

STATEMENT OF QUALIFICATIONS

**PROFESSIONAL CONSULTANT SERVICES FOR
FRESNO AREA EXPRESS BUS STOP ADA UPGRADE DESIGN
PHASES E - H
RFQ NO. 12600127**

AUGUST 29, 2025

www.provostandpritchard.com • (559) 449-2700

**PROVOST &
PRITCHARD**

CITY OF FRESNO

**PROFESSIONAL CONSULTANT
SERVICES FOR FRESNO AREA EXPRESS
BUS STOP ADA UPGRADE DESIGN
PHASES E - H
RFQ NO. 12600127**

Statement of Qualifications

August 29, 2025

Prepared for:

FRESNO AREA EXPRESS (FAX)

Sandy Cetti
Project Manager City of Fresno
Bruce Rudd Administration Building
2223 G Street
Fresno, CA 93706-1675

Submitted by:

PROVOST & PRITCHARD CONSULTING GROUP

455 W Fir Ave
Clovis, CA 93611
Phone: (559) 449-2700
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www.provostandpritchard.com

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PROVOST & PRITCHARD CONSULTING GROUP

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August 29, 2025

Sandy Cetti, Project Manager
City of Fresno
Fresno Area Express (FAX)
Bruce Rudd Administration Building
2223 "G" Street, FAX Maintenance
Fresno, CA 93706

RE: Request for Qualifications – Fresno Area Express Bus Stop ADA Upgrade Design Phases E-H

Ms. Cetti:

The City of Fresno (City) has invested significant resources into improving their public transportation system to better serve the community. This includes this City's most vulnerable users who are reliant on Americans with Disabilities Act (ADA)-compliant improvements for their daily mobility needs. Provost & Pritchard Consulting Group (Provost & Pritchard) has a proven track record of delivering ADA-compliant improvements in the Central Valley, and we are prepared to help the City of Fresno's Department of Transportation/Fresno Area Express (FAX) develop ADA upgrade improvements to 80 bus stops located throughout the City. We are excited about contributing to work that impacts the daily lives of many in the local community.

The Provost & Pritchard team is uniquely qualified to deliver a successful project because of our:

- **Specific Project Knowledge and Experience.** We are currently providing design engineering services for 75 stops in the FAX Standard Bus Stop Layout Design phases A through D which has seen Phase A constructed while phases B, C, and D are nearing construction. We previously provided plan check review services for the Bus Rapid Transportation (BRT) Project, and engineering design services for FAX on the Courthouse Park Transit Shelter project and the FAX Facility Improvements Project. Lastly, we developed City of Fresno Standard P-72 (FAX-1) in coordination with City of Fresno Department of Public Works and FAX staff.
- **Local Presence and Staff Resources.** We understand that the City is looking for a consultant that they can count on to provide responsive and timely services. For this reason, Provost & Pritchard has chosen Michael Osborn, PE, CASp, LEED AP to serve as Principal-in-Charge. Mr. Osborn is a seasoned engineer who brings nearly 25 years of civil engineering experience to the City. He currently serves as the contract City Engineer for the City of Mendota, and has completed a number of urban infill and road improvement projects for Mendota and the City of Fresno. Michael will oversee Nick Carcha, EIT as Nick serves as the Project Manager for this project. Nick has managed multiple projects in the Central Valley and has worked on numerous other projects during his 10 years in civil engineering. Both Michael and Nick worked to lead the current FAX Standard Bus Stop Layout Design phases A through D, and have acquired valuable knowledge of FAX facilities through this work. Operating out of our Clovis office, Nick will serve as the primary point of contact for the City, working directly with you and your staff as well as working alongside Michael with a project team that has proven project experience on FAX and City of Fresno projects.
- **Quality In-House Services.** Providing a quality, useable product for our clients is part of our culture. A high level of client service is implemented from the very beginning of our projects and applied continuously through to the completion of our work. Civil Engineering services will be provided by "in-house" staff and the Provost & Pritchard team's commitment to quality and client service will provide the City with an elevated level of confidence throughout the duration of the project as our project team works diligently to keep the Bus Stop ADA improvement project within scope, on schedule, and within budget.

If you have any questions, or if you would like any additional information as you review our qualifications, please contact me at:

Michael Osborn, PE, CASp, LEED AP, Principal-in-Charge

Provost & Pritchard Consulting Group

455 W. Fir Avenue

Clovis, California 93611

Phone: (559) 449-2700

Fax: (559) 449-2715

Email: mosborn@ppeng.com

We firmly believe that collaborative efforts lead to the most successful project. We look forward to meeting with you to further discuss how Provost & Pritchard can provide the City of Fresno and FAX with engineering services for your Fresno Area Express Bus Stop ADA Upgrades improvement project.

Respectfully,



Michael Osborn, PE, CASp, LEED-AP
Principal-in-Charge



Jeff Dorn, PE, TE
Director of Operations

Proposer's Name Provost & Pritchard Consulting Group
(Submit with Proposal)

PROPOSER'S CHECKLIST
FRESNO AREA EXPRESS
BUS STOP ADA UPGRADE DESIGN PHASES E-H
PROPOSAL NO. 12600127

Proposals shall be submitted in a three-ring binder, one (1) original. (If submitted electronically, hard copies are not applicable). The total proposal packet must be sealed and clearly marked on the outside Proposal No. 12600127 FRESNO AREA EXPRESS BUS STOP ADA UPGRADE DESIGN PHASES E-H.

Proposers are requested to submit this Checklist and the following information, providing the content in the sequence shown below. If the documentation provided is incomplete, the Proposer may be ineligible for award of a Contract.

REQUIRED

- ☒ 1. **PROPOSER'S QUALIFICATION QUESTIONNAIRE**, pages 14-16
- ☒ 2. **REFERENCES**, page 17
- ☒ 3. **ACCEPTANCE OF INDEMNIFICATION & INSURANCE REQUIREMENTS**, page 18
- ☒ 4. **BUILD AMERICA BUY AMERICA CERTIFICATION**, page 19
- ☒ 5. **BUY AMERICA CERTIFICATION**, page 20
- ☒ 6. **FEDERAL TAX LIABILITY & FELONY CONVICTION CERTIFICATION**, page 21
- ☒ 7. **NON-COLLUSION AFFIDAVIT**, page 22
- ☒ 8. **NON-LOBBYING CERTIFICATION**, page 23
- ☒ 9. **DEBARMENT AND SUSPENSION CERTIFICATION**, page 24
- ☒ 10. **BUSINESS LICENSE INFORMATION**, page 25
- ☒ 11. **DISCLOSURE OF CONFLICT OF INTEREST**, page 26
- ☒ 12. **DISADVANTAGED BUSINESS ENTERPRISE LISTING**, page 27
- ☒ 13. **SIGNATURE PAGE**, page 29
- ☒ 14. **SAMPLE CERTIFICATION**, page 32
- ☒ 15. **SAMPLE CONSULTANT SERVICES AGREEMENT**, page 33
- ☒ 16. **ADDENDA** - Signature page of all addenda issued.

FOR THE MOST QUALIFIED PROPOSER ONLY (DO NOT SUBMIT WITH PROPOSAL)

- ☐ 17. **COST PROPOSAL INSTRUCTIONS**, page 7

Proposer's Name Provost & Pritchard Consulting Group
(Submit with Proposal)

PROPOSER'S QUALIFICATIONS QUESTIONNAIRE

**FRESNO AREA EXPRESS
BUS STOP ADA UPGRADE DESIGN PHASES E-H
PROPOSAL No. 12600127**

TO: THE PROJECT MANAGER OF THE CITY OF FRESNO

The undersigned Proposer submits the following information in accordance with the RFQ:(Use additional sheets as needed.)

1. Business Name (If using more than one business name, please list all names.):
Provost & Pritchard Engineering Group, Inc. dba Provost & Pritchard Consulting Group

2. Address: 455 W Fir Ave, Clovis, CA 93611

3. Is your firm operating as a franchisee? Yes _____ No x
4. If yes, list the franchiser, and number of years your business has been franchised:

5. Provide the names, titles, qualifications, years of experience, and years with your firm, for all key personnel in authority in your business, including the key personnel that will be involved in this project including the project manager responsible from concept through construction administration, and the extent to which they will be involved in the performance of this Contract; Highlight recent and relevant project experience; Also provide all the information in this item for all proposed
Please see "Key Personnel Qualifications & Experience" section of our Statement of Qualifications.

6. How many years has your business been established? 57
7. How many years has your business been under your present name? 28

8. How many years under former names? (List name and number of years)

Taylor, Provost & Pritchard : 1968-1972

Provost & Pritchard, Inc. : 1972-1997

9. How many years has your business been providing services? 57

10. What other types of services does your business provide?

Provost & Pritchard provides a diverse range of services including: civil engineering, water resources management and engineering, agricultural and urban water planning, CEQA/NEPA compliance, air and water regulatory compliance and permitting, land surveying, geographic information systems (GIS) and construction management/review.

11. Do you have any affiliated companies? (If parent company, list subsidiaries and divisions. If subsidiary or division, name parent company, its principals and their addresses):

Granger Water Specialties (Granger) is a wholly owned subsidiary of Provost & Pritchard Consulting Group providing Operations and Maintenance services for Water and Wastewater facilities. Keith Mortensen, PE is the Director of Operations overseeing Granger, and he works in our Clovis office at 455 W Fir Ave, Clovis, CA 93611.

12. Have there been any contract terminations for the services your firm performs before the fulfillment of the contract within the past three years?

Yes _____ or No x

13. If so, list the date, client, and reason for termination below:

14. Provide an organization chart, indicating full-time personnel, job titles, locations, and whether each individual works out of an office or is in the field. Is your organization chart attached?

Yes x or No _____

15. Detail experience with similar projects.

Please see the "Key Personnel Qualifications and Experience" section in our SOQ.

16. Describe your understanding of the project and your approach to completing the

project including timeframes (beginning, duration and milestones), project reporting process, and expected involvement of FAX staff.

Please see the "Approach and Understanding" section in our SOQ.

17. Outline your proposed strategy for establishing and maintaining communication with City Staff.

Provost & Pritchard staff communicate with our clients throughout the duration of a project not only by establishing clear and consistent channels of communication, but by understanding your preferred methods of communication. While technology affords us the opportunity to communicate via phone, email, text, Microsoft® Teams, and other digital platforms, we know that in-person meetings help establish the connections that truly help us understand project and stakeholder needs.

Once we understand your preferred methods of communication, regular progress updates and status reports will be scheduled and shared, ensuring transparency and a consistent flow of information regarding a project's development. We know that promptly addressing concerns and providing solutions are crucial to maintaining our client relationships. Our history of repeat clientele is representative of our dedication to consistent communication through each project, and with each person responsible for its completion.

Proposer's Name Provost & Pritchard Consulting Group
(Submit with Proposal)

REFERENCES

Please list at least three references of similar size and type of services, including governmental agencies, if available.

1. AGENCY/COMPANY

NAME: City of Fresno – Fresno Area Express (FAX)

ADDRESS: 2223 “G” Street, FAX Maintenance, Fresno, CA 93706-1675

CONTACT PERSON: Sandy Cetti, Project Manager PHONE NUMBER: (559) 621-1437

DESCRIPTION OF SERVICE PROVIDED: Fresno Area Express (FAX) Standard Bus
Stop Layout Design

LENGTH OF CONTRACT: 3 YEARS

TYPE OF SERVICE PROVIDED: (As Needed vs. Annual) As Needed

2. AGENCY/COMPANY

NAME: City of Fresno – General Services Department

ADDRESS: 2101 G. Street, Bldg. A, Fresno, CA 93706

CONTACT PERSON: Brian Barr, Director PHONE NUMBER: (559) 621-1418

DESCRIPTION OF SERVICE PROVIDED: Design and engineering of three renovated FAX transit stations at the Courthouse Park Transit Center

LENGTH OF CONTRACT: 3 YEARS

TYPE OF SERVICE PROVIDED: (As Needed vs. Annual) As Needed

3. AGENCY/COMPANY

NAME: City of Fresno – Fresno Area Express (FAX)

ADDRESS: 2223 “G” Street, FAX Maintenance, Fresno, CA 93706-1675

CONTACT PERSON: Brian Cetti PHONE NUMBER: (559) 621-1440

DESCRIPTION OF SERVICE PROVIDED: Surveying, Environmental and Civil Engineering services in support of the FAX Facilities Improvements that included utility mapping, underground storage tank removal, new electric vehicle charging, new bus entry/exit and reconstructed parking lot and bus wash facility.

LENGTH OF CONTRACT: 4 YEARS As Needed

TYPE OF SERVICE PROVIDED: (As Needed vs. Annual)

Proposer's Name Provost & Pritchard Consulting Group
(Submit with Proposal)

**STATEMENT OF ACCEPTANCE OF THE
INDEMNIFICATION AND INSURANCE REQUIREMENTS**

**FRESNO AREA EXPRESS
BUS STOP ADA UPGRADE DESIGN PHASES E-H
PROPOSAL No. 12600127**

Proposal No. 12600127 The Proposer shall sign below that the Proposer accepts in whole the Indemnification and Insurance Requirements set forth in these Specifications. If the Proposer takes exception to some portions, those portions shall be listed here below, and the Proposer shall sign that the Proposer accepts all portions of the requirements not listed.

Note: Any exceptions may render the Proposal non-responsive.

☒ **ACCEPT**
☐ **DO NOT ACCEPT**

If "DO NOT ACCEPT" is checked, please list exceptions:



Signature of Authorized Person

Jeffrey Dorn, PE, TE, QSD - Director of Operations

Type or Print Name of Authorized Person

Proposer's Name Provost & Pritchard Consulting Group
(Submit with Proposal)

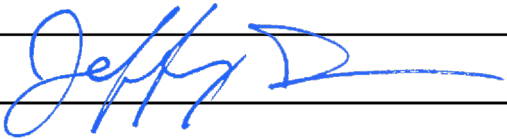
BUILD AMERICA BUY AMERICA CERTIFICATION

**Pub. L. 117-58, div. G, tit. IX, §§ 70911 – 70927 & 2 CFR 184,
Build America, Buy America Act**

A bidder or offeror must submit the appropriate Build America Buy America certification (below) with all bids or offers on federally funded contracts, except those subject to a general waiver.

Certificate of **Compliance** with Pub. L. 117-58, div. G, tit. IX, §§ 70911 – 70927 & 2 CFR 184

The bidder or offeror hereby certifies that it will comply with the requirements of Public Law 117-58 and 2 CFR 184.

Date August 29, 2025
Signature 
Company Name Provost & Pritchard Consulting Group
Title Director of Operations

OR

Certificate of **Non-Compliance** with Pub. L. 117-58, div. G, tit. IX, §§ 70911 – 70927 & 2 CFR 184

The bidder or offeror hereby certifies that it cannot comply with the requirements of Public Law 117-58 & 2 CFR 184, but it may qualify for an exception to the requirement pursuant to Public Law 117-58 & 2 CFR 184.

Date _____
Signature _____
Company Name _____
Title _____

Proposer's Name Provost & Pritchard Consulting Group
(Submit with Proposal)

BUY AMERICA CERTIFICATION

49 C.F.R. § 661.6, for the Procurement of Steel, Iron, or Manufactured Products

A bidder or offeror must submit the appropriate Buy America certification (below) with all bids or offers on FTA-funded contracts, except those subject to a general waiver. Bids or offers that are not accompanied by a completed Buy America certification must be rejected as nonresponsive.

Certificate of **Compliance** with 49 U.S.C. 5323(j)(1)

The bidder or offeror hereby certifies that it will comply with the requirements of 49 U.S.C. 5323(j)(1), and the applicable regulations in 49 C.F.R. part 661.

Date August 29, 2025
Signature 
Company Name Provost & Pritchard Consulting Group
Title Director of Operations

OR

Certificate of **Non-Compliance** with 49 U.S.C. 5323(j)(1)

The bidder or offeror hereby certifies that it cannot comply with the requirements of 49 U.S.C. 5323(j), but it may qualify for an exception to the requirement pursuant to 49 U.S.C. 5323(j)(2), as amended, and the applicable regulations in 49 C.F.R. § 661.7.

Date _____
Signature _____
Company Name _____
Title _____

Proposer's Name Provost & Pritchard Consulting Group
(Submit with Proposal)

FEDERAL TAX LIABILITY and RECENT FELONY CONVICTIONS CERTIFICATION

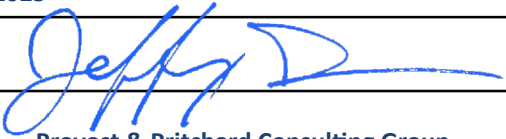
FTA Master Agreement Section 4(g)

The undersigned [Contractor] certifies, to the best of his or her knowledge and belief, that they and their organization:

1. Does not have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and
2. Was not convicted of felony criminal violation under any Federal law within the preceding 24 months.

The Contractor agrees to flow this requirement down to participants at all lower tiers, without regard to the value of any sub-agreement.

Date August 29, 2025

Signature 

Company Name Provost & Pritchard Consulting Group

Title Director of Operations

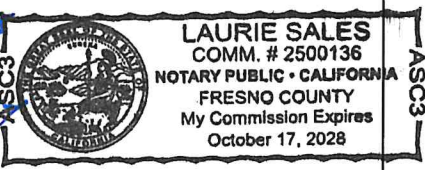
Proposer's Name Provost & Pritchard Consulting Group
(Submit with Proposal)

**NON-COLLUSION AFFIDAVIT
FRESNO AREA EXPRESS
BUS STOP ADA UPGRADE DESIGN PHASES E-H
PROPOSAL No. 12600127**

In accordance with Title 23 United States Code, Section 112 and Public Contract Code, Section 7106, the Bidder declares under penalty of perjury under the laws of the State of California that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other Bidder, or to secure any advantage against the City of anyone interested in the proposed Contract; that all statements contained in the Bid Proposal are true; and, further, that the Bidder has not, directly or indirectly, submitted his/her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

The above Non-collusion Affidavit is part of the Bid Proposal. Signing this Bid Proposal on the signature page thereof shall also constitute signature of this Non-collusion Affidavit. Bidders are cautioned that making a false declaration may subject the certifier to criminal prosecution.

This affidavit is to be filled out and executed by the Bidder; if a corporation makes the bid, then by its properly executed agent. The name of the individual swearing to the affidavit should appear on the line marked "Name of Affiant." The affiant's capacity, when a partner or officer of a corporation, should be inserted on the line marked "Capacity." The representative of the Bidder should sign his or her individual name at the end, not a partnership or corporation name, and swear to this affidavit before a notary public, who must attach his or her seal.

- State of <u>CALIFORNIA</u> , County of <u>Fresno</u> I, <u>Jeffrey Dorn</u> , being first duly sworn, do hereby state that (Name of Affiant) I am <u>A Director of Operations</u> of <u>Provost & Pritchard</u> <u>Engineering Group, Inc.</u> (Capacity) (Name of Firm, Partnership or Corporation) whose business is <u>Engineering Consulting</u> and who resides at <u>455 W Fir Ave, Clovis, CA 93611</u> and that <u>Provost & Pritchard Engineering Group, Inc.</u> (Give names of all persons, firms, or corporations interested in the bid) is/are the only person(s) with me in the profits of the herein contained Contract; that the Contract is made without any connection or interest in the profits thereof with any persons making any bid or Bid for said Work; that the said Contract is on my part, in all respects, fair and without collusion or fraud, and also that no members of the Board of Trustees, head of any department or bureau, or employee therein, or any employee of the City, is directly or indirectly interested therein.	
Signature of Affiant <u>Jeffrey Dorn</u>	Date <u>8-27-25</u>
Sworn to before me this day of <u>August 27</u> , 20 <u>25</u> . Notary public My commission expires <u>OCT 17, 2028</u> <u>Laurie Sales</u> , A public notary <u>Laurie Sales</u>	Seal 

Proposer's Name Provost & Pritchard Consulting Group
(Submit with Proposal)

NON-LOBBYING CERTIFICATION
LOBBY RESTRICTIONS

Certification for Contracts, Grants, Loans, and Cooperative Agreements (To be submitted with each bid or offer exceeding \$100,000).

The undersigned [Contractor] certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



Director of Operations

Signature of Contractor's Authorized Official

Name and Title of Contractor's Authorized Official

August 29, 2025

Date

Proposer's Name Provost & Pritchard Consulting Group
(Submit with Proposal)

DEBARMENT AND SUSPENSION CERTIFICATION

**FRESNO AREA EXPRESS
BUS STOP ADA UPGRADE DESIGN PHASES E-H
PROPOSAL No. 12600127**

Contractor and all subcontractors shall meet debarment, suspension, ineligibility, and voluntary exclusion requirements pursuant to Executive Order 12549. See the Federal Requirements of these Specifications. A list of excluded parties may be found at the following website:

<https://sam.gov/content/home>

Contractor shall return with its Proposal **this form.**

Note: Providing false information may result in criminal prosecution or administrative sanctions.

Date August 29, 2025
Signature 
Company Name Provost & Pritchard Consulting Group
Title Director of Operations

Proposer's Name Provost & Pritchard Consulting Group
(Submit with Proposal)

BUSINESS AND LICENSE INFORMATION

**FRESNO AREA EXPRESS
BUS STOP UPGRADE DESIGN PHASES E-H
PROPOSAL No. 12600127**

BUSINESS LOCATION

- (☒) The undersigned Proposer does not maintain a place of business in the City of Fresno.
- (☐) The undersigned Proposer maintains a place of business in the City of Fresno at: _____, Fresno, CA _____

BUSINESS LICENSE

- (☒) The undersigned Proposer has a current City of Fresno Business License, and the number is 43282

Proposer's Name Provost & Pritchard Consulting Group
(Submit with Proposal)

DISCLOSURE OF CONFLICT OF INTEREST

		YES*	NO
1	Are you currently in litigation with the City of Fresno or any of its agents?	☐	☒
2	Do you represent any firm, organization, or person who is in litigation with the City of Fresno?	☐	☒
3	Do you currently represent or perform work for any clients who do business with the City of Fresno?	☒	☐
4	Are you or any of your principals, managers, or professionals, owners or investors in a business which does business with the City of Fresno, or in a business which is in litigation with the City of Fresno?	☐	☒
5	Are you or any of your principals, managers, or professionals, related by blood or marriage to any City of Fresno employee who has any significant role in the subject matter of this service?	☐	☒
6	Do you or any of your subcontractors have, or expect to have, any interest, direct or indirect, in any other contract in connection with this Project?	☐	☒
* If the answer to any question is yes, please explain in full below.			

Explanation: _____

Provost & Pritchard provides engineering and
consulting services for public and private clients
that do business with the City of Fresno.

☐ Additional page(s) attached.


Signature

August 29, 2025

Date

Jeffrey Dorn, PE, TE, QSD

Name

Provost & Pritchard Consulting Group

Company

455 W Fir Ave

Address

Clovis, CA 93611

City, State, ZIP

Proposer's Name Provost & Pritchard Consulting Group

(Submit with Proposal)

DISADVANTAGED BUSINESS ENTERPRISES (DBE) LISTING

Bidders are advised that, as required by federal law, the City is required to report to the Federal Transit Administration on DBE participation for all Federally aided contracts each year so the attainment efforts may be evaluated.

The proposal will be considered non-responsive if this form is not fully completed.

Complete all information below (whether DBE or not) and list all Subcontractor information including, without limitation, DBE's that will perform any portion of the work or provide any products for this project, even if the dollar amount of the work the DBE will perform is less than one half (½) of one percent (1%) of the total bid amount.

Prime Contractor:Name: Provost & Pritchard Engineering Group, Inc. (dba Provost & Pritchard Consulting Group)Address: 455 W Fir AveCity: Clovis State: CA Zip Code: 93611Check one: ☐ **DBE** or ☒ **Non-DBE** **DBE Cert Number:**Race of firm's majority owner: CaucasianGender of firm's majority owner: MaleNAICS code(s) (applicable to each scope of work the firm seeks to perform in its bid): ☐ Check if N/A
541330Age of firm: 58 yearsAnnual Gross: ☐ less than \$1 million ☐ \$1-3 million ☐ \$3-6 million ☐ \$6-10 million ☒ over \$10 million**Subcontractors:** ☒ Check as N/A if a subcontractor(s) will not be used

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Check one: ☐ **DBE** or ☐ **Non-DBE** **DBE Cert Number:**

Race of firm's majority owner: _____

Gender of firm's majority owner: _____

NAICS code(s) (applicable to each scope of work the firm seeks to perform in its bid): ☐ Check if N/A

Age of firm: _____

Annual Gross: ☐ less than \$1 million ☐ \$1-3 million ☐ \$3-6 million ☐ \$6-10 million ☐ over \$10 million

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Check one: ☐ **DBE** or ☐ **Non-DBE** **DBE Cert Number:**

Race of firm's majority owner: _____

Gender of firm's majority owner: _____

NAICS code(s) (applicable to each scope of work the firm seeks to perform in its bid): ☐ Check if N/A

Age of firm: _____

Annual Gross: ☐ less than \$1 million ☐ \$1-3 million ☐ \$3-6 million ☐ \$6-10 million ☐ over \$10 million

Name: _____

Address: _____
 City: _____ State: _____ Zip Code: _____
 Check one: ☐ **DBE** or ☐ **Non-DBE** **DBE** **Cert** **Number:**

Race of firm's majority owner: _____
 Gender of firm's majority owner: _____
 NAICS code(s) (applicable to each scope of work the firm seeks to perform in its bid): ☐ Check if N/A

 Age of firm: _____
 Annual Gross: ☐ less than \$1 million ☐ \$1-3 million ☐ \$3-6 million ☐ \$6-10 million ☐ over \$10 million

Name: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Check one: ☐ **DBE** or ☐ **Non-DBE** **DBE** **Cert** **Number:**

Race of firm's majority owner: _____
 Gender of firm's majority owner: _____
 NAICS code(s) (applicable to each scope of work the firm seeks to perform in its bid): ☐ Check if N/A

 Age of firm: _____
 Annual Gross: ☐ less than \$1 million ☐ \$1-3 million ☐ \$3-6 million ☐ \$6-10 million ☐ over \$10 million

Name: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Check one: ☐ **DBE** or ☐ **Non-DBE** **DBE** **Cert** **Number:**

Race of firm's majority owner: _____
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 NAICS code(s) (applicable to each scope of work the firm seeks to perform in its bid): ☐ Check if N/A

 Age of firm: _____
 Annual Gross: ☐ less than \$1 million ☐ \$1-3 million ☐ \$3-6 million ☐ \$6-10 million ☐ over \$10 million

Name: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Check one: ☐ **DBE** or ☐ **Non-DBE** **DBE** **Cert** **Number:**

Race of firm's majority owner: _____
 Gender of firm's majority owner: _____
 NAICS code(s) (applicable to each scope of work the firm seeks to perform in its bid): ☐ Check if N/A

 Age of firm: _____
 Annual Gross: ☐ less than \$1 million ☐ \$1-3 million ☐ \$3-6 million ☐ \$6-10 million ☐ over \$10 million

NOTE: Use additional sheets if necessary

Revised 10/16/24

Proposer's Name Provost & Pritchard Consulting Group
(Submit with Proposal)

SIGNATURE PAGE

FRESNO AREA EXPRESS BUS STOP ADA UPGRADE DESIGN PHASES E-H PROPOSAL No. 12600127

By my signature on this Proposal I certify, under penalty of perjury under the laws of the State of California, that the statements contained in this Proposal are true and correct.

PROPOSAL SUBMITTED BY:

(Please follow the instructions for each line, as explained below.)

(1) Provost & Pritchard Consulting Group (559) 449-2700 (559) 449-2715
Firm Phone Fax

(2) Corporation
(Corp) (Individual) (Partner) (Other)

(3) Business Address

455 W Fir Ave, Clovis, CA 93611

City State Zip Code

(4) By: Signature of Authorized Person

Jeffrey Dorn, PE, TE

Type or Print Name of Authorized Person and Title

Federal Tax I.D. No.: 94-2187078

Date: August 29, 2025

Proposer's Name Provost & Pritchard Consulting Group
(Submit with Proposal)

INSTRUCTIONS FOR SIGNATURE PAGE

CORPORATIONS: INCLUDE ACKNOWLEDGMENT OF SIGNATURE BY NOTARY IN CORPORATE FORM (See Line 4(a).)

**INDIVIDUALS, PARTNERSHIPS OR JOINT VENTURES:
INCLUDE ACKNOWLEDGMENT OF SIGNATURE BY NOTARY.**

LINE 1: The name of the Proposer must be the same as that under which a license is issued if a license is required. If the Proposer is a corporation, enter the exact name of the corporation under which it is incorporated; if Proposer is an individual, enter name; if Proposer is an individual operating under a trade name, enter name and dba (trade name in full); if a partnership, enter the correct trade style of the partnership; if a joint venture, enter exact names of entities joining in the venture.

LINE 2: Identify here the character of the name shown under (1), i.e., corporation (including state of incorporation), individual, partnership, or joint venture.

LINE 3: Enter the address to which all communications and notices regarding the Proposal and any Contract awarded thereunder are to be addressed.

LINE 4:

- a) If the Proposer is a corporation, the proposal must be signed by an officer or employee authorized to sign Contracts on behalf of the corporation evidenced by inclusion of one of the following certified by the secretary of the corporation (sample certification attached): a copy of the Articles of Incorporation, a copy of the Bylaws, a copy of the Board Resolution or Minutes authorizing the officer or employee to sign proposals and contracts. The signature of the officer or employee who signs the proposal must be acknowledged by a notary in the corporate form.
- b) If Proposer is an individual, he/she must sign the proposal, or if the proposal is signed by an employee or agent on behalf of the Proposer, a copy of a power of attorney must be on file with the City of Fresno prior to the due date of the proposals or must be submitted with the proposal. Any signature must be acknowledged by a notary.
- c) If the Proposer is a partnership, the proposal must be signed by all general partners; or by a general partner(s) authorized to sign proposals and contracts on behalf of the partnership evidenced by inclusion of either a copy of the Partnership Agreement or a recorded Statement of Partnership. All signature(s) must be acknowledged by a notary.
- d) If the Proposer is a joint venture, the proposal must be signed by all joint venturers; or by a joint venturer(s) authorized to sign proposals and contracts on behalf of the joint venture evidenced by inclusion of either a copy of the Joint Venture Agreement or a recorded Statement of Joint Venture; and if the joint venturer(s) is a corporation or a partnership signing on behalf of the Joint Venture, then Paragraphs (a) and (c) above apply respectively. All signature(s) must be acknowledged by a notary.

Where Proposer is a partnership or a corporation, the names of all other general partners, or the names of the president and secretary of the corporation, and their business addresses must be typewritten below:

NAME

ADDRESS

_____	_____
_____	_____
_____	_____

NOTE: All addresses must be complete with street number, City, State and Zip Code

CHIEF OFFICERS	
Ronald Samuelian, PE, President	455 W Fir Ave, Clovis, CA 93611
Randy Hopkins, PE, Chief Strategic Officer	455 W Fir Ave, Clovis, CA 93611
Donald Ikemiya, PE, AG, Chief Strategic Officer	120 N Floral Street, Visalia, CA 93291
Matthew Kemp, PE, Chief Strategic Officer	455 W Fir Ave, Clovis, CA 93611
Russell McKay, Chief Financial Officer	2310 E. Ponderosa Drive, Suite 22, Camarillo, CA 93010
BOARD OF DIRECTORS	
Kevin Johansen, PE, Chair	455 W Fir Ave, Clovis, CA 93611
Heather Bashian, PE	455 W Fir Ave, Clovis, CA 93611
Kevin Berryhill, PE	455 W Fir Ave, Clovis, CA 93611
Brian Ehlers, PE	455 W Fir Ave, Clovis, CA 93611
Donald Ikemiya, PE, AG, Corporate Secretary	120 N Floral Street, Visalia, CA 93291
David Norman	455 W Fir Ave, Clovis, CA 93611
Matthew Kemp, PE	455 W Fir Ave, Clovis, CA 93611
DIRECTORS OF OPERATIONS	
Heather Bashian, PE	455 W Fir Ave, Clovis, CA 93611
Alex Collins, PE	455 W Fir Ave, Clovis, CA 93611
Jeffrey Dorn, PE, TE	455 W Fir Ave, Clovis, CA 93611
Jeffrey Eklund, PE	1518 Mill Rock Way, Suite 100, Bakersfield, CA 93311
Joseph Hopkins, PE	455 W Fir Ave, Clovis, CA 93611
Kevin Johansen, PE	455 W Fir Ave, Clovis, CA 93611
Karen Kirk	455 W Fir Ave, Clovis, CA 93611
Sara Allinder, AICP	455 W Fir Ave, Clovis, CA 93611
Matthew Klinchuch, PE	120 N Floral Street, Visalia, CA 93291
Keith Mortensen, PE	455 W Fir Ave, Clovis, CA 93611
David Norman	455 W Fir Ave, Clovis, CA 93611
Gavin O'Leary, GISP	455 W Fir Ave, Clovis, CA 93611
Soo Ho Park, PE, TE	120 N Floral Street, Visalia, CA 93291
Danny Kerns, PE	3387 Boder Lane, Chico, CA 95973
Stephen Spencer, PE	455 W Fir Ave, Clovis, CA 93611

CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

State of California

County of Fresno

On August 27, 2025 before me, Laurie Sales, a public notary,
(Here insert name and title of the officer)

personally appeared Jeffrey Dorn,

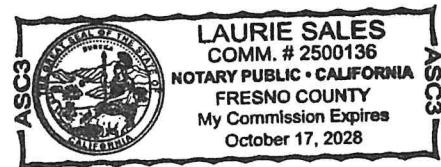
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Laurie Sales
Signature of Notary Public

(Notary Seal)



ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT

Signature Page

(Title or description of attached document)

Fresno Area Express Bus Stop proposal

(Title or description of attached document continued)

Number of Pages 3 Document Date _____

(Additional information)

CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual (s)
☒ Corporate Officer
Director of Operations
(Title)
☐ Partner(s)
☐ Attorney-in-Fact
☐ Trustee(s)
☐ Other _____

INSTRUCTIONS FOR COMPLETING THIS FORM

Any acknowledgment completed in California must contain verbiage exactly as appears above in the notary section or a separate acknowledgment form must be properly completed and attached to that document. The only exception is if a document is to be recorded outside of California. In such instances, any alternative acknowledgment verbiage as may be printed on such a document so long as the verbiage does not require the notary to do something that is illegal for a notary in California (i.e. certifying the authorized capacity of the signer). Please check the document carefully for proper notarial wording and attach this form if required.

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. ~~he/she/they~~ is /are) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
 - ❖ Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document
 - ❖ Indicate title or type of attached document, number of pages and date.
 - ❖ Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document

Proposer's Name Provost & Pritchard Consulting Group
(Submit with Proposal)

SAMPLE CERTIFICATION

I, Donald Ikemiya, PE, AG certify that I am the
secretary Name
of the corporation named herein; that Jeffrey Dorn, PE, TE who signed this
Name
Bid Proposal on behalf of the corporation, was then Director of Operations of
Title
said corporation; that said Bid Proposal is within the scope of its corporate powers and was duly
signed for and on behalf of said corporation by authority of its governing body, as evidenced by
the attached true and correct copy of the Board Resolution 2024-02.
Name of Corporation

By: Donald Ikemiya
Name: Donald Ikemiya, PE, AG
Title: Secretary
Date: August 29, 2025

PROVOST & PRITCHARD ENGINEERING GROUP, INC.

RESOLUTION 2024-02

AUTHORIZING SIGNATORY AUTHORITY

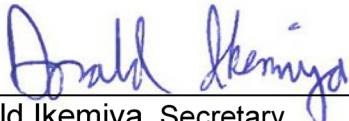
WHEREAS this Corporation enters into contracts which require the signature of an authorized person representing the Corporation.

RESOLVED that the Corporation's Board of Directors hereby authorizes certain employees of the Corporation to approve/execute contracts of any amount on behalf of Provost & Pritchard Engineering Group, Inc. as follows:

- Ronald J. Samuelian
- Michael G. Taylor
- Russ A. McKay
- Donald T. Ikemiya
- Brian E. Ehlers
- Kevin R. Johansen
- Randy S. Hopkins
- Matthew W. Kemp
- Jeff W. Eklund
- Heather Bashian
- Keith M. Mortensen
- Linda G. Sloan
- Alex Collins
- Matthew T. Klinchuch
- David W. Norman
- R. Kevin Berryhill
- Jeff Dorn
- Maija Madec
- Soo Ho Park
- Gavin O'Leary
- Steve Spencer
- Joe Hopkins
- Tim Odom
- Danny Kerns
- Brayden Lovik
- Amy Wilson
- Sara Allinder

RESOLVED, that this Resolution supersedes Resolution 2024-01 and replaces any other previous authorizations that have been given.

A quorum of Directors was present. Upon motion duly made, seconded and carried unanimously, this resolution was adopted.



Donald Ikemiya, Secretary

September 26, 2024

APPROACH & UNDERSTANDING

The City of Fresno's Department of Transportation has a large network of bus stops spread throughout the City and County islands for their Fresno Area Express (FAX) bus service. The bus stops are generally constructed per City of Fresno Standard drawings FAX-1 through FAX-4. However, in the older sections of town, bus stops were not constructed to these standards and are often located along standard-section streets.

While repairs to and maintenance of the bus stops are an on-going routine, this project will improve 80 locations per the City of Fresno FAX Standard Drawings FAX-1, FAX-2, FAX-3 and FAX-4 as included in the City's Request for Qualifications.

FAX has requested that we prepare site specific improvement plans to be used for bidding and construction purposes. The construction of the improvements may take several years, depending on the funding available.

To streamline design and construction, the design will utilize the standard drawings to the greatest extent possible. We will also look for ways to develop project standard details that could be utilized in multiple locations. It is our understanding that existing bus stop furnishings (i.e., benches & shelters) will be relocated to appropriate positions and no new furnishings will be installed.

Provost & Pritchard has a good working relationship with many FAX personnel and, since this project is certain to last multiple years, we will continue to build and strengthen these relationships as this project progresses.

Provost & Pritchard will work with the FAX and City personnel to develop the plans, specifications, right-of-way (ROW) exhibits and opinions of probable construction cost (estimates) for the improvements desired. The following outlines our proposed approach to this project, to be performed in four phases ("Parts") based on the City's standard agreement.

PART 01 – SCHEMATIC (30%) DESIGN PHASE (8 WEEKS)

SD.1 PROJECT MANAGEMENT

Project management tasks include managing schedules and scope of work; maintaining project records; coordinating with the City and stakeholders; and preparing monthly invoices.

SD.2 MEETING #1 – KICK-OFF MEETING

Following the execution of the contract with the City of Fresno, we will schedule a kick-off meeting to review all of the 80 bus stops locations and determine the anticipated repairs or improvements at each location. We will also discuss an overall schedule and the desired construction schedule of all four (4) phases E-H.

City to Provide:

Topographic survey in AutoCAD (.dwg) format of the 80 bus stop locations. The survey should include, at a minimum, ROW lines, curb, gutter, flowline, edge of pavement, back of sidewalk, edge of nearest travel lane and/or centerline of street, shelters, signs, trash enclosures, street trees, approximate drip lines, tree wells, newspaper racks, telephones, street lights, storm drain inlets, utility manholes or vaults, and curb ramps up to 10 feet behind back of walk. Each bus stop location should be surveyed for at least 150 linear feet, centered on the location of the bus stop (approximately 75 feet in each direction up and down the street.) We will use the results of this survey as the basis for our design discussions and plan preparation.

Deliverable:

- Memo with notes of discussion and actions items resulting from this meeting.

SD.3 SITE INVESTIGATION

P&P will review the City's topographic survey and request any additional information.

P&P will contact utility providers to determine if they have facilities in the vicinity of the bus stop locations. Maps and information provided will be reviewed and incorporated into our project base map, as appropriate.

P&P will review the surveyed locations along with the list of issues identified in our first meeting and identify any issues that were previously unknown, such issues would most likely be accessibility (ADA) compliance or surface drainage issues.

P&P's in house Geographic Information Systems (GIS) team will be utilized to help log and organize site visit information. The GIS Online Map will be developed by P&P's GIS team for use on this FAX project. Access to the GIS Online Map will be provided to FAX for reference of current bus stop site conditions.

For any bus stops that need ROW or easement acquisition, we will prepare exhibits for anticipated affected bus stops shown at a 1" = 5' scale for use by city ROW staff to communicate impacts to property owners and other city staff to conduct ROW acquisition work. We will coordinate with FAX and city ROW staff as needed to assist in the right-of-way acquisition process, if necessary.

Deliverables:

- Bus Stop Improvements matrix with the location ID number, street address/location, council district, direction of route at location, and notes of the issues we found at each bus stop location.
- GIS Online Map of Site Visit photos and notes of the issues we found at each bus stop location.
- If necessary, right-of-way acquisition exhibits shown at 1" = 5' for each bus stop requiring acquisition. For cost estimating purposes, up to twenty (20) exhibits are assumed.

SD.4 MEETING #2 – REVIEW OF ISSUES AND UPGRADES

We will meet with FAX personnel to discuss any issues that were observed that were not previously identified at each bus stop location. Key potential impacts to utilities, right-of-way, and properties will be discussed. This meeting will also give FAX the opportunity to identify any upgrades that they would like to have made at each bus stop location.

Deliverable:

- Memo with notes of discussion and actions items resulting from this meeting.

SD.5 PRELIMINARY PLANS AND OPINION OF PROBABLE CONSTRUCTION COST

Provost & Pritchard will use the feedback that we received during Meeting #2 to prepare preliminary improvement plans for each bus stop location. The preliminary plans will be prepared on a City of Fresno 24"x36" title block "B" per P-17 and generally consist of:

- Generic Cover sheet showing each bus stop location on a map of the City
- General Notes, legend and abbreviations
- Plan-view sheets showing each bus stop at a scale of 1"=5' showing the individual bus stop location, existing topography, proposed limits of work and repairs, demolition, acquisition (if necessary), relocations, replacements, upgrades and entire proposed FAX-1 layout with all amenities for reference only.

We will also prepare a summarized preliminary opinion of probable construction cost for all 80 bus stops and for each bus stop location which will include each location's cost estimate in the matrix. This will allow us to easily target bus stop locations by geographic location, council district, ease of construction, priority and/or cost criteria to help phase the projects.

Deliverables:

- Preliminary plans and opinion of probable construction cost in PDF format
- PDF of the Bus Stop Improvements Matrix.

SD.6 MEETING #3

The last meeting of this phase will be to review preliminary design plans and opinions of probable construction costs for each location. We will work with FAX personnel to determine how the locations can be phased based on priority, anticipated budgets, location, and construction schedule.

Deliverables:

- Memo with notes of discussion and actions items resulting from this meeting.
- Matrix and map of phasing plan showing the four (4) phases E-H.

PART 02 – CONSTRUCTION DOCUMENT PHASE (12 WEEKS)

CD.1 PROJECT MANAGEMENT

Project management tasks include managing schedules and scope of work; maintaining project records; coordinating with the City and stakeholders; and preparing monthly invoices.

City to Provide:

Written “Notice to Proceed” per the agreement with the City.

CD.2 CONSTRUCTION DOCUMENTS (PS&E)

Provost & Pritchard will review and incorporate the comments received from the City on the preliminary submittal to prepare 95% and 100% construction documents, and final construction documents for each of the four proposed phases E-H.

These documents will define the limits of work and scope of asphalt, curb and/or gutter, and sidewalk to be repaired, replaced and/or upgraded, city right-of-way acquisition(s), and any easement(s) required. The plans will be in English units and prepared on a City of Fresno 24”x36” title block “B” per P-17. Technical specifications will be in CSI three-part format and incorporated in the City’s bid specification template.

For each phase (E-H), the following will be included in the construction documents submittal:

- Cover sheet with specific project public works file, project identification, fund, and organization numbers , and map showing bus stop locations for each specific phase (E-H).
- General Notes, legend and abbreviations
- Plan view sheets showing each bus stop at a scale of 1”=5’, including a demolition plan view, proposed improvements plan view, and the individual bus stop location
- Details and Cross-sections as necessary

We will update the opinion of probable construction cost to separate into the phases corresponding to the plans and add 4% annual inflation accordingly to each phase depending on which fiscal year they will fall in.

We will prepare the bid item list, explanation of bid items, and the technical specifications for inclusion into Section VII of the City’s Specification booklet.

For any bus stops requiring right-of-way or easement acquisition identified from the previous preliminary submittal and from city right-of-way staff, finalized exhibits will be developed for city staff to negotiate agreements and/or right-of-way acquisition with affected property owners.

Deliverables:

- Final plans for each of the four (4) phases E-H in PDF;
- Opinions of probably construction cost for each of the four (4) phases E-H in PDF format; and
- Bid Item list, Explanation of Bid Items, and Section VII technical specifications, as necessary, in MS Word (.docx) format.
- If necessary, final right-of-way acquisition exhibits for each bus stop, as required. For cost estimating purposes, up to twenty (20) exhibits are assumed.

CD.3 BACK-CHECK AND APPROVAL

FAX will submit the plans to Traffic Engineering and/or other City Departments (i.e., Building Department) as needed and provide their plan check comments, as well as any internal comments from FAX, to Provost & Pritchard.

Provost & Pritchard will perform one (1) round of revisions to address any comments from the City plan check review and resubmit a final PS&E package.

Deliverables:

- Final plans for each of the four (4) phases E-H in PDF and AutoCAD 2025 (.dwg) format;
- Final right-of-way acquisition exhibits for each bus stop requiring acquisition

PART 03 – BIDDING PHASE

The services of the design team during the project bidding phase are limited to assisting the City as follows:

BID.1 RESPOND TO CONTRACTOR RFIS

Provost & Pritchard will respond to bidders' requests for information (RFIs), as requested by the City during the project bid phase.

BID.2 PREPARE ADDENDA & CLARIFICATIONS

Provost & Pritchard will prepare addenda and/or clarifications to the construction documents based on RFIs received from the City's Project Manager during the project bid phase.

PART 04 – CONSTRUCTION PHASE AND GENERAL CONSTRUCTION CONTRACT ADMINISTRATION

We understand that the City's Construction Management Division (CMD) will provide construction management and administration for the project. The services of the design team during the construction phase are limited to assisting the City's CMD as follows:

CA.1 PROJECT MANAGEMENT

Project management tasks include managing schedules and scope of work; maintaining project records; coordinating with team members and the City; and preparing monthly invoices.

CA.2 PRECONSTRUCTION MEETING

Upon request by the City, Provost & Pritchard may attend the preconstruction meeting that is scheduled and coordinated by the City's CMD.

CA.3 REVIEW SUBMITTALS AND SHOP DRAWINGS

Provost & Pritchard will review submittals and shop drawings sent to us by the CMD. We will respond in a timely manner. It is assumed that the CMD will log and track the progress of each submittal received from the contractor.

CA.4 RESPOND TO CONTRACTOR RFIS

Provost & Pritchard will address contractor's RFIs, as requested by the CMD during the construction phase.

CA.5 REVIEW CHANGE ORDER REQUESTS

Provost & Pritchard will review and comment on change order requests from the contractor, as requested by the CMD during the construction phase.

CA.6 PREPARE RECORD DRAWINGS

The design team will prepare Record Drawings for each phase (E-H) in digital AutoCAD (.dwg) format and hard copy format based on the redline contractor mark-ups, notes and comments received from the CMD, as well as any information from RFIs, bulletins, amendments or clarifications.

Deliverables:

- One (1) PDF of Record Drawings and electronic (CAD) files of the complete set of Record Drawing files for each phase (E-H).

FIRM OVERVIEW



PROVOST & PRITCHARD

Provost & Pritchard Consulting Group

455 W Fir Ave

Clovis, CA 93611

Phone: (559) 449-2700

Fax: (559) 449-2715

www.provostandpritchard.com

COMPANY BACKGROUND

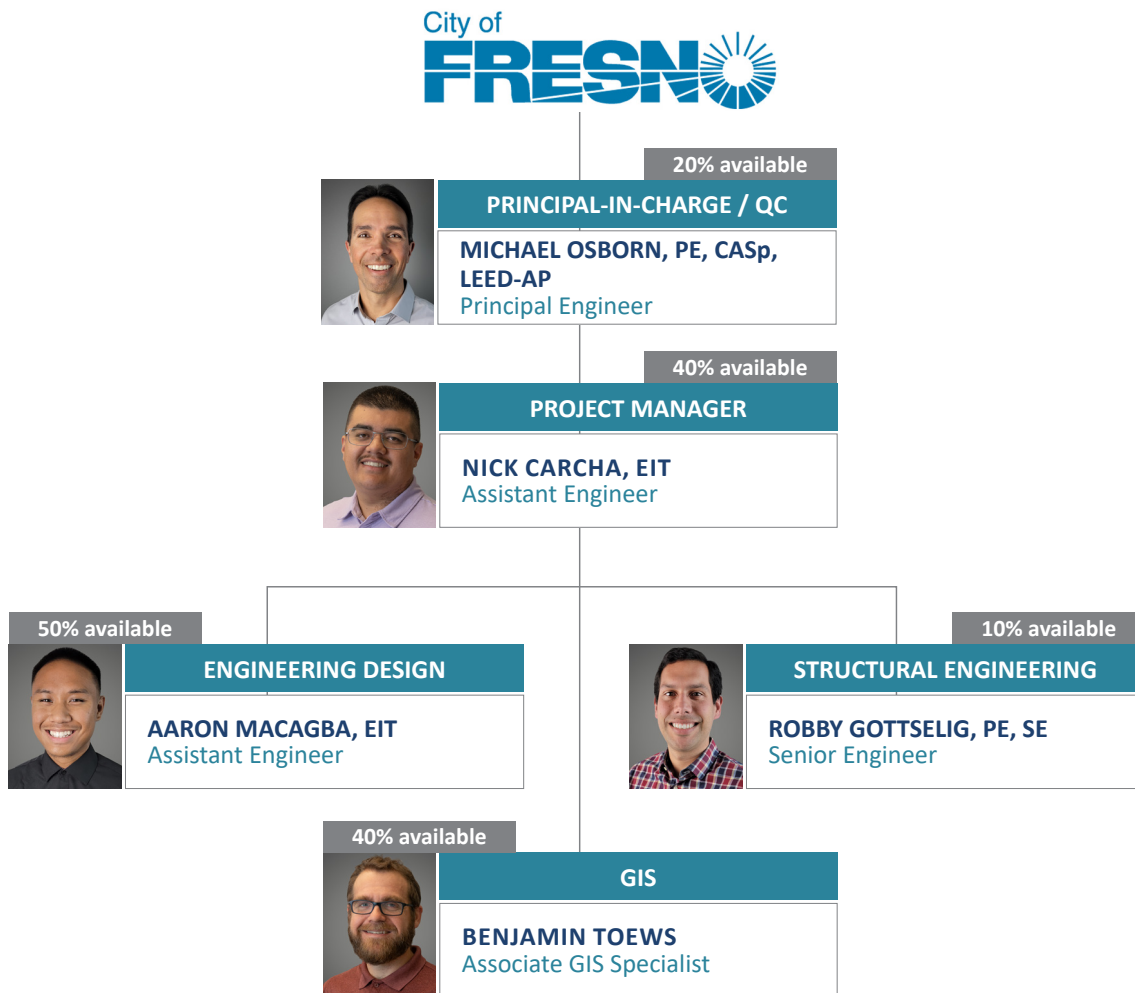
In 1968, Provost & Pritchard began a tradition of engineering excellence in California. Over the course of 57 years, our firm has grown in size, services offered, and geography, with offices throughout California and Idaho. And with more than 310 employees, our staff is diverse in their core competencies including:

- **Certified Access Specialist (CASP)** services
- Transportation – roads, pedestrian and bicycle facilities, and traffic signals
- Construction plans and specifications
- Construction cost estimating
- Construction administration and observation
- Land surveying
- CEQA and NEPA compliance
- Water infrastructure, supply, and distribution
- Water treatment
- Well design and remediation
- Wastewater treatment and infrastructure
- Agency coordination
- Grant funding assistance
- Structural design
- Environmental site assessments and remediation
- GIS mapping and database services

KEY PERSONNEL QUALIFICATIONS & EXPERIENCE

A group of qualified engineers have been assembled to provide City with engineering design services for the FAX Bus Stop ADA Upgrade Design Phases E-H. The following are brief biographies for each of the key personnel on the project team. Complete resumes, detailing each individual's education, credentials, and experiences, are included in Appendix A of this proposal. Additional support staff may assist the key personnel as needed to meet project deadlines.

ORGANIZATION CHART



CASp *advantage*

Principal-in-Charge Michael Osborn is a Certified Access Specialist.

MICHAEL OSBORN, PE, CASp, LEED AP PRINCIPAL-IN-CHARGE / QUALITY CONTROL

Total Years' Experience: 25

Years with Provost & Pritchard: 12

Mr. Osborn will serve the City as Principal-in-Charge and provide quality control through the duration of the project.

Michael Osborn has more than 25 years of professional experience, currently serving as Principal Engineer. Mr. Osborn has been involved in a variety of public works, residential and commercial development, and recreational and educational facility projects. His areas of expertise include site grading design, ADA) site accessibility design and assessment, stormwater management, storm drainage, sanitary sewer systems design, street design, and site development.

AARON MACAGBA, EIT DESIGN ENGINEER

Total Years' Experience: 3

Years with Provost & Pritchard: 3

Mr. Macagba will provide design engineering services for the project.

Aaron Macagba has more than three years of professional experience, currently serving as Assistant Engineer. He supports transportation and site development projects and is skilled in design drafting, updating annotative text, utility research, preparing exhibits and cost estimates. He also provides additional support in assisting with site grading and drainage design, ADA site accessibility design and assessment, and engineering calculations. His project involvement includes site development, parks and recreational facilities, trail improvements, active transportation projects, and accessibility upgrades.

NICK CARCHA, EIT PROJECT MANAGER

Total Years' Experience: 10

Years with Provost & Pritchard: 3

Mr. Carcha will serve the City as Project Manager and be responsible for the project from concept through closeout.

Nikolaus Carcha has more than 10 years of professional experience and currently serves as an Assistant Engineer and Project Manager. The support he provides includes design, detailed grading, detailed drainage design, ADA compliance, and engineering calculations. As a project engineer, Mr. Carcha is responsible for project design work, design drafting, exhibit preparation, and cost estimating on various transportation planning, traffic signal design, and roadway and roundabout improvement projects. He works directly on these projects at a high level and leads his team members as a project manager to deliver successful improvement projects.

ROBERT GOTTSSELIG, SE STRUCTURAL ENGINEER

Total Years' Experience: 13

Years with Provost & Pritchard: 6

Mr. Gottselig will provide structural engineering services for the project.

Robert Gottselig is a Senior Structural Engineer at Parrish Hansen, a division of Provost & Pritchard, with more than ten years of engineering experience. His experience on industrial type projects included completion of structural design on non-building structures such as site shade structures, tanks, vaults, pipe-bridges, for various jurisdictions and their associated applicable codes and regulations.

BENJAMIN TOEWS ASSOCIATE GIS SPECIALIST

Total Years' Experience: 5

Years with Provost & Pritchard: 5

Mr. Toews will provide GIS services for the project.

Benjamin Toews has more than five years of professional experience, currently serving as Associate GIS Specialist. He has an extensive background in supporting environmental and urban planning projects with GIS data creation, mapping, and analysis.



FAX Bus Stop 1065 Fresno-Fulton

PROJECT EXPERIENCE

ADA UPGRADES AT 75 FAX BUS STOPS

CITY OF FRESNO – FRESNO AREA EXPRESS (FAX)

Provost & Pritchard provided comprehensive design assistance and technical support for the City’s bus stop improvement program, encompassing all 75 bus stops across four project phases (A–D). Our team developed ADA-compliant designs, provided phasing recommendations, prepared detailed plans for each project phase, produced cost estimates, and created ROW exhibits to support City staff in coordinating with property owners. Provost & Pritchard also conducted site visits to document existing conditions and identify potential design challenges, which informed the phased implementation strategy based on construction feasibility, location, priority, and cost considerations. The first phase of improvements has been fully constructed, with subsequent phases advancing toward completion. **This project was also selected to be included in the 2025 Western District Institute of Transportation Engineers (ITE) Annual Conference in Long Beach where Provost & Pritchard staff proudly presented their work with FAX to other transportation professionals and agencies across the Western Region.**

P-72 (FX-01) BUS STOP WITH SHELTER LAYOUT

CITY OF FRESNO – FRESNO AREA EXPRESS (FAX)

Provost & Pritchard provided engineering design of City Standard Drawing P-72 (FX-01) Bus Stop with Shelter Layout. Our team, led by project manager Michael Osborn, coordinated with FAX staff to select the preferred 18’ Eclipse Style Transit Shelter by Briscoe International, Inc, and facilitated correspondence with other manufacturers for additional bus stop amenities including trash receptacles and benches. The design was prepared in according with the City’s standards and the ADA requirements.

FAX FACILITIES MASTER PLAN AND FACILITIES IMPROVEMENT PROJECTS

CITY OF FRESNO – FRESNO AREA EXPRESS (FAX)

Provost & Pritchard, as a sub-consultant to Maintenance Design Group, provided local surveying and civil engineering services for the Master Planning of the FAX Facilities at G Street in 2014. Since 2018, Provost & Pritchard, as a sub-consultant to Stantec Architecture, has been providing local surveying, environmental, and civil engineering services in support of the FAX Facilities Improvement Project which has implemented aspects of the Master Plan. Michael Osborn was the project Civil Engineer for both the master planning efforts and implementation of the electric vehicle charging, removal of the underground storage tanks, reconstruction of the G Street Bus Entry/Exit, and the improvements to Bus Wash Facility which includes reconstruction of the entire visitor and employee parking lot.

COURTHOUSE PARK TRANSIT CENTER IMPROVEMENTS

CITY OF FRESNO – FRESNO AREA EXPRESS (FAX)

Provost & Pritchard was the lead consultant for the design and engineering of three renovated FAX transit stations with new shelter structures located at the system’s main transit hub around Courthouse Park. Provost & Pritchard and a team of architects and engineers developed a design of the shelters that were independent of the adjacent Bus Rapid Transit (BRT) and Fulton Mall projects, but with an overriding design theme to tie all three into a single unifying presence and enhance the Courthouse Park setting. In addition to the new shelter designs, overall site improvements were included in the scope of work, which were then coordinated with construction of the BRT system and the Mariposa Corridor pedestrian bridge project. The Courthouse Park Transit Center was federally funded with a grant from the Federal Transit Authority (FTA.)

COST PROPOSAL FORM

As instructed by the Proposer's Checklist, our Cost Proposal is not included in this submittal.

APPENDIX A

KEY STAFF RESUMES



Michael Osborn, CASp, LEED AP, PE

Principal Engineer

25 years of experience

Office Location: San Luis Obispo

PROVOST &
PRITCHARD

EDUCATION

B.S. Civil Engineering, California Polytechnic State University,
San Luis Obispo

REGISTRATION/CERTIFICATIONS

Civil Engineer, California #66022

Certified Access Specialist #CASp-1173

LEED Accredited Professional

AFFILIATIONS

Leadership Santa Barbara County, Board of Directors

American Society of Civil Engineers (ASCE)

Leadership Fresno, Class 31

AREAS OF EXPERTISE

Hydrologic & Hydraulic Design of Storm Drainage and
Sanitary Sewer Gravity Flow Systems and Basic Pressure
Water Systems

Asphalt Pavement Design, Assessment & Management

Site Grading Design

Park & Trails Design

ADA Site Accessibility Design & Assessment

Lot Layout & Subdivision Design

Street Design

Institutional & Commercial Design

Stormwater Quality & Quantity Management

PROFESSIONAL SUMMARY

Michael Osborn has more than 25 years of professional experience, currently serving as Principal Engineer. Mr. Osborn has been involved in a variety of public works, residential and commercial development, and recreational and educational facility projects. His areas of expertise include site grading design, Americans with Disabilities Act (ADA) site accessibility design and assessment, stormwater management, storm drainage, sanitary sewer systems design, street design, and site development.

RELEVANT EXPERIENCE

Fresno Area Express (FAX) Standard Bus Stop Layout Design, City of Fresno, Fresno County, California, Project Manager

Mr. Osborn is the project manager leading comprehensive design assistance and technical support for the City's Fresno Area Express (FAX) bus stop improvement program, encompassing 75 bus stops across four project phases (A-D). Provost & Pritchard developed ADA-compliant designs, provided phasing recommendations, prepared detailed plans for each project phase, produced cost estimates, and created right-of-way exhibits to support City staff in coordinating with property owners. Mr. Osborn conducted site visits to document existing conditions and identify potential design challenges, which informed the phased implementation strategy based on construction feasibility, location, priority, and cost considerations.

P-72 (FAX-01) Bus Stop With Shelter Layout, City of Fresno, Fresno County, California, Project Manager

Provost & Pritchard provided engineering design of City Standard Drawing P-72 (FAX- 01) Bus Stop with Shelter Layout. Our team, led by project manager Michael Osborn, coordinated with FAX staff to select the preferred 18' Eclipse Style Transit Shelter by Briscoe International, Inc, and facilitated correspondence with other manufacturers for additional bus stop amenities including trash receptacles and benches. The design was prepared in accordance with the City's standards, the California Building Code the Americans with Disability Act Standards (ADAS).

Courthouse Park Transit Center Improvements, City of Fresno, Fresno County, California, Project Manager

Mr. Osborn is the project manager responsible for the design and engineering of three renovated Fresno Area Express (FAX) transit stations and new shelter canopies located at the system's main transit hub around Courthouse Park. He led a team of architects and engineers to develop a design of the shelters that were independent of the adjacent Bus Rapid Transit (BRT)

and Fulton Mall projects, but with an overriding theme that ties all three into one unifying presence and adds to the Courthouse Park setting. In addition to the new shelter designs, overall site improvements were included in the scope of work that were coordinated with BRT construction and the Mariposa Corridor pedestrian bridge projects. This project was Federally Funded by a grant from the Federal Transit Authority (FTA).

FAX Facilities Master Plan and Facilities Improvements, Maintenance Design Group, LLC, Stantec, City of Fresno, Fresno County, California, Project Engineer

Provost & Pritchard, as a sub-consultant to Maintenance Design Group, provided local surveying and civil engineering services for the Master Planning of the FAX Facilities at G Street in 2014. Since 2017, Provost & Pritchard, as a sub-consultant to Stantec Architecture has been providing local surveying, environmental, and civil engineering services in support of the FAX Facilities Improvement Project which has implemented aspects of the Master Plan. Mr. Osborn was the project Civil Engineer for both the master planning efforts and implementation of the electric vehicle charging, removal of the underground storage tanks, reconstruction of the G Street Bus Entry/Exit, and the improvements to Bus Wash Facility which includes reconstruction of the entire visitor and employee parking lot.

Fresno Area Express (FAX) Maintenance and Administration Yard Master Plan, City of Fresno, Fresno County, California, Project Engineer

Mr. Osborn worked with Maintenance Design Group and RNL Architects to inventory and assess the existing conditions at the City of Fresno's Department of Transportation (FAX) maintenance yard. The work included researching record drawings and available data to compile a base map with existing utilities, and to assess and develop an inventory of civil site needs for pavement, drainage, site accessibility, fencing, and utilities. We also reviewed and provided input on the Master Plan phasing and impacts to existing facilities.

Van Ness and Weldon Pocket Park, City of Fresno, Fresno County, California, Project Manager

Mr. Osborn served as the project engineer, and provided services for the design, permitting, and community engagement of a new pocket park at N. Van Ness Boulevard and E. Weldon Street in Fresno's Tower District. Funded by Measure P, the project included new sidewalks, curbs, medians, drainage improvements, walkways, seating areas, a play structure, and a bocce ball court on 0.36 acres. Tile mosaics created by Fresno High students decorate the park's waste receptacles. Street improvements were completed in November 2022, and park construction finished in April 2024. The park was later named "Trolley Park".

Mariposa Creek Parkway Phase IV Special Plan, SERA Architects, Madera County, California, Project Engineer

Mariposa Creek Parkway was Master Planned through Phase III and is a hub for health and wellness, community and creativity, and education and environment in the Town of Mariposa. Phase IV extends the corridor approximately one mile upstream of Phase III and the new Creekside Terrace multi-family housing development. The Special Plan provides two key development and activation opportunities at the northern and southern end of Phase IV. Mr. Osborn led the Provost & Pritchard team to assess the current conditions, develop solutions, and plan grading and backbone utility infrastructure in support of the development of the Special Plan which includes a civic hub with opportunities for small, local businesses, community events and gatherings, and a trailhead on the north end and housing opportunities and an incubator space and resiliency hub on the south end.

ADA Assessment and Barrier Transition Plan, Community Medical Centers, Fresno County, California, Project Engineer

Ms. Osborn was the project engineer responsible for completing an ADA compliance site self-evaluation of the Community Regional Medical Center campus. The exterior site-evaluation consisted of the paths of travel from parking stalls to building front doors, and paths of travel between buildings. Upon completion of the evaluation and results report, a Barrier Removal Plan was prepared and included a detailed list of compliance areas that needed to be addressed.

Fulton Street Reconstruction, City of Fresno, Fresno County, California, Project Engineer

Provost & Pritchard, serving as a sub-consultant to RHAA Landscape Architecture, provided project management, land surveying, and civil engineering services for the Fulton Street Reconstruction Project. The Fulton Mall was created in 1965 by converting a street within 12 adjacent blocks in downtown Fresno into a pedestrian mall with an urban park setting. Due to the significant economic decline over the last 20 years, the City of Fresno reconstructed the Fulton Mall corridor by re-introducing vehicular traffic into a pedestrian friendly commercial streetscape with a narrow two-lane street and on-street parking. The project also restored and relocated the significant public art and water features within this corridor. Mr. Osborn provided civil engineering services for the preparation of the engineering plans, specifications, and estimates for the preferred alternative selected by the City Council. Construction of the project was completed in 2017.



Nikolaus Carcha, EIT

Assistant Engineer

10 years of experience

Office Location: Clovis

**PROVOST &
PRITCHARD**

EDUCATION

B.S. Civil and Environmental Engineering, University of California, Davis

REGISTRATION/CERTIFICATIONS

Engineer in Training #159438

AFFILIATIONS

Institute of Transportation Engineers, Central California Section Leadership (2016-2024) #1073977

AREAS OF EXPERTISE

Transportation Engineering

Caltrans Coordination

Roadway Improvements & Widening

Signing and Striping Plans

Roundabouts

Utility Coordination

Traffic Signals

Roadway Rehabilitation

Grading and Drainage

Complete Streets

Bicycle & Pedestrian Improvements

ADA Compliance

Engineer's Estimates

Intersection Improvements

PROFESSIONAL SUMMARY

Nikolaus Carcha has more than ten years of professional experience and currently serves as an Assistant Engineer and Project Manager. The support he provides includes design, detailed grading, detailed drainage design, Americans with Disabilities Act (ADA) compliance, and engineering calculations. As a project engineer, Mr. Carcha is responsible for project design work, design drafting, exhibit preparation, and cost estimating on various transportation planning, traffic signal design, and roadway and roundabout improvement projects. He works directly on these projects at a high level and leads his team members as a project manager to deliver successful improvement projects.

RELEVANT EXPERIENCE

Fresno Area Express (FAX) Standard Bus Stop Layout Design, City of Fresno, Fresno County, California, Assistant Project Manager

Mr. Carcha assists in managing this project which includes a total of 75 bus stop site improvements. Each site has unique challenges to overcome to design bus stop improvements that are ADA compliant and implement the FAX's latest standard bus stop layout. To overcome these challenges Mr. Carcha led an innovative site visit approach utilizing P&P's GIS capabilities to conduct efficient reviews of all 75 bus stop sites. The information recorded was then mapped via GIS and was made available to FAX which aided in discussions of project issues. This information was vital to the design process which Mr. Carcha led where ADA compliant site grading was developed. During this design process his team also identified property and utility impacts and developed ways to minimize those impacts while maintaining ADA compliance. Throughout this project it was key that P&P's team maintained regular communication FAX, and ultimately that communication allowed us to resolve

issues quickly and deliver the project in four phases. The first Phase has been constructed with the next three following closely behind in 2025/2026.

ATP-6 SRTS Sidewalk Gap and Crosswalk Improvement Project, City of Delano, Kern County, California, Project Manager

This project includes the infill of various sidewalk gap fills and intersection improvements to curb ramps and crosswalks. The various project locations are all nearby Delano schools and progress implementation of the city's Safe Routes to School (SRTS) Plan. As Project Manager of the project, Mr. Carcha is overseeing the development of design of these improvements by his project team. He reviews for ADA compliance, constructability, cost effectiveness, and completeness. The project is currently in the 90% design phase and is scheduled for construction in 2026. His communication skills as a project manager keeps the project moving efficiently and the city receives bi-weekly progress updates which helps maintain project schedules.

Matheny Tract Complete Streets, County of Tulare, Tulare County, California, Project Manager

Mr. Carcha worked as a Project Manager for a complete streets project in Matheny Tract, an unincorporated community in Tulare County located just south of the City of Tulare. The project involved constructing new curb, gutter, sidewalk, curb ramps, driveways, and a widened roadway for all the northern region of Matheny Tract. In total, the project consists of about 5 miles of complete streets improvements. Tulare County requested the project be taken from complete streets plan conceptual design to 60% design. At the 60% design level all of the design and grading for the improvements were complete as well as design of new storm drain facilities and an accompanying drainage report. Mr. Carcha oversaw the project as the project manager and led his team to complete this task in a timely manner. Currently, the project awaits a funding source that the County is working to secure.

Various Roads Improvements, City of Lindsay, Tulare County, California, Assistant Engineer

This project aims to rehabilitate various roads within the City of Lindsay. In total, about 2.3 miles of roadway will be rehabilitated with the project and over 40 curb ramps will be redesigned to meet ADA compliance. Miscellaneous sidewalks, alley entrances, drive approaches, and curb and gutter will be replaced as needed. Mr. Carcha has led design of the geometrics and grading of the project which is currently in the 60% design stage.

Derrick & Oller Roundabout, City of Mendota, Fresno County, California, Assistant Engineer

This project is located at the busy intersection of Derrick Ave and Oller St which is within Caltrans Right of Way as SR 33 & SR 180 respectively. The current intersection is stop controlled for NB Oller making left turns to continue NB difficult. Adjacent to the intersection to the West is McCabe Elementary and pick-up and drop-off times exacerbate the issues at this location. To improve the intersection P&P is currently designing a roundabout with 3 main legs to Derrick and Oller with a 4th leg serving as access to the vacant parcel to the East. Mr. Carcha has led the design of the geometrics and grading of the roundabout along with assisting in leading coordination efforts with Caltrans. Currently, the project is currently in construction with a target completion date of October 2025.

ATP-5 Bike Lane and Sidewalk Improvements, City of Delano, Kern County, California, Assistant Project Manager

This aims to improve various streets to include Class II/Class III Bike facilities and construct new sidewalks to fill gaps in the city's current bike and pedestrian system. Approximately 6,500 LF of sidewalks, 83,400 LF of Class II Bike Lanes, and 61,000 LF of marked Class III Bike Routes were designed by Mr. Carcha and his team to be constructed on various roadways around the City of Delano. Construction of this project was completed in April 2025, and it was selected as the recipient of the Outstanding Bike and Trail Project Award for the South San Joaquin ASCE Branch in 2025.

SB1 Local Streets and Roads Pavement Rehabilitation, City of Delano, Kern County, California, Project Manager/Assistant Engineer

Mr. Carcha has worked as an Assistant Engineer and Project Manager for two SB1-funded street rehabilitation projects. These projects involve assessment of pavement conditions and identification of overlay and full depth reconstruction areas, curb ramp assessment and recommendations for compliance with accessibility standards, and design for curb, gutter, and sidewalk replacement and gap filling. The projects also included some sections of roadway widening, utility relocation, and construction of new curb, gutter, and sidewalk.



Aaron Macagba, EIT

Assistant Engineer

3 years of experience

Office Location: Clovis

PROVOST &
PRITCHARD

REGISTRATION/CERTIFICATIONS

Engineer in Training, California #181070

AREAS OF EXPERTISE

Bus Stop Design & Accessibility Upgrades

Parks & Recreational Design

Trails Design

Transportation Engineering

Grading and Drainage

K-12 Campus Site Improvements

ADA Site Accessibility Design & Assessment

Bicycle & Pedestrian Improvements Signing and Striping Plans

Roadway Rehabilitation

Complete Streets

Utility Coordination

Cost Estimating

PROFESSIONAL SUMMARY

Aaron Macagba has more than three years of professional experience, currently serving as Assistant Engineer. He supports transportation and site development projects and is skilled in design drafting, updating annotative text, utility research, preparing exhibits and cost estimates. He also provides additional support in assisting with site grading and drainage design, Americans with Disabilities Act (ADA) site accessibility design and assessment, and engineering calculations. His project involvement includes site development, parks and recreational facilities, trail improvements, active transportation projects, and accessibility upgrades.

RELEVANT EXPERIENCE

Fresno Area Express (FAX) Standard Bus Stop Layout Design, City of Fresno, Fresno County, California, Assistant Project Engineer

Mr. Macagba provided design assistance and technical support, including ADA-compliant design for all 75 bus stops, preparation of plans for all four project phases (A-D), development of cost estimates, and preparation of right-of-way exhibits to support City staff in coordinating with property owners. He also conducted site visits to document existing conditions and identify potential design challenges that helped separate the bus stop into different phases according to ease of construction, location, priority and cost criteria. The first phase of improvements has been fully constructed, with the remaining phases progressing toward completion.

Santa Fe Depot Exterior ADA Upgrades, City of Fresno, Fresno County, California, Design Lead

Mr. Macagba led the design of the Santa Fe Depot Exterior ADA Upgrades, a two-phase project initiated after the Department of Justice identified noncompliant pedestrian routes and parking areas at the Amtrak facility. For Phase 1, he analyzed existing slopes, identified concrete panels for removal and replacement, reviewed curb ramps for ADA compliance, and recommended sealing expansion joints to eliminate pavement gaps. He prepared plans to define a continuous ADA path of travel from parking areas and adjacent streets to the station's entrance. Phase 2, coordinated with Amtrak's platform upgrade schedule, focused on platform improvements, where he assisted in developing an ADA-compliant route from a

redesigned drop-off area to the platform. His responsibilities included reviewing site conditions, identifying concrete panels requiring replacement, and redesigning of the parking lot to achieve accessible stalls and routes. Phase 1 is currently on hold pending City direction, while Phase 2 remains active in coordination with Amtrak's construction timeline.

Woodward Park Parking Accessibility, City of Fresno, Fresno County, California, Assistant Project Engineer

Mr. Macagba assisted in the Woodward Park Parking Accessibility Assessment & Redesign project, aimed at providing compliant accessible routes to programs, amenities, and services throughout the park. He conducted a parking stall study of all ten paved and 29 on-street lots, counting standard, ADA, and EV charging stalls using Google Maps and aerial imagery, followed by field verification of stall counts, restroom locations, and existing accessible routes. He helped create an Excel matrix to summarize stall counts and compare them to the City's planned ADA improvements for additional stalls. Based on this data, he prepared exhibits reflecting standard, ADA, and EV stalls for each parking area, along with a summarized table for ease of use. With the support of a CASp, he conducted a site visit to assess existing accessible routes, using a pre-prepared checklist to evaluate compliance and identify necessary improvements. He measured ADA stalls, analyzed slopes, and logged observations using GIS to track conditions and potential resolutions. Mr. Macagba helped develop concept-level recommendations and a memo summarizing findings, including a GIS-based map highlighting accessible routes.

Calwa Elementary School Access Control Improvement, Darden Architects, Inc, Fresno Unified School District, Fresno County, California, Assistant Project Engineer

Mr. Macagba assisted in the design of the Calwa Elementary School Access Control Improvements, a fast-paced retrofit project for Fresno Unified School District. He prepared the plan set with cross sections and construction details while coordinating with multiple disciplines, including landscape architects, architects, and the Division of the State Architect (DSA) for approvals. His role included conducting site visits to evaluate existing slopes, finished floor grades, drainage conditions, and verifying utilities. He helped design several ADA-compliant walkways from the public right-of-way to onsite, ensuring accessible connections to existing routes. Additional improvements included two curb ramps connecting accessible parking stalls to the main office and new concrete flatwork to enhance accessibility across the site. Mr. Macagba assisted in laying out a trench drain with concrete infill to resolve drainage issues. He helped layout the improvements of two existing drive approaches and associated walkways with level landings at gate entrances and exits.

Land O'Lakes Truck Turnaround, American Inc, Tulare County, California, Design Lead

Mr. Macagba assisted in the design of the Land O'Lakes Truck Turnaround; a project aimed at improving onsite access to truck scales without utilizing public roads. He developed preliminary design concepts during the schematic design stage, including two conceptual layouts for truck parking and turnaround areas, and conducted vehicle tracking analysis to verify turning movements. Site visits were performed to assess existing conditions and coordinate with the facility owner to understand operational needs. He collaborated with city staff, the Fire Department, the owner, and the contractor to ensure accessibility and constructability were addressed. After a layout was selected, he advanced the project to the construction document stage, developing the full plan set with city-standard details, cross sections, and grading for all drive approaches, the connecting concrete slab, and the private street reconstruction. Mr. Macagba specified concrete pavement for the reconstructed areas to accommodate heavy freight truck loadings and prepared the building permit for city plan check. The project is currently under review and is scheduled to begin construction by late 2025 or early 2026.

Olive Avenue Campus Remodel – Department of Behavioral Health, County of Fresno, Fresno County, California, Assistant Project Engineer

Mr. Macagba assisted the Project Manager with site development improvements focused on ADA site accessibility and drainage around an existing building. His responsibilities included assembling the plan set, updating grading annotations, and supporting the redesign of pavement sections to improve site drainage. He also analyzed existing slopes and drainage patterns of the concrete, identifying areas requiring adjustment. He further evaluated existing curb ramps, and pedestrian routes to determine where concrete panels and pavers required removal and replacement to achieve compliant slopes and an accessible route. With his assistance in designing multiple ADA-compliant parking stalls and their associated curb ramps, he provided accessible routes to the building's entrances/exits and site features such as a new trash enclosure.



Robert Gottselig, PE, SE

Senior Structural Engineer

13 years of experience

Office Location: Clovis

**PROVOST &
PRITCHARD**

EDUCATION

B.S. Architectural Engineering, California Polytechnic State University, San Luis Obispo

M.S. Engineering, Major Emphasis: Structural/Geotechnical Engineering, University of Wisconsin

AREAS OF EXPERTISE

Structural Engineering

Plans and Specifications

AutoCAD & Civil3D

REGISTRATION/CERTIFICATIONS

Structural Engineer, California #6790

Civil Engineer, California #84280

PROFESSIONAL SUMMARY

Robert Gottselig has more than 13 years of professional experience, currently serving as Senior Structural Engineer. He has provided the necessary structural engineering and technical support services to take a project from initial design through construction administration. His experience on industrial type projects included completion of structural design on non-building structures such as tanks, vaults, pipe-bridges, for various jurisdictions (local, state, healthcare, and military) and their associated applicable codes and regulations. Mr. Gottselig has also worked with Finite Element Analysis software, primarily but not limited to the RISA suite of analysis programs.

RELEVANT EXPERIENCE

Fresno Area Express (FAX) Standard Bus Stop Layout Design, City of Fresno, Fresno County, California, Structural Engineer

Mr. Gottselig provided structural review of the design for ADA-compliant bus stops.

Pump Station 117 & 284, City of Fresno, Fresno County, California, Structural Engineer

Mr. Gottselig designed a new masonry building for housing of the water treatment equipment along with ancillary structures, footings, and attachments for water treatment equipment.

Well No. 7 Development, California State University, Fresno, Fresno County, California, Structural Engineer

Mr. Gottselig assisted with the structural design of equipment enclosure and perimeter masonry fence as well as equipment anchorage calculations.

Terranova Ranch New Office, Paul Halajian Architects, Fresno County, California, Structural Engineer

Mr. Gottselig conducted the design of a new wood-framed office building and covered parking canopy. Site ramps and retaining walls were also part of the scope of work.

Montalban Apartments, Covelop Inc, San Luis Obispo County, California, Structural Engineer

Mr. Gottselig was involved in the design of a three-story wood-framed apartment building with steel components and concrete retaining walls.

Saint Rest Food to Share, Paul Halajian Architects, Fresno County, California, Structural Engineer

Mr. Gottselig was involved in a new two-story, masonry office building and site shade structures for support of community food bank services provided by Saint Rest Baptist Church.



Benjamin Toews

Associate GIS Specialist

5 years of experience

Office Location: Clovis

PROVOST &
PRITCHARD

EDUCATION

B.A. Geography, California State University, Fresno

AREAS OF EXPERTISE

Power Bi For Excel

GIS for CEQA and Environmental Planning

GIS for Water Rights

ArcGIS Mobil Applications

GIS for Urban Planning

PROFESSIONAL SUMMARY

Benjamin Toews has more than five years of professional experience, currently serving as Associate GIS Specialist. He has an extensive background in supporting environmental and urban planning projects with GIS data creation, mapping, and analysis. Mr. Toews has also assisted with groundwater-related data management and mapping for multiple irrigation and water districts helping the process of SGMA related reporting and analysis. He's practiced in researching historic spatial data sources and forensic review of degraded data sources.

RELEVANT EXPERIENCE

Fresno Area Express (FAX) Standard Bus Stop Layout Design, City of Fresno, Fresno County, California, Associate GIS

Mr. Toews provided GIS support for the project which included ADA-compliant design for all 75 bus stops, preparation of plans for all four project phases (A-D), development of cost estimates, and preparation of right-of-way exhibits to support City staff in coordinating with property owners.

Mendota Safe Routes to School Master Plan, City of Mendota, Fresno County, California, Associate GIS

Mr. Toews helped to create a series of maps based on traffic data analysis and distance buffering. These maps were used to help inform on ways to increase accessibility and safety for pedestrians, bicyclists, and motorists going to and from schools within the city, reduce motor vehicle trips to school, and improve student health by actively supporting walking and bicycling to and from school.

Community Plans Update, County of Fresno, Fresno County, California, Associate GIS

Mr. Toews worked to update and process land use data for the communities of Biola and Del Rey to help facilitate their plan updates. The data, which was utilized to analyze changes in both boundaries and land uses, was then used to create a large set of maps to aid in the update as well as help inform the public during the process.

Liberty Groves Area Plan and Specific Plan, Liberty Groves, LLC., Madera County, California, Associate GIS

Mr. Toews helped to develop spatial data and produce a series of maps for the Liberty Groves development in Madera County. The maps he created helped to inform the overall area plan as well as the specific plan that established the zoning for properties within the project, leading to the amendment of the Madera County General Plan for adoption of the changes. The maps were also used for traffic circulation, community services, water infrastructure, and sewer infrastructure development.

Local Hazard Mitigation Plan Mapping, County of Tulare, Tulare County, California, Associate GIS

Mr. Toews collected and analyzed environmental data from various databases to provide the county with a series of maps that demonstrated hazardous conditions for the county (regional view), and the cities (detailed view). These maps were produced to help aid the county in completing its Multi-jurisdictional Local Hazard Mitigation Plan to help reduce potential hazard impacts.

PROVOST&PRITCHARD

CONSULTING GROUP