

Project Change Request

Client Name: City of Fresno, CA **Change Req. Number** PCR-COF-0002

Client Project Manager: Dennis Jones **Requested By (Name):** Dennis Jones

Tyler Project Manager: Karen Lowe **Request Date:** 02/20/2023

Place an "X" in this box if client has a Statement of Work included in the contract indicating that this change may require review by the Tyler Contracts team

Description of Proposed Change

Client is requesting a removal of the below listed Services item and then funds will re-allocated Implementation days and Travel Expenses budget line items:

The items **to be removed** are as follows:

1. Accounting Summary Actuals (3 years) – \$3,500
2. Accounting Summary Budgets (3 years) - \$3,500
3. Accounting Standard – Chart of Accounts - \$4,000
4. Accounts Payable – Check History (5 years) - \$5,400
5. Accounts Payable – Invoice History (5 years) - \$7,000
6. Capital Assets – Standard Master - \$5,000
7. Contracts – Standard Master - \$6,500
8. General Billing – Bills (5 years) - \$6,000
9. General Billing – Recurring Invoices - \$5,000
10. Project Grant Accounting – Summary Actuals (3 years) - \$3,500
11. Project Grant Accounting – Summary Budgets (3 years) - \$3,500
12. P-Card Custom Import Format - \$5,500

Total being removed = \$58,400

The items **to be added** are as follows:

1. 312 hours which equates to 39 Implementation days - \$57,720
2. Add balance of \$680 to travel expense budget

Total being added (reclassified) = \$58,400

Impact on Project Scope

Project Scope was reduced by the using import tools and file layouts to convert data elements

Impact on Project Schedule

N/A

Impact on Project Resources

N/A

Impact on Current Milestones and Payment Schedules

N/A

Impact on Project Goals and Objectives

N/A

Impact on Project Budget

<i>Training/Impl</i>	<i>Conversion</i>	<i>Forms</i>	<i>Development</i>	<i>Testing</i>	<i>Other</i>
					See Below

Budget Comments

No Overall Change to Overall Project Budget Totals/ Reallocation of Dollars from Conversion Services to Implementation Services. The amount being reallocated is \$58,400

Client Project Manager: _____ Date: _____

Client Project Sponsor: _____ Date: _____

Client Project Manager Comments

Tyler Project Manager: Karen A Lowe Date: 02/20/2023

Tyler Project Manager Comments