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Agenda Item: ID#15-1162 (2-F)

Date: 12/17/15

CITY CLERK, FRESNO, CA

FRESNO CITY COUNCIL



Supplemental Information Packet

Agenda Related Item(s) – ID#15-1162 (2-F)

Contents of Supplement: Clarifying position title from Code Enforcement Officer to Sr. Community Revitalization Specialist in the Staff Report

Item(s)

Attached please find a Supplement to File ID#15-1162. The title of the item is as follows:

Actions Pertaining to the FY 2016 Budget Update for the General Fund and the Measure "C" – PW Allocation Street Maintenance Fund

Supplemental Information:

Any agenda related public documents received and distributed to a majority of the City Council after the Agenda Packet is printed are included in Supplemental Packets. Supplemental Packets are produced as needed. The Supplemental Packet is available for public inspection in the City Clerk's Office, 2600 Fresno Street, during normal business hours (main location pursuant to the Brown Act, G.C. 54957.5(2)). In addition, Supplemental Packets are available for public review at the City Council meeting in the City Council Chambers, 2600 Fresno Street. Supplemental Packets are also available on-line on the City Clerk's website.

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REPORT TO THE CITY COUNCIL

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CITY CLERK, FRESNO CA

AGENDA ITEM NO.
COUNCIL MEETING 12/17/2015
APPROVED BY
DEPARTMENT DIRECTOR
CITY MANAGER

December 17, 2015

FROM: BRUCE RUDD, City Manager

THROUGH: RENENA SMITH, Assistant City Manager

BY: JANE SUMPTER, Budget Manager
Finance Department

SUBJECT

Actions Pertaining to the FY 2016 Budget Update for the General Fund and the Measure "C" –PW Allocation Street Maintenance Fund

1. ***RESOLUTION – 24TH amendment to the Annual Appropriation Resolution (AAR) No. 2015-104 to appropriate \$6,730,000 for operating programs and capital improvement projects citywide (Requires 5 affirmative votes)
2. ***RESOLUTION – A Resolution of the Council of the City of Fresno making the third amendment to the Resolution No. 2015-105 entitled "A Resolution of the Council of the City of Fresno establishing the number of positions authorized in the various departments and offices of the City for Fiscal Year 2016"

RECOMMENDATIONS

Staff recommends that the City Council 1) adopt the 24TH amendment to the Annual Appropriation Resolution (AAR) No. 2015-104 to appropriate \$6,730,000 for operating programs and capital improvement projects citywide; and 2) adopt the third amendment to the Position Authorization Resolution No. 2015-105, adding nine positions to the Fire Department and two positions to the Code Enforcement Division of the Development and Resource Management Department.

EXECUTIVE SUMMARY

As a part of the fiscal year 2015 financial close, the "true up" between revenues and expenditures was completed. The result reports the actual carryover that is \$7.9 million higher than the adopted carryover of \$12.5 million due to unanticipated revenues of \$4.1 million and expenditure savings of \$3.8 million. Approximately 65 percent of the actual carryover can be considered one-time savings and, therefore, should ideally be dedicated to one-time, capital projects. In the recommendations below, approximately 75% of the funding is dedicated to one-time capital projects, while approximately 25% is dedicated to ongoing operational expenses (i.e. additional

staff for Fire Department safety program, funding for the joint use agreement with Fresno and Central Unified School Districts, two additional Senior Community Revitalization Specialists positions for the Multi-Family Strike Team, and additional funding for maintenance for the Universally Accessible Park (UAP).

In developing the funding recommendations below, the Administration took into consideration items that were discussed but not funded in the FY 2016 budget, high priority infrastructure projects identified by Councilmembers, and critical programmatic needs, including fire safety personnel; additional Senior Community Revitalization Specialists; funding for joint use agreements with local school districts to cost-effectively provide additional green space in underserved neighborhoods; and funding for the MAP Point to hire additional outreach workers to address chronic homelessness.

BACKGROUND

The General Fund

In the normal course of the fiscal year close, a "true up" is made comparing estimated revenues and expenditures with what was actually received and spent. When this process was completed for FY 2015, it was determined that the carryover was \$7.9 million higher than the estimate adopted in the FY 2016 budget. There were several factors contributing to this additional amount.

Revenues

Actual General Fund revenues were \$310.2 million, approximately \$4.1 million (1.3 percent) higher than the estimate of \$306.1 million. Property taxes were \$1.9 million higher, specifically in Secured Pension Override and Supplemental Roll categories. The latter is particularly challenging to estimate since it is a result of a change in ownership or completion of new construction. Revenues from Supplemental Roll taxes have varied widely in the past, from \$4.8 million in FY 2007 to \$336,000 in FY 2012. The bulk of the remaining surplus was spread throughout the revenue streams including Room tax, Franchise fees, Charges for Services and Intragovernmental revenues. Business License revenues were slightly lower than estimated. Note that while ongoing revenue is trending higher, there is an ongoing downward adjustment that will need to be made as a part of the carryover recommendations. This adjustment is explained below.

Expenditures

FY 2015 General Fund actual expenditures (including transfers to other funds) were \$289.8 million, approximately \$3.8 million or 1.5 percent lower than the estimate of \$293.6 million. Employee services costs were the single greatest factor influencing the variance, with an additional savings of \$1.6 million across the General Fund departments. Operations and Maintenance expenditures were also lower than the departments initial estimates, note however that some of these savings were the result of timing delays for projects approved in FY 2015 but not expended. These items are being re-budgeted in FY 2016 as a part of the carry over recommendations below.

General Fund Recommendations

There are several technical adjustments to the budget that are needed at this time, which are outlined below:

- **Educational Revenue Augmentation Fund Allocation** - As noted above a downward adjustment to the Real Secured property tax estimate is necessary. Subsequent to the end of FY 2015, the County of Fresno notified the City of a change in the calculation of the Educational Revenue Augmentation Fund (ERAF) allocation. This change will result in a reduction of an estimated \$1.5 million in property taxes in FY 2016 and forward. We are absorbing that reduction in the carry over budget below and have also made an adjustment in the five year projection model to reflect this change.
- **Rebudgeted Items (one time funding)** - Rebudgeted items are those that were approved as a part of last year's budget, but have not yet been expended. There are three items that need to be reappropriated so that the projects may be completed in FY 2016. 1) The replacement of the Fire Department's HVAC unit (\$40,000); 2) Council carryover (\$38,600); and 3) the purchase of Lot 6 (\$350,000).
- **Potential CDBG Payback (one time funding)** - As a result of the Housing and Urban Development's (HUD) review of the City's Federal grants program, certain funds may have to be repaid to HUD from non-Federal sources. The Administration has been extremely focused on resolving the HUD audits during the last year, and we are confident we are close to resolving all outstanding issues with HUD. Based on our most recent work with HUD, we believe the "worst case scenario" for a payback of CDBG funds will be \$500,000. We believe it is prudent to go ahead and set aside those funds knowing the completion of the HUD audits is near. Therefore, we are recommending \$500,000 be set aside for this purpose. This amount was previously identified as an offset in the CDBG budget but this will be corrected with the amendment to the Annual Action Plan that is in process. It is possible that the amount the City will owe is less than \$500,000. However, we want to be fiscally cautious in our planning and assume the worst case scenario. If the amount owed to HUD is less than \$500,000, those funds will be included in the Mayor's FY 2017 budget proposal and ultimately appropriated to other General Fund uses during the annual budget process.
- **Additional Legal Support for PD (ongoing and added to the five-year projections)** - To complete funding for the Police Department's contract attorney, in the City Attorney's Office for FY 2016 an additional \$80,000 is required.
- **Capital Project Cost Overruns (one time)** - Additional funding is needed to complete certain capital projects begun in FY 2015 which include: 1) Almy/Roy park (\$60,000); painting of the Fresno Art Museum (\$25,000); and 3) Vinland splash park (\$100,000).

In addition to the technical adjustments above, the Administration recommends for funding the following items with the additional carry over:

- **Fire safety training/SART (6 months) - \$645,000 (ongoing and added to 5-year projections).** On April 6, 2015, as a result of the accident, a "Serious Accident Review Team" (SART) was assembled to review the incident with "the primary purpose of providing a report to educate and prevent any future injury or death to department members and the fire industry as a whole." After several months, the SART completed

the review and offered a number of findings and recommendations. The following are the resources identified by the Fire Chief as being necessary to best accomplish the SART's recommendations.

- 1) Increased funding for training classes
- 2) Four additional positions (two Captains, one Firefighter Specialist, one Firefighter) in the training division, plus four leased vehicles
- 3) One Deputy Chief plus vehicle
- 4) Three additional battalion chiefs in the field to provide oversight and deliver battalion chief-led training
- 5) One personal protective equipment senior storekeeper.

Implementation of the above recommendations is expected to improve the safety, training and oversight of the Fresno Fire Department. The funding for FY 2016 totals \$645,000; the full year cost will be \$1.5 million.

- **Additional Savings for BFF Technology Implementation - \$500,000 (one time)** - Permit processing technology improvements are critical to the acceleration of the improvements outlined by the Business Friendly Fresno initiative. \$500,000 was set aside in the FY 2016 budget to begin saving for this major upgrade, which will likely cost \$2 m or more. Additional savings of \$500,000 helps the City get one step closer to being able to fund the technology upgrades that are needed to bring our development process into the 21st century and significantly improve customer service.
- **Melody Park Neighborhood Sidewalk Repair - \$300,000 (one time).** There will be \$300,000 for sidewalk repairs in the Melody Park Neighborhood.
- **Senior Community Revitalization Specialists for Multi-Family Strike Team - \$71,400 (ongoing and added to five year projections)** In light of the recent Summerset Village Apartments incident, two Senior Community Revitalization Specialists are recommended to perform spot check inspections on multi-family units; the cost for six months is \$71,400, full year cost is \$150,000.
- **Joint Use Agreements for Weekend Green Space - \$1.2 million (ongoing and added to five year projections)** – The City has been in discussions with Fresno Unified and Central Unified School Districts regarding joint use agreements. In order to begin addressing the issue of open space for the community, these agreements will enable the City to provide green space and organized physical fitness and nutrition programming at approximately 16 school sites on the weekends. This program will significantly expand green space within the city as well as provide recreation and nutrition education to the neighborhoods surrounding the schools. General parameters of the program have been agreed to, and a joint use agreement is being drafted for the review and approval of the school boards and the City Council. An RFP will be issued as soon as the funding is approved to secure partnerships with a community based organization to deliver the recreational and physical fitness programming at the selected sites.

- **Bullard Avenue repaving project - \$900,000 (\$600,000 of General Fund, \$300,000 of Measure C - one time).** This project encompasses repaving the area Blackstone to Nantucket, Palm to West, and Sequoia to Marks. This will be a joint City/County project; the total project cost will be \$1.7 million. The City's share will be \$900,000 and will be funded by a combination of \$600,000 in General Fund and \$300,000 in Measure "C" Street Maintenance Fund monies.
- **Increased Outreach Workers for Homelessness - \$520,000 (one-time).** The Multi-Agency Access Program (MAP) Point at the Poverello House is the single point of access for homeless individuals. It has case managers, navigators and staff from various service agencies all trained to get services to those in need and get them on a path to permanent housing solutions and off the streets. This program is connected to all service agencies through a single coordinated intake and entry system, shared data etc. \$520,000 is recommended to provide for additional outreach workers who will target Blackstone Avenue, recycling center sites, and other locations that are beginning to experience a higher presence of homeless individuals. Thanks to the tremendous work of the service providers who collaborate through the MAP Point at the Pov, there are opportunities to provide housing and services to those who are on the street today.
- **Fairview Trail (Hinton Center) construction/renovation - \$400,000 (one time).** This trail was constructed some years ago by the Redevelopment Agency. However it has fallen into disrepair and is no longer an asset to the community it is supposed to serve. This funding of \$400,000 will renovate the trail so it can once again support the surrounding neighborhood.
- **Contract Lobbyist for Sacramento Issues - \$250,000 (one time)** - State lobbyist(s) to advocate for the city on the issues of transportation, housing, governance, cap and trade and any other municipal issue. \$250,000 will fund a 12 month contract. We can assess during the FY 2017 budget process whether we want to continue retaining a lobbyist(s) beyond the 12 month contract.
- **Mosqueda Splash Park Design - \$50,000 (one time)** - Mosqueda splash park design is recommended at \$50,000. The design of the splash park will be completed in FY 2016 with the construction budgeted in FY 2017.
- **Repairs to Garages 7 and 9 - \$400,000 (one time)** - The cost to fund repairs for failing infrastructure items in garages 7 and 9 is \$400,000.
- **Support for UAP - \$100,000 (ongoing and included in five year projections)** - To support the on-going maintenance of the Universally Accessible Park, \$100,000 is recommended for this community asset.
- **Streetlights & Street Tree Maintenance - \$200,000 (one time)** - Streetlights & Street tree issues continue to be a priority as documented in the FresGo app. Funding of \$200,000 is recommended to address citizen based concerns citywide.

ENVIRONMENTAL FINDINGS

By the definition provided in the California Environmental Quality Act Guidelines Section 15378 this item does not qualify and is therefore exempt from the California Environmental Quality Act requirements.

LOCAL PREFERENCE

Local preference does not apply to the projects included in this report as this is a funding item only. Local preference (if applicable) will be considered at the time of contract award.

FISCAL IMPACT

The recommendations presented above are fully funded by the additional General Fund carryover of \$7.9 million. Funding for the Bullard repaving project will be completed by an additional \$300,000 in local Measure "C" funding.

In addition to these funds the City anticipates approximately \$1 million in carryover from the FY 2015 entitlement and at least \$1 million from closing prior year projects in CDBG. After the public notice and process are completed the CDBG carryover will be brought forward in February. In the meantime, please forward requests to the Mayor.

Attachments