

Regular Council Meeting

December 12, 2024

FRESNO CITY COUNCIL



Supplement Packet

ITEM(S)

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CITY OF FRESNO
CITY CLERK'S OFFICE

2-H (ID 24-1675)

Approve the First Amendment to the Agreement with Lighthouse for Children, Inc. allocating an additional \$75,375 in American Rescue Plan Act (ARPA) funding to support a partnership with the Dollywood Foundation implementing the Imagination Library program in the City of Fresno.

Contents of Supplement: Amendment with Signatures

Supplemental Information:

Any agenda related public documents received and distributed to a majority of the City Council after the Agenda Packet is printed are included in Supplemental Packets. Supplemental Packets are produced as needed. The Supplemental Packet is available for public inspection in the City Clerk's Office, 2600 Fresno Street, during normal business hours (main location pursuant to the Brown Act, G.C. 54957.5(2)). In addition, Supplemental Packets are available for public review at the City Council meeting in the City Council Chambers, 2600 Fresno Street. Supplemental Packets are also available on-line on the City Clerk's website.

Americans with Disabilities Act (ADA):

The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, sign language interpreters, assistive listening devices, or translators should be made one week prior to the meeting. Please call City Clerk's Office at 621-7650. Please keep the doorways, aisles and wheelchair seating areas open and accessible. If you need assistance with seating because of a disability, please see Security.

FIRST AMENDMENT TO AGREEMENT

THIS FIRST AMENDMENT TO GRANT AGREEMENT (First Amendment) is effective as of December 12, 2024, and amends the Grant Agreement with Lighthouse for Children to provide funding to partner with the Dolly Parton Imagination Library program between the City of Fresno, a California municipal corporation (CITY), and Lighthouse for Children, a California Non-profit Corporation (GRANTEE).

RECITALS

- A. Whereas, the CITY and GRANTEE are parties to that certain Grant Agreement for the Dolly Parton Imagination Library program dated November 21, 2024 (Agreement); and
- B. Whereas, pursuant to the Agreement, the CITY has issued to GRANTEE Program Funds in relation to support of the Dolly Parton Imagination Library program utilizing American Rescue Plan Act (ARPA) funding; and
- C. Whereas, the CITY and GRANTEE now desire to modify the scope of services and award additional funding in order to complete all program activities and expend all allocated funding.

AGREEMENT

NOW, THEREFORE, in consideration of the above recitals, which recitals are contractual in nature, the mutual promises herein contained, and for other good and valuable consideration hereby acknowledged, the parties agree that the aforesaid agreement be amended as follows:

- 1. **Grant Amount.** Providing an additional award amount of \$75,375 to the existing \$150,000 for a total of \$225,375 in program funding to be distributed in accordance with section 2 of the Agreement.
- 2. **Exhibit A Scope of Work, Budget and Metrics.** Amending and restating the scope of work, budget and metrics to increase the number of children served in the City of Fresno with the additional award amount.
- 3. **Effect of Amendment.** Except as expressly modified by this First Amendment, the Agreement is hereby reaffirmed and ratified. In the event of any conflict between the Agreement or any Exhibits and this First Amendment, this First Amendment shall control.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties have executed this Agreement on the date set forth above.

CITY OF FRESNO,
a California municipal corporation

By: _____
Georgeanne A. White
City Manager

APPROVED AS TO FORM:
ANDREW JANZ

City Attorney
Signed by: _____
By: Angela M. Karst 12/10/2024
0A8F88F889DD447...
Angela M. Karst Date
Senior Deputy City Attorney

ATTEST:
TODD STERMER, CMC
City Clerk

By: _____
Deputy Date

Attachment:

1. Exhibit A – Scope of Work, Budget and Metrics

Lighthouse for Children, a California Non-profit Corporation

DocuSigned by:
By: Hugo Morales
6C4DED9EE946418...

Name: Hugo Morales

Title: Executive Director
(If corporation or LLC., Board Chair, Pres. or Vice Pres.)

Signed by: _____
By: Fabiola González
C00466B1E2EF45F...

Name: Fabiola González

Title: Executive Director
(If corporation or LLC., CFO, Treasurer, Secretary or Assistant Secretary)

EXHIBIT A

Scope of Work, Budget and Metrics

Executive Summary

Through the Dollywood Foundation, the Lighthouse for Children, Inc. will help facilitate the local Dolly Parton Imagination Library Book program providing age-appropriate English and Spanish books to Fresno's young children.

Services Description

Through the Dolly Parton Imagination Library, the Lighthouse for Children, Inc. will act as the Local Program Partner to facilitate the local Book program providing age-appropriate English and Spanish books to children from birth to their fifth birthday.

Lighthouse for Children, Inc. will coordinate with local organizations to outreach to families with young children to register online for the program to receive free books every month through age five. Community Benefit Organizations (CBOs) will help sign families up during their outreach events, health fairs, produce distribution, and other family-centered events.

Goals and Objectives

Making use of the state match opportunity for a local Dolly Parton Imagination Library program, we hope that every child in Fresno has access to books, regardless of their family's income. We want to reach at least 1,500 kids in city of Fresno including those in the most under resourced neighborhoods to include zip codes 93702, 93706, 93722, 93726, & 93727.

Program/Project Milestones and Timeline

By end of contract term, we hope to have meet 30% of families in the most under resourced neighborhoods in Fresno with registering for books via the Dolly Parton Imagination Library.

Program/Project Metrics

Number of kids in specific, 0-5 and live in Fresno City, with an emphasis on under resourced zip codes – 93706, 93722

Budget Narrative

Organization Name: Lighthouse for Children Inc				
Expenditure Category: 2.10 Aid to Nonprofit Organizations				
(pick from list of expenditure categories tab)				
ARPA for Community Based Organizations				
Budget Narrative				
Cost Category: Direct Services				
Service Type	Description	Time Period	Cost Breakdown	Cost
Subcontractor	Contract with the Dolly Parton Imagination Library to provide books to children ages 0 to 5 years old.	Throughout the duration of the grant	\$13/Child/Year with CA state match	225,375.00
Direct Services Total:				225,375.00
Total Grant Amount:				225,375.00

Budget

Organization Name: Lighthouse for Children Inc						
Expenditure Category: 2.10 Aid to Nonprofit Organizations*						
(pick from list of expenditure categories tab)						
ARPA for Community Based Organizations						
BUDGET						
CALCULATED TOTAL:				\$ 225,375.00	\$ -	\$ -
COST CATEGORY	COST DESCRIPTION	COST PER UNIT/HRS (\$)	UNITS	TOTAL REQUESTED GRANT FUNDS	TOTAL LEVERAGE	TOTAL PROJECT COST
Subcontractor	Contract with DPIL	\$ 225,375.00		225,375.00	-	-

Reporting

Please see the following reporting deadlines that are required by this grant. All reports will be due on the dates below to the City of Fresno Grants Management Unit.

Quarterly Report – will be required on the dates listed below and will include required narrative, program metrics and expenses to date. A quarterly reporting template will be provided. Quarterly reporting will be required if project is operational during the performance period.

Annual Report – will be required on the date below and is not dependent on when your project started. An annual reporting template will be provided. Annual reporting will be required if project is operational during the performance period.

Performance Period	Quarterly Report Due
Grant Execution – 12/31/2024	1/8/2024
1/1/2025 – 3/31/2025	4/11/2025
4/1/2025 – 6/30/2025	7/11/2025
7/1/2025 – 9/30/2025	10/10/2025
10/1/2025 – 12/31/2025	1/9/2026

Performance Period	Annual Report Due
7/1/2024 – 6/30/2025	7/11/2025
7/1/2025 – 6/30/2026	7/10/2026