisdictions of Fresno and Madera Counties through June 30, 2021. There is no matching contribution requirement for these funds.

#### Lead Hazard Reduction Funds

The City has successfully applied for Lead Hazard Abatement grant funds in the past. These funds are awarded on an annual basis from HUD for the assessment and abatement of lead paint hazards in low-income homes. The City may apply based on availability of federal funding, and currently coordinates services with Fresno County.

#### ***Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.***

As a recipient of HOME and ESG funding, the City is required to generate matching funds. For the HOME Program, the City is required to match twenty-five percent of all project expenditures. In recent years, and for PY 2019, HUD has waived the City’s HOME match

requirement based on fiscal distress criteria. In PY 2019, the City will continue to seek HOME match funds to contribute to future year match liabilities. Examples of matching funds under the HOME Program include private finance and interest subsidies from home buyer and residential rehabilitation programs.

ESG requires a 100% match of program funds. The City passes this matching requirement to the service providers receiving ESG funds. ESG providers meet this requirement through the use of private donations, state grants, and/or volunteer hours. The City may also provide general funds to service providers in order to meet match requirements.

Leverage, in the context of entitlement funding, means bringing in other local, state, and federal financial resources to maximize the reach and impact of the City's HUD funded programs. Like many other federal agencies, HUD encourages its grant recipients to strategically leverage additional funds in order to achieve greater results. Leverage is also a way to increase project efficiencies and benefit from economies of scale that often come with combining sources of funding for similar or expanded scopes.

**Federal Resources**

<b>Program / Source</b>	<b>Uses of Funds</b>	<b>Expected Amount Available in Program Year</b>		<b>Narrative Description</b>
CDBG public - federal	Admin and Planning Economic Development Housing Public Improvements Public Services	Annual Allocation: Program Income: Prior Year Resources: Total:  Available for Remaining Con Plan	\$6,904,510 \$125,000 \$0 \$7,029,510  \$0	See above
ESG public - federal	Shelter Operations Prevention Re-Housing Street Outreach HMIS	Annual Allocation: Program Income: Prior Year Resources: Total:  Available for Remaining Con Plan	\$578,163 \$0 \$0 \$578,163  \$0	See above
HOME public - federal	Homebuyer assistance Homeowner rehab Rental TBRA	Annual Allocation: Program Income: Prior Year Resources: Total:  Available for Remaining Con Plan	\$2,925,658 \$205,000 \$0 \$3,130,658  \$0	See above
HOPWA public - federal	Facility Based Housing Housing Services Tenant Based Rental Assistance Short Term Rent Utility Mortgage Assistance	Annual Allocation: Program Income: Prior Year Resources: Total:  Available for Remaining Con Plan	\$499,903 \$0 \$0 \$499,903  \$0	

**Table 1 - Expected Resources – Priority Table**

The federal government has several other funding programs for community development and affordable housing activities. These include but are not limited to: Fair Housing; Lead Based Paint; Jobs Plus; Self-Help Homeownership; Veterans Housing Rehabilitation, and others. It should be noted that in most cases the City would not be the applicant for these funding sources as many of these programs offer assistance to affordable housing developers and nonprofits rather than local jurisdictions.

Also, housing developers receiving HOME Program funds to help develop multi-family affordable housing projects have leveraged the State of California's 9% and 4% Low Income Housing Tax Credits, Infill Infrastructure Grant, and the Affordable Housing Sustainable Communities funding.

***If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.***

## AP-20 Annual Goals and Objectives

### Goals Summary Information<sup>1</sup>

Goal Name	Category	Geographic Area	Needs Addressed	Funding
Safe and Affordable Housing	Affordable Housing	Citywide	Affordable Housing	CDBG: \$1,300,000  HOME: \$3,130,658
Homelessness and the Prevention of Homelessness	Homeless	Citywide	Homelessness	HOPWA: \$499,903  ESG: \$578,163
Community Services	Non-Homeless Special Needs Non-Housing Community Development	Low/Mod Income Areas	Community Services	CDBG: \$1,041,200
Public Facilities and Public Improvements	Non-Homeless Special Needs Non-Housing Community Development	Low/Mod Income Areas	Public Facilities and Public Improvement	CDBG: \$3,095,293

Table 2 – Goals Summary

<sup>1</sup> Funding amounts listed on this table do not include CDBG administrative budgets or Section 108 loan repayment.



## **Goal #01: Safe and Affordable Housing**

The City will continue to fund affordable housing projects to improve the quality of housing stock throughout the City. This includes rehabilitation efforts and new development. All of the City's HOME funds and approximately 19% of the CDBG funds will be used to serve this goal. These goals are estimates based on historical per unit subsidies. Actual accomplishments will be based on information to be determined, including cost allocations and subsidy layering analysis.

### Goal Outcome Indicators

- Single-Family units to be constructed:
  - 2 HOME-assisted units (Habitat)
  - 20 HOME-assisted units (Self-Help Enterprises)
  
- Tenant-Based rental assistance:
  - 70 HOME-assisted units
  
- Homeowner Housing Rehabilitated:
  - Housing Rehabilitation and Senior Paint: 58 units
    - Habitat for Humanity (35): Senior Paint and Minor Home Repair
    - Self-Help Enterprises (13): Home Repair Programs (Repairs determined upon inspection may include: Lead Paint Abatement, Emergency Senior Home Repair, Roof Repair, HVAC Repair, Water Heater Repair)
    - City of Fresno Performed (10): Senior Paint Program

## **Goal #02: Homeless Services**

The City, in close coordination with the FMCoC and its members, will provide its available ESG funding to local homeless service providers for the operation of homeless shelters, provision of homeless prevention, street outreach, and rapid rehousing services. It should be noted that CDBG-funded projects under Community Services (Goal #3) and Public Facilities and Improvements (Goal #4) will also serve homeless populations.

### Goal Outcome Indicators

- Homeless Persons Provided Overnight Shelter:
  - Marjaree Mason (ESG) - 500 persons
  - Poverello House (ESG) - 14 families
  - WestCare California, Inc. (HOPWA) - 56 persons
  - WestCare California, Inc. (CDBG Public Services Bulldog) – 180 men
  - WestCare California, Inc. (CDBG Public Services MLK) – 600 adults and children
  
- Rapid Re-Housing:
  - WestCare California, Inc. (ESG) – 10 persons
  - Marjaree Mason (ESG) – 95 persons
  
- Homeless Prevention:
  - WestCare California, Inc. (HOPWA) Tenant-Based Rental Assistance (10) and Short-term Mortgage Rent and Utility Assistance (10)– 20 persons
  - WestCare California, Inc. (ESG) - 79 persons
  
- HIV/AIDS Housing and Supportive Services:
  - WestCare California, Inc. (HOPWA) – 56 persons

### **Goal #03: Community Services**

The Consolidated Plan identified services for seniors and youth as high priority needs. The City will use CDBG to support a number of social service programs aimed at assisting low- and moderate-income persons. The Senior Hot Meal Program provides nutritious meals and activities to low-income seniors at various locations throughout Fresno. The youth After School Program provides a safe place, educational and recreational services to youth at community centers that serve predominantly low-income areas. In addition, the City will support a number of local non-profits with CDBG funds in PY 2019.

#### Goal Outcome Indicators

- Public services – non housing benefit: 2,479 persons and 1 organization
  - City of Fresno PARCS Senior Meals Program - 250 persons (\$174,400)
    - Location(s): (1) Lafayette Neighborhood Park, (2) Mary Ella Brown Community Center, (3) Mosqueda Community Center, (4) Pinedale Community Center, (5) Senior Citizens Village, (6) Ted C. Wills Community Center, and (7) Inspiration Park.
  - City of Fresno PARCS After School Program - 600 persons (\$666,800)  
Location(s): (1) Dickey Youth Development Center, (2) Einstein Neighborhood Center, (3) Fink White Neighborhood Center, (4) Frank H. Ball Neighborhood Center, (5) Holmes Neighborhood Center, (6) Lafayette Neighborhood Center, (7) Maxie L Parks Community Center, (8) Quigley Neighborhood Center, (9) Romain Community Center, and (10) Ted C. Wills Community Center
  - Boys and Girls Club – 1,350 persons (\$65,000)  
Location(s): (1) Inspiration Park, (2) Fink-White Park, and (3) El Dorado Park
  - Fresno County Economic Opportunities Commission (EOC) After School - 200 persons. (\$25,000)  
Location(s): (1) Sunset Community Center, (2) Bigby Villa Apartments, (3) MLK Square Apartments, (4) Westgate Garden Apartments, and (5) Gaston Middle School
  - Turning Point of Central California Bridge Housing – 65 persons (\$65,000)  
Location(s): (1) 1642 L Street
  - WestCare California, Inc. Homeless Prevention and Diversion – 14 persons (\$45,000)  
Location(s): (1) 1900 N. Gateway Boulevard, Suite 100

#### **Goal #04: Public Facilities and Public Improvements**

The City will use CDBG funds to make needed improvements to neighborhood streets, streetscapes, and parks that serve predominantly low and moderate income areas. The City is also proposing to provide assistance to a number of facilities that primarily serve low and moderate income persons.

- Street and Sidewalk Improvements – non housing benefit: 10,365 persons
  - \$200,000: Shields / Dakota / Crystal/Hughes Pavement Reconstruction Design Year 1 of 3 – 2,730persons (Total Multi-Year Project Estimate \$1,918,059)
  - \$680,680: Calwa/Vine/MLK Neighborhood Roadway Reconstruction - 3,665 persons
  - \$364,613: Orange / Cedar / Butler / California Pavement Reconstruction Year 2 of 2 – 2,555 persons (Total Multi-Year Project \$1,150,000)
  - \$50,000: Westbrook Canal Railing Design Year 1 of 2 - 1,415 persons (Multi-Year Project Estimate TBD)
  
- Parks - Public facilities – non housing benefit: 16,145 persons
  - \$50,000: Maxi Parks HVAC Design Year 1 of 2 – 3,740 persons (Multi-Year Project Estimated \$900,000)
  - \$100,000: Granny’s Park Year 2 of 2 – 4,560 persons (Multi-Year Project \$250,000)
  - \$250,000: El Dorado Modular – 3,655 persons
  - \$100,000: Fink White Splash Park Year 2 of 3 – 2,020 persons (Multi-Year Project Estimate \$900,000)
  - \$300,000: Frank H Ball ADA Improvements – 2,170 persons
  
- Nonprofit Community Facilities – 7 Public facilities/space
  - \$140,000: Boys and Girls Clubs Roofing– 1 facility
  - \$215,000: Fresno Economic Opportunities Commission HVAC and Rehabilitation for shelter– 1 facility
  - \$120,000: Helping Others Pursue Excellence Roofing– 1 facility
  - \$35,000: Saints Rest Community Economic Development Corporation Event Center Improvements – 1 outdoor public space
  - \$60,000: Wesley United Methodist Church Roofing and Various Improvements– 1 facility
  - \$80,000: WestCare California, Inc. HVAC and Rehabilitation structure– 1 facility
  - \$350,000: WestCare California, Inc. HVAC Rehabilitation– 1 facility

**AP-35 Projects – 91.220(d)**

<b>HOUSING</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>
Housing Rehabilitation (Non-profit)	1,000,000			
Senior Paint Program	100,000			
Housing Delivery Costs	200,000			
CHDO Set Aside		438,849		
Tenant Based Rental Assistance		667,000		
HOME Development		1,711,743		
<b>FACILITIES AND IMPROVEMENTS</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>
Neighborhood Street Improvements	1,295,293			
Park Improvements	800,000			
Nonprofit Facilities	1,000,000			
<b>PUBLIC SERVICES</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>
Senior Hot Meals	174,400			
Parks After School Program	666,800			
Nonprofit Public Services	200,000			
<b>HOMELESS</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>
ESG			578,163	
HOPWA				499,903
<b>PLANNING AND ADMINISTRATION</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>
Program Administration	1,365,902	313,065		
Fair Housing Council	40,000			
<b>OTHER</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>
Section 108 Loan Repayment	134,541			
Contingency (budget upon allocation announcement)	52,574			
<b>TOTALS</b>	<b>7,029,510</b>	<b>3,130,658</b>	<b>578,163</b>	<b>499,903</b>

Table 3 - Project Information

***Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.***

*Affordable Housing*

The Consolidated Plan identified quality, affordable housing as a high priority, as well as treatment of neighborhood deterioration. The City manages several programs that serve to arrest deterioration and provide assistance to improve the livability of affordable housing. In addition, the City will partner with local affordable housing developers to increase the inventory of quality, affordable housing for low-income renters and buyers.

*Public Services*

The Consolidated Plan identified services for seniors and youth to be high priorities. The City provides essential services to targeted low- and very-low-income neighborhoods through its Senior Hot Meals and PARCS Afterschool Programs.

*Public Facilities and Improvements*

The Consolidated Plan identified public facilities and improvements in low-moderate income neighborhoods as a high priority. In particular, roadway deterioration along with access to schools and parks was highlighted as critical to livability. The City is focused on strategic investments that will enhance other private and public investment targeted to low and very-low-income neighborhoods. In the current year, sidewalks, and other streetscape improvements were noted at the public needs hearings.

*Homeless*

The City coordinates and consults with the Fresno Madera Continuum of Care to identify funding priorities for homeless programs each year.

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## AP-38 Project Summary

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#	Project Name
1	Community Development Block Grant (CDBG) Program Administration and Planning
2	Fair Housing Council
3	Senior Paint Program
4	Housing Rehabilitation (Non-Profit)
5	Housing Program Delivery
6	Neighborhood Street and Sidewalk Improvements
7	Park Improvements
8	Non-Profit Facilities
9	PARCS Senior Hot Meals Program
10	PARCS After School Program
11	Non-Profit Public Service
12	Section 108 Loan Repayment
13	Emergency Solution Grant (ESG)
14	Housing Opportunities for Persons With AIDS/HIV (HOPWA) Housing Programs
15	HOPWA Program Administration
16	HOME Program Administration
17	Tenant-Based Rental Assistance
18	Community Housing Development Organization (CHDO) Set Aside
19	HOME Rental Development

1	<b>Project Name</b>	Community Development Block Grant (CDBG) Program Administration and Planning
	<b>Target Area</b>	Citywide Low/Mod Income Areas
	<b>Goals Supported</b>	Safe and Affordable Housing Homelessness and the Prevention of Homelessness Community Services Public Facilities and Public Improvements
	<b>Needs Addressed</b>	Affordable Housing Homelessness Community Services Public Facilities and Public Improvement
	<b>Funding</b>	CDBG: \$1,405,902
	<b>Description</b>	Grant Monitoring and Administration, Historic Preservation, Environmental Assessments
	<b>Target Date</b>	6/30/2020
	<b>Goal</b>	Not Applicable
	<b>Location Description</b>	2600 Fresno Street, Fresno CA 93721
	<b>Planned Activities</b>	21A: General Administration – 24 CFR 570.206 NA: National Objective not applicable



2	<b>Project Name</b>	Fair Housing Council
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Community Services
	<b>Needs Addressed</b>	Community Services
	<b>Funding</b>	CDBG: \$40,000
	<b>Description</b>	CDBG funds will be used to support fair housing outreach and education to ensure fair housing opportunities.
	<b>Target Date</b>	6/30/2020
	<b>Goal</b>	Not applicable
	<b>Location Description</b>	333 W Shaw Avenue, Fresno CA
	<b>Planned Activities</b>	21D: Fair Housing Planning – 24 CFR 570.205 NA: National Objective not applicable to planning activities

3	<b>Project Name</b>	Senior Paint Program (City Performed)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Safe and Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	CDBG funds will pay for a licensed lead-certified painting contractor to paint the exterior of the home and may include minor repairs, (i.e., screens, broken window panes, loose or damaged gutters, etc.) provided there are enough funds available after deducting the cost of the paint project. This program serves low-income seniors (62 years of age or older) who own and occupy their homes.
	<b>Target Date</b>	6/30/2021
	<b>Goal</b>	10 low mod income senior households (City)
	<b>Location Description</b>	2600 Fresno Street, Room 3070, Fresno CA 93721
	<b>Planned Activities</b>	14A: Single-Unit Residential Rehabilitation (24 CFR 570.202) LMH: Low Mod Housing national objective (24 CFR 570.208(a)(3))

4	<b>Project Name</b>	Housing Rehabilitation (Non-Profit)
	<b>Target Area</b>	Low/Mod Income Areas
	<b>Goals Supported</b>	Safe and Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$1,000,000
	<b>Description</b>	<p>CDBG funds are reserved to address the home repair, building systems, and housing rehabilitation needs of low-income homeowners.</p> <ol style="list-style-type: none"> <li>1. Habitat for Humanity (\$497,578) Senior Paint, Minor Repair and Building Component/System Repair and Replacements (hot water heaters, roofs and HVAC)– 35 units</li> <li>2. Self-Help Enterprises (\$502,422), Lead Paint Remediation, Emergency Senior Home Repair, Building Component/System Repair and Replacements (hot water heaters, roofs and HVAC). – 13 units</li> </ol>
	<b>Target Date</b>	6/30/2022
	<b>Goal</b>	48 low-income units
	<b>Location Description</b>	Available to income eligible homeowners throughout the City.
	<b>Planned Activities</b>	<p>14A: Single-Unit Residential Rehabilitation (24 CFR 570.202)</p> <p>LMH: Low Mod Housing (LMH) national objective (24 CFR 570.208(a)(3))</p>

5	<b>Project Name</b>	Housing Program Delivery
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Safe and Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	CDBG funds will pay for the delivery costs associated with housing rehabilitation targeted to income-eligible households.
	<b>Target Date</b>	6/30/2020
	<b>Goal</b>	Not Applicable
	<b>Location Description</b>	2600 Fresno Street, Room 3070, Fresno CA 93721
	<b>Planned Activities</b>	14H: Rehabilitation Administration (24 CFR 570.202) LMH: Low Mod Housing national objective (24 CFR 570.208(a)(3))

6	<b>Project Name</b>	Neighborhood Street and Sidewalk Improvements
	<b>Target Area</b>	Low/Mod Income Areas
	<b>Goals Supported</b>	Public Facilities and Public Improvements
	<b>Needs Addressed</b>	Public Facilities and Public Improvement
	<b>Funding</b>	CDBG: 1,295,293
	<b>Description</b>	<ol style="list-style-type: none"> <li>1. \$200,000: Shields / Dakota / Crystal/Hughes Pavement Reconstruction Design Year 1 of 3 – 2,730 persons (Total Multi-Year Project Estimate \$1,918,059)</li> <li>2. \$680,680: Calwa/Vine/MLK Neighborhood Roadway Reconstruction - 3,665 persons</li> <li>3. \$364,613: Orange / Cedar / Butler / California Pavement Reconstruction Year 2 of 2 – 2,555 persons (Total Multi-Year Project \$1,150,000)</li> <li>4. \$50,000: Westbrook Canal Railing Design Year 1 of 2 - 1,415 persons (Multi-Year Project Estimate TBD)</li> </ol>
	<b>Target Date</b>	6/30/2020
	<b>Goal</b>	10,365 persons residing in selected residential service areas.
	<b>Location Description</b>	Proposed areas are listed in the Geographic Distribution section
	<b>Planned Activities</b>	03K: Street Improvements – 24 CFR 570.201(c) LMA – Low Moderate Income Areas – 24 CFR 570.208(a)

7	<b>Project Name</b>	Park Improvements
	<b>Target Area</b>	Low/Mod Income Areas
	<b>Goals Supported</b>	Public Facilities and Public Improvements
	<b>Needs Addressed</b>	Public Facilities and Public Improvement
	<b>Funding</b>	CDBG: \$800,000
	<b>Description</b>	<p>CDBG funds will be used to make capital improvements to parks and recreational facilities that serve predominantly low and moderate income residential areas.</p> <ol style="list-style-type: none"> <li>1. \$50,000: Maxi Parks HVAC Design Year 1 of 2 – 3,740 persons (Multi-Year Project Estimated \$900,000)</li> <li>2. \$100,000: Granny’s Park Year 2 of 2 – 4,560 persons (Multi-Year Project \$250,000)</li> <li>3. \$250,000: El Dorado Modular – 3,655 persons</li> <li>4. \$100,000: Fink White Splash Park Year 2 of 3 – 2,020 persons (Multi-Year Project Estimate \$900,000)</li> <li>5. \$300,000: Frank H Ball ADA Improvements – 2,170 persons</li> </ol>
	<b>Target Date</b>	6/30/2020
	<b>Goal</b>	16,145 persons living in selected residential service areas
	<b>Location Description</b>	Please refer to the Geographic Distribution section for proposed locations.
	<b>Planned Activities</b>	03: Parks and Recreational Facilities – 24 CFR 570.201(c) LMA: Low Moderate Income Area – 24 CFR 570.208(a)(1)

8	<b>Project Name</b>	Non-Profit Facilities
	<b>Target Area</b>	None
	<b>Goals Supported</b>	Public Facilities and Public Improvements
	<b>Needs Addressed</b>	Public Facilities and Public Improvement
	<b>Funding</b>	CDBG: \$1,000,000
	<b>Description</b>	CDBG funds will be used to make needed capital improvements to public facilities owned by non-profit organizations that provide services to predominantly low and moderate income persons.
	<b>Target Date</b>	6/30/2020
	<b>Goal</b>	7 Public Facilities/Space
	<b>Location Description</b>	<ol style="list-style-type: none"> <li>1. \$140,000: Boys and Girls Clubs Roofing – 1 facility</li> <li>2. \$215,000: Fresno Economic Opportunities Commission HVAC and Rehabilitation for shelter – 1 facility</li> <li>3. \$120,000: Helping Others Pursue Excellence Roofing– 1 facility</li> <li>4. \$35,000: Saints Rest Community Economic Development Corporation Event Center Improvements – 1 outdoor public space</li> <li>5. \$60,000: Wesley United Methodist Church Roofing and Various Improvements – 1 facility</li> <li>6. \$80,000: WestCare California, Inc. HVAC and Rehabilitation structure – 1 facility</li> <li>7. \$350,000: WestCare California, Inc. HVAC Rehabilitation– 1 facility</li> </ol>
<b>Planned Activities</b>	03: Public Facilities – 24 CFR 570.201(c) LMC: Limited Clientele – 24 CFR 570.208(a)(2) or LMA: Low Moderate Income Area – 24 CFR 570.208(a)(1)	

9	<b>Project Name</b>	PARCS Senior Hot Meals Program
	<b>Target Area</b>	Low/Mod Income Areas
	<b>Goals Supported</b>	Community Services
	<b>Needs Addressed</b>	Community Services
	<b>Funding</b>	CDBG: \$174,400
	<b>Description</b>	Weekday meals and programming for limited clientele in targeted neighborhood community centers; compliments other clientele socialization activities
	<b>Target Date</b>	6/30/2020
	<b>Goal</b>	250 seniors
	<b>Location Description</b>	<p>Various locations include:</p> <ol style="list-style-type: none"> <li>1. Lafayette Neighborhood Center ~ 1516 E. Princeton Ave</li> <li>2. Mary Ella Brown Community Center ~ 1350 E. Annadale</li> <li>3. Mosqueda Community Center ~ 4670 E. Butler Ave.</li> <li>4. Pinedale Community Center ~ 7170 N. San Pablo Ave.</li> <li>5. Senior Citizens Village ~ 1917 S. Chestnut Ave.</li> <li>6. Ted C. Wills Community Center ~ 770 N. San Pablo Ave.</li> <li>7. Inspiration Park - 5770 W. Gettysburg</li> </ol>
	<b>Planned Activities</b>	<p>05C: Senior Services – 24 CFR 570.201(e)                      LMC: Limited Clientele – 24 CFR 570.208(a)(2) – Presumed Benefit</p>

10	<b>Project Name</b>	PARCS After School Program
	<b>Target Area</b>	Low/Mod Income Areas
	<b>Goals Supported</b>	Community Services
	<b>Needs Addressed</b>	Community Services
	<b>Funding</b>	CDBG: \$666,800
	<b>Description</b>	Programs after school on weekdays and Saturday programming for targeted neighborhood community centers to provide enrichment activities, homework assistance, career development, socialization, crime & drug prevention, and meal supplements for low and very low-income youth
	<b>Target Date</b>	6/30/2020
	<b>Goal</b>	600 youth
	<b>Location Description</b>	<p>Various community centers in low/mod income areas</p> <ol style="list-style-type: none"> <li>1. Dickey Youth Development Center</li> <li>2. Einstein Neighborhood Center</li> <li>3. Fink White Neighborhood Center</li> <li>4. Frank H. Ball Neighborhood Center</li> <li>5. Holmes Neighborhood Center</li> <li>6. Lafayette Neighborhood Center</li> <li>7. Maxie L Parks Community Center</li> <li>8. Quigley Neighborhood Center</li> <li>9. Romain Community Center</li> <li>10. Ted C. Wills Community Center</li> </ol>
	<b>Planned Activities</b>	<p>05D: Youth Services – 24 CFR 570.201(e)                      LMC: Limited Clientele – 24 CFR 570.208(a)(2) using Nature/Location Presumption</p>



11	<b>Project Name</b>	Non-Profit Public Service
	<b>Target Area</b>	Low/Mod Income Areas
	<b>Goals Supported</b>	Community Services
	<b>Needs Addressed</b>	Community Services
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	<p>CDBG funds will be provided to local non-profits to support programs that serve predominantly low and moderate income clientele. Proposed subrecipients include:</p> <ol style="list-style-type: none"> <li>1. Boys and Girls Club– 1350 persons Locations: (1) Fink-White, (2) El Dorado, and (3) Inspiration Park</li> <li>2. \$25,000: Fresno EOC Afterschool– 200 persons Locations: (1) Sunset Community Center, (2) Bigby Villa Apartments, (3) MLK Square Apartments, (4) Westgate Garden Apartments, and (5) Gaston Middle School</li> <li>3. \$65,000: Turning Point of Central California – 65 persons Location: 1642 L Street</li> <li>4. \$45,000: WestCare California – 14 persons Location: (1) 1900 N. Gateway Boulevard</li> </ol>
	<b>Target Date</b>	6/30/2020
	<b>Goal</b>	1,629 persons
	<b>Location Description</b>	Listed above.
	<b>Planned Activities</b>	05: Public Services – 24 CFR 570.201(e) LMC: Limited Clientele – 24 CFR 570.208(a)(2)

12	<b>Project Name</b>	Section 108 Loan Repayment
	<b>Target Area</b>	None
	<b>Goals Supported</b>	N/A
	<b>Needs Addressed</b>	N/A
	<b>Funding</b>	CDBG: \$134,541
	<b>Description</b>	CDBG funds will be used to pay Section 108 debt service.
	<b>Target Date</b>	2/1/2020
	<b>Goal</b>	Not applicable
	<b>Location</b>	2600 Fresno Street, Fresno CA
	<b>Planned Activities</b>	19F: Section 108 Planned Repayment NA: National Objective not applicable to 108 repayment

13	<b>Project Name</b>	Emergency Solution Grant (ESG)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Homelessness and the Prevention of Homelessness
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	ESG: \$578,163
	<b>Description</b>	<p>ESG funds will be used to provide housing and shelter assistance to homeless and persons at risk of homelessness. Planned activities include payment of shelter operations, homeless prevention, rapid re-housing, street outreach, HMIS, and grants administration and oversight.</p> <ol style="list-style-type: none"> <li>1. 32.5% (\$187,903): Outreach/Emergency Shelter <ul style="list-style-type: none"> <li>○ Marjaree Mason Center (\$154,014 of \$176,408 request)</li> <li>○ Poverello House (\$15,000 of \$15,000 request)</li> <li>○ WestCare California (\$18,889 of 18,889 request)</li> </ul> </li> <li>2. 4.4% (\$25,570): Homeless Prevention <ul style="list-style-type: none"> <li>○ WestCare California (\$25,570 of \$31,480 request)</li> </ul> </li> <li>3. 52.1% (\$301,093): Rapid Rehousing <ul style="list-style-type: none"> <li>○ Marjaree Mason Center (\$177,086 of 203,287 request)</li> <li>○ WestCare California (\$124,006 of 249,631 request)</li> </ul> </li> <li>4. 7.5% (\$42,742): Administration</li> <li>5. 3.5% (\$20,236): Homeless Management Info System</li> </ol>
	<b>Target Date</b>	6/30/2021
	<b>Goal</b>	<p>559 persons provided overnight shelter</p> <ul style="list-style-type: none"> <li>– Marjaree Mason Center (500)</li> <li>– WestCare CA (59)</li> </ul> <p>105 Units of rapid re-housing</p> <ul style="list-style-type: none"> <li>– Marjaree Mason Center (95)</li> <li>– WestCare CA (10)</li> </ul> <p>10 Units of homeless prevention</p> <ul style="list-style-type: none"> <li>– WestCare CA (10)</li> </ul>
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	<p>Shelter Operations</p> <p>Homeless Prevention</p> <p>Rapid Re-Housing</p> <p>HMIS</p> <p>Grant Administration and Oversight</p>

14	<b>Project Name</b>	Housing Opportunities for Persons With AIDS/HIV (HOPWA) Housing Programs
	<b>Target Area</b>	Fresno County
	<b>Goals Supported</b>	Homelessness and the Prevention of Homelessness
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	HOPWA: \$484,906
	<b>Description</b>	<p>HOPWA funds will be used to provide housing assistance and housing-related supportive services for persons living with AIDS/HIV and their families. HOPWA funds will be used for supportive services, housing information and referral services, tenant-based rental assistance, short-term rent, mortgage, and utility assistance.</p> <ul style="list-style-type: none"> <li>• \$484,906: WestCare California</li> </ul>
	<b>Target Date</b>	6/30/2021
	<b>Goal</b>	56 persons
	<b>Location Description</b>	Services available throughout Fresno County
<b>Planned Activities</b>	<p>Supportive Services                      Housing Information/ Referral                      Tenant-Based Rental Assistance                      Short-Term Rent, Mortgage, and Utility Assistance</p>	

15	<b>Project Name</b>	HOPWA Program Administration
	<b>Target Area</b>	Fresno County
	<b>Goals Supported</b>	Homeless
	<b>Needs Addressed</b>	Homeless
	<b>Funding</b>	HOPWA: \$14,997
	<b>Description</b>	HOPWA funds will be used for administrative and compliance oversight activities associated with HOPWA funded projects.
	<b>Target Date</b>	6/30/2020
	<b>Goal</b>	Not applicable
	<b>Location Description</b>	2600 Fresno Street, Fresno CA 93721
	<b>Planned Activities</b>	Grant Administration and Oversight

16	<b>Project Name</b>	HOME Program Administration
	<b>Target Area</b>	Citywide Low/Mod Income Areas
	<b>Goals Supported</b>	Safe and Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$313,065
	<b>Description</b>	Grant Monitoring and Administration
	<b>Target Date</b>	6/30/2020
	<b>Goal</b>	Not Applicable
	<b>Location Description</b>	2600 Fresno Street, Fresno CA 93721
	<b>Planned Activities</b>	General Administration and Oversight of the Program and HOME-funded projects

17	<b>Project Name</b>	Tenant-Based Rental Assistance
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Safe and Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$667,000
	<b>Description</b>	<ul style="list-style-type: none"> <li>HOME funds will be used to subsidize private market units for homeless and low-income households to increase affordability.</li> </ul>
	<b>Target Date</b>	06/30/2021
	<b>Goal</b>	75 low-income households
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Tenant-Based Rental Assistance

18	<b>Project Name</b>	Community Housing Development Organization (CHDO) Set Aside
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Safe and Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$438,849
	<b>Description</b>	HOME funds will be loaned to a qualified Community Housing Development Organization (CHDO) to finance the development of housing affordable to low-income households. Developments may be either rental or homebuyer.
	<b>Target Date</b>	6/30/2022
	<b>Goal</b>	42 new single-family housing units
	<b>Location Description</b>	To be determined (Potential Annadale/Elm and Polk and Gettysburg)
	<b>Planned Activities</b>	Rental Housing Development or Homebuyer Housing Development

19	<b>Project Name</b>	HOME Development
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Safe and Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$1,711,743
	<b>Description</b>	HOME funds will be loaned to local affordable housing developers to finance the development or rehabilitation of rental housing projects affordable to low-income households.
	<b>Target Date</b>	6/30/2022
	<b>Goal</b>	TBD new housing units
	<b>Location Description</b>	To be determined
	<b>Planned Activities</b>	Development/Rehabilitation of Rental Housing

## **AP-50 Geographic Distribution – 91.220(f)**

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***Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.***

The City does not have any defined local target areas. In PY 2019, the City will serve a number of predominantly low and moderate income neighborhoods throughout the City. The following list identifies some of the areas that will receive assistance in PY 2019:

### Street and Sidewalk Improvements

- \$200,000: Shields / Dakota / Crystal/Hughes Pavement Reconstruction Design  
Census Tract 47.04, Block Group 2
- \$680,680: Calwa/Vine/MLK Neighborhood Roadway Reconstruction  
Census Tract 10.00, Block Groups 1-2
- \$364,613: Orange / Cedar / Butler / California Pavement Reconstruction  
Census Tract 13.03, Block Groups 1-2
- \$50,000: Westbrook Canal Railing Design  
Census Tract 24.00, Block Group 4

### Park Improvements

- \$50,000: Maxi Parks HVAC Design  
Census Tract 4.00, Block Group 3  
Census Tract 9.02, Block Group 1  
Census Tract 11.00, Block Group 2
- \$100,000: Granny's Park  
Census Tract 51.00, Block Groups 3-4
- \$250,000: El Dorado Park Modular  
Census Tract 54.03, Block Groups 2-3  
Census Tract 54.09, Block Group 2
- \$100,000: Fink White Splash Park  
Census Tract 2.00, Block Groups 1-3
- \$300,000: Frank H Ball ADA Improvements  
Census Tract 3.00, Block Groups 2-3



***Rationale for the priorities for allocating investments geographically.***

The Consolidated Plan did not identify any targeted areas. Instead, the City will spread resources throughout the City, with the understanding that most funding will go toward the improvement of predominantly low- and moderate-income residential areas.

**AP-55 Affordable Housing – 91.220(g)**

**Introduction**

Although entitlement dollars are limited, the City does anticipate expending a significant portion of its federal allocation dollars on the preservation and provision of affordable housing. A detailed discussion of how HUD entitlements will be used to support affordable housing needs within the City is provided in AP-20, with the number of households to be assisted itemized by goal. These numbers do not include CDBG-funded housing rehabilitation that does not meet the HOME standard of housing rehabilitation.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless (HOPWA and HOME TBRA)	126
Non-Homeless	45
Special-Needs	0
<b>Total</b>	<b>171</b>

**Table 4 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	126
The Production of New Units	42
Rehab of Existing Units	3
Acquisition of Existing Units	0
<b>Total</b>	<b>171</b>

**Table 5 - One Year Goals for Affordable Housing by Support Type**

## **AP-60 Public Housing – 91.220(h)**

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### **Introduction**

Public housing within Fresno is administered by the Housing Authority of the City of Fresno. While the City will coordinate closely with the Housing Authority and share information about their respective programs, the City does not plan on providing financial assistance to the Housing Authority for their physical inventory. The Housing Authority receives its own allocation from HUD, including an allocation through the Capital Fund Program, which will be used to repair, renovate and/or modernize the public housing developments.

The City does partner with the Housing Authority on the administration of HOME- and HOPWA-funded tenant-based rental assistance and the administration of the HMIS homeless information management system.

### **Planned Actions**

#### ***Describe Actions planned during the next year to address the needs to public housing.***

A portfolio application inclusive of all Public Housing developments within Fresno was submitted to HUD for the Rental Assistance Demonstration (RAD) program. Additionally, site specific RAD applications have been submitted and approved for 242 of the 380 remaining public housing units within the City of Fresno. The Housing Authority will be determining if the remaining 138 public housing units have rehabilitation needs sufficient for the RAD program.

#### ***Actions to encourage public housing residents to become more involved in management and participate in homeownership.***

The Housing Authority Resident Advisory Board (RAB) meets at least annually to review any changes to the Admissions and Continued Occupancy Policy (ACOP) and the Housing Authority Annual Plan policies. In addition, residents are able to make comments before the Board of Commissioners and their comments are solicited for all major policy changes.

The Housing Authority participated in a homeownership program in previous years where over 200 foreclosed homes (in the City and County) were renovated and sold to low-income residents and other individuals.

#### ***If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance.***

The Housing Authority of the City of Fresno is not considered troubled.

## AP-65 Homeless and Other Special Needs Activities – 91.220(i)

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### Introduction

***Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.***

The Multi-Agency Access Program (MAP) Point is the physical local coordinated entry point for the FMCoC Coordinated Entry System. The Fresno Homeless Task Force conducts daily activities in areas where homeless individuals and families congregate or are known to visit. The HERO Team conducts weekly outreach activities in areas which have been identified as having the potential to attract or induce homeless persons and families to congregate. The FMCoC develops and carries out regular outreach and assessment activities such as the annual Point in Time Count.

***Describe actions to address the emergency shelter and transitional housing needs of homeless persons.***

The City is proposing to fund the shelter services provided by WestCare California, Inc. (WestCare), the Marjaree Mason Center (MMC), and the Poverello House. WestCare will provide shelter in an owned and operated facility along with intensive support services. MMC will provide shelter in a secured environment owned and operated by MMC and transitional services. The Poverello House will provide short-term hotel vouchers to families and households.

***Describe actions planned to help homeless persons make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.***

The City will work with its subrecipients and other homeless service providers to reach vulnerable individuals and families who are homeless. These agencies use a coordinated entry system and the Multi-Agency Action Program (MAP) Point at the Poverello House, to provide not only rapid rehousing and housing assistance, but also wrap-around services designed to create sustainable and safe housing opportunities for long-term permanent and independent living. As part of several national initiatives, the housing-first model has proven to be successful and continues to be a best-practice. The recent City and County Status Update to the 10-Year Plan to End Chronic Homelessness outlines several goals specifically relating to (1) availability of housing (2) coordination among service providers (3) improving outreach, and (4) preventing homelessness.

The City is proposing to fund Rapid Rehousing programs administered by WestCare California, Inc. and Marjaree Mason. The City will also provide for the assistance of 70 homeless persons transition to permanent housing through the use of tenant-based rental assistance programs funded with HOME and HOPWA.

***Describe planned actions to help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are:***

- *being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or,*
- *receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.*

Through a network of social service agencies and supportive nonprofits, at-risk families and individuals are identified and assisted with short-term and long-term wrap-around services. These agencies include the Fresno County Mental Health network, the Fresno Police Department, and the Fresno County Courts system.

While the City has no formal homeless discharge coordination policy in place, the City continues to be an active participant in the FMCoC and the Community Conversations. The FMCoC has established procedures with individual agencies related to discharge policies, such as the County's Department of Behavioral Health, the Hospital Council of Northern and Central California, Fresno County Jail, etc. Members of the FMCoC work together to coordinate their efforts and build a continuum of care that provides supportive and preventative services to these individuals at high risk of homelessness after release. The Community Conversation stakeholders meet quarterly and include leadership representing police and probation, mental health, major hospitals, local government, court systems, housing authority, the FMCoC, and many more. The City is actively engaged in planning efforts that address the needs of individuals at risk due to discharge from systems of care.

The City is proposing to fund WestCare California, Inc. with ESG funds to administer homeless prevention efforts and Short-Term Rent, Mortgage, and Utilities with HOPWA funds. WestCare will conduct assessments and application screening; develop individual service plans; and provide life skills training, detoxification services, substance abuse and mental health treatment.

***Discussion***

The City of Fresno will use the Emergency Solutions Grant program funds in the following categories of activities:

Eligible Use	Percentage	Amount Based on Current Estimate
Outreach / Emergency Shelter	32.5%	\$185,220
Rapid Re-Housing	52.1%	\$296,920
Homeless Prevention	4.4%	\$25,075
HMIS Data Collection	3.5%	\$19,946
Administration	7.5%	\$42,743
Total		\$569,904

**AP-70 HOPWA Goals– 91.220 (I)(3)**

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family (STRMU)	10
Tenant-based rental assistance (TBRA)	10
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	9
<b>Total</b>	<b>29</b>

## AP-75 Barriers to Affordable Housing – 91.220(j)

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### Introduction

The City of Fresno identified several constraints to the development, maintenance, and improvement of housing and affordable housing in its most recent Housing Element.

- Market Constraints
  - Land Cost and Availability
  - Land Use Controls
  - Off-Site Improvements
  - Materials and Labor
  - Financing Costs
  
- Other Non-Governmental Constraints
  - Accessibility to Mobility
  - Social Perceptions
  
- Excessive Land Value in Select Areas
  
- Governmental Constraints
  - Governmental Layers for Entitlements
  - Annexation
  - Development Review Process Components
  - Fees and Exactions

***Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment***

During the PY 2019 year, the City will commit to the following actions to reduce the barriers to affordable housing (Coordinated with the Housing Element adopted April 13, 2017):

- Continue to provide development incentives such as planning entitlement fee reductions for projects constructed in the City's Inner City Fee Reduction Target Area
- Continue to provide affordable housing and transit-oriented density bonuses for eligible projects
- Continue to provide impact fee reductions for investments in Economically Disadvantaged Neighborhoods
- Continue to provide Fresno Green incentives
- Implement the Money Back Guarantee 6-month Trial

- Outreach and technical assistance to mobile home park residents
- Support Fresno Housing Authority efforts for marketing of Housing Choice Vouchers in areas of opportunity
- Streamlining Approval for Downtown Housing Projects Consistent with Housing Element
- Preventing Displacement through the Downtown Displacement Program
- Expediting entitlements through the Business Friendly Fresno Program
- Implementing comprehensive code enforcement, including an interior rental re-inspection program
- Improving infrastructure
- Rehabilitating housing
- Enhancing police service to high crime neighborhoods
- Contracting with the Fair Housing Council to provide fair housing services

The City adopted a new Development Code on December 3, 2015. It has been amended six times since then. The updated development code makes it easier to develop compact, walkable, affordable housing along high capacity transit corridors and in downtown. These Code changes positively impact the availability of housing that meets the State of California guidelines for affordability for low and very low-income households. The City will continue to evaluate its post-RDA housing properties for reuse as affordable housing. However, it is possible that properties will not be available during PY 2019.



## **AP-85 Other Actions – 91.220(k)**

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### **Introduction**

In addition to outlining projects that the City will actively pursue with available federal resources, the City must also describe “other actions” outlined below, as required by the federal regulations.

### **Actions planned to address obstacles to meeting underserved needs**

With a recognized deficit of parks and open space, the City continues to seek partnerships which increase the availability of parks and open space in underserved neighborhoods. The City has prioritized established neighborhoods for reinvestment – especially focusing on high intensity transit corridors for development and redevelopment. These actions will provide new or reconstructed infrastructure in low-mod census tracts and adjacent to low- and moderate-income neighborhoods. The Bus Rapid Transit (BRT) provides an alternative transportation option that will enhance surrounding low- and moderate-income neighborhoods.

### **Actions planned to foster and maintain affordable housing**

The City coordinates closely with the Housing Authority, local nonprofit housing providers, and other governmental agencies to identify resources available for fostering and maintaining affordable housing. These actions include support for Low Income Housing Tax Credit applications for both 9% and 4% tax credits, support for Cap and Trade applications for the development of new Transit-Oriented Development (TOD) housing options, and monitoring of the mobile home rent control guidelines.

The City is committed to setting aside HOME funds for eligible Community Housing Development Organizations (CHDO) for the development of eligible affordable housing projects. Non-CHDO developers may also submit proposals for HOME entitlement funds for eligible affordable housing development projects. The City is also committed to continued funding of rehabilitation utilizing CDBG and/or HOME funds to provide assistance to owner-occupied households meeting income eligibility criteria.

The City’s Housing Element is available at [www.Fresno.gov](http://www.Fresno.gov) and describes further actions related to the Mayor’s Banking Collaborative, the Transformative Climate Communities, monitoring at-risk housing, mobile home park outreach, and more.

### **Actions planned to reduce lead-based paint hazards**

To address potential and actual health hazards derived from lead-based paint (LBP) the City will support the Fresno County Human Services Agency's efforts to identify and remediate hazards caused by LBP, provide outreach to the community regarding structural dangers or cultural practices that may cause lead poisoning, and continue to include reduction practices in code enforcement and rehabilitation programs as feasible. The City supported Fresno County

in its application for supplemental HUD funds to address and remove lead paint hazards. In addition, the City will implement a complimentary lead paint reduction and rehabilitation program.

### **Actions planned to reduce the number of poverty-level families**

The City allocates funding for homeless prevention and housing, including emergency shelter, transitional housing, and permanent housing. The City will continue to provide assistance for the homeless and those in danger of becoming homeless and improve communication and service delivery capabilities of agencies and organizations that provide programs to assist the homeless.

The City assists persons that are homeless or vulnerable to becoming homeless is provided through nonprofit agencies and City departments. Services and activities provide free and reduced price services so that low-income persons are able to use their income for other expenses:

- The Parks, After School, Recreation and Community Services (PARCS) Department provides seniors low cost or free meals at community centers in low-income neighborhoods.
- The City communicates information related to cooling centers in the summer for homeless and low-income persons that do not have access to cooled environments and also to offset the cost associated with cooling a home. There are also warming centers in the winter when the temperatures drop below 35 degrees. The City's transportation department provides bus services to these centers.
- Additionally, area nonprofits receive funding from HUD through the Supportive Housing Program to assist homeless families and individuals, and the chronically homeless.
- Saturday PARCS Programs at school sites.

The City has partnered with local homeless care providers and the FMCoC to adopt and implement a ten year plan to end chronic homelessness. The City is a part of the FMCoC and services provided by these agencies are direct services with the goal of ending chronic homelessness. Through the ESG Program the City funds agencies that provide services and activities such as:

- Homelessness and psychosocial assessments
- Case management
- Referrals to other service and programs
- Transportation; meals
- Shelter

### *Economic Development Activities*

As discussed in the Consolidated Plan, the City will provide economic development and employment opportunity programs through a variety of funding sources, and will focus its economic activities and budget on four major areas:

1. Foster an environment that will lead to the creation of new jobs and the retention of existing jobs;
2. Encourage entrepreneurs to establish new businesses;
3. Work with existing Fresno businesses to encourage them to stay in Fresno, expand, and create additional jobs; and
4. Attract new businesses to Fresno with a focus on regional job initiative industry clusters.

### **Actions planned to develop institutional structure**

The City is undertaking a series of technological improvements and enhancements designed to streamline development applications, coordinate with other City services and provide more accessible information to the public. Beginning in April 2018 a new land management system has been launched. As the system is fully implemented, the actions will provide the public with quick and easy access to zoning, business licensing, permitting, code enforcement, and other data currently challenging to access.

The City's Housing and Community Development Division staff has access to additional online, local and regional training to improve and enhance the City's knowledge of federal and state funding opportunities. All new funding designated to service established neighborhoods will leverage the federal programs in eligible low-mod census tracts. The City has improved efforts to efficiently and expediently distribute funds related to HUD programs and is requiring the completion of HUD trainings and webinars to maintain the level of expertise required.

### **Actions Planned to Enhance Coordination**

The City will continue to participate as a member of the FMCoC with other social service and housing providers for homeless activities, such as the Community Conversations network. City staff will participate in local and regional workshops designed to develop relationships with other providers and improve coordination. The Administration of the City meets regularly with the Fresno Housing Authority, Fresno County, other cities in the Central Valley, and nonprofit agencies. The City actively recruits new investment in underserved neighborhoods. The NRT Team (now funded through non-federal funds) works closely with a number of partners, including Fresno Unified School District, Habitat for Humanity, and other neighborhood stakeholders, in its neighborhood revitalization efforts as part of Restore Fresno initiative.

## Monitoring

The City of Fresno has established a monitoring system to ensure that federal regulations, local policies and program guidelines are met. The monitoring system encompasses both entitlement program monitoring and project monitoring. The City of Fresno's Monitoring Plan for the Consolidated Plan and each annual Action Plan was established to meet three primary goals:

- Ensure that all activities and initiatives funded, in part or in whole, with HUD funds are consistent with the approved Consolidated Plan.
- Ensure that all projects and or programs funded are implemented by a competent subrecipient and administered in a timely and financially prudent manner; and that all funds expended are in compliance with federal regulations.
- Ensure that all activities funded are evaluated and monitored regularly, and that performance is assessed and reported.

The City has implemented “notice of grant award” documentation with City departments in addition to subrecipient agreements with community-based organizations. The City will be offering technical assistance and ongoing training opportunities for awardees. With that, staff recognized there is an ongoing opportunity to improve how various programs have been managed, the methodology in which programs have been monitored, and the manner in which funds have been allocated.

In addition, the City has implemented improved coordination between rehabilitation programs and the neighborhood revitalization teams through a referral process. The City has also increased low and no-cost outreach methods to ensure citizen participation, resulting in public needs hearings with standing room only.

### Entitlement Program Monitoring

Each entitlement program has specific monitoring requirements such as timely use of funds, commitment requirements, and uniform administrative requirements that must be met. The City tracks these activities throughout the fiscal year.

### Project/Activity Monitoring and Administration

City staff will determine that the national objective, activity eligibility and appropriate regulatory requirements to monitor the activity/project are established. Monitoring activities include, but are not limited to, compliance with national objectives, labor standards, financial management, and environmental assessments. Staff conducts desk monitoring of drawdown requests throughout the year. Site monitoring will be based on a risk assessment at the beginning of the program year. Substantial rehabilitation and new construction projects are monitored by a Project Manager during construction and subsequent affordability period.

Minority Business Outreach (MBE/WBE)

The City has established a Disadvantaged Business Enterprise (MBE) Program in accordance with the regulations of the U.S Department of Housing and Urban Development (HUD).

**Affirmatively Furthering Fair Housing**

The City adopted an Analysis of Impediments to Fair Housing Choice (AI) in 2016. The AI identified several impediments to fair housing choice and proposed goals for addressing the impediments. The full document can be downloaded from the City's website at:

<https://www.fresno.gov/darm/wp-content/uploads/sites/10/2018/05/Analysis-of-Impediments-May-13-2016-Final-Report.pdf>

A summary of actions taken to date is included in the City's most recent Consolidated Annual Performance Report (CAPER). The 2017-2018 CAPER report is available on the City's website for public review. The next update to the City's progress will be included in the 2018-2019 CAPER report, which should be available for public review in August or September.

In the 2019 Program Year, the City proposes to take the following actions to affirmatively further fair housing:

- Consolidated Plan and AI planning process;
- Support the Fair Housing Council of Central California to conduct education and outreach activities;
- Support efforts to expand Section 3 job training and employment opportunities;
- Make infrastructure improvements in Racially and Ethnically Concentrated Areas of Poverty (RECAP);
- Continue the Mayor's Banking Collaborative to support priority programs and projects, including affordable housing; and
- Continue administration of the Transformative Climate Communities program, which funds affordable housing and community amenities such as community gardens, food hubs, trail and streetscape improvements, a portion of a new community college, and more.

**AP-90 Program Specific Requirements – 91.220(I)(1,2,4)**

**Community Development Block Grant Program (CDBG) 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>\$0</b>

**Other CDBG Requirements**

- |  |         |
|--|---------|
| 1. The amount of urgent need activities  | 0       |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate-income. Specify the years covered that include this Annual Action Plan. | 100.00% |

## **HOME Investment Partnerships Program (HOME) 24 CFR 91.220(I)(2)**

***A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:***

The City will not employ other forms of investment beyond those identified in Section 92.205.

***A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:***

The City will use the recapture provisions in all cases where a homebuyer subsidy exists. For HOME-funded homebuyer assistance loans, the Promissory Note, Deed of Trust, Declaration of Restrictions, and the Homebuyer Agreement are the enforcement mechanisms for the City's recapture provisions. The City will enforce minimum periods of affordability based on the amount of homebuyer subsidy provided to the buyer of not less than:

- Five years for less than \$15,000
- Ten years for between \$15,000-\$40,000, and
- Fifteen years for more than \$40,000.

Recapture provisions are based on 24 CFR 92.254 (a) (5) (ii), which stipulates the conditions for recapture of the HOME investment used to assist low-income families in purchasing a home. Homebuyer recapture provisions are included in, or as a deed restriction rider, to the recorded deed of trust that secures a HOME loan Note, and requires recapture of funds if the home does not continue to be the borrower's principal residence or if all or any part of the property or any interest in it is sold, rented, conveyed or transferred during the duration of the period of affordability. Recapture provisions also stipulate that only the direct subsidy to the homebuyer is subject to recapture, which includes down payment assistance, closing cost, other home assistance provided directly to homebuyer, and the difference between fair market value and the sales price.

The net proceeds are the sale price minus the senior loan repayment (other than HOME funds) and any closing costs. If the net proceeds are not sufficient to recapture the full HOME investment plus enable the homeowner to recover the amount of the homeowner's down payment and any capital improvement investment made by the owner since the purchase, the City may share the net proceeds. The net proceeds may be divided proportionally between the City and the homeowner as set forth in the following mathematical formulas:

HOME subsidy x Net proceeds = HOME amount to be recaptured

HOME subsidy + homeowner investment

Homeowner investment x Net proceeds = amount to homeowner

HOME subsidy + homeowner investment

In the event of foreclosure, the amount subject to recapture is based on the amount of net proceeds (if any) from the foreclosure sale.

***Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:***

The City does not refinance existing debt for multifamily housing projects.

***For the HOME program, describe eligible applicants, your process for soliciting and funding applications/proposals, and where information can be obtained. Does the city plan to limit the beneficiaries or give preferences to a particular segment of the low-income population in its HOME program, and if so, provide a description of the limitation or preference?***

The City issued a HOME Notice of Funding Availability (NOFA) for affordable housing developers as part of the planning process. As required, a portion of these funds will be provided to a City-certified Community Housing Development Organization (CHDO) and the general development community for the new construction or substantial rehabilitation of affordable housing units available to lower income residents.

The TBRA program will be administered by the Fresno Housing Authority and will be targeted to homeless households as outlined in the Status Update of the City and County of Fresno 10-Year Plan to End Chronic Homelessness. Interested parties apply in person at the Fresno Housing Authority located at 1331 Fulton Street, Monday through Thursday between the hours of 8:00 am and 4:00 pm. An assessment and case management assignments are made in order to determine the level of assistance and program determination.



## **Emergency Solutions Grant (ESG) 91.220(I)(4)**

### ***Include written standards for providing ESG assistance (may include as attachment)***

The City and County administrations have jointly adopted ESG Policies and Procedures (PPGs) for ESG providers. The City will continue to work cooperatively with Fresno County and the Fresno Madera Continuum of Care (FMCoC) to update the ESG Policies and Procedures. A copy of the current document is included in Exhibit C. In addition, the City, County and FMCoC are also continuing to update and document written standards.

### ***If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.***

The Homeless Management Information System (HMIS) is used by all local homeless providers participating in the FMCoC. HMIS is a database used to track performance and outcomes for the agencies. As the HMIS Lead of the FMCoC, the Fresno Housing Authority plays a critical role in coordinating the annual Pint-in-Time Count (PITC), collecting data, and distributing results from the annual count. The work of the Housing Authority in this regard meets and exceeds HUD requirements for the implementation and compliance of Homeless Management Information System Standards.

The FMCoC's Coordinated Entry System utilizes a common assessment tool – the Vulnerability Index (VI). The VI gave the community a way to identify and triage individuals most at risk. The VI was enhanced to the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT), which further triaged individual's priority for housing and other services.

All member agencies of the FMCoC have committed to using both the assessment tool and the Coordinated Entry System managed in partnership by FMCoC members. The assessment system is a client-centered process that streamlines access to the most appropriate housing interventions for individual or families experiencing homelessness.

The Multi-Agency Access Program (MAP) Point at the Poverello House (Pov) was the first coordinated physical entry point collectively developed by the Community Conversations stakeholder group. The MAP Point at the Pov serves as a physical location of the Coordinated Entry System. The program has proved successful in its first two years and has begun expansion. Main components of this process include:

1. Assessment,
2. Navigation and Case Conferencing,
3. Housing Referral with Choice, and
4. Data Collection and Communication.

***Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).***

The City issued a number of Notice of Funding Availability (NOFA) applications for the 2019-2020 program year. Prior to this release, the City consulted with the FMCoC on the needs of homeless in the community and the best use of ESG funds per category. Within the HUD defined homeless categories, the City of Fresno has determined the following sub-populations are a high priority for ESG services:

- Unsheltered homeless persons who are living outdoors or in other places not intended for human habitation;
- Chronically homeless persons;
- Homeless veterans; and
- Other homeless persons who have been identified as highly vulnerable.

In addition, the following populations are also a priority for ESG services in Fresno:

- Unaccompanied youth under the age of 18;
- Youth aging out of the foster care system;
- Victims of domestic violence; and
- Households with children.

Proposals that propose to serve these populations will be given additional points in the scoring process. Proposals providing ESG services to populations outside of the identified high priority population will be considered for funding.

Bidders may propose to provide all or a portion of the ESG eligible activities stated above. Qualified/eligible vendor(s) are those agencies that are State certified non-profit entities, validly existing in California, with a tax-exempt IRS determination letter, as of the date the bid is submitted, or public agencies that are qualified to receive ESG funds under applicable federal rules. Qualified/eligible vendors are those that have a minimum of two years' experience serving the beneficiary populations and a minimum of two years' experience utilizing federal, state and/or local funding.

The NOFA was published on the City's website, and widely distributed to an electronic distribution list of over 500 e-mail addresses. A joint review committee reviews applications and provides staff scoring for the proposals. Applicants present programs to the Housing and Community Development Commission for ranking and funding recommendations to the Mayor for inclusion in the Draft Annual Action Plan, and City Council for adoption.

***If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.***

During the development of the Consolidated Plan, the City consulted with the FMCoC in making decisions related to ESG funds for the five year cycle. The FMCoC includes representation from the homeless community, which meet the homeless participation requirement in 24 CFR 576.405(a).

***Describe performance standards for evaluating ESG.***

The following performance standards are outlined in the City's adopted written policies, however, updates to the standards are currently under way:

1. Decrease the number of homeless youth and households with children by 10% from the FMCoC Point in Time Count of January 2016.
2. Increase the percentage of participants in transitional housing that move into permanent housing to 80% or more.
3. Increase the percentage of participants that are employed at program exit to 25% or more.

## **Housing Opportunities for Persons with AIDS**

The City conducted outreach related to HOPWA throughout its annual action planning process, including but not limited to workshops, needs hearing, public hearings, publications and more. In addition, the City released a Consolidated Notice of Funding Availability and Information Guide. One agency submitted a HOPWA application, WestCare California, Inc., a previous HOPWA recipient, was selected.

### **GOALS:**

- Short-term rent, mortgage, and utility assistance to prevent individual or family homelessness (10)
- Tenant-based rental assistance (10)
- Units provided in housing facilities that are being developed, leased, or operated with HOPWA funds (0)
- Units provided in transitional short-term housing facilities developed, leased or operated with HOPWA funds (9)

# APPENDIX A – CITIZEN PARTICIPATION

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# Housing and Community Development Division (HCDD)

## Community Workshops – January 2019

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### Community Workshops Summary

The City of Fresno's (City) Housing and Community Development Division (HCDD) provided two Community Workshops for the public to participate in the PY 2019 annual action planning process. The City advertised the community workshops in English in the Fresno Bee and Spanish in the Vida en el Valle Newspapers. A public service announcement was also broadcasted in Hmong on KBIF AM 900. In addition, the workshop flyers were distributed electronically to the e-mail distribution list of over 500 addresses used by the Development and Resource Management Department. The City also made the workshop information available on the City's Website, at the City Clerk's Office, the Fresno County Library system, City Neighborhood and Community Centers, and at the Development and Resource Management Department's public counter.

The Community Workshops provided information on federal programs and how interested individual can participate in the City's annual planning process. Individuals at the workshops spoke about needs in their community that could potentially be funded with HUD entitlement dollars. Below is a summary of the citizen participation at the workshops:

Date	Public Participation	Attendance	Summary of Needs
January 3, 2019	Community Workshop, Boys and Girls Club (540 N. Augusta Ave. Fresno, California 93701)	16 Persons	<ul style="list-style-type: none"> <li>• Homelessness and prevention of homelessness</li> <li>• Emergency shelters</li> <li>• Affordable housing               <ul style="list-style-type: none"> <li>○ Housing vouchers</li> <li>○ Single family housing</li> </ul> </li> <li>• Opportunities for individuals with disabilities</li> <li>• Outreach to Asian community</li> <li>• Workforce Development</li> <li>• Outreach to minorities</li> <li>• Racial equity in program implementation</li> </ul>

January 7, 2019	Community Workshop, Paraclete Missionary Baptist Church (757 S. Orange Ave. Fresno, California 93702)	27 Persons	<ul style="list-style-type: none"> <li>• Homelessness and prevention of homelessness</li> <li>• Public infrastructure improvements</li> <li>• Outreach to Spanish-speaking community</li> </ul>
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The City encouraged workshop attendees to continue to participate in the City's planning process in the following ways:

<b>Date</b>	<b>Citizen Participation</b>
January 9, 2019	HCDC Public Needs Hearing
January 17, 2019	Release of Notice of Funding Availability (NOFA)
February 14, 2019	NOFA Applications Due
March 13, 2019	HCDC Meeting – Presentations and Funding Recommendations for the PY 2019 Annual Action Plan
March 22, 2019 – April 22, 2019	Public Review of Draft PY 2019 Annual Action Plan - 30 Day Public Review Period
April 10, 2019	HCDC Public Hearing on Draft PY 2019 Annual Action Plan
April 25, 2019	City Council Public Hearing and consideration for adoption of the PY 2019 Annual Action Plan

## Low to No-Cost Outreach

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*In addition to the required public notice, the City also conducted low and no-cost outreach including the distribution of information to an e-mail listing of over 500 addresses, the City website, as well as social media (Facebook and Twitter), radio, and through the City's FresGo App.*



**From:** Susie Williams  
**Sent:** Tuesday, December 18, 2018 10:29 AM  
**To:** Susie Williams  
**Cc:** Aldi Dodds; Kelli Furtado; Thomas Morgan  
**Subject:** 2019-2020 Annual Action Plan Community Workshops and Public Needs Hearing  
**Attachments:** City of Fresno 2019-2020 Workshops and Public Needs Hearing Flyer (Engli....pdf; City of Fresno 2019-2020 Workshops and Public Needs Hearing Flyer (Spanish).pdf; City of Fresno 2019-2020 Workshops and Public Needs Hearing Flyer (Hmong).pdf

**To: City of Fresno Housing and Community Development Stakeholders**  
**Re: Upcoming Annual Action Plan | Federal Entitlement Community Workshop Opportunities**

You are receiving this email because you have previously expressed interest in receiving updates related to the City of Fresno's (City) Housing and Community Development efforts. If you no longer wish to receive e-mails like this, please simply reply with the word **STOP** to be removed from future messages. Please also consider sharing the information attached to this message with your networks, and those that may be interested in providing public need comments as outlined below.

The City is reaching out to interested individuals to share information about the citizen engagement process for the 2019-2020 Annual Action Plan. The City of Fresno annually receives federal funding on an entitlement formula basis from the U.S. Department of Housing and Urban Development (HUD) Community Planning and Development Office under the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS/HIV (HOPWA) Programs. To receive HUD funding the City prepares its application for funds through an Annual Action Plan. The Annual Action Plan details projects/programs funded with the federal funds and the benefit to low and moderate-income persons. The City expects to receive the following approximate grant amounts for fiscal year 2019 – 2020:

CDBG:	\$ 6,904,510
HOME:	3,180,063
ESG:	578,163
HOPWA:	499,903

In preparation for the anticipated 2019-2020 HUD allocation, the City's Housing and Community Development Division staff will be hosting two community workshops prior to the Housing and Community Development Commission Public Needs Assessment Hearing. The purpose of the Community Workshops is to provide additional information on the federal programs, and how interested individuals can participate in the annual planning process.

- **5:30 p.m. on Thursday, January 3, 2019**, at the Boys and Girls Club located at 540 N. Augusta Avenue in Fresno, California.
- **5:30 pm on Monday, January 7, 2019**, at the Paraclete Missionary Baptist Church located at 757 South Orange Avenue in Fresno, California.

The City's Housing and Community Development Commission will conduct the **Public Needs Assessment Hearing on Wednesday, January 9, 2019, at 5:00 p.m. in the Fresno City Hall at 2600 Fresno Street on the second floor in Council Chambers.** The Public Needs Assessment



Hearing examines and discusses the nature and types of assistance required to address the City's future housing and community development goals and priorities. The hearing enables the public, local service providers, community organizations, interested government or other agencies and individuals to provide comments and views on the housing, community and economic needs and strategies to be outlined in the 2019-2020 Annual Action Plan. All interested stakeholders are invited and encouraged to attend and participate in this hearing.

Attached are the flyers in English, Spanish and Hmong, detailing the specifics of the Community Workshops and Public Needs Assessment Hearing. Please note this information can also be found on the City of Fresno, [Development and Resource Management Department's website](#), including the flyers and upcoming dates related to the annual planning process. Again, please consider sharing this information with your networks, especially those interested in speaking towards needs in their community that could potentially be funded with HUD entitlement dollars in the upcoming Annual Action Plan.

***Susie Williams***

*Susie Williams*  
***City of Fresno***  
*Housing and Community Development Division*  
*559-621-8300*  
[Susie.Williams@Fresno.gov](mailto:Susie.Williams@Fresno.gov)

Reply **STOP** to be removed from future messages



City of Fresno - Office of the City Manager

@FresnoCA

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Upcoming Events



Jan 3

2018-2019 Annual Action Plan Community Wo...  
Thu 5:30 PM - Boys & Girls Clubs of Fresno County - Fres...  
You like City of Fresno · Office of the City Manager

Boost Event

Jan 7

2018-2019 Annual Action Plan Community Wo...  
Mon 5:30 PM - City of Fresno · Office of the City Manager  
You like City of Fresno · Office of the City Manager

Boost Event

Jan 9

2018-2019 Annual Action Plan Public Needs H...  
Wed 5 PM - Fresno City Hall - Fresno, California  
You like City of Fresno · Office of the City Manager

Boost Event

See All

+ Add a Button

Know Friends Who Might Like Your Page?  
Invite friends to like City of Fresno · Office of the City Manager and help you connect with more people

Create a Group for Your Page

Help your audience connect in a group. Groups are private spaces for people to have discussions, plan events, share photos, and more. You can enjoyant with people in the group as your Page or yourself.

See All Page Tips

7,040 likes +21 this week

Lety Shamma and 42 other friends

10K follows

See Pages Feed

Posts from Pages you've liked at your Page

534 were here +1 this week

Lee Brand and 1 others

9,855 post reach this week

9 video views this week



City of Fresno

@CityofFresno



The Housing and Community Development Division is hosting workshops on January 3 & January 7 to provide info on federal programs and how interested individuals can be prepared to participate in the City's annual planning process

# COMMUNITY WORKSHOPS

## PURPOSE

The City of Fresno's (City) Housing and Community Development Division is hosting two workshops to provide information on federal programs and how interested individuals can be prepared to participate in the City's annual planning process.

## BACKGROUND

The City receives funding from the U.S. Department of Housing and Urban Development, to receive HUD funding; the City prepares its application through an annual action plan detailing projects and programs that benefit low and moderate income persons. Programs include Community Development Block Grant - HOME Investment Partnerships - Emergency Solutions Grant - Housing Opportunities for Persons with Aids.

## ADDITIONAL INFORMATION

For more information, please call (559) 621-8300, or visit [www.fresno.gov/housing](http://www.fresno.gov/housing).



### JANUARY 3, 2019

5:30 P.M. - 7:00 P.M.  
Boys and Girls Club  
Address: 540 N. Augusta Ave  
Fresno, CA 93701

### JANUARY 7, 2019

5:30 P.M. - 7:00 P.M.  
Paraclete Missionary Baptist Church  
Address: 757 S. Orange Ave.  
Fresno, CA 93702

## RELATED TIMELINES

January 9 - HODC  
Public Needs Hearing

January - Notice of Funding  
Availability Published

February - Review of Funding  
Applications

March through April - Public  
Review and Comment

April - City Council Annual  
Action Plan Public Hearing

4:17 PM - 14 Dec 2018



## Public Needs Hearing

Fresno residents, please consider attending the City's Housing and Community Development Commission's Public Needs Hearing on Wednesday, January 9, 2019, to help with planning how Fresno will invest its upcoming federal housing and community funds. A brief overview will outline the rules for using these limited funds. City staff will provide examples of past projects like housing rehabilitation, senior paint, neighborhood street and sidewalk improvements, and more. The funding is focused on (1) Safe Affordable Housing (2) Homelessness (3) Community Services to low-income and special needs households and (4) Public Facilities and Improvements in eligible areas. The hearing is at City Hall Council Chambers, 2nd Floor, beginning at 5:00 pm. Metered parking is relaxed around City Hall.

POSTED ON 2019-01-02



Home



Nearby



Notifications



Profile

# Housing and Community Development Commission (HCDC) Public Needs Hearing – January 9, 2019

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## **HCDC Meeting Public Comments Received**

*Upon call for public comment, the following 24 people addressed the HCDC:*

1. Kristina Chamberlin – City of Fresno Parks, After School, Recreation and Community Services (PARC) Department: Ms. Chamberlin thanked the HCDC for previous support of PARCS programs, and spoke about the year-round senior hot meals program at seven sites throughout Fresno. PARCS has worked to serve over 20,000 meals throughout the community from July 1, 2018, through December of 2018.

**[City Response:** The public comment has been considered and accepted.]

2. Rich Rodriguez – City of Fresno PARCS Department: Mr. Rodriguez added that PARCS also offer recreation and leisure activities. Quality of life programs, and crafts, 708 seniors are currently participating. For the ceramics program 556 seniors have participated. Low impact exercises program has 1072 participating, and passive activities such as billiards, cards, table games have 2972 seniors who have participated. Bingo is very popular with 5284 participating to date. Participation was due to CDBG's previous generous support.

**[City Response:** The public comment has been considered and accepted.]

3. Kyle Jeffcoach – City of Fresno PARCS Department: Mr. Jeffcoach spoke about the need for quality after school programs. PARCS provides service for 10 low income neighborhood centers throughout Fresno such as Holmes playground, Ted C. Wills, Romain and Fink-White neighborhoods. Neighborhood Centers range in size from 1,500-41,000 square feet and are open Monday through Friday from 3:00-7:00 or 8:00 P.M. In addition some facilities are open on Saturdays 12:00-5:00 P.M. Average daily attendance is one thousand unique youth inside facilities, at any given time with an additional six hundred individual youth outside on the fields. There are a total of 35 temporary staff and nine permanent staff responsible for the program development, implementation and supervision of the youth in these facilities. PARCS offers wonderful activities, such as performing arts, plays, talent shows and a haunted house. Their family fun nights promote family fitness, unity and family recreation. An empowerment management team focuses on job skills, youth job skills, and they volunteer over 2,000 hours per year. They teach character development, holiday camps, provide homework help, partner with the Fresno Economic Opportunities

Commission, and provide arts and craft classes, karate, cooking, community clean-ups, special events, Santa's Village, and more. Mr. Jeffcoach expressed that the Neighborhood Centers are a vital foundation for youth ages 5-17 years of age to help them recreate, socialize and learn.

**[City Response:** The public comment has been considered and accepted.]

4. Pastor Tom Simms – 4141 Ministries Executive Director: Pastor Simms spoke about the need to increase the capacity of individuals in poverty. Granny's Park, near Blackstone corridor, is high poverty, high crime location. The park is owned by City of Fresno, there is a trailer at the park, and PARCS is contracted to provide recreation services. The Build a Child Program is located at Granny's Park and 20 to 30 participants are enrolled each time due to staffing and facility capacity. They offer programs after school and during the summer, including meals, tutoring, recreational activities, writing, and character and skill development. The program teaches good citizenship, community development and how relate to one another, resilience, and patience. This is an investment in children and their success, CDBG funds for program expenses are needed, the neighborhood is where children go to school across from freeway, and it's an undeserved neighborhood. Council District Seven and Kaboom recently helped build a playground. Pastor Simms hopes to receive funding to increased capacity and meet the needs of children as well as increasing space to serve children.

**[City Response:** The City's 2018-2019 Annual Action Plan included \$150,000 of public facility improvements, including additional space, at Granny's Park that are under way. The public comment has been considered and accepted.]

5. Nick Sanchez - Compassionate Care Home Health Care Agency Chief Operating Officer: Mr. Sanchez stated they have the lowest readmission rate in California. Most patients in the hospital are discharged and have to come back. They onboard with major hospitals and have a monthly meeting where they review readmission complications in the community. Homeless population is one of the biggest issues. Mr. Sanchez indicated they have over 4,500 visits to Community Regional Medical Center alone, which cost our community over \$9.8 million dollars last year. Before they can discharge, the hospital has to have them set up with emergency medical. While waiting for this in the hospital, the taxpayers are covering the cost. Mr. Sanchez expressed a need for a mobile wellness clinic for the homeless population as part of the UCSF Residency Program, where together nurses and social workers get the homeless population back on their feet and thriving in the community.

**[City Response:** The public comment has been considered and accepted.]

6. Emelia Morris – Central California Legal Services: Ms. Morris shared that the agency offers free services to low income individuals. They open 5,000 cases per year, 70%

are housing cases. They state there are three unmet needs among their clients. 1) Lack of incentives for landlords to accept housing vouchers. Landlords decline to accept vouchers, the total of people searching for housing a unit with a voucher recently is about 1,400. Barriers include lack of incentives, and concerns about damage to units. Incentives could be providing funds to compensate for tenant damages; Los Angeles has a similar program. Tulare and Kings Counties also have compensation programs for landlords. 2) Lack of short term funding including rental assistance. Hundreds maybe thousands could avoid eviction if there was somewhere that would help with rental assistance or late fee issues. Late fee issues can snowball quickly and can even result in evection. There is also a great need for deposit assistance, what exists is not enough. Revolving funds where people can borrow the money and then later re-pay it so the money can be used by someone else. 3) Lack of immediate relocation assistance among tenants who are in red-tagged properties. By law landlords are required to pay relocation funds to units that are uninhabitable. A lot of landlords don't want to do that. Relocation assistance could be provided by the City, the City could later recover funds from landlord.

**[City Response:** The public comment has been considered and accepted.]

7. John Shore – Community Housing Council Executive Director: Mr. Shore shared that as a local housing counseling agency, they help with financial literacy, getting people mortgage ready and first time home buyer classes. They assist renters with landlord issues, and work with lenders. They are the only housing counseling agency in the county of Fresno. Their employees are trained to look for predatory lending, fair housing, fair lending, and loan modification scams. They work closely with the California Department of Real Estate an HUD, CFPD, the California Attorney General, and the local District Attorney's Real Estate Fraud Division. According to Mr. Shore, 75% of the 900 served over 12 months were Hispanic, and 63% were less than median income. Of the 446 families who attended the first time homebuyer classes, 132 became homeowners and 262 families attended mortgage default counseling where 124 families saved their homes. They have been part of the National Foreclosure Program and California Keep Your Home Program, and have always been one of the top five agencies. However, those programs are sun-setting and there is no funding to keep the work running. A lot of folks have been laid off, and need help. Mr. Shore spoke of the need for funding to keep this program operating, it was the HCDC who funded the agency 10 years ago to get them started and he is asking for help again.

**[City Response:** The public comment has been considered and accepted.]

8. Rodney Downs: Mr. Downs is representing residents from his neighborhood nearby the Westbrook canal. He spoke about the revitalization program in Webster, and explained that the canal is a "t" street, at the end of the street is a canal with no barrier or wall. He commented that there are a lot of accidents and drownings

involving cars and kids in the canal, homeless bathing in the canal, and trash. Mr. Downs stated that residents are worried about neighborhood kids, and see a need to build a wall or a barrier because it is currently unsafe. Many of his neighbors didn't make it to speak because of the rain, so he is representing several neighbors. Again, Mr. Downs clarified that the location is Fresno and Olive, by McDonalds where Hedges runs straight into the canal. He stated that many people (pizza delivery, Uber drivers) who are unfamiliar with the neighborhood streets think it is a bridge so they keep driving straight into the canal.

**[City Response:** The Department of Public Works has worked with the Neighborhood Revitalization Division to estimate this scope of work, and include the activity in the 2019-2020 Draft Annual Action Plan that will be released for public review and comment. The public comment has been considered and accepted.]

9. Cherella Nicholson – Representing St. Rest Baptist Church: Ms. Nicholson spoke about how the agency has been serving the community for over 70 years and is located in the heart of Southwest Fresno between the King and Kirk neighborhoods. For the past 5 years, they have participated in the City's revitalization efforts and Area Wide Corridor Plan, Southwest Specific Plan and the Transformative Climate Community efforts. They are committed to being property owner, to unite change on the Elm corridor. They have a 10 year campus plan that includes green space and they are walkable to many schools. They are serving a growing youth population by having space available to them. The community needs more open space. The Church owns four acres, two are not yet developed but they have plans to develop that space. St. Rest Plaza on Elm was recently converted from a Brownfield lot to usable space. The place was thought up, built and managed by the community, they had two community build-days, where over 300 residents, including partners; Habitat, Fresno Housing Authority, City of Fresno, Action and Change, and more. They will be using the space for open events, it is a privately owned church but all space is for public use. It will be used for outdoor events, community and youth events. The sky is the limit, they are asking for youth feedback on programs and activities. They have already received \$85,000 in donations, but Ms. Nicholson spoke of the need for lighting and infrastructure such as benches, running electric supply, and generators.

**[City Response:** The public comment has been considered and accepted.]

10. Michaelynn Lewis – Action and Change: Ms. Lewis stated that she comes here every year and would like to support the needs previously expressed for St. Rest Plaza. She indicated it is something that the community has needed for a long time. She indicated that this is first project and it will open up Elm Avenue so that it can become a place of destination. She spoke about a recent Winter Wonderland, supporting 300 children coming out to see Santa Claus. The community helped by gathering donations of \$3,000, food, and more. She would like to have other events at the plaza, and also help give support for other organizations in the area such as



the Sweet Potato Project, where a number of children plant, harvest and sell products that they have grown. Ms. Lewis is seeing enthusiasm in the community and would like to see funds used to continue projects.

**[City Response:** The public comment has been considered and accepted.]

11. Lucio Avila – Leadership Council for Justice and Accountability: Mr. Avila is a policy advocate has invited residents to workshop, and he has been a community organizer over four years in south Fresno. He works with residents and reported that for housing, they want programs to become homeowners. Homeowners and tenants want programs to repair homes. For public services they need childcare for community engagement activities, transportation, tenant landlord counseling, how to become homeowner, and education on tenant rights. For housing issues they want programs to help with security deposits, and rental housing subsidies, to prevent homelessness, could be short term and long term. For public facilities Mr. Avila spoke about a resident who has been advocating for six years to get stop signs at Winchell Elementary, at Orange and Lowe and Butler and 8th, for the safety of the school age children and community, they have seen people getting hit, and multiple accidents. For economic development they would like to see rehabilitation of commercial spaces, specifically the blighted commercial area at Cedar and Butler that is vacant and creates a bad area, relocation and cleanup of contaminated sites such as the Darling Rendering Plant. They also want strong outreach to parents and to make sure information is getting to schools, so all the parents get it, as well as outreach to mobile home areas and organizations working with residents around Fresno.

**[City Response:** The public comment has been considered and accepted.]

12. Brandy Nuse-Villegas: Ms. Nuse-Villegas spoke about how the homelessness crisis is growing and changing. There are issues and needs, outreach and connecting with agencies, homeless that should go to hearings to share directly. She wants to effectively meet the needs of the homeless through funding but there are gaps in the services that keep the homeless from using them. She would like to encourage ideas that can help with these gaps and for the City to consider small organizations. Ms. Nuse-Villegas stated the need for more organizations, new recipients, and asked that those that fall outside of scope of the larger organizations be considered. If the funding stays the same, we may miss emerging problems that other agencies can help with. She indicated a need for people to advocate directly for the homeless, against injustices, against things with government for their own rights. She shared issues with the MAP Point, transportation, and being afraid of Poverello area. Please look at those organizations that are innovative and smaller.

**[City Response:** The public comment has been considered and accepted.]

13. Dalia Arenas: Ms. Arenas has four beautiful children who like sports, especially soccer. But they can't practice because they have no good field. Where they play, the goal post comes down when the children kick a ball. Ms. Arenas spoke of the need for a goal post in their neighborhood at Fink White Park. Lots of children will enjoy going to the park and having a safe place to play soccer and other games. She indicated that the City PARCS Department supports this as well and that the total cost is \$10,000. The children, others in the neighborhood, and the soccer team coach from Manchester United will appreciate the help.

**[City Response:** The Parks, After School, Recreation and Community Services (PARCS) Department plans to include this activity in their proposed 2019-2020 general fund budget. The public comment has been considered and accepted.]

14. Elis Fierro: The Clark Street Canal, on Clark Street in between an area where people from Blackstone can go through it, is in need of a barrier. Drivers from Blackstone traffic cut through the residential neighborhood here, and there are several points where unfamiliar drivers could go over and into a canal. Mr. Fierro reported that there have been several incidents already in the past year, especially during weather events such as rain and fog. The area also has a problem with stray dogs, because of no guard rail, they are drowning and becoming a hazard for those receiving water but also flies and pestilence are attracted to this biohazard. Situation in this intersection on other side (railway) there are a lot of homeless that bathe and fish in canal.

**[City Response:** The Department of Public Works has worked with the Neighborhood Revitalization Division to estimate this scope of work, and include the activity in the 2019-2020 Draft Annual Action Plan that will be released for public review and comment. The public comment has been considered and accepted.]

15. Maryann Knoy – West Care California: Ms. Knoy spoke about those at risk of becoming homelessness. Through ESG services they provide rapid rehousing and homelessness prevention, just in the last calendar year through the funding they assisted 63 individuals 47 through rapid rehousing and 22 through homeless prevention services. They also work with the HOPWA program. They receive CDBG funding for residential treatment facility, for substance abuse, but sometimes they also assist those experiencing homelessness at that treatment facility. Facilities need repairs, they connect all programs through coordinated entry. Ms. Knoy echoed what Ms. Morris commented on previously, that existing funds are exhausted quickly for preventing those from falling into homelessness. She also spoke to a need for connecting individuals to housing, but when identifying units through credit histories and evictions it becomes challenging. There is a need in the community for landlord mitigation funds. She appreciates existing support and indicated that the master list of all the homeless in the community is 2,027. Of those, based on their vulnerability

score, close to half need rapid rehousing intervention. They request funds because this is a large need.

**[City Response:** The public comment has been considered and accepted.]

16. Yolanda Randles –West Fresno Family Resource Center: Ms. Randles spoke about the agencies social service programs, and that for the past four years the agency has been housed at Maxie Parks Center, and takes the lead role to operate the facility. Some of the programs they provide are things like health insurance enrollment, health education, nutrition education, summer youth zoo camp, sweet potato program. They operate out of a huge beautiful facility, NBA basketball area, and recreation room. But there is no air conditioning. Ms. Randles is advocating for an HVAC system at the Maxie Parks Center. Every summer they do their back to school health fair, where over 2,000 family members participate. She is concerned about the heat and there have been incidents where youth and adults have passed out. Ms. Randles indicated that they have a great relationship with PARCS, they continue to coordinate on events, after school programs, free meals, arts and crafts, and more. The homeless also utilize the center, and can use the address for getting their mail.

**[City Response:** The PARCS Department has evaluated this activity, and an engineering estimate will be used to include the appropriate amount in the draft 2019-2020 Annual Action Plan available for public review and comment. The activity is consistent with the City's Parks Master Plan. The public comment has been considered and accepted.]

17. Estela Ortega: Ms. Ortega is a resident of City Council District Seven, an area that needs improvements. They have three schools, two primaries, and one middle school, Yosemite, MayFair, and Levenworth. A lot of kids that go to school walk along Floradora Street. This is worrisome because there are no sidewalks. She has identified a need for fixing potholes and adding sidewalks on that street. She wants kids to get safely to school and for there to be no accidents in the area. Ms. Ortega also spoke to the need for more lighting.

**[City Response:** The Department of Public Works has evaluated the design of this activity, and submitted an estimate of \$50,000 to begin work. This activity will be included in the draft 2019-2020 Annual Action Plan that will be released for public review and comment. The public comment has been considered and accepted.]

18. Gregorio Oregon - Soccer League President: Mr. Oregon spoke of the soccer program, serving hundreds of kids over the last 10 years. He has seen a lot of success, they tell kids not to graffiti, don't insult other people, get good grades, and to keep grades up to play soccer. But here is the problem, the football fields have a lot of potholes. During summer, it is dry, there is a lot of dust for the kids to play and breathe. There is only one bathroom. He has talked to City about this problem for

five years and understands that there aren't funds to fix. He knows that kids that go through program are well behaved and the area doesn't receive a lot of support. He stated there is a need for the football fields to be a shining example, like Clovis. He asked for support at Fink White Park by Freeway 99 and Stanislaus. He also indicated that soccer goals are needed, they are in bad condition and fall down. Mr. Oregon clarified that existing fields are baseball fields utilized for soccer (football) and that while there is some kind of irrigation, it is not adequate.

**[City Response:** The PARCS Department will include this activity in their proposed 2019-2020 general fund budget. The public comment has been considered and accepted.]

19. Doreen Eley – Fresno Housing Authority: Ms. Eley thanked the HCDC past and continued supports for the HOME Tenant Based Rental Assistance Program. Since 2014, the agency has served 200 households, includes rental assistance that includes security deposit assistance for up to 24 months. In addition they offer homeless prevention activities for families that are eligible. She acknowledged the partnership with Fresno Madera Continuum of Care when implementing the Emergency Solutions Grant. Street outreach, rapid rehousing and emergency shelter are all activities that have been made available, and they are invaluable for community.

**[City Response:** The public comment has been considered and accepted.]

20. Ken Warkentin – Valley Center for the Blind: Mr. Warkentin shared that in 2011 his 15 year-old daughter was tragically blinded by an accident, which was his calling into this work. At that time the Center was \$50,000 in debt and about to close and receives no funding from City or state other than the Department of Rehabilitation for training to establish quality of life. In mid-2018 a young man lost his vision and is still in subacute hospital, but doesn't know where to go at release. He was also contacted by a sheriff that has short term inmate who was in fight, hit on the head and was blinded in prison, from an infection and detached retina that left him completely blind and homeless. These men have no training and no support, nor a place to go. Valley Center for the Blind had a budget of \$200,000 and a staff of eight, they now have a budget of \$700,000 with staff of 15. Mr. Warkentin would like a home to get folks a place to stay and train so that they can be successful. There is a need to find a solution.

**[City Response:** During the Public Needs Hearing, Mr. Warkentin connected with a representative of the Fresno Housing Authority for further discussions. The public comment has been considered and accepted.]

21. Margarita Rocha – Centro La Familia: Ms. Rocha discussed the services offered throughout the county of Fresno, provided to over 10,000 families. Services include

health and wellness, peer support groups, linkages to other resources, parenting programs, home visitation, and immigration services. She specifically spoke about the need for domestic violence and sexual assault programs. They need support in assisting victims with finding shelter and emergency shelter, relocation and financial assistance so they don't return to perpetrator. Victims and children need guidance and support while working through the violence issues that they have suffered. She is asking for an advocate to work with these families walking them through a system where they can find housing. Years ago the agency had a similar position for intervention, negotiated with landlords, payment plan, and tenant responsibilities that they would like funding to reestablish.

**[City Response:** The public comment has been considered and accepted.]

22. Nicole Linder – Marjaree Mason Center: Ms. Linder shared that it was over 40 years ago when Marjaree Mason was murdered, leading to the YMCA starting to house victims of domestic violence. She thanked staff for being resourceful, and the HCDC for previous support and reviewed that because of previous funding, there are currently 35 adults, 83 children, and 6 families with a safe place to stay. She reported that the Police Department relies on Marjaree Mason Center for emergency shelter to be open and house families in need. Although they are working through the Continuum of Care and HUD to expand capacity, the demand is greater than what any agency can currently handle. They have spent \$51,000 in hotel vouchers this year because even with 129 safely housed in the Fresno safe house, and 27 in Clovis, they are still full almost every day of the year.

**[City Response:** The public comment has been considered and accepted.]

23. Michaelynn Lewis – Action and Change: Ms. Lewis commented on the need in the Kirk Neighborhood for the Maxie Parks Center to get air conditioning. She supports the request of the West Fresno Family Resource Center and has seen seniors in the programs struggling during hot summer weather. She commented that children are unable to really play because it is too hot. Ms. Lewis stated that the West Fresno Family Resource Center does an awesome job supporting the community, and HVAC would help participants using the facility. She went on to state that they anticipate a new track, and would like to host events to recognize the children inside an air-conditioned facility after the track meets.

**[City Response:** The public comment has been considered and accepted.]

24. Mary Hastelum: Ms. Hastelum heard about this meeting on the Next Door App, and was born and raised in Fresno. She lives near Manchester Center by First and Fresno. She spoke about the decline of the neighborhood and supported advocacy for homelessness. The park near her home is overrun with negative activity, including homelessness, and while she doesn't know of a solution, she knows it is not

a quick fix. She would like to see Manchester Park revitalized, and the wading pool and fields to be used by leagues again. Now, the homeless are camping there and she is working with her new council member to better understand fencing and other matters related to that park.

**[City Response:** The public comment has been considered and accepted.]

# Supplement to Public Needs Hearing Provided to the City January 10, 2019

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*Following the January 9, 2019, Public Needs Hearing the following e-mail was submitted to the City for additional consideration.*

[REDACTED]

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**From:** Brandi Nuse-Villegas [REDACTED]  
**Sent:** Thursday, January 10, 2019 8:38 AM  
**To:** HCDD  
**Subject:** Input for Public Needs requests for block grants  
**Attachments:** Public Needs ESG (2).docx

Hello!

I spoke at the public hearing last night, but realized that I didn't plan to have time to voice actual needs I see regardless to those experiencing or at risk of homelessness. I have attached my input here.

Thank you

Brandi Nuse-Villegas

[REDACTED]  
[REDACTED] East Andrews Ave.



Brandi Nuse-Villegas

East Andrews Avenue

Fresno, CA 93704

Thank you for taking our input.

I have been doing outreach to mostly unsheltered homeless persons in Fresno for about four years. I have collaborated with several small organizations and ministries at that time and have also developed relationships with the homeless in my own neighborhood in the Muscatel neighborhood near Maroa and Shields. I have listened and observed some gaps in services that I think would be helpful in preventing homelessness and preventing them from being homeless.

I agree with those who have spoke about landlord incentives for the homeless. I have also observed that once someone gets a housing voucher, they have a very difficult time getting housing. Landlords raise the rental cost either beyond what is allotted to deter them from applying or to take the full amount of the voucher, even if rent is less. Most often, people are simply unwilling to accept the vouchers.

MAPS is a wonderful idea: bringing together services to help people escape homelessness. However, there have been challenges I have observed that some have in accessing this service. Homeless clients need:

**-Transportation to and from the MAPS office.** This should take into consideration the possible need to transport valuable property and possibly pets.

There isn't sufficient shelter near the Poverello house and I've encountered many women who were afraid to be in the area, because they have experienced assault or fear for their safety. They are living where they feel safest while on the streets and sometimes this is far. They also have appointments. This isn't adequately addressed by the HERO team.

**-Storage of belongings**

Many are afraid to leave their property to look for jobs or go to MAPS for fear of having their possession confiscated. This might help them.

**-Address impediments to emergency and ongoing housing, such as pet ownership, having children, having a significant other.**

Having a pet alone might cause someone to not use services if there isn't accommodations to allow it. This may be their only family and companionship.

**-Better follow up efforts for the unsheltered**

There is frustration I have seen with the unsheltered being in MAPS but feeling like whoever was working with them ceased contact. Part of the difficulty is that they do have to move around because of

**-Mobile services, such as medical care, barber services, etc-** Again, the unsheltered are afraid of losing their belongings. Any services that are mobile and go out to populations would be an asset. And services that help prepare the unsheltered to be presentable for jobs and housing interviews would be key

**-Relationship based outreach to the unsheltered.**

I noticed that many of the unsheltered are wary of service providers because they don't follow through on promises, potentially give information to law enforcement (or it's perceived as so), and have people coming and going. There is also a psychological impact to being considered rejected, a blight, and other negative labels. They need support services that is relational, and ongoing. I noticed that organizations that are relational get goals accomplished in greater ways.

**-Homeless advocates-** Within the process, there should be people who are not restrained by their job or affiliation that can help the homeless address mistreatment, neglect, etc.

-Mitigation of issues that arise due to law enforcement efforts. I recognize that the city operations are separate from this, but there needs to be some way to The FPD homeless taskforce will dispose of tents and it's contents and I have heard from various unsheltered persons that they have lost their IDs and other important paperwork.

This aren't emergency housing, but would help with community issues in general

**-Portable bathrooms near the Poverello**

I am aware that Mike Rhodes has express interest in having bathrooms. There are those among the homeless that could and would take responsibility of making sure it's maintained.

**-Trash cans in high homeless areas.**

I have noticed that the unsheltered try to keep their living area clean, but need a place for trash. Organizations could also come alongside to manage these.

# Public Review Period

## March 22, 2019 – April 22, 2019

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The draft of the 2019-2020 Annual Action Plan was made available on March 22, 2019, for a 30-day public comment period that will end April 22, 2019. As of April 11, 2019, the City received one comment (attached) that has been summarized below. The City will continue to receive comments through April 22, 2019.

1. Laneesha Senegal, Helping Others Pursue Excellence (HOPE): Letter petitioning reconsideration of fiscal year 2019-2020 CDBG support.

4974 E Clinton Way Fresno, Ca 93727  
hopedailyis@gmail.com  
A 501c3 Non-profit organization



559-851-5787  
www.visionviewca.com  
Tax ID 45-2378778

Dear Members of the Council,

As an advocate for women and minority-owned businesses I write this petition for reconsideration of fiscal year 2019/2020 CDBG support.

It is well documented there is a gap in funding, resources and the equitable transfer of wealth. For this reason, federal, state and local agencies have adopted policies to ensure that employment and other economic opportunities generated by their direct investment shall, to the greatest extent feasible, be directed to low- and very low-income persons.

In 2015, the City of Fresno adopted the Sec 3 Economic Opportunities Plan to ensure compliance with HUD and to align its efforts to improve employability and access to local opportunities.

#### **CITY OF FRESNO SECTION 3 GOAL STATEMENT**

**“To promote self-sufficiency of low-income households by increasing the number and percentage of employed persons from low-income families, to provide and attract businesses to improve employability and increase independency, and to encourage the participation of minority Business Concerns which provide economic opportunities to lower-income persons.”**

Helping Others Pursue Excellence is a non-profit group of minority residents and micro-businesses working together to build business capacity. Our business and apprenticeship program combined with the income qualifying participants we serve reflect the model program that both HUD and the City of Fresno promotes growth. We are seeking your approval of \$35,000 to fund our Sec 3 Job Training & Business Development Program.

The CDBG program is a viable pathway to join the table of opportunity and is fundamental to the success of our residents and minority-owned businesses. Since we piloted the Sec 3 program in 2017, we have assisted 82 participants through employment training and launched and/or developed the capacity services to grow 34 new businesses.

Currently, we have a list of over 60 low-income residents interested in gaining new skills in administration and construction careers. (Please see the list of residents attached) We also have a community of small business owners diligently seeking access to new contracts to grow their businesses- thus having a positive economic impact on our community.

Members of the Council, we want the opportunity. As a partner to the City of Fresno, we can ensure compliance with HUD's Sec 3 goals and maximize our local investment to see these funds directly benefit the intended low-income persons. Thank you for your reconsideration to fund HOPE.

Our full CDBG 2019-2020 program request was submitted by the grant deadline February 15<sup>th</sup> and is on file. Should you have any questions please don't hesitate to call.

Respectfully Submitted,



Laneesha Senegal  
Executive Director  
Helping Others Pursue Excellence  
[www.visionviewca.com](http://www.visionviewca.com)  
hopedaily1s@gmail.com  
559-681-7814





# Miscellaneous Letters Received

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1. Stone Soup





Bringing the folktale to life:

Sharing our gifts and talents to build a better community

March 11, 2019

City of Fresno  
ATTN: Community Development Block Grant Committee  
2600 Fresno Street  
Fresno, CA 93721

Dear City of Fresno Community Development Block Grant Committee:

On behalf of The Eldorado Park Job Development Pilot program a partnership of Stone Soup Fresno, Reading & Beyond and Grid Alternatives, I am pleased to express my support of the request for an extension and substantial funding for the continuation of the El Dorado Park Job Development Pilot.

The Eldorado Park and surrounding areas, which are located in District 4 has had it challenges and still have challenges, however The Eldorado Park Job Development Pilot program has shown positive impact to the residents who live in Eldorado Park. As with most programs, developing resident trust and community engagement takes time. We have enrollees who will be starting, continuing and/or finishing their trainings outside of the original scope of service time expected to end on April 30, 2019. While our collaboration have had successes, we believe it would be a dis-service to see this program come to an end without the consideration for continuation of the program to the end of December 31, 2019, an additional six months. We strongly believe this extension will allow for enrolled participants to complete their training.

Stone Soup Fresno is a cornerstone asset in the Eldorado Park Neighborhood and we support the request for extension and substantial funding for the continuation of the Eldorado Park Job Development Pilot. Please do not hesitate to contact me directly at (559) 224-7613 Ext. 102, should you have any questions.

Warm regards,

May Gnia Her  
Executive Director



## Substantial / Extension Proposal El Dorado Park Job Development Pilot CDBG

Stone Soup Fresno  
1345 E. Bulldog Ln,  
Fresno, CA 93710  
(559) 224-7613

Reading and Beyond  
4670 E. Butler Ave.,  
Fresno, CA 93702  
(559) 342-8600

GRID Alternatives Central  
Valley  
4140 N. Brawley Ave.,  
Fresno, CA 93722  
(559) 490-2368

### **1. Introduction**

The following is a summary of the work achieved in the fiscal year 2018-2019, specifically, July to January, of the Community Development Block Grant (CDBG) -- El Dorado Park Job Development Pilot project and is followed by a proposal of the need for a project extension to December 31, 2019.

#### Project Background and History

In fiscal year 2018-2019, through the CDBG funds, Stone Soup Fresno along with Reading and Beyond and GRID Alternatives Central Valley partnered with the goal to address the high levels of poverty experienced by families living in the disinvested community of El Dorado Park neighborhood, generally bounded by Barstow, Bulldog Lane, Ninth, and First streets in Central Fresno. The El Dorado Park neighborhood has struggled for decades with poverty, crime, lack of services, and other documented issues that prevent individuals and families from experiencing the stability that even lower-income communities realize in other areas of the City. The partners aimed to make an impact through a strategic, multi-tiered approach of wrap around services related to job development, hands-on job training, and childcare services to support the families living within and surrounding the El Dorado Park neighborhood.

#### Activities

The partners implemented the following activities as part of this project:

- 1) Stone Soup Fresno provided a stable community-serving neighborhood base of operations, including office, training and meeting space for the two partners. Stone Soup Fresno also provided State-subsidized, full day preschool services for participant families, at no or low-cost.

- 2) Reading and Beyond expanded an existing Fresno Bridge Academy to serve residents with services that include: employment and training services, aptitude and employability assessments, case management by a qualified Career and Family Navigator, family strengthening services, education and tutoring for families, job interview preparation and resume development, referrals for barrier resolution and training, as well as other “wrap around” services aimed at stabilizing participants such that they are able to become vocationally trained and employed.
- 3) GRID Alternatives Central Valley provided solar industry training, including hands-on training projects located at Stone Soup Fresno.

## **2. Report on Goals and Objectives**

There were impactful wins to acknowledge in fiscal year 2018-2019 thus far, especially, in the lives of residents living in and within the surrounding service area. The recruitment and outreach efforts allowed the program staff to distribute service information to over 1,000 individuals. As of early March, a total of 77 participants have enrolled in the program.

- 42 (55%) individuals have enrolled in one or more Bridge Model components (e.g., education/training or new employment placement)
- 26 (34%) individuals have obtained success in one or more Bridge Model components (e.g., completed education/training, employment retention for 90 days or more, or obtained a wage progression)
- 31 (40%) individuals returned to school (GED, vocational, or postsecondary)

### Solar Installation Training

Currently, 13 participants have received up to 40 hours of solar installation training. Additionally, five newly enrolled participants have completed orientation and are expected to start their solar installation training in March. Post orientation, participants would gain certifications in GRID Safety and OSHA-10, CPR-First AID, solar installation skill building, and receive hands-on experience by participating at a solar installation worksite.

GRID Alternatives also offers a five week Solar Installation Basic Training (IBT), in which participants will train on the basics of installing photovoltaic components on mock rooftops, gain a firm understanding of relevant wire code and required techniques, design field related resumes and learn interview and industry tips from industry professionals. Notably, four of the program participants have gone on to enroll into the IBT and anticipate to complete the training in early March. Upon completion of the IBT, Career and Family Navigators will provide ongoing case management and job search support to these individuals to ensure that they successfully secure employment in the solar industry or other related career pathway. The IBT was not anticipated in the

original program proposal, however, program staff and participants recognized the benefits of receiving additional solar education and training to be prepared with necessary skills to become an entry level installer within the solar industry.

#### Stone Soup Fresno Work Site

GRID Alternatives in partnership Reading and Beyond and their program participants successfully installed a 13.46kW system in the Stone Soup Fresno Preschool facility in January 2019. It was a two day installation, which culminated in a successful startup of the system and related system testing. Five program participant contributed to the installation as part of their training, giving a total of 117.5 total volunteer hours.

The installation of this solar system will help Stone Soup Fresno's neighborhood-serving preschool save up to \$700 per month, saving the agency an estimated \$8,400 annually to support with other material costs and programming for the children and families.

#### Other Employment Education and Training

Moreover, an additional 31 participants enrolled in short term vocational / certificated trainings offered through the local adult schools, Fresno City College Career Technical Center or Big Picture High School. Below is a report of program participants who engaged in other notable educational and training support to gain employment in various industries:

- 3 participants are in enrolled or have completed guard card training and obtained their Bureau of Security and Investigative Services (BSIS) certification and are actively pursuing employment opportunities.
- 5 participants are enrolled in high school courses through our partnership with Big Picture Educational Academy.
- 1 participant enrolled in and expected to complete phlebotomy training March 3<sup>rd</sup>.
- 1 participant enrolled in Heating and Air Conditioning (HVAC) training
- 1 participant enrolled in Bus Driver training and expected to complete March 6<sup>th</sup>.

### **3. Challenges and Lessons Learned**

The service area was initially bounded to one mile radius of Barstow, Bulldog Lane, Ninth and First streets. During the outreach in the area, Program staff encountered and recognized adults that were in high need of this particular program offerings and lived outside of the service area. The program was approved to move forward in expanding services to the surrounding communities beyond the initial service area in the El Dorado Park neighborhood.

The challenge of gaining residents' trust was quickly apparent during outreach and recruitment efforts, which included door-to-door canvassing, information sharing at

surrounding community events and partnership with neighborhood businesses and organizations. Neighborhood residents were fearful of instantly losing their government benefits (CalWORKS cash aid, TANF, etc.) if they participate in the services through the El Dorado Job Development pilot. They were not ready to embrace the services out of this fear. A recruitment booth was setup on the outside of the Stone Soup Fresno facility twice a week to engage with and be visible to the community. Program staff conducted presentations to sober living and transitional facilities in the El Dorado Park neighborhood, in addition to leaving informational fliers at four gas service stations between Barstow and First streets. Other outreach efforts include dispersing 500 fliers to parents at a nearby elementary school. Program staff recognized that face-to-face interaction with the community was the most effective approach to build rapport with prospective participants.

It is important to service each participant case-by-case and give them the necessary attention and support to ensure a successful outcome for each individual. In order to engage in the full solar training, participants must first successfully gain safety certification in OSHA-10 through a 10 hour course training to understand OSHA regulations for general construction sites. The OSHA-10 training is designed to be completed within a two-day period. However, program participants are not completing the OSHA-10 training by day two depending on clients' literacy level and comprehension of the materials. Hence, the amount of time to work with the program participants have been more than anticipated.

#### **4. Extension Proposal**

Although the program achieved great success within a short period, additional work is still necessary to address job training, especially of low and moderate income adults with limited employment opportunities in a targeted neighborhood. An extension is imperative to ensure current and new participants receive the ongoing support to successfully engage in education, training and career pathways that will lead to higher paying jobs on a permanent basis. The extension period will enable the project to continue the great work and achieve the following benefits:

- Program staff have started and will continue to focus on reaching out to local solar employers to bridge employment opportunities for program participants that have completed the solar training.
- The amount of time to work with the program participants has been more than anticipated due to participants' literacy level and comprehension skills. An extension will ensure that the current program participants successfully complete their solar installation training, receive further education in the Installation Basics Training course and receive intensive case management and support from Career and Family Navigators.

- Outreach efforts geared towards specific and targeted neighborhood residents in need of the services. Outreach efforts to also address residents fear stemmed from misinformation about instantly losing government benefits through program participation.
- Just in the month of February, at least 61 prospective participants showed interest in the program during outreach and 34 of these individuals have completed a preliminary screening to determine eligibility for program enrollment. An extension will enable additional eligible individuals to receive education and employment services and supportive case management to address employment barriers such as:
  - Tuition assistance, materials, books and fees
  - Fingerprinting, screenings and exams for training or employment
  - Uniforms and tools required for training or new employment
  - Transportation assistance in the forms of gas assistance or bus passes for
    - Employment typically the first month of new employment or hardship and
    - Duration of training
- Projection of Goals and Objectives July to December, 2019:
  - The projections are based on the rates of completion and the amount of time each currently enrolled participants has spent in the program, we can estimate that six more months of services will result in the following:

30-40 adults enrolled in program		
16 complete goals in Bridge Model		
3-5 solar energy jobs	10 employed within 6-months	32 return to school

- GRID Alternatives will continue to provide solar training program for participants and provide Solar System to Stone Soup Fresno at a value of but not exceeding \$42,600 to ensure cost-effective operation of the neighborhood-serving community site.

## Economic Impact

The Consolidated plan states in several sections that without a strong and high percentage of employment in struggling targeted neighborhoods, long-term economic stability and sustainability will not occur. Without a high percentage of economically secure families the Consolidate Plan noted that meaningful improvements in the quality of life will not be possible.

The Bridge Model was designed to move families from government dependence to self-reliance and have achieved the following outcomes:

- More than 80% of the primary wage-earners in enrolled families gain employment or attain material wage growth;
- More than 80% of them retain employment one year later; and
- About 30% achieve full self-reliance within just 18 months from enrollment.

These outcomes are being obtained while generating a return of more than 5 to 1 for every taxpayer dollar expended on the program. Community economic development that encompasses nonprofits, residents, and local government are the best of kind of economic development because it generates growth locally. In the 2016 report from Brookings Institute titled, “Why Economic Development Matters” it was noted, “Economic development remains a patchwork of innovation and legacy practices. We need to encourage more regions if we are to make a dent on economic growth, prosperity, and inclusion.”

Stone Soup Fresno, Reading & Beyond, and Grid Alternatives of the Central Valley; this is the work we have done and want to continue to deliver to the residents of Eldorado Park Neighborhood and surrounding areas. We strongly believe neighborhood to neighborhood economic development is the most efficient way to build economic growth, prosperity, and inclusion. For these reasons, we are requesting for continued funding for The Eldorado Park Job Development Pilot program.

## Funding Support Proposal

Stone Soup Fresno, Reading and Beyond and GRID Alternatives Centrally Valley is requesting additional funding support from the Community Development Block Grant to continue the El Dorado Park Job Development Pilot. The funding request will support the pilot for an additional six months from July 2019 to December 2019.

See proposed budget below:

**Proposed Budget and Amount Request:**

May 1, 2019 to December 31, 2019	
Stone Soup Fresno Salaries + Benefits + Taxes (Program Manager @ 1FTE)  Program Cost  Mileage  Indirect	\$12,092
Reading and Beyond Salaries + Benefits + Taxes (Program Manager @ .03FTE / Lead Career Family Navigators @ 1.00FTE / Career Family Navigator @ 1.00FTE)  Operational Costs (Facilities, Insurance, Mileage, Communications)  Program Materials (Supplies, Participant Support Costs)  Indirect	\$60,747
GRID Alternatives Solar Demonstration (Solar Panels) Project #2  The installation of a solar system (Project #2) at Stone Soup Fresno will ensure cost-effective, by an estimated \$400 monthly saving, operation of the general programming / main office building for continuation of services to the community, including: voter education and administration; naturalization services, primarily for Syrian families; English Language classes; training and conference space for job training and preparation; and computer stations for clients to use during business hours.	\$42,600
<b>Total Amount Request:</b>	<b>\$124,647</b>

The residents in need of the services through this project depends on the CDBG extension / substantial funding.

## References:

Institute for local self-reliance

<https://ilsr.org/key-studies-why-local-matters/>

<https://www.brookings.edu/blog/the-avenue/2016/03/07/why-economic-development-matters/>





**Paul Caprioglio**

Councilmember, District 4  
City Hall • 2600 Fresno Street  
Fresno, California 93721-3600  
Office (559) 621-8000  
FAX (559) 621-7848

March 11, 2019

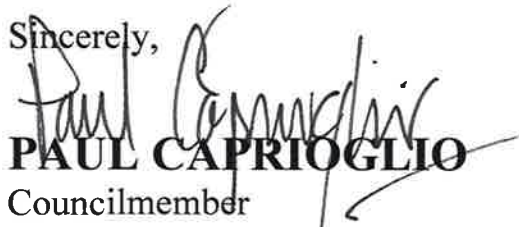
City of Fresno  
ATTN: Community Development Block Grant Committee  
2600 Fresno Street  
Fresno, CA 93721

Dear City of Fresno Community Development Block Grant Committee:

On behalf of Stone Soup Fresno, Reading & Beyond, and Grid Alternatives, whom are collaborative partners in The El Dorado Park Job Development Pilot Program focused on Solar training for residents of El Dorado Park Neighborhood, I am writing to express my support of the request for extension and substantial funding for the continuation of the El Dorado Park Job Development Pilot for an additional six (6) months to December 31, 2019.

The El Dorado Park Job Development Pilot was funded by the Community Development Block Grant (CDBG) in fiscal year 2017-2018. The collaborative partners have done outstanding at connecting residents with job development programs with an emphasis on Solar Training. Along with job development, collaborative partners have engaged residents with wrap around services to address other needs of the residents. Stone Soup Fresno, an asset to the El Dorado Park Neighborhood is the designated work site for the first cohorts of residents who completed their Solar training. I personally watched more than twenty volunteers install a solar system on the Preschool building of Stone Soup Fresno. From engagement to installation, this program has benefited so many in the El Dorado Park Neighborhood.

I support the collaborative partners request for continued substantial funding of The El Dorado Park Job Development Pilot program. I would gladly share my personal experience and answer any questions.

Sincerely,  
  
**PAUL CAPRIOGLIO**  
Councilmember

February 1, 2019

Dear City of Fresno -- Community Development Block Grant Committee:

On behalf of Reading and Beyond, I am writing to express my support of the request for extension and substantial funding for the continuation of the El Dorado Park Job Development Pilot.

The El Dorado Park Job Development Pilot was funded by the Community Development Block Grant (CDBG) in fiscal year 2017-2018. Stone Soup Fresno, Reading and Beyond and GRID Alternatives Central Valley partnered together to serve residents with services that include: solar and other employment and training services, case management by a qualified Career and Family Navigator, family strengthening services, referrals for barrier resolution and training, as well as other "wrap around" services aimed at stabilizing participants such that they are able to become vocationally trained and employed.

The Consolidated plan states in several sections that without a strong and high percentage of employment in struggling targeted neighborhoods, long-term economic stability and sustainability will not occur. Without a high percentage of economically secure families the Consolidate Plan noted that meaningful improvements in the quality of life will not be possible.

The residents in need of the services through this project depends on the CDBG extension / substantial funding. Reading and Beyond support the request for extension and substantial funding for the continuation of the Eldorado Park Job Development Pilot. Please do not hesitate to contact me should you have any questions.

Thank you,



Luis Santana, MSW  
Executive Director  
Reading and Beyond



March 7, 2019

Jesse Arreguin  
Development Officer  
GRID Alternatives Central Valley  
4140 N. Brawley, Suite 108  
Email: jarreguin@gridalternatives.org  
Phone: 559 490-2394

City of Fresno – Community Development Block Grant Committee:

On behalf of GRID Alternatives Central Valley, I am writing to express my support of the request for extension and substantial funding for continuing the El Dorado Park Job Development Pilot.

The El Dorado Park Job Development Pilot was funded by the Community Development Block Grant (CDBG) in fiscal year 2017-2018. Stone Soup Fresno, Reading and Beyond and GRID Alternatives Central Valley partnered together to serve residents with services that include: solar installation and other employment and training services, case management by a qualified Career and Family Navigator, family strengthening services, referrals for barrier resolution and training, as well as other "wrap around" services aimed at stabilizing participants and their families such that they can become vocationally trained and employed.

The Consolidated plan states in several sections that without a strong and high percentage of employment in struggling targeted neighborhoods, long-term economic stability and sustainability will not occur. Without a high percentage of economically secure families the Consolidated Plan noted that meaningful improvements in the quality of life will not be possible.

Residents in need of the services through this project depends on the CDBG extension / substantial funding. GRID Alternatives Central Valley supports the request for extension and substantial funding for the continuation of the Eldorado Park Job Development Pilot. Please do not hesitate to contact me should you have any questions.

Sincerely Yours,



Jesse Arreguin  
Development Officer

# Housing and Community Development Commission (HCDC) Public Needs Hearing – April 10, 2019

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*Upon call for public comment, the following three people addressed the HCDC:*

1. Martha Caudle: Ms. Caudle is a resident of Southwest Fresno and has been for the last 55 years. She thanked the HCDC for recommending funding for the Maxie Parks Community Center air conditioning in the draft action plan. Ms. Caudle spoke about her experience at the Maxie Parks Community Center and the heat issues, especially during summer. Ms. Caudle spoke about the seniors utilizing the Maxie Parks Community Center, as well as children who play basketball with the doors open because it is so hot.

**[City Response:** The public comment has been considered and accepted.]

2. Michaelynn Lewis: Ms. Lewis is a resident of Southwest Fresno and is involved in the community. She continues to support funding for the Maxie Parks Community Center HVAC, stating that the swamp cooler is not sufficient for cooling the facility for those that use the space, including seniors and children.. Ms. Lewis commented that both seniors and children enjoy the facility and would like to stay longer to enjoy activities such as getting health checks, eating a healthy meal, or basketball, however, they are limited due to the heat issues. Ms. Lewis suggested that more than \$50,000 will be needed for proper air conditioning. Ms. Lewis also thanked the HCDC for recommending funding the Saints Rest Community Center and spoke about their grand opening on April 20th, including the farmers market for those needing fresh produce.

**[City Response:** The public comment has been considered and accepted.]

3. Yolanda Randles, Director West Fresno Family Resource Center: Ms. Randles spoke about her non-profits lead role in operating the City of Fresno's Maxie Parks Community Center. Ms. Randles stated the community center provides social service activities, and is a learning site for Fresno State students. She indicated that the annual-back-to-school health fair held in August has over 2,000 families in attendance. Ms. Randles recognized that the Maxie Parks Community Center is a beautiful facility, with a recreation room, and while the small offices in the facility have air conditioning; the larger social areas only have a swamp cooler which is not sufficient during the hot summer months. Ms. Lewis spoke about a statewide meeting planned at the facility last year, and was embarrassed to state that the members were very uncomfortable due to the heat. She went on to state that there have been incidents where individuals have passed out from the heat and she would like to see the nearly 9,000 individuals utilizing the facility each year to have air conditioning during the summer months, and possibly increase the events that the facility can host between May and September. Ms. Randles thanked the HCDC for this first step, and hopes that down the line there will be additional dollars.

**[City Response:** The public comment has been considered and accepted.]

# APPENDIX B – PUBLIC NOTICES/OUTREACH

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# COMMUNITY WORKSHOPS



## **JANUARY 3, 2019**

5:30 P.M. – 7:00 P.M.

Boys and Girls Club

Address: 540 N. Augusta Ave.  
Fresno, CA 93701

## **JANUARY 7, 2019**

5:30 P.M. – 7:00 P.M.

Paraclete Missionary Baptist  
Church

Address: 757 S. Orange Ave.  
Fresno, CA 93702

### **PURPOSE**

The City of Fresno's (City) Housing and Community Development Division is hosting two workshops to provide information on federal programs and how interested individuals can be prepared to participate in the City's annual planning process.

### **BACKGROUND**

The City receives funding from the U.S. Department of Housing and Urban Development, to receive HUD funding; the City prepares its application through an annual action plan detailing projects and programs that benefit low and moderate-income persons. Programs include Community Development Block Grant · HOME Investment Partnerships · Emergency Solutions Grant · Housing Opportunities for Persons with Aids.

### **ADDITIONAL INFORMATION**

For more information, please call (559) 621-8300, or visit [www.fresno.gov/housing](http://www.fresno.gov/housing).

### **RELATED TIMELINES**

January 9 – HCDC

Public Needs Hearing

January - Notice of Funding  
Availability Published

February –Review of Funding  
Applications

March through April -Public  
Review and Comment

April – City Council Annual  
Action Plan Public Hearing

# PUBLIC NEEDS HEARING



## **PURPOSE**

In preparation for developing the 2019-2020 Annual Action Plan, the City is obtaining input from interested persons on housing and community development needs. The hearing enables the public, local service providers, community organizations, interested governments or other agencies and individuals to provide comments and views on the housing, community and economic needs, and strategies to be outlined.

## **CITIZEN PARTICIPATION**

The Housing and Community Development Commission (HCDC) will conduct the Needs Assessment Hearing. The public is invited and encouraged to attend. Additional public review and input opportunities will be available after the hearing has been completed, and the Annual Action Plan has been drafted.

**JANUARY 9, 2019**

5:00 P.M.

City Hall, 2600 Fresno St.  
Second Floor, Council  
Chambers

## **ACCOMMODATIONS**

Upon request the City will provide translation services, and make special accommodations for persons with disabilities.

## **ADDITIONAL INFO**

For more information, please call  
(559) 621-8300, or visit  
[www.fresno.gov/housing](http://www.fresno.gov/housing)

# AUDIENCIA

# DE NECESIDADES PÚBLICAS

**9 de ENERO de 2019**

5:00 P.M.

Ayuntamiento de la

Cuidad de Fresno

2600 Fresno St.

Segundo piso, cámaras  
del consejo

## **ALOJAMIENTO**

A petición, la Ciudad proporcionará servicios de traducción, y tomará medidas especiales para esas personas con discapacidades.

## **INFORMACION ADICIONAL**

Para más información,  
llame al (559) 621-8300

O visite

[www.fresno.gov/housing](http://www.fresno.gov/housing)

## **PROPOSITO**

En preparación para el desarrollo del Plan de Acción Anual 2019-2020, la ciudad estará obteniendo comentarios de personas interesadas sobre las necesidades de vivienda y desarrollo comunitario. La audiencia permitirá al público, proveedores de servicio locales, organizaciones comunitarias, gobiernos interesados y otras agencias e individuales proporcionar comentarios y opiniones sobre vivienda, necesidades comunitarias y económicas y estrategias a ser delineadas.

## **PARTICIPACION PÚBLICA**

La Comisión de Vivienda y Desarrollo Comunitario (HCDC) llevará a cabo la evaluación de la audiencia. El público está invitado a asistir. Revisiones públicas adicionales y oportunidades de opinar estará disponible después de que la audiencia se ha completado y el Plan de Acción anual ha sido redactado.



# TALLERES

# COMUNITARIOS

## PROPOSITO

La División de Vivienda y Desarrollo Comunitario de la Ciudad de Fresno (Ciudad) tendrá dos talleres para proveer información sobre los programas federales, y cómo personas interesadas pueden prepararse para participar en el proceso de planificación anual de la Ciudad.

## ANTECEDENTES

La Ciudad recibe fondos del Departamento de Vivienda y Desarrollo Urbano, para recibir fondos de HUD; la Ciudad prepara su aplicación a través de un plan de acción anual detallando los proyectos y programas que benefician personas de bajos y moderados ingresos. Los programas incluyen Community Development Block Grant (CDBG, siglas en ingles) • HOME Investment Partnerships (HOME, siglas en ingles) • Emergency Solutions Grant (ESG, siglas en ingles) • Housing Opportunities for Persons with AIDS (HOPWA, siglas en ingles).

## INFORMACION ADICIONAL

Para más información, por favor llame al (559) 621-8300, o visite [www.fresno.gov/housing](http://www.fresno.gov/housing).



## 3 de ENERO de 2019

5:30 P.M. – 7:00 P.M.

Boys and Girls Club

Address: 540 N. Augusta Ave.  
Fresno, CA 93701

## 7 de ENERO de 2019

5:30 P.M. – 7:00 P.M.

Paraclete Missionary Baptist  
Church

Address: 757 S. Orange  
Ave. Fresno, CA 93702

## LINEA DE TIEMPO

ENERO 9 – HCDC

Audiencia de Necesidades Públicas

ENERO – Aviso Publico de  
Fondos Disponibles

FEBRERO – Revisión de  
Aplicación de Fondos

MARZO a ABRIL - Revisión  
y Comentario Público

ABRIL – Audiencia Pública  
del Consejo Municipal sobre  
el Plan de Acción Anual

# ZEJ ZOS LUB

## ROOJ SIB THAM

### LUB HOM PHIAJ

Lub Zos Fresno qhov Housing thiab Community Development Division yuav muaj ob lub rooj sib tham los muab xov txog ntawm tsoom fww teb chaws tej kev pab cuam thiab cov neeg uas xav tau kev pab no yuav npaj tau los koom lub Zos qhov txheej txheem txog nyiaj xyoo no.

### YAV DHAU LOS

Lub Zos Fresno tau txais nyiaj txiag los ntawm lub U.S. Department of Housing thiab Urban Development, yog yuav txais kom tau nyiaj txiag HUD; lub Zos npaj tau cov ntaub ntawv tso npe los ntawm qhov annual action plan (ib xyoo twg npaj ua) uas qhia meej meej ib tog tuaj txog cov kww yees thiab txheej txheem uas yuav pab tau cov neeg uas muaj nyiaj tsawg mus rau cov neeg uas muaj nyiaj tsis txaus. Cov txheej txheem muaj xam nrog rau Community Development Block Grant - Home Investment Partnerships - Emergency Solutions Grant - Housing Opportunities rau cov neeg toobkas kev pab.

### XOV XWM NTXIV

Yog xav paub ntxiv, thov hu rau (559) 621-8300, los mus xyuas [www.Fresno.Gov/housing](http://www.Fresno.Gov/housing)



## JANUARY 3, 2019

5:30 – 7:00 tsaus ntuj  
Boys and Girls Club  
Address: 540 N. Augusta Ave.  
Fresno, CA 93701

## JANUARY 7, 2019

5:30 – 7:00 tsaus ntuj  
Paraclete Missionary Baptist Church  
Address: 757 S. Orange Ave.  
Fresno, CA 93702

## COV CAIJ TXHEEB

January 9 –Rooj Sib Tham Kev Xav  
January - CDBG Tshaj Tawm Nyiaj  
Txiag uas Muaj  
February – Ntsuam Xyuas CDBG Cov  
Ntaub Ntawv  
March mus txog April - Zej Tsoom  
Tshuaj Ntsuam  
April – Annual Action Plan los ntawm  
lub Council

# QHOV XAV TAU NTAWM PEJ XEEM LUB ROOJ SIBTHAM

## LUB HOM PHIAJ

Kev npaj rau qhov tsim kho qhov 2019-2020 Annual Action Plan, Zej Zos yuav txais tswv yim los ntawm cov neeg uas muaj siab xav pab rau qhov housing thiab community development needs. Lub rooj sib hais txhawb pej xeem, cov chaw muaj kev pab, lub zos cov koom haum, cov tsoom fww uas muaj siab lossis lwm qhov chaw ua hauj lwm thiab lwm tus neeg uas xav pub tswv yim thiab kev xam pom txog ntawm cov tsev nyob, lub zos thiab kev tswj los yog kev tuav nyiaj txiag thiab cov tswv yim npaj tseg yuav npaj ua raws cov ntsiab.

## PEJ XEEM KEV KOOM TES

Qhov Housing thiab Community Development Commission (HCDC) yuav los dhia qhov Needs Assessment Hearing. Thov caw pej xeem tuaj koom. Peb yuav ntxiv pej xeem cov kev ntsuam xyuas thiab tswv yim ntxiv yuav qhib tau tom qab lub rooj sib tham, thiab qhov Annual Action Plan tau sau tiav.



JANUARY 9, 2019

5:00 tsaus ntuj

City Hall, 2600 Fresno St.

Xaam Ob, Council Chambers

## KEV PAB CUAM

Lub Zos yuav muaj kev txhais lus, thaum nug, thiab yuav pab cov neeg xiam oob qhab.

## XOV XWM NTXIV

Yog xav paub txiv, thov hu (559) 621-8300, los mus xyuas [www.Fresno.Gov/housing](http://www.Fresno.Gov/housing)



**CONSOLIDATED  
NOTICE OF FUNDING AVAILABILITY  
("NOFA")**

**Dear Prospective Community Service or Investment Partner:**

On January 18, 2019, the City of Fresno Housing and Community Development Division plans to release a consolidated Notice of Funding Availability (NOFA) inviting interested nonprofit organizations and eligible governmental entities to submit a proposal(s) for funding for the upcoming 2019 – 2020 Fiscal Year.

The NOFA will be seeking proposals for programs, services, projects, and activities that will provide:

- **Owner-occupied Home Repair and Housing Rehabilitation Programs**
- **Homelessness and Homelessness Prevention Programs, Services and Facilities**, including Homeless Outreach, Emergency Shelter, Prevention, Diversion, Rapid Rehousing, Tenant-based Rental Assistance (TBRA) and Homeless Facility Improvements
- **Child and Youth Services and Economic Development**
- **Nonprofit Facility Improvements**

The respondent’s proposed program, service, project or activity must be eligible for funding pursuant to one or more of the following U.S. Department of Housing and Urban Development (HUD) programs:

- **Community Development Block Grant (CDBG)**
- **HOME Investment Partnerships Program (HOME)** – Homeless prevention TBRA only
- **Emergency Solutions Grant (ESG)**
- **Housing Opportunities for Persons with AIDS (HOPWA)**

**Important NOFA Dates (subject to revision):**

<b>Release of Consolidated NOFA</b>	<b>Thursday, January 17, 2019</b>
<b>Proposal Workshops:</b>	<b>Tuesday, January 22, 2019</b> (time/location TBD) <b>Tuesday, January 29, 2019</b> (time/location TBD)
<b>Deadline for Submission of Proposals</b>	<b>3:00 PM, Thursday, February 14, 2019</b>
<b>Applicant Oral Presentation to Housing and Community Development Commission</b>	<b>5:00 PM – 10:00 PM, Wednesday, March 13, 2019</b> City Hall 2600 Fresno Street – Council Chambers

Requests for information and technical assistance may be directed to:

Damien Delany, [damien.delany@fresno.gov](mailto:damien.delany@fresno.gov) for **Homeless Initiatives** including related rental assistance and facility Improvements

Erica Castaneda, [erica.castaneda@fresno.gov](mailto:erica.castaneda@fresno.gov) for **Owner-occupied Home Repair and Housing Rehabilitation Programs**

Alec Vybiral, [alec.vybiral@fresno.gov](mailto:alec.vybiral@fresno.gov) for **Child and Youth Services, Economic Development and Nonprofit Facility Improvements** (non-homelessness)

# PROOF OF PUBLICATION

## COUNTY OF FRESNO STATE OF CALIFORNIA

### Exhibit A

The undersigned states:

McClatchy Newspapers in and on all dates herein stated was a corporation, and the owner and publisher of The Fresno Bee. The Fresno Bee is a daily newspaper of general circulation now published, and on all-the-dates herein stated was published in the City of Fresno, County of Fresno, and has been adjudged a newspaper of general circulation by the Superior Court of the County of Fresno, State of California, under the date of November 28, 1994, Action No. 520058-9.

The undersigned is and on all dates herein mentioned was a citizen of the United States, over the age of twenty-one years, and is the principal clerk of the printer and publisher of said newspaper; and that the notice, a copy of which is hereto annexed, marked Exhibit A, hereby made a part hereof, was published in The Fresno Bee in each issue thereof (in type not smaller than nonpareil), on the following dates.

December 09, 2018

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated December 14, 2018



#### PUBLIC NOTICE

#3990142

#### 2019 - 2020 ANNUAL ACTION PLAN HOUSING AND COMMUNITY DEVELOPMENT NEEDS ASSESSMENT HEARING

The City of Fresno annually receives federal funding on an entitlement formula basis from the U.S. Department of Housing and Urban Development (HUD) Community Planning and Development Office under the Community Development Block Grant (CDBG), HOME Investment Partnerships, Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS/HIV (HOPWA) Programs. To receive HUD funding the City prepares its application for funds through an annual action plan. The annual action plan details projects/programs funded with the federal funds and the benefit to low and moderate-income persons. The City expects to receive the following grant amounts for fiscal year 2019 - 2020:

CDBG:	\$ 6,904,510
HOME:	3,180,063
ESG:	578,163
HOPWA:	499,903

In preparation for developing the 2019 - 2020 Annual Action Plan, the City will: 1) obtain input from interested persons on housing and community development needs; and 2) provide information on funding opportunities.

The Needs Assessment Hearing initiates the action plan process and examines and discusses the nature and types of assistance required to address the City's future housing and community development goals and priorities. The hearing enables the public, local service providers, community organizations, interested government or other agencies and individuals to provide comments and views on the housing, community and economic needs and strategies to be outlined in the 2019-2020 Annual Action Plan. Citizens, public and private agencies, and other interested stakeholders and parties are invited and encouraged to attend and participate in this discussion.

Two Community Workshops and Conversations will precede the Housing and Community Development Commission (HCDC) Needs Assessment Hearing. One Workshop/Conversation will be held at 5:30 p.m. on Thursday, January 3, 2019, at the Boys and Girls Club located at 540 N. Augusta Avenue in Fresno, California. The other Workshop/Conversation will be held at 5:30 pm on Monday, January 7, 2019, at the Paraclete Missionary Baptist Church located at 757 South Orange Avenue in Fresno, California.

The HCDC will conduct the Needs Assessment Hearing on Wednesday, January 9, 2019, at 5:00 p.m. in the Fresno City Hall at 2600 Fresno Street on the second floor in Council Chambers. The City will provide translation services, upon request, and will make special accommodations for persons with disabilities. Persons needing these services should contact the Housing Division, at (559) 621-8300 or by TTY (559) 621-8721, at least five calendar days prior to the meeting date.

For questions regarding the action plan process please call (559) 621-8300, mail 2600 Fresno Street, Room 3065, Fresno CA 93721, or email HCDD@fresno.gov.

2019-2020 Plan de Acción Anual  
VIVIENDA Y DESARROLLO COMUNITARIO  
AUDIENCIA DE EVALUACION DE NECESIDADES

La Ciudad de Fresno recibe anualmente fondos federales en base de una fórmula de derecho del Departamento de Vivienda y Desarrollo Urbano (HUD, siglas en inglés) bajo los programas Community Development Block Grant (CDBG, siglas en inglés), HOME Investment Partnerships (HOME, siglas en inglés), Emergency Solutions Grant (ESG, siglas en inglés), y Housing Opportunities for Persons with Aids (HOPWA, siglas en inglés). Para recibir fondos de HUD, la Ciudad prepara su solicitud de fondos a través de un plan de acción anual. El plan de acción anual detalla proyectos/programas financiados con los fondos federales y el beneficio para personas de ingresos bajos y moderados. La Ciudad espera recibir las siguientes cantidades de subvención para el año fiscal 2019-2020:

CDBG:	\$ 6,904,510
HOME:	3,180,063
ESG:	578,163
HOPWA:	499,903

En preparación para desarrollar el Plan de Acción Anual FY 2019-2020, la Ciudad: 1) obtendrá información de personas interesadas sobre las necesidades de vivienda y desarrollo comunitario; 2) proveerá información sobre oportunidades de financiamiento.

La Audiencia de Evaluación de Necesidades inicia el proceso del plan de acción y examina y discute la naturaleza y tipos de asistencia requerida para abordar las futuras metas y prioridades de la Ciudad en materia de vivienda y desarrollo comunitario. La audiencia permite que el público, los proveedores de servicios locales, las organizaciones comunitarias, el gobierno interesado o agencias e individuos proporcionen comentarios y opiniones sobre las necesidades y estrategias de vivienda, comunidad y economía que se describirán en el Plan de Acción Anual del Año Fiscal 2019-2020. Se invita y anima a los ciudadanos, las agencias públicas y privadas y otros interesados a asistir y participar en esta discusión.

Dos talleres comunitarios precederán a la audiencia de evaluación de necesidades del La Comisión de Desarrollo de la Vivienda y la Comunidad (HCDC). Un taller se llevara a cabo **el jueves 3 de enero de 2019, a las 5:30 p.m.** en Boys and Girls Club localizado en 540 N. Augusta Avenue, Fresno, California. El otro taller se llevara a cabo **el lunes 7 de enero de 2019, a las 5:30 p.m.** en Paraclete Missionary Baptist Church localizado en 757 South Orange Avenue, Fresno, California.

HCDC llevará a cabo la **Audiencia de Evaluación de Necesidades el miércoles 9 de enero de 2019, a las 5:00 pm, Ayuntamiento de Fresno, 2600 Fresno Street, Segundo Piso, cámaras del consejo.** La Ciudad proporcionará servicios de traducción, bajo petición, y hará arreglos especiales para personas con discapacidades. Personas que necesitan estos servicios deben comunicarse con la División de Vivienda, al (559) 621-8300 o por TTY (559) 621-8721, por lo menos cinco días antes de la fecha de la reunión.

Si tiene preguntas sobre el proceso del plan de acción, llame al (559) 621-8300, envíe un correo a 2600 Fresno Street, Room 3065, Fresno CA 93721, o envíe un correo electrónico a [HCDD@fresno.gov](mailto:HCDD@fresno.gov).

[REDACTED]

**From:** Tony Donato <[REDACTED]>  
**Sent:** Wednesday, December 12, 2018 12:12 PM  
**To:** Susie Williams  
**Subject:** Re: City of Fresno Workshop Flyers

Hi Susie,

It was given to our news staff the day you sent it and used that night and the following day.

Tony

**Tony Donato** *General Operations Managr*  
**KBIF 900 AM** *Central California's #1 AsianVoice*  
900hmonradio.com/am900punjabi.com  
*Overgaard Broadcasting*  
[REDACTED]

-----Original Message-----

**From:** Susie Williams <[REDACTED]>  
**To:** Tony Donato <[REDACTED]>  
**Sent:** Wed, Dec 12, 2018 10:18 am  
**Subject:** RE: City of Fresno Workshop Flyers

Good morning Tony,

Do you happen to have the dates that you announced our current community workshops? We need to keep track of them for our grant reporting.

Thank you for all your help,

Susie

*Susie Williams*  
**City of Fresno**  
*Housing and Community Development Division*  
559-621-8300  
[Susie.Williams@Fresno.gov](mailto:Susie.Williams@Fresno.gov)

**From:** Tony Donato [REDACTED]  
**Sent:** Thursday, December 06, 2018 12:49 PM  
**To:** Susie Williams  
**Subject:** Re: City of Fresno Workshop Flyers

Will do!



**Tony Donato** *General Operations Managr*  
KBIF 900 AM *Central California's #1 AsianVoice*  
900hmongradio.com/am900punjabi.com  
*Overgaard Broadcasting*  
[REDACTED]

-----Original Message-----  
From: Susie Williams <Susie.Williams@fresno.gov>  
To: [REDACTED]  
Sent: Thu, Dec 6, 2018 12:32 pm  
Subject: FW: City of Fresno Workshop Flyers

Hello Tony,

Could you please have these community workshops announced in HMOG and English for us.

Warm regards,

Susie

*Susie Williams*  
**City of Fresno**  
*Housing and Community Development Division*  
559-621-8300  
[Susie.Williams@Fresno.gov](mailto:Susie.Williams@Fresno.gov)

**Ad Order Information**

**Ad Number** 0004128709-01      **Ad Type** FRS-Legal Liner      **Production Method** AdBooker      **Production Notes**

**External Ad Number**      **Ad Attributes**      **Ad Released** No      **Pick Up**

**Ad Size** 2 X 67 li      **Color**

**Product** FRS- The Fresno Bee      **Placement** 0300 - Legals Classified      **Times Run** 1      **Schedule Cost** \$816.06

**Run Schedule Invoice Text** #4128709 PUBLIC NOTICE DRAFT FISCAL YE      **Position** 0301 - Legals & Public Notices

**Run Dates**  
03/17/2019

PUBLIC NOTICE

#4128709

PUBLIC NOTICE  
DRAFT FISCAL YEAR 2019-2020 ANNUAL ACTION PLAN  
NOTICE OF PUBLIC COMMENT PERIOD AND PUBLIC HEARINGS

The Annual Action Plan is a requirement of the U.S. Department of Housing and Urban Development that specifies the annual activities and funding levels to be undertaken to meet the housing and community development priorities established in the Five-Year Consolidated Plan. During FY 2019-2020, the City of Fresno (City) anticipates administering approximately \$10 million through the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG), and the Housing Opportunities for Persons with AIDS/HIV (HOPWA) Programs.

The Draft 2019-2020 Annual Action Plan will be available for a 30-day public review and comment period beginning March 22, 2019. The Draft Annual Action Plan can be viewed at Fresno City Hall in the City Clerk's Office (Room 2133) and the Housing and Community Development Division (Room 3076). The report can also be found at Fresno County Libraries, City Neighborhood Centers, and at [www.fresno.gov](http://www.fresno.gov). Written comments are encouraged and may be submitted to the City's Housing and Community Development Division, 2600 Fresno Street, (Room 3076) Fresno, California, 93721, or via email to [HCDD@fresno.gov](mailto:HCDD@fresno.gov).

On Wednesday April 10, 2019, at 5:00 P.M., the Housing and Community Development Commission (HCDC) will conduct a public hearing in City Hall, Room 2165A, 2600 Fresno Street, Fresno, California to allow interested persons to provide comment on the Draft Annual Action Plan. On Thursday, April 25, 2019, at or about 10:05 A.M., the City Council will conduct a public hearing to allow interested persons to provide comment on the Draft Annual Action Plan. The City Council will consider adoption of the plan following the Public Hearing, at Fresno City Hall, Council Chambers, 2600 Fresno Street, 2nd Floor, Fresno, California.

Upon request, the City will provide interpreters and make special accommodations for persons with disabilities. Persons needing these services should contact the Housing and Community Development Division, at (559) 621-8300 or by TTY (559) 621-8721, at least five calendar days prior to the meeting date.

**AVISO PÚBLICO  
BORRADOR DEL PLAN DE ACCION ANUAL  
DEL AÑO FISCAL 2019-2020**

**AVISO DE PERIODO DE COMENTARIOS PUBLICOS Y AUDENCIAS PÚBLICAS**

El Plan de Acción Anual es un requisito del Departamento de Vivienda y Desarrollo Urbano (HUD, siglas en inglés) que especifica las actividades anuales y los niveles de financiamiento que se realizarán para cumplir con las prioridades de vivienda y desarrollo comunitario establecidas en el Plan Consolidado de Cinco Años. Durante el año fiscal 2019-2020 la Ciudad de Fresno (Ciudad) anticipa administrar aproximadamente \$10 millones a través de los programas Community Development Block Grant (CDBG, siglas en ingles), HOME Investment Partnerships (HOME, siglas en ingles), Emergency Solutions Grant (ESG, siglas en ingles), y Housing Opportunities for Persons with AIDS/HIV (HOPWA, siglas en ingles).

El Borrador del Plan de Acción Anual 2019-2020 estará disponible para un período de revisión y comentarios públicos de 30 días a partir del **22 de marzo de 2019**. El borrador del plan de acción anual se puede ver en el ayuntamiento de Fresno en la oficina del secretario de la ciudad (Cuarto 2133) y en la División de Vivienda y Desarrollo Comunitario (Cuarto 3076). El borrador también se puede encontrar en las bibliotecas del condado de Fresno, Centros Vecinales de la Ciudad y en [www.fresno.gov](http://www.fresno.gov). Comentarios escritos se pueden entregar a la División de Vivienda y Desarrollo Comunitario de la Ciudad, 2600 Fresno Street, (Cuarto 3076), Fresno, California, 93721, o por correo electrónico a [HCDD@fresno.gov](mailto:HCDD@fresno.gov).

El **miércoles 10 de abril de 2019, a las 5:00 P.M.**, la Comisión de Vivienda y Desarrollo Comunitario (HCDC, siglas en inglés) llevará a cabo una audiencia pública en el Ayuntamiento, Sala 2165A, 2600 Fresno Street, Fresno, California, para permitir que las personas interesadas proporcionen comentarios sobre el Borrador de Plan de Acción Anual. El **jueves 25 de abril de 2019, alrededor de las 10:05 A.M.**, en el Concejo Municipal que llevará a cabo una audiencia pública para permitir que las personas interesadas proporcionen comentarios sobre el Borrador del Plan de Acción Anual. El Concejo Municipal considerará la adopción del plan después de la audiencia pública, en el ayuntamiento de Fresno, Cámaras del Consejo, 2600 Fresno Street, Segundo Piso, Fresno, California.

A solicitud, la Ciudad proporcionará intérpretes y proporcionara alojamiento para personas con discapacidad. Las personas que necesiten estos servicios deben comunicarse con la División de Vivienda y Desarrollo Comunitario al (559) 621-8300 o al TTY (559) 621-8721, a lo menos cinco días de calendario antes de la fecha de la reunión.

# NOTICE OF PUBLIC COMMENT PERIOD Draft FY 2019-2020 Annual Action Plan

The City of Fresno is responsible for preparation of an Annual Action Plan detailing activities funded with federal dollars, including Community Development Block Grant, HOME Investment Partnerships, Emergency Solutions Grant, and the Housing Opportunities for Persons with AIDS/HIV Programs.

The Draft 2019-2020 Annual Action Plan is available for a 30-day public review and comment period **March 22, 2019**, through **April 22, 2019**, and can be viewed at:

- **City of Fresno** – City Clerk’s Office (Room 2133)  
Housing and Community Development Division (Room 3076)
- **Fresno County Libraries**
- **City of Fresno Neighborhood and Community Centers**
- [www.fresno.gov](http://www.fresno.gov)

In addition to opportunities for engagement through public hearings, written comments are also encouraged and may be submitted to [HCDD@fresno.gov](mailto:HCDD@fresno.gov) or by mail, to:

The City of Fresno  
Housing and Community Development Division  
2600 Fresno Street, Room 3076  
Fresno, California 93721



## PUBLIC HEARINGS

### April 10, 2019

Public Hearing – 5:00 P.M.  
Housing and Community  
Development Commission  
Fresno City Hall – Room  
2165A

### April 25, 2019

Public Hearing – 10:05 A.M.  
Fresno City Council  
Fresno City Council Chambers  
2600 Fresno St  
Fresno, CA 93721

## ACCOMMODATIONS

Upon request, the City will provide translation services, and make special accommodations for persons with disabilities.

(559) 621-8300

TTY (559) 621-8721

# AVISO DE PERÍODO DE COMENTARIOS PUBLICOS

## Borrador Del Plan De Acción Anual

### FY 2019-2020



La Ciudad de Fresno es responsable de preparar el Plan de Acción Anual detallando las actividades financiadas con fondos federales, incluyendo *Community Development Block Grant*, *HOME Investment Partnerships*, *Emergency Solutions Grant* y *Housing Opportunities for Persons with AIDS/HIV*.

El Borrador del Plan de Acción Anual 2019-2020 está disponible para revisión y periodo de comentario público de 30 días empezando el **22 de marzo de 2019 al 22 de abril de 2019**, se puede revisar en:

- **Ciudad de Fresno** – Oficina del Secretario (Cuarto 2133)  
División de Vivienda y Desarrollo Comunitario (Cuarto 3076)
- **Bibliotecas del Condado de Fresno**
- **Centros Comunitarios de la Ciudad de Fresno**
- [www.fresno.gov](http://www.fresno.gov)

Además de oportunidades para participar a través de audiencias públicas, comentarios escritos se pueden entregar a [HCDD@fresno.gov](mailto:HCDD@fresno.gov) o por correo a:

City of Fresno  
Housing and Community Development Division  
2600 Fresno Street, Room 3076  
Fresno, California 93721

## Audiencias Públicas

### 10 de abril de 2019

Audiencia Pública – 5:00 P.M.  
Comisión de Vivienda y  
Desarrollo Comunitario  
Ayuntamiento de Fresno –  
Cuarto 2165A

### 25 de abril de 2019

Audiencia Pública – 10:05 A.M.  
Ayuntamiento de Fresno  
Cámaras de Consejo  
2600 Fresno St  
Fresno, CA 93721

## ALOJAMIENTO

A petición, la Ciudad proporcionará servicios de traducción y hará adaptaciones especiales para personas con discapacidades. Para estos servicios llame al (559) 621-8300, TTY (559) 621-8721.

## Ceeb Toom Sibhawm Pej Xeem Tawm Tswv Yim Daim Ntawv Npaj Rau Xyoo 2019-2020

Lub zos Fresno lub luag hauj lwm yog los npaj rau txhua xyoo tham txog cov hauj lwm ua khiav raws cov nyiaj los ntawm tsoomfww xws lis rau Community Development Block Grant, HOME Investment Partnerships, Emergency Solutions Grant, thiab Housing Opportunities for Persons with AIDS/HIV Programs.

Daim ntawv npaj rau xyoo 2019 -2020 muaj 30 hnuv rau pej xeem saib thiab tawm tswvim pib thaum lub Peb Hlis 22, 2019 mus txog lub Plaub Hlis 22, 2019, mus saib tau ntawm:

- **City of Fresno** – City Clerk’s Office (Hoob 2133)  
Housing and Community Development Division (Hoob 3076)
- **Fresno County Libraries**
- **City of Fresno Neighborhood and Community Centers**
- [www.fresno.gov](http://www.fresno.gov)

Ntxiv rau sibhawm sib tham, sau tau ntawv tawm tswvim rau [HCDD@fresno.gov](mailto:HCDD@fresno.gov) los xa tau ntawv rau:

The City of Fresno  
Housing and Community Development Division  
2600 Fresno Street, Room 3076  
Fresno, California 93721



## Pej Xeem Rooj Sib Tham

**April 10, 2019**

Rooj Sib Tham – 5:00 P.M.  
Housing and Community  
Development Commission  
Fresno City Hall – Hoob  
2165A

**April 25, 2019**

Rooj Sib Tham – 10:05 A.M.  
Fresno City Council  
Fresno City Council Chambers  
2600 Fresno St  
Fresno, CA 93721

## Kev Pabcuam

Yog muaj leejtwg toob kas,  
muaj kev thauj mus los, thiab  
muab kev pabcuam rau cov  
tibneeg ua tsis taus los yog  
xiam oob khab .

(559) 621-8300

TTY (559) 621-8721.

# APPENDIX C – ESG Policies and Procedures

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# City of Fresno and County of Fresno

## *Emergency Solutions Grant Policies and Procedures*

### **Program Description**

The Emergency Solutions Grant (ESG) is designed to identify sheltered and unsheltered homeless persons, as well as those at risk of homelessness, and provide the services necessary to help those persons quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

The City and County of Fresno, separately, are recipients of an annual allocation of ESG funding. Both will work together to prepare a joint notice of funding availability/request for proposals for awarding ESG funds to eligible sub-recipients ("agencies").

All funded agencies are required to follow federal guidelines in the implementation of the ESG. The City of Fresno and the County of Fresno have written the following policies and procedures to facilitate the agencies in implementing the ESG guidelines as set by the U.S. Department of Housing and Urban Development.

Agencies will provide assistance related to housing of persons at risk of becoming homeless and housing persons that are currently homeless, as well as provide housing relocation and stabilization services.

### **Target Population**

The funds under this program are intended to target two populations of persons facing housing instability: 1) individuals and families who are experiencing homelessness (residing in emergency or transitional shelters or on the street) and need temporary assistance in order to obtain housing and retain it, and 2) individuals and families who are currently in housing but are at risk of becoming homeless and need temporary rent or utility assistance to prevent them from becoming homeless or assistance to move to another unit.



# Emergency Solutions Grant Policies and Procedures

Each sub-grantee will first be directed to read and follow ESG guidelines as set forth issued by the U.S. Department of Housing and Urban Development, and as may be amended from time to time. The procedures contained herein serve to simplify the implementation of the regulations and identify the activities selected for funding by the City and the County of Fresno.

Sub-grantees will serve the population and provide the financial assistance and stabilization services as identified in the budget and scope of work as found in each of their contracts. Preliminary steps to be taken in implementing their ESG activities are as follows:

1. Execute all HMIS required documents, as requested by the Housing Authority of the City and County of Fresno (Housing Authority), as applicable.
2. Ensure all insurance documents, as required by the ESG contract with the City and County, have been submitted and approved by the City/County.
3. Provide the City and/or County with an outreach plan for identifying potential clients and/or marketing your agency's program.

## **Eligible Activities**

*Funding will only be provided as tenant based rental assistance for the following eligible activities:*

### **1. Rapid Re-Housing – Rental Assistance**

Eligible rental assistance includes:

- a. short-term rental assistance (up to 3 months)
- b. medium-term rental assistance (up to 24 months)
- c. one-time payment for up to 6 months of rent in arrears, to include late fees

Eligible costs includes: rental application fees, security deposits, last month's rent, utility deposits, utility payments (with a limit of 6 months in utility payment arrears), moving costs (including storage costs up to 3 months)

### **2. Rapid Re-Housing – Housing Relocation and Stabilization Services**

Eligible services include: housing search and placement, housing stability case management mediation, legal services, and credit repair. Eligible services under case management include: including centralized coordinated assessments, initial

evaluation, counseling, and coordinating services (for a complete list of eligible case management activities please reference 24 CFR 576.105(b)(2)).

### **3. Homelessness Prevention - Rental Assistance**

Eligible rental assistance includes:

- a. short-term rental assistance (up to 3 months)
- b. medium-term rental assistance (up to 24 months)
- c. one-time payment for up to 6 months of rent in arrears, to include late fees

Eligible costs includes: rental application fees, security deposits, last month's rent, utility deposits, utility payments (with a limit of 6 months in utility payment arrears), moving costs (including storage costs up to 3 months)

### **4. Homelessness Prevention - Housing Relocation and Stabilization Services**

Eligible services include: housing search and placement, housing stability case management, mediation, legal services, and credit repair. Eligible services under case management include: including centralized coordinated assessments, initial evaluation, counseling, and coordinating services (for a complete list of eligible case management activities please reference 24 CFR 576.105(b)(2)).

### **5. Emergency Shelter and Street Outreach Component**

Eligible emergency shelter costs include: costs of providing essential services to homeless families and individuals in emergency shelters, renovating buildings to be used as emergency shelter for homeless families and individuals, and operating emergency shelters as identified in 24 CFR 576.102. Shelter services shall be restricted to the following populations: 1) domestic violence victims (provided by a domestic violence victim service provider), 2) homeless youth, and 3) families with children.

Eligible street outreach costs include: costs of providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent, nonfacility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility, as further identified in 24 CFR 576.101. For the purposes of this section, the term "unsheltered homeless people" means individuals and families who qualify as homeless under paragraphs (1)(i) of the "homeless" definition under 24 CFR 576.2.

### **6. HMIS - All agencies receiving ESG assistance will be required to participate in the local HMIS.**

## **Client Eligibility Verification**

There is a three-step process for determining a client's eligibility, as noted below. Additionally, all sub-grantees must evaluate and certify the eligibility of ESG program participants (per the three steps below) at least once every three months for all households receiving homelessness prevention assistance, and once annually for households receiving rapid re-housing assistance.

### A. FIRST STEP: Initial Consultation

Subrecipient's must conduct an initial evaluation to determine the eligibility of each individual or family's eligibility for ESG assistance and the amount and types of assistance the individual or family needs to regain stability in permanent housing. These evaluations must be conducted in accordance with the centralized or coordinated assessment requirements set forth under 24 CFR 576.400(d) and the written standards established under 24 CFR 576.400(e).

Documentation to verify the requirements of this section have been met include completing a client in-take form. Sub-recipients may use their own form, if pre-approved by the City/County. All sub-grantees must keep verification of this requirement in each client file.

### B. SECOND STEP: Verification of Income below 30% of the Area Median Income (see verification of income section below)

### C. THIRD STEP: Verification of Homelessness or Risk of Homelessness

To receive assistance under **RAPID RE-HOUSING, or EMERGENCY SHELTER/STREET OUTREACH**, client(s) must be Homeless at the time assistance is requested. HUD has defined Homeless to mean:

#### **To be considered Homeless, per HUD definition, an individual or family must be:**

- (1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
  - (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
  - (ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters,

transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); or

- (iii) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;
- (2) Any individual or family who:
- (i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
  - (ii) Has no other residence; and
  - (iii) Lacks the resources or support networks, *e.g.*, family, friends, faithbased or other social networks, to obtain other permanent housing; and
  - (iv) lives in an emergency shelter or other place described in paragraph (1) above.

**ADDITIONALLY: The individual or family must have insufficient resources immediately available to attain housing stability.**

- The sub-grantee must confirm that the individual or family does not have sufficient resources or support networks, *e.g.*, family, friends, faithbased or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of the homeless definition [in 24 CFR § 576.2].”

Note, HUD has provided additional guidance for determining eligibility of client(s) under the “homeless” definition, and this can be found at:

<http://hudhre.info/index.cfm?do=viewResource&ResourceID=4636>.

Subgrantees are also required to abide by the guidelines found at this web page.

**To receive assistance under HOMELESSNESS PREVENTION, client(s) must be *at risk of becoming homeless* and rental assistance is only necessary to prevent**

the individual or family from moving into an emergency shelter or other place not meant for human habitation as identified in the ESG regulations.

**The individual or family must have insufficient resources immediately available to attain housing stability.**

- The sub-grantee must confirm that the individual or family does not have sufficient resources or support networks, e.g., family, friends, faithbased or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of the homeless definition [in § 24 CFR 576.2].”

**ADDITIONALLY: The individual or family must meet one of the following definitions of “homeless”:**

- (1) An individual or family who will imminently lose their primary nighttime residence provided that:
  - (i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;
  - (ii) No subsequent residence has been identified; and
  - (iii) The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, needed to obtain other permanent housing;
- (2) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:
  - (i) Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e–2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 786(b)) or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
  - (ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;

- (iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and
  - (iv) Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment; or
- (3) Any individual or family who:
- (i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
  - (ii) Has no other residence; and
  - (iii) Lacks the resources or support networks, *e.g.*, family, friends, faithbased or other social networks, to obtain other permanent housing.

**ADDITIONALLY: The individual or family must also meet one of the following conditions:**

- (A) Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
- (B) Is living in the home of another because of economic hardship;
- (C) Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance;

- (D) Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by Federal, State, or local government programs for low-income individuals;
- (E) Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 persons reside per room, as defined by the U.S. Census Bureau;
- (F) Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or

Note, HUD has provided additional guidance and criteria for each of the categories above, to be used for determining a client's eligibility as "at risk of becoming homeless", and this can be found at:

[http://www.hudhre.info/documents/AtRiskofHomelessnessDefinition\\_Criteria.pdf](http://www.hudhre.info/documents/AtRiskofHomelessnessDefinition_Criteria.pdf).

Subgrantees are also required to abide by the guidelines found at this web page.

### ***Documenting Client Eligibility***

All sub-grantees must keep verification of client's eligibility in each client file at minimum as described below.

- A. Sub-grantees are required to ensure that the client does not have sufficient resources or support networks, *e.g.*, family, friends, faithbased or other social networks, immediately available, as follows:

*For Rapid Re-Housing and Emergency Shelter/Street Outreach clients:* as needed to obtain other permanent housing

*For Homelessness Prevention clients:* immediately available to attain housing stability and meets one or more of the conditions under paragraph (1)(iii) of the definition of "at risk of homelessness" in 24 CFR § 576.2;

- B. All subgrantees will ensure that all documentation is obtained and placed in the file in accordance with 24 CFR § 576.500 "Recordkeeping and reporting requirements", as required in the regulation for Rapid Re-Housing and/or Homelessness Prevention clients.
- C. The most reliable evidence that should be used in addressing the documentation required in A and B above includes, in order of priority:
  - 1. Source documents including check stubs, verification of employment, general relief documentation from the County of

Fresno, award letters from Social Security Administration, retirement income verification from source, leases, contracts, etc.

2. If source documents are unavailable: a written statement by the relevant third party, or a written statement by intake staff of the oral verification by the relevant third party of the required information and written verification by intake staff as to why source documentation could not be obtained.
3. If source documents AND written third party verification is unobtainable, a written statement by the client or client's intake staff describing the efforts taken to obtain the required evidence AND self-certification by client, identifying the required information needed.

### **Income Determination**

All sub-grantees are required to determine a client's annual income, to verify that the client is income-eligible (annual income is at or below 30% of the area median income). To qualify for ESG assistance persons and/or households must earn 30 percent or below of the Area Median Income, as these are set annually by HUD, by household size. Annual income limits will be provided to each sub-recipient as they are made available by HUD. In determining the annual income of an individual or family, the subrecipient must use the standard for calculating anticipated annual income under 24 CFR 5.609.

- a) Annual income means all amounts, monetary or not, that go to, or are on behalf of, the family head or spouse (even if temporarily absent) or to any other family member 18 years old or older, or all amounts anticipated to be received from a source outside the family, during the 12-month period following admission or annual reexamination effective date. In determining income, sub-grantees must also determine the household size as directed in the section below "Determining Household Size".
- b) All sub-grantees must keep income verification documents in a client file, for each client (or household).
- c) All sub-grantees must have each client fill out a Household Composition form, as included in Exhibit A, to verify the size of the client household and to assist in determining income eligibility.
- d) Additionally, the income calculation worksheet, as included in Exhibit B, is required to be utilized by sub-grantee case managers to verify income. The worksheet can also be provided in excel format from the City/County upon request.



## **Treatment of Assets**

Clients will be required to spend down their assets to an amount of \$500.00 before they become eligible to receive financial assistance. The assets to be considered for the draw down will be limited only to balances in a personal checking or savings account held by any household member. Assets held in a retirement or education account, or personal property are not included as part of this requirement.

## **Determining Household Size**

Income limits are published based on the number of persons in the household (for example, 1 person, 2 persons, 3 persons) with increasingly higher income limits for families with more members.

When determining family size for establishing income eligibility, the sub-grantee must include all persons living in the unit except the following:

- a. Live-in aide
  - (1) A person who resides with one or more elderly persons, near-elderly persons, or persons with disabilities, and who:
    - (a) Is determined to be essential to the care and wellbeing of the person(s);
    - (b) Is not obligated for the support of the person(s); and
    - (c) Would not be living in the unit except to provide the necessary supportive services.
  - (2) To qualify as a live-in aide:
    - (a) The sub-grantee must verify the need for the live-in aide. Verification that the live-in aide is needed to provide the necessary supportive services essential to the care and well-being of the person must be obtained from the person's physician, psychiatrist or other medical practitioner or health care provider. The sub-grantee must approve a live-in aide if needed as a reasonable accommodation in accordance with 24 CFR Part 8 to make the program accessible to and usable by the family member with a disability. The sub-grantee may verify whether the live-in aide is necessary only to the extent necessary to document that applicants or tenants who have requested a live-in aide have a disability-related need for the requested accommodation. This may

include verification from the person's physician, psychiatrist or other medical practitioner or health care provider. The sub-grantee may not require applicants or tenants to provide access to confidential medical records or to submit to a physical examination.

- (b) Expenses for services provided by the live-in aide, such as nursing services (dispensing of medications or providing other medical needs) and personal care (such as bathing or dressing), that are out-of-pocket expenses for the tenant and where the tenant is not reimbursed for the expenses from other sources, are considered as eligible medical expenses. Homemaker services such as housekeeping and meal preparation are not eligible medical expenses (see below for more information on medical expenses.)
  - (c) Qualifies for occupancy only as long as the individual needing supportive services requires the aide's services and remains a tenant. The live-in aide may not qualify for continued occupancy as a remaining family member.
  - (d) Income of a live-in aide is excluded from annual income.
- (3) A relative may be considered to be a live-in aide if they meet the requirements in 1(a) through (c), above.
  - (4) An adult child is eligible to move into an assisted property after initial occupancy only if they are essential to the care or well-being of the elderly parent(s). The adult child may be considered a live-in aide if all of the requirements in 1, above, apply and there is a verified need for a live-in aide in accordance with 2(a), above.
  - (5) An adult child is not eligible to move into an assisted property after initial occupancy unless they are performing the functions of a live-in aide and are eligible to be classified as a live-in aide for eligibility purposes.

b. Foster children or foster adults.

c. Guests.

When determining family size for income limits, the sub-grantee must include the following individuals who are not living in the unit:

a. Children temporarily absent due to placement in a foster home;

- b. Children in joint custody arrangements who are present in the household 50% or more of the time;
- c. Children who are away at school but who live with the family during school recesses;
- d. Unborn children of pregnant women.
- e. Children who are in the process of being adopted.
- f. Temporarily absent family members who are still considered family members. For example, the sub-grantee may consider a family member who is working in another state on assignment to be temporarily absent;
- g. Family members in the hospital or rehabilitation facility for periods of limited or fixed duration. These persons are temporarily absent as defined in subparagraph f above; and
- h. Persons permanently confined to a hospital or nursing home. The family decides if such persons are included when determining family size for income limits. If such persons are included, they must not be listed as the head, co-head, or spouse on the lease or but may be listed as other adult family member. This is true even when the confined person is the spouse of the person who is or will become the head. If the family chooses to include the permanently confined person as a member of the household, the sub-grantee must include income received by these persons in calculating family income.

### **Client's Share of Rent Costs**

The City/County will enforce a graduated subsidy format for determining the ESG client's share of rental costs. A graduated subsidy declines in steps based upon a fixed timeline, until the household assumes full responsibility for monthly housing costs. A graduated subsidy will help reduce the destabilizing cliff effect of a deep subsidy suddenly ending. Declining subsidies allow the household to gradually take over the responsibility of paying rent, and builds both a cushion and confidence along the way.

Initial assistance can be as much as 100% of rental assistance, then decreasing monthly, or every other month, in accordance with client needs and case plan objectives that are developed by the client and the sub-grantee's case manager. Timelines are based on maximum term of assistance; however, clients should be transitioned off of assistance in as short of a timeframe as is appropriate for them to successfully obtain housing stability.

Housing	Homeless Prevention		Rapid Re-Housing
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Month		
1	Case management, counseling assessment, initiate wrap-around services, linkages to service providers, facilitate life skills development, issue security and utility deposits, 100% housing subsidy + utility payment assistance	Case management, counseling assessment, initiate wrap-around services, linkages to service providers, facilitate life skills development, issue security and utility deposits, 100% housing subsidy + utility payment assistance
2	100% housing subsidy + utility payment assistance	100% housing subsidy + utility payment assistance
3	100% housing subsidy + utility payment assistance; 3 month evaluation	100% housing subsidy + utility payment assistance; 3 month evaluation
4	100% housing subsidy + utility payment assistance	100% housing subsidy + utility payment assistance
5	90% housing subsidy + utility payment assistance	90% housing subsidy + utility payment assistance
6	90% housing subsidy + utility payment assistance; 3 month evaluation	90% housing subsidy + utility payment assistance; 3 month evaluation
7	90% housing subsidy + utility payment assistance	90% housing subsidy + utility payment assistance
8	80% housing subsidy + utility payment assistance	80% housing subsidy + utility payment assistance
9	80% housing subsidy + utility payment assistance	80% housing subsidy + utility payment assistance
10	80% housing subsidy + utility payment assistance	80% housing subsidy + utility payment assistance
11	70% housing subsidy + utility payment assistance	70% housing subsidy + utility payment assistance
12	70% housing subsidy + utility payment assistance	70% housing subsidy + utility payment assistance
13	70% housing subsidy + utility payment assistance	70% housing subsidy + utility payment assistance
14	60% housing subsidy + utility payment assistance	60% housing subsidy + utility payment assistance
15	60% housing subsidy + utility payment assistance	60% housing subsidy + utility payment assistance
16	60% housing subsidy + utility payment assistance	60% housing subsidy + utility payment assistance
17	50% housing subsidy + utility payment assistance	50% housing subsidy + utility payment assistance
18	50% housing subsidy + utility payment assistance	50% housing subsidy + utility payment assistance

19	40% housing subsidy + utility payment assistance		40% housing subsidy + utility payment assistance
20	40% housing subsidy + utility payment assistance		40% housing subsidy + utility payment assistance
21	30% housing subsidy + utility payment assistance		30% housing subsidy + utility payment assistance
22	30% housing subsidy + utility payment assistance		30% housing subsidy + utility payment assistance
23	20% housing subsidy + utility payment assistance		20% housing subsidy + utility payment assistance
24	20% housing subsidy + utility payment assistance		20% housing subsidy + utility payment assistance
25	30-day Follow-up		30-day Follow-up
26	60-day Follow-up		60-day Follow-up
27	90-day Follow-up		90-day Follow-up

On a case by case basis, sub-grantees may be authorized to increase rental assistance (and not follow the decreasing subsidy scale above), only when extenuating circumstances arise for a client. Some of these extenuating circumstances may include, but is not limited to, reunification with a child, loss of employment (income), drop in income, medical emergency/illness, loss of other resources. In these cases, the sub-grantee will verify and document in each file the reasons for increasing financial assistance, and advise the City and/or County in regards to the specific circumstances of the client, to ensure the City/County will approve the change before it is enacted.

### **Determination of Unit Size Requirements**

The City and County will require each sub-grantee to determine the appropriate number of bedrooms needed by an individual or family when it determines family eligibility for financial assistance, based on the information below.

The following requirements apply when determining the family unit size:

- The unit size determination must provide for the smallest number of bedrooms needed to house a family without overcrowding, regardless of the amount of the payment standard.
- The unit size determinations must be applied consistently for all families of like size and composition.
- A child who is temporarily away from the home because of placement in foster care is considered a member of the family in determining the family's unit size.

- A family that consists of a pregnant woman only (with no other household members), must be treated as a two-person family.
- Two elderly or disabled household members may be given separate bedrooms.
- Any live-in aide (approved by the sub-grantee to reside in the unit to care for a family member who is disabled or is at least 50 years of age) must be counted in determining the family unit size.
- Unless a live-in aide resides with the family, the family unit size for any family consisting of a single person must be either a zero or one-bedroom unit. The City and County of Fresno will allow sub-grantees to provide for case-by-case exceptions to this rule, only after the following has been met:
  1. The client has searched for available zero or one-bedroom units, and at least 4 apartment complexes have been searched with no availability at that bedroom size as evidenced in writing. The sub-grantee may allow the client to rent up to a 2 bedroom unit as long as the payment is equal to the 0-1 bedroom payment.
  2. Client agrees in writing that they will not add additional person(s) to the lease nor move in any additional persons into the assisted unit without first seeking the approval of both the sub-grantee and the landlord. The client will have to be re-evaluated for eligibility on a monthly basis.

UNIT SIZE REQUIREMENTS	
Unit Size Range	Maximum Household Size
0 – 1 BR	2
2 BR	4
3-BR	6
4-BR	8
5-BR	10+

### **Rent Reasonableness**

Rental assistance paid cannot exceed the actual rental cost, which must be in compliance with HUD’s standard of “rent reasonableness.” “Rent reasonableness” means that the total rent charged for a unit must be reasonable in relation to the rents being charged during the same time period for comparable units in the private unassisted market and must not be in excess of rents being charged by the owner during the same time period for comparable non-luxury unassisted units. To make this determination, sub-grantees should consider (a) the location, quality, size, type, and

age of the unit; and (b) any amenities, housing services, maintenance and utilities to be provided by the owner. Comparable rents can be checked by using a market study, by reviewing comparable units advertised for rent, or with a note from the property owner verifying the comparability of charged rents to other units owned (for example, the landlord would document the rents paid in other units).

All sub-grantees will be required to fill out the attached Exhibit C: Rent Reasonableness Checklist and Certification in its entirety, for each client assisted with rent, and keep the record in the client file. The form includes several columns where the sub-grantee is expected to find comparables units and comparable rates. In filling out the form, sub-grantees cannot exclusively utilize units within the same apartment complex that the client will be renting, nor can the sub-grantee utilize units that are more than 1 mile away from the unit to be rented.

### **Rental, Security and Utility Payments**

Sub-grantees must not make payments directly to program participants, but only to third parties, such as landlords or utility companies. In addition, an assisted property may not be owned by the grantee, sub-grantee or the parent, subsidiary or affiliated organization of the sub-grantee.

Sub-grantees can only make rental payments and/or security deposits for clients that have a signed lease for their eligible unit. Additionally, the program participant must be named on the lease.

Therefore, assistance could not be provided to an individual renting from a friend or relative if a legal lease is not in place. In cases where an individual is renting a unit from a friend or relative and a legal lease is in place, sub-grantees providing assistance must ensure that the arrangement is not in violation of conflict of interest laws and the rent charged and the terms of the lease must be the same for the participant as they are for other tenants renting comparable units.

If two unrelated individuals are joint parties to a lease, a sub-grantee must consider total household income to determine eligibility (i.e., either the whole household is eligible for assistance, or the whole household is not).

A sub-grantee can provide rental assistance to a client residing at a board and care facility only as long as each resident of the group home, assisted living facility, or boarding house has an individual lease, and has been assessed and certified to be eligible to receive ESG assistance.

Please note that financial assistance for persons in a group home-type setting is limited to: rent, security deposits, utility deposits, and utility payments. Service fee charges that might be applied at assisted living facilities are not eligible. In addition, if there is another rental subsidy being provided, ESG cannot be used for rent, and if there is a utility subsidy being provided, ESG cannot be used for utilities.

If sub-grantee incurs late fees due to a late submittal of a rental payment, these cannot be reimbursed by, or paid out of, ESG funds.

In addition, the ESG Program also requires a rental assistance agreement between the sub-grantee and the housing owner.

### **Maximum Rent**

Rental assistance cannot be provided unless the rent does not exceed the Fair Market Rent established by HUD, as provided under 24 CFR part 888.

### **Habitability Standards**

Sub-grantees providing rental assistance with ESG funds will be required to conduct initial and any appropriate follow-up inspections of housing units into which a program participant will be moving. Units should be inspected on an annual basis and upon a change of tenancy. Inspection of each unit must include the filling out and filing of the attached Exhibit D: ESG Housing Habitability Standards Inspection Checklist. Sub-grantees are to ensure that experienced staff performs all habitability inspections

### **Rental Payments in Arrears**

Rental assistance may be used to pay up to 6 months of rental arrears for eligible program participants. Rental arrears may be paid if the payment enables the program participant to remain in the housing unit for which the arrears are being paid or move to another unit. If HPRP funds are used to pay rental arrears, arrears must be included in determining the total period of the program participant's rental assistance.

### **Lead Based Paint Visual Assessment Requirements**

Sub-grantees are required to provide a visual assessment of each selected property for client habitability to ensure that there are no hazards related Lead Based Paint. Visual assessments can be conducted by a HUD-Certified Visual Assessor under ESG, and must meet the requirements as outlined in the Lead-Based Paint Poisoning Prevention Act, as noted in Section VII.F of the Notice. A 20-minute online training course on conducting visual assessments can be found on HUD's website at <http://www.hud.gov/offices/lead/training/visualassessment/h00101.htm>. After successful completion of the online course, sub-grantees will receive a certificate of completion which qualifies them for conducting the assessments. All sub-grantees are required to have at least one staff member conduct the test and pass.



Sub-grantees are also required to fill out and sign the ESG Lead Screening Worksheet, as enclosed in **Exhibit E**, and the ESG Lead-Based Paint Document Checklist, as enclosed also in Exhibit F, for each client receiving assistance.

Please note, that the form has a last page that requires staff signature and date. Sub-grantees will ensure that the form is signed and dated properly.

## **Reporting Requirements**

### HMIS

Sub-grantees are required to input HMIS client data as soon as feasibly possible, and at least on a bi-weekly basis. City and County staff will be working with the Housing Authority to pull data on a monthly basis and will contact sub-grantees who have not utilized HMIS as required. This reporting requirement is set forth to facilitate sub-grantee's quarter-end reporting process and to assist the City/County in its quarterly reporting to the federal government and HUD.

Sub-grantees who fail to meet this requirement will be in default of their agreement, which will trigger a performance review by the City and/or County.

### Monthly/Quarterly Reporting

Sub-grantees are required to provide a monthly activity report to the City and/or County in addition to a quarterly performance report to the City and/or County, in the form attached as Exhibit G: Performance Reports.

## **Request for Disbursements**

Sub-grantees will be allowed to request disbursements in arrears, for services provided during the preceding month, and only as identified in their appropriate ESG Agreements/Contracts. Reimbursements shall be made in compliance with the terms of the agreement(s). All requests for disbursements must be accompanied by sufficient supportive documentation verifying actual costs incurred.

City/County staff will review funding disbursement requests to ensure that funds requested are for allowable costs and are within the budget as established in the Agreements/Contracts.

All requests for disbursements will be only in the form(s) as provided in the attached Exhibit H: ESG Funds Disbursement Request.

## **Policy on Security and Utility Deposits**

HUD is giving grantees the discretion to determine how to handle returned security deposits.

The City/County of Fresno will not require it's sub-grantees to recover a utility security deposit (i.e. PG&E) as these are credited as payment toward a final bill if service is turned off within the first 12 months of service. Beyond 12 months, the deposit is credited toward the 13 month of service (or close to it) if there are 12 consecutive on-time payments made. If there are not 12 consecutive on time payments, the deposit will be used for the final month of service.

Each sub-grantee who provides a utility deposit on behalf of an eligible client using ESG services shall make payment of such deposit directly to the vendor (utility provider, landlord or property manager) on behalf of the client. Clients are not eligible to receive a reimbursement for utility deposits which have been previously paid by them or paid on their behalf.

Each sub-grantee who provides a utility deposit shall count the deposit payment as one additional month of support for that eligible client.

In case of security deposits on housing units each sub-grantee who provides a security deposit on behalf of an eligible client using ESG services shall make payment of such deposit directly to the landlord or property manager on behalf of the client. Clients are not eligible to receive a reimbursement for deposits which have been previously paid by them or paid on their behalf.

Each sub-grantee who provides a rental deposit shall count the deposit payment as one additional month of support for that eligible client.

The security deposit minus any portion kept from the deposit, that may be needed to pay for costs incurred by the tenant such as damages to the unit, shall be returned to the sub-grantee and treated as program income. This program income can be utilized by the sub-grantee to pay for other eligible client deposits following the same method. Program income must be accounted for separately by each sub-grantee, and reported to the City/County.

## **Immigration Status**

All sub-grantees are required to verify if a proposed client is a qualified alien. The City and County of Fresno have provided alternate requirements for victims of domestic violence due to the imminent danger these clients are facing.

Additionally:

- As long as there is one adult with legal status in the household and he/she is the primary lessee on the lease, the sub-grantee can serve that household.
- The sub-grantee will count ALL adults and children in the household, and enter them in HMIS
- The sub-grantee will only count income from/for those individuals who have legal status.
- The sub-grantee will NOT count income from those who do not have legal status because their income is not legal.

### **Confidentiality**

Each sub-grantee must develop and implement procedures to ensure:

1. The confidentiality of records pertaining to any individual provided with assistance; and
2. That the address or location of any assisted housing will not be made public, except to the extent that this prohibition contradicts a preexisting privacy policy of the grantee.

Such procedures must be provided to the City/County before implementation of the program commences.

### **Termination of Housing Assistance**

A sub-grantee may terminate assistance to a program participant who violates program requirements. Sub-grantees may resume assistance to a program participant whose assistance was previously terminated. In terminating assistance to a program participant, the sub-grantee must provide a formal process that recognizes the rights of individuals receiving assistance to due process of law.

This process, at a minimum, must consist of:

1. Written notice to the program participant containing a clear statement of the reasons for termination;
2. A review of the decision, in which the program participant is given the opportunity to present written or oral objections before a person other than the person (or a subordinate of that person) who made or approved the termination decision; and
3. Prompt written notice of the final decision to the program participant.

Such procedures must be provided to the City/County before implementation of the program commences.

## **Non-Discrimination**

No person in the United States shall, on the ground of race, color, religion, national origin or sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity funded in whole or in part with funds made available through the City's ESG Program, or any program or activity receiving Federal financial assistance.

## **Appeals**

If an application is turned down by a sub-grantee, the applicant may appeal, in writing, within ten (10) days after the occurrence. The appeal must clearly state the reasons for the appeal. The appeal will be filed with the sub-grantee, who will review the appeal and respond.

For City of Fresno Applicants: If the appellant is not satisfied with the response of the sub-grantee, the appeal may be presented to the City of Fresno Homeless Policy and Prevention Manager within thirty (30) days of the sub-grantee's response. The City will attempt to resolve the grievance within fifteen (15) days. The ruling of the City will be final.

For County of Fresno Applicants: If the appellant is not satisfied with the response of the sub-grantee, the appeal may be presented to the County of Fresno ESG County Coordinator within thirty (30) days of the sub-grantee's response. The County will attempt to resolve the grievance within fifteen (15) days. The ruling of the County will be final.

## **City/County Administration of the Program**

The City and County of Fresno propose to jointly administer their respective ESG Programs, including updates as needed to this policies and procedures manual. Both agencies will jointly issue a request for funding availability, and work together to select the agencies (sub-grantees) who will receive ESG funding, based on the allocation levels identified in the Action Plans. Each entity will contract individually with each selected vendor. The City/County propose to administer ESG sub-grantee agreements over a two term period.

## **Monitoring**

City/County of Fresno staff will meet with all service providers on a monthly basis to discuss performance, rules, and processes, coordinate services, collaboratively exchange best practices and discuss concerns in administering the program. City/County staff will conduct on-site monitoring and audits of all selected service providers to ensure proper administration of the program. All sub-grantees will be

required to submit monthly, quarterly and yearly reports to the City/County to ensure performance measures are being met. Additionally, the City/County will audit all requests for reimbursement of ESG funds before these are paid to the selected City service providers.

### **Amendments To Program Rules**

The Fresno City Manager's office, or his/her designee(s), may change City program requirements from time to time to meet program objectives. The County Administrative Officer, or his/her designee(s), may change County program requirements from time to time to meet program objectives. All changes will be required to meet ESG guidelines.

*Updated June 5, 2012*

# EXHIBIT A

## HOUSEHOLD COMPOSITION

HOUSEHOLD COMPOSITION						
HH Mbr #	Last Name	First Name & Middle Initial	Relationship to Head of Household	Date of Birth (MM/DD/YYYY)	F/T Student (Y or N)	Social Security or Alien Reg. No.

I certify that the information presented in this document is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Applicant

## EXHIBIT B

### ESG Income Eligibility Calculation Worksheet

To be eligible for ESG households must be at or below 30% of the Area Median Income (and meet other ESG eligibility requirements, as identified in federal regulation). Grantees may use this worksheet to determine whether an applicant household meets the ESG income eligibility threshold. A copy of this worksheet should be kept in the ESG participant case file.

Household Member Number	Household Member Name	Age of Household Member			
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
	<b>Total Household Members (Household size)</b>				
	<b>30% of Area Median Income (AMI) for Household Size</b>			\$	
Household Member Number/ Name	Sources of Household Income	Gross Documented Current Income Amount	Frequency of Income	Number of Payments per Year	Annual Gross Income (gross income amount X # of payments per year)
	Earned Income (for ADULT household members only)	\$			\$
	Earned Income (for ADULT household members only)	\$			\$
	Earned Income (for ADULT household members only)	\$			\$
	Self-employment/business income	\$			\$
	Self-employment/business income	\$			\$
	Interest & Dividend Income	\$			\$
	Interest & Dividend Income	\$			\$
	Pension/Retirement Income	\$			\$
	Pension/Retirement Income	\$			\$
	Unemployment & Disability Income	\$			\$
	Unemployment & Disability Income	\$			\$
	TANF/Public Assistance	\$			\$
	TANF/Public Assistance	\$			\$
	Alimony, Child Support and Foster Care Income	\$			\$
	Alimony, Child Support and Foster Care Income	\$			\$
	Armed Forces Income	\$			\$
	Armed Forces Income	\$			\$
	Other (specify):	\$			\$
	Other (specify):	\$			\$
	<b>Total Annual Gross Income from all Sources</b>			\$	-
	<b>30% of Area Median Income for Household Size</b>			\$	-
	<b>Variance (If less than AMI, then household is income eligible)</b>			\$	-
	<i>Is the household at or below 30% Area Median Income?</i>				<i>YES-Income Eligible</i>

## Exhibit C: RENT REASONABLENESS CHECKLIST AND CERTIFICATION

	Proposed Unit	Unit #1	Unit #2	Unit #3
Address				
Number of Bedrooms				
Square Feet				
Type of Unit/Construction				
Housing Condition				
Location/Accessibility				
Amenities				
Unit:				
Site:				
Neighborhood:				
Age in Years				
Utilities (type)				
Unit Rent				
Utility Allowance				
Gross Rent				
Handicap Accessible?				

**CERTIFICATION:**

A. Compliance with Payment Standard

Proposed Contract Rent + Utility Allowance = Proposed Gross Rent

The Proposed Contract Rent  does  does not exceed the maximum allowed monthly rent by bedroom count, as established by the U.S. Department of Housing and Urban Development for the use of the local public housing authority in administering the Housing Choice Voucher Program as follows:

Bedroom Count	Payment Standard
0	\$638.00
1	\$702.00
2	\$829.00
3	\$1,206.00
4	\$1,299.00
Payment standards Effective Date: October 1, 2011	

B. Rent Reasonableness

Based upon a comparison with rents for comparable units, I have determined that the proposed rent for the unit  is  is not reasonable.

<b>DEPARTMENT/AGENCY NAME:</b>	<b>SIGNATURE:</b>	<b>DATE:</b>
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## Exhibit D: ESG Housing Habitability Standards Inspection Checklist

### About this Tool

These standards apply only when a program participant is receiving financial assistance and moving into a new (different) unit. Inspections must be conducted upon initial occupancy and then on an annual basis for the term of ESG assistance.

The habitability standards are different from the Housing Quality Standards (HQS) used for other HUD programs. Because the HQS criteria are more stringent than the habitability standards, a grantee could use either standard. In contrast to HQS inspections, the habitability standards do not require a certified inspector. As such, ESG program staff could conduct the inspections, using a form such as this one to document compliance.

**Instructions:** Mark each statement as 'A' for approved or 'D' for deficient. The property must meet all standards in order to be approved. A copy of this checklist should be placed in the client file.

Approved or Deficient	Element
	1. <i>Structure and materials:</i> The structures must be structurally sound so as not to pose any threat to the health and safety of the occupants and so as to protect the residents from hazards.
	2. <i>Access:</i> The housing must be accessible and capable of being utilized without unauthorized use of other private properties. Structures must provide alternate means of egress in case of fire.
	3. <i>Space and security:</i> Each resident must be afforded adequate space and security for themselves and their belongings. Each resident must be provided with an acceptable place to sleep.
	4. <i>Interior air quality:</i> Every room or space must be provided with natural or mechanical ventilation. Structures must be free of pollutants in the air at levels that threaten the health of residents.
	5. <i>Water Supply:</i> The water supply must be free from contamination.
	6. <i>Sanitary Facilities:</i> Residents must have access to sufficient sanitary facilities that are in proper operating condition, may be used in privacy, and are adequate for personal cleanliness and the disposal of human waste.
	7. <i>Thermal environment:</i> The housing must have adequate heating and/or cooling facilities in proper operating condition.
	8. <i>Illumination and electricity:</i> The housing must have adequate natural or artificial illumination to permit normal indoor activities and to support the health and safety of residents. Sufficient electrical sources must be provided to permit use of essential electrical appliances while assuring safety from fire.

	9. <i>Food preparation and refuse disposal:</i> All food preparation areas must contain suitable space and equipment to store, prepare, and serve food in a sanitary manner.
	10. <i>Sanitary condition:</i> The housing and any equipment must be maintained in sanitary condition.
	11. <i>Fire safety:</i> Both conditions below must be met to meet this standard. <ul style="list-style-type: none"> <li>a. Each unit must include at least one battery-operated or hard-wired smoke detector, in proper working condition, on each occupied level of the unit. Smoke detectors must be located, to the extent practicable, in a hallway adjacent to a bedroom. If the unit is occupied by hearing-impaired persons, smoke detectors must have an alarm system designed for hearing-impaired persons in each bedroom occupied by a hearing-impaired person.</li> <li>b. The public areas of all housing must be equipped with a sufficient number, but not less than one for each area, of battery-operated or hard-wired smoke detectors. Public areas include, but are not limited to, laundry rooms, day care centers, hallways, stairwells, and other common areas.</li> </ul>

(Source: U.S. Department of Housing and Urban Development, Docket No. FR-5307-N-01, Notice of Allocations, Application Procedures, and Requirements for Homelessness Prevention and Rapid Re-Housing Grantees under the Recovery Act)

## CERTIFICATION STATEMENT

I certify that I am not a HUD certified inspector and I have evaluated the property located at the address below to the best of my ability and find the following:

- Property meets all of the above standards.
- Property does not meet all of the above standards.

Therefore, I make the following determination:

- Property is approved.
- Property is not approved.

Case Name: _____
Street Address: _____
Apartment: _____ City: _____ State: _____ Zip: _____
Evaluator's Signature: _____ Date: _____
Please Print Name: _____
CBO Exec. Dir. Initial: _____

## Exhibit E

### ESG Lead Screening Worksheet

#### About this Tool

The *ESG Lead Screening Worksheet* is intended to guide grantees through the lead-based paint inspection process to ensure compliance with the rule. ESG staff can use this worksheet to document any exemptions that may apply, whether any potential hazards have been identified, and if safe work practices and clearance are required and used. A copy of the completed worksheet along with any additional documentation should be kept in each program participant's case file.

#### Instructions

To prevent lead-poisoning in young children, ESG grantees must comply with the Lead-Based Paint Poisoning Prevention Act of 1973 and its applicable regulations found at 24 CFR 35, Parts A, B, M, and R. Under certain circumstances, a visual assessment of the unit is not required. This screening worksheet will help program staff determine whether a unit is subject to a visual assessment, and if so, how to proceed. A copy of the completed worksheet along with any related documentation should be kept in each program participant's file.

Note: ALL pre-1978 properties are subject to the disclosure requirements outlined in 24 CFR 35, Part A, regardless of whether they are exempt from the visual assessment requirements.

#### Basic Information

Name of Participant  
Address            Unit Number  
City            State            Zip  
ESG Program Staff

#### Part 1: Determine Whether the Unit is Subject to a Visual Assessment

If the answer to one or both of the following questions is 'no,' a visual assessment is not triggered for this unit and no further action is required at this time. Place this screening worksheet and related documentation in the program participant's file.

If the answer to both of these questions is 'yes,' then a visual assessment is triggered for this unit and program staff should continue to Part 2.

1. Was the leased property constructed before 1978?

Yes  
 No

2. Will a child under the age of six be living in the unit occupied by the household receiving ESG assistance?

Yes  
 No

## Part 2: Document Additional Exemptions

If the answer to any of the following questions is 'yes,' the property is exempt from the visual assessment requirement and no further action is needed at this point. Place this screening sheet and supporting documentation for each exemption in the program participant's file.

If the answer to all of these questions is 'no,' then continue to Part 3 to determine whether deteriorated paint is present.

1. Is it a zero-bedroom or SRO-sized unit?  
 Yes  
 No
2. Has X-ray or laboratory testing of all painted surfaces by certified personnel been conducted in accordance with HUD regulations and the unit is officially certified to not contain lead-based paint?  
 Yes  
 No
3. Has this property had all lead-based paint identified and removed in accordance with HUD regulations?  
 Yes  
 No
4. Is the client receiving Federal assistance from another program, where the unit has already undergone (and passed) a visual assessment within the past 12 months (e.g., if the client has a Section 8 voucher and is receiving ESG assistance for a security deposit or arrears)?  
 Yes (Obtain documentation for the case file.)  
 No
5. Does the property meet any of the other exemptions described in 24 CFR Part 35.115(a).  
 Yes  
 No

Please describe the exemption and provide appropriate documentation of the exemption.

## Part 3: Determine the Presence of Deteriorated Paint

To determine whether there are any identified problems with paint surfaces, program staff should conduct a visual assessment prior to providing ESG financial assistance to the unit as outlined in the following training on HUD's website at:

<http://www.hud.gov/offices/lead/training/visualassessment/h00101.htm>.

If no problems with paint surfaces are identified during the visual assessment, then no further action is required at this time. Place this screening sheet and certification form (Attachment A) in the program participant's file.

If any problems with paint surfaces are identified during the visual assessment, then continue to Part 4 to determine whether safe work practices and clearance are required.

1. Has a visual assessment of the unit been conducted?  
 Yes

- No
2. Were any problems with paint surfaces identified in the unit during the visual assessment?
- Yes
- No (Complete Attachment A – Lead-Based Paint Visual Assessment Certification Form)

#### **Part 4: document the level of identified problems**

All deteriorated paint identified during the visual assessment must be repaired prior to clearing the unit for assistance. However, if the area of paint to be stabilized exceeds the de minimus levels (defined below), the use of lead safe work practices and clearance is required.

If deteriorating paint exists but the area of paint to be stabilized does not exceed these levels, then the paint must be repaired prior to clearing the unit for assistance, but safe work practices and clearance are not required.

1. Does the area of paint to be stabilized exceed any of the de minimus levels below?
- 20 square feet on exterior surfaces  Yes  No
  - 2 square feet in any one interior room or space  Yes  No
  - 10 percent of the total surface area on an interior or exterior component with a small surface area, like window sills, baseboards, and trim  Yes  No

If *any* of the above are ‘yes,’ then safe work practices and clearance are required prior to clearing the unit for assistance.

#### **Part 5: Confirm all identified deteriorated paint has been stabilized**

Program staff should work with property owners/managers to ensure that all deteriorated paint identified during the visual assessment has been stabilized. If the area of paint to be stabilized does not exceed the de minimus level, safe work practices and a clearance exam are not required (though safe work practices are always recommended). In these cases, the ESG program staff should confirm that the identified deteriorated paint has been repaired by conducting a follow-up assessment.

If the area of paint to be stabilized exceeds the de minimus level, program staff should ensure that the clearance inspection is conducted by an independent certified lead professional. A certified lead professional may go by various titles, including a certified paint inspector, risk assessor, or sampling/clearance technician. Note, the clearance inspection cannot be conducted by the same firm that is repairing the deteriorated paint.

1. Has a follow-up visual assessment of the unit been conducted?
- Yes
- No
2. Have all identified problems with the paint surfaces been repaired?
- Yes
- No
3. Were all identified problems with paint surfaces repaired using safe work practices?

- Yes
- No
- Not Applicable – The area of paint to be stabilized did not exceed the de minimus levels.

4. Was a clearance exam conducted by an independent, certified lead professional?

- Yes
- No
- Not Applicable – The area of paint to be stabilized did not exceed the de minimus levels.

5. Did the unit pass the clearance exam?

- Yes
- No
- Not Applicable – The area of paint to be stabilized did not exceed the de minimus levels.

Note: A copy of the clearance report should be placed in the program participant's file.

**Exhibit F**  
**ESG Lead-Based Paint Document Checklist**

**About this Tool**

The following checklist provides ESG grantees with an overview of common documents that can be used to verify compliance with the Lead-Based Paint Poisoning Prevention Act. Note that this checklist does not cover all of the documentation that providers would want to include in all instances. For example, additional documentation may be required if the property is found to meet exemptions listed under Part 2 of the Lead Screening Worksheet.

Document Name	Purpose	✓
Application	Documents age of children	
Screenshot of property record from online tax database	Documents age of property	
Lead Screening Worksheet	Documents exemptions (additional documentation will vary based on exemption)	
Lead-Based Paint Visual Assessment Certification	Documents that a visual assessment was conducted and problems with paint surfaces were not identified	
Owner Certification (if applicable)	Documents owner certification that any identified problems with paint surfaces have been repaired and that safe work practices were followed, as applicable	
Clearance Report (if applicable)	Documents that unit passed clearance	
Documentation of ongoing maintenance activities: <ul style="list-style-type: none"> <li>• Visual Assessment Certification Forms</li> <li>• Clearance report from each maintenance job involving painted surfaces above the de minimis threshold</li> <li>• Notice of lead hazard reduction for each maintenance job involving painted surfaces</li> </ul>	Documents that a visual assessment is performed at least annually during the assistance period and that any deteriorated paint was appropriately addressed (including clearance and notice of lead hazard reduction)	
Documentation of response to EIBLL child: <ul style="list-style-type: none"> <li>• Copies of risk assessment</li> <li>• Abatement or clearance report</li> <li>• Relocation documents</li> <li>• Correspondence with health department</li> </ul>	Documents that if an EIBLL child was identified in the unit, the situation was addressed in accordance with the Lead Safe Housing Rule.	

**Exhibit G**

**MONTHLY PERFORMANCE REPORT  
HOMLESS PREVENTION AND RAPID REHOUSING**

Report To :  County of Fresno or  City of Fresno

Name of Agency:	_____
Project:	_____
Reporting Month	_____

**I. PROGRESS NARRATIVE**

A. List specific accomplishments during this reporting period:

B. Problem areas:

C. Is the project following the approved implementation schedule?

D. Has there been any private sector involvement? If so, please provide information here.

**II. STATUS OF HMIS REPORTING AND DATA INPUT**

\_\_\_\_\_



**III. NARRATIVE DESCRIBING SPECIFIC HOUSING RELOCATION & STABILIZATION SERVICES PROVIDED DURING REPORTING PERIOD**

**IV. NARRATIVE DESCRIBING SPECIFIC HABITABILITY INSPECTION SERVICES PERFORMED OR CONTRACTED OUT DURING REPORTING PERIOD**

**V. PENDING ISSUES:**

**VI. CONCLUSIONS:**

**AGENCY**

Name Title Date

**CITY/COUNTY USE ONLY**

Reviewed by City/County Staff Date

**Exhibit H  
ESG Funds Disbursement Request**

Report Period: \_\_\_\_\_

ORGANIZATION NAME:	_____	ATTENTION:	_____ Claudia Cazares
PROJECT NAME:	_____ ESG-_____	HUD CONTRACT TIME LAPSED:	0%
CONTRACT NUMBER:	_____	CONTRACT TIME LAPSED:	0%
		CONTRACT FUNDS EXPENDED:	0%

SEND THE MONTHLY INVOICE FORM TO \_\_\_\_\_ ALONG WITH COPIES OF ALL INVOICES VERIFYING  
EXPENDITURES TO THE FOLLOWING ADDRESS: City of Fresno, Planning and Development Department, Attn: Housing  
Manager, 2600 Fresno St., Room 3070, Fresno, CA 93721

Homeless Prevention - Financial Assistance				Homeless Prevention - Relocation & Stabilization			
	Budget	Month Expense	Year to Date		Budget	Month Expense	Year to Date
Rental Assistance				Case Management Services			
Security & Utility Deposits				Outreach and Engagement			
Utility Payments				Housing Search			
Moving Cost Assistance				Legal Service			
				Credit Repair			
<b>Total</b>		\$0.00		<b>Total</b>		\$0.00	

Rapid Re-Housing - Financial Assistance				Rapid Re-Housing - Relocation & Stabilization			
	Budget	Month Expense	Year to Date		Budget	Month Expense	Year to Date
Rental Assistance				Case Management Services			
Security & Utility Deposits				Outreach and Engagement			
Utility Payments				Housing Search			
Moving Cost Assistance				Legal Service			
				Credit Repair			
<b>Total</b>		\$0.00		<b>Total</b>		\$0.00	

Administrative Cost				Emergency Shelter/Street Outreach			
	Budget	Month Expense	Year to Date		Budget	Month Expense	Year to Date
<b>Total</b>				<b>Total</b>			

**FOR CONTRACTOR USE**

Submitted by:

Name: _____	Title: _____
Date: _____	Phone: _____

**Four /City/County Use Only:**

Approved By:

Name: _____	Date: _____	Amount: _____
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