

Budget Hearings

June 6, 2024

FRESNO CITY COUNCIL



Supplement Packet

ITEM(S)

24-690 City Attorney's Office

Contents of Supplement: Revised Powerpoint Presentation

Item(s)

Supplemental Information:

Any agenda related public documents received and distributed to a majority of the City Council after the Agenda Packet is printed are included in Supplemental Packets. Supplemental Packets are produced as needed. The Supplemental Packet is available for public inspection in the City Clerk's Office, 2600 Fresno Street, during normal business hours (main location pursuant to the Brown Act, G.C. 54957.5(2)). In addition, Supplemental Packets are available for public review at the City Council meeting in the City Council Chambers, 2600 Fresno Street. Supplemental Packets are also available on-line on the City Clerk's website.

Americans with Disabilities Act (ADA):

The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, sign language interpreters, assistive listening devices, or translators should be made one week prior to the meeting. Please call City Clerk's Office at 621-7650. Please keep the doorways, aisles and wheelchair seating areas open and accessible. If you need assistance with seating because of a disability, please see Security.

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City Attorney's Office Budget Presentation

June 6, 2024



Budget Year 2025

City Attorney Mission Statement

The mission of the Fresno City Attorney's Office is to provide the highest quality legal services to the elected officials, administration, and staff of the City of Fresno. Legal services consist of legal research and advice, preparing legal documents, prosecuting on behalf of and defending the City in court and administrative proceedings, assisting with legislative and administrative meetings and hearings, and improving the community through all of these means.

The City Attorney's Office is to remain impartial, objective, and must avoid taking positions on City policy. The City Attorney's Office provides a full range of legal options concerning the matters at issue, including any associated legal advantages and risks, so that clients may make informed policy and business decisions.

The City Attorney's Office assists the policy decision makers to achieve their objectives and is never to be an obstacle or hindrance to those objectives. The City Attorney's Office should inquire about client objectives and then tailor the services provided to meet the objectives. Advice should be timely, clear, concise, and complete.

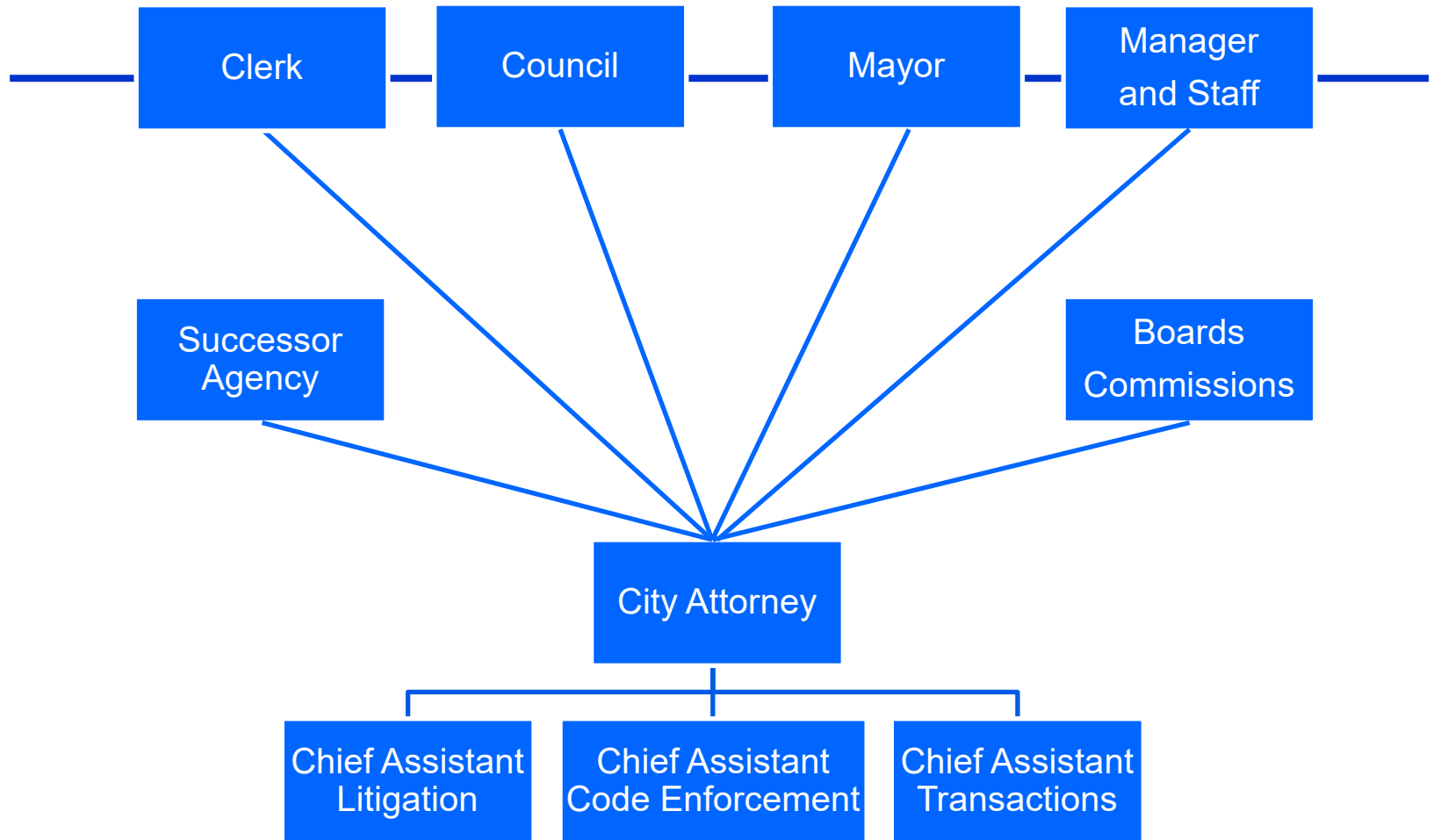
City Attorney Mission Statement

The City Attorney's Office should be creative and innovative where necessary, not bound by historical practices that do not best serve current needs.

The City Attorney's Office must keep confidences when appropriate and share information when appropriate. A high degree of discretion is necessary at all times. The City Attorney's Office should ensure the Council, Mayor, and Manager are informed of and in agreement with the City Attorney's policies concerning confidences and sharing of information.

The City Attorney should effectively manage the office and outside counsel so that all are informed of these policies and mission. It is the responsibility of the City Attorney to ensure all lawyers and staff providing the City legal services are efficiently and effectively meeting client needs and are fulfilling this mission.

CAO Provides Legal Services To All Officials



City Attorney's Office Services

TRANSACTIONS

Contracts
Procurement
Ordinances
Resolutions
Ethics Advice
Charter Analysis
CEQA
Land Use
Impact Fees
Taxes
Elections
Council Procedure
Commissions

LITIGATION

Wage Theft Prosecutions
Public Records Act
Defense Litigation
Plaintiff's Litigation
Class Actions
Labor Advice
Employee Contracts
Employee Discipline
Investigations
PD Advice
FMC Prosecution

CODE ENFORCEMENT

Illegal Dispensaries/CAPP
Eviction Protection
Rental Inspection/ASET
Illegal/Tire Dumping
CUP Enforcement
Motel Inspections
Vacant Buildings
Abatement
Demolitions
District Teams
School Area Team
Mobilehome Parks
Encampment Cleanups
Collections/Assessments

City Attorney's Office

FY 2023

Current Authorized Positions

Attorneys	37
Managers/Supervisors	17
Secretaries/Admin	24
Investigators	1
Paralegals	11
Accounting	4
Inspectors/Labor	<u>84*</u>

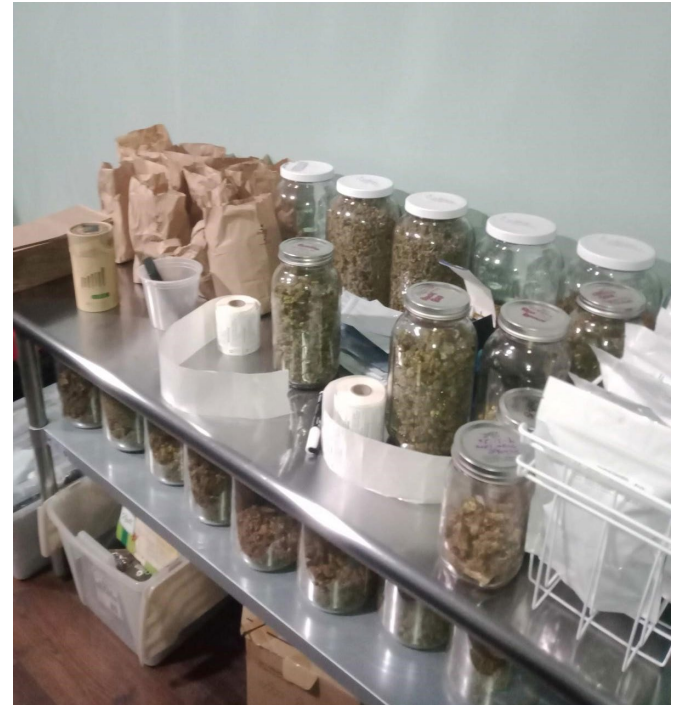
Total: 178

*8 vacancies

City Attorney's Office Code Enforcement Smoke Shop Investigations

Cannabis Administrative Prosecutor Program (CAPP)

Total Inspections	140
Retail (Smoke Shops)	69
Cultivation Sites	11
Manufacturing	2
Notice and Orders	75
<u>Total Citations</u>	<u>\$5,230,638</u>



City Attorney's Office Code Enforcement Night Team

Night Team (Five Person Team)

Sidewalk Vendors:

Written Warnings	12
Citations	13
	\$2,900

Mobile Vendors:

Citations	4
Public Nuisance	230+



City Attorney's Office FY 2025 Transactions Unit Highlights

- Council **special projects**
- **Draft** resolutions and ordinances/text amendments
- Advise on **requests for legal services** and **Administration projects**
- Advise on **in-house meetings** and **City bodies**:
 - City Council
 - Planning Commission
 - Parks, Recreation and Arts Commission
 - Historic Preservation Commission
 - Council subcommittees and other bodies
- Advise on **procurement matters**
- Advise on **bonding** and other City **financing** issues
- Advise on **ethics** and **conflicts** issues
- Advise on **development** and **construction, long-term infrastructure planning, and interagency** agreements

City Attorney's Office FY 2025 Litigation/Criminal Cases

- 155 Ongoing Civil Litigation Cases
- 255 Active Criminal Cases



Partnering With Other Departments

1. **HART on large-scale abatements**
2. **Smoke shop investigations with PD**
3. **Parks Department on artwork and illegal vendors**
4. **ISD implementing a new and more secure case management system**
5. **Vehicle Sharing with Capital Projects**



City Attorney's Office FY 2025 – RLS Report

City Attorney's Office Workload		
Calendar Year	Requests for Legal Services	Average Per Day
2019	2308	6.32
2020	2172	5.90
2021	2443	6.69
2022	2753	7.54
2023	3048	8.35
2024	1427 (as of 5/31)	10.58

City Attorney's Office FY 2025 – PRA Report

City Attorney's Office Workload		
Calendar Year	Requests for Public Records	Average Per Day
2019	2190	6
2020	1961	5.3
2021	2602	7.1
2022	3924	10.8
2023	4748	13
2024	2522 (as of 6/5)	16.2

City Attorney's Office

FY 2025

Total Budget

Appropriation Type	FY22 Actuals	FY23 Actuals	FY24 Amended	FY25 Proposed
Personnel	\$14,694,790	\$16,065,157	\$19,881,200	\$20,111,600
Non-Personnel	\$1,667,434	\$3,741,266	\$5,664,100	\$2,886,700
Interdepartmental	\$2,391,368	\$3,470,767	\$3,537,000	\$4,905,000
Total Department Expenditures	\$18,753,592	\$23,277,190	\$29,082,300	\$27,903,300

City Attorney's Office FY 2025 # of Budgeted Positions

Position Type	FY23 Adopted	FY24 Adopted	FY24 Amended	FY25 Changes	FY25 Proposed
Legal Proceedings	55.00	62.5	63.5	2.50	66.00
Code	103.00	109.75	109.75	2.25	112.00
Total	158.00	172.25	173.25	4.75	178.00

Notes

- 1. Ten positions added to Legal Proceedings in FY24 are being made whole for a total of 2.50 FTE.**
- 2. Nine positions added to Code in FY 24 are being made whole for a total of 2.25 FTE.**

City Attorney's Office

FY 2025

Most Impactful Items

Non-Position Type Budget	2025 Proposed
Utilities	\$74,088.60
Leases	\$160,058.08

Notes

1. Utilities budget includes PG&E, janitorial services, and security

2. Leases budget includes monthly rent and parking at 2440 Tulare St., #100

City Attorney's Office

FY 2025

Federal/State Grants

Grant Type	2025 Proposed
Federal:	
Downtown Demo	\$257,800
State:	
Waste Tire Amnesty	\$30,000
Waste Tire Enforcement	\$87,800

Notes

1. Federal grant includes \$257,800 for Downtown Demo. We are working with Planning on the demo of 934 F Street.

2. State grant includes \$117,800 for the Waste Tire Amnesty Program and Waste Tire Enforcement.



City Attorney's Office FY 2025

Proposed Budget & Possible Motions

Mayor's Proposed	\$27,903,300
Eviction Protection	\$1,500,000
Immigration Defense	\$100,000
Wage Theft Unit (Grant)	\$720,000
<u>Total with Motions</u>	<u>\$30,223,300</u>

End

Questions or Comments?

