

**EVALUATION OF BID PROPOSALS**

FOR: GRANNY'S PARK MODULAR BUILDING REPLACEMENT

Bid File No. 3666  
Bid Opening: 12/3/2019

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<b><u>BIDDERS</u></b>	<b><u>BID AMOUNT</u></b>
1. Global Modular Inc. 1120 Commerce Ave #25 Atwater, CA 95301	Base: \$482,491.00  Add Alt 1: \$8,089.00 Add Alt 1 Total: \$490,580.00  Add Alt 2: \$25,625.00 Add Alt 2 Total: \$508,116.00

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Each bidder has agreed to allow the City sixty-four (64) days from date bids are opened to accept or reject their bid proposal. Purchasing requests that you complete the following sections and return this bid evaluation to the Purchasing Division at the latest by Monday, January 6, 2020 5:00 P.M.

The Budget Allocation for this expenditure is \$250,000. Only one bid was received and the contract price is 93% above the Budget Allocation. If the overage is greater than 10% or only one bid was received, give explanation:

While there were nine specifications distributed to prospective bidders, only one bid was received. The sole bid proposal was received from Global Modular, Inc. and is complete – bidder is responsible and responsive to the intent of the specifications.

The estimate was originally based on replacing like for like. However, the specifications include increasing the size of the overall modular which requires additional site preparation and upgrade of the interior design to include kitchen amenities and internet connectivity effected the overall cost of the project.

**BACKGROUND OF PROJECT** (To be completed by Evaluating Department/Division. Explain need for project/equipment):

The City of Fresno PARCS department has a formal agreement with 4141 Ministries/Baptist Temple Church to serve as the lead agency with operating the Granny's Park Neighborhood Center. Participation at the center has increased and as such, a larger facility was recommended to accommodate both the number of participants and to expand programming opportunities. In addition, the existing modular building has reached its life span.

As part of the current HUD Action Plan, \$250,000 was allocated through Community Development Block Grant for this project.

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DEPARTMENT CONCLUSIONS AND RECOMMENDATION:

Award a contract in the amount of \$ \_\_\_\_\_  
to \_\_\_\_\_  
as the lowest responsive and responsible bidder.

Remarks:

Reject all bids. Reason: In addition to the proposal exceeding the allocated budget by 93%, the project funding source is CDBG which requires multiple bids for funding consideration. As only one bid was received, the project does not comply or conform to the Federal procurement requirement.

Staff recommends further analysis of the need to continue programming at Granny's Park and determine if (1) an alternate site for programming is feasible, (2) refining scope and specifications of the modular unit and/or allowing bid to include rehabilitated used modular as alternative to fit within the budget allocation, or (3) obtain additional funding.

Department Head Approval



Title TJ Miller, Interim PARCS Director

Date 12/16/19

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The recommended Contractor complied with the DBE requirements pursuant to the bid specifications.

msperal 01/02/2020  
DBE Program Coordinator Date

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Approve Dept. Recommendation | <input checked="" type="checkbox"/> Approve Finance/Purchasing Recommendation |
| <input type="checkbox"/> Disapprove                              | <input type="checkbox"/> Disapprove   |
| <input type="checkbox"/> See Attachment                          |   |

FINANCE DEPARTMENT

CITY MANAGER

msperal 01/02/2020  
Purchasing Manager Date

[Signature] 1/6/2020  
City Manager or Designee Date

Michael Hines 1/3/20  
Finance Director Date

ROUTED

ROUTING FORM FOR PUBLIC WORKS

1. TO: CONSTRUCTION MANAGEMENT (If N/A Please Notate)

Date Sent: 7/24/2019

LILLIAN DEI, CONTRACT COMPLIANCE OFFICER

Approved: *[Signature]*

Date: 7/29/19

Comments: Check Davis Bacon wages rates to date prior to bid opening date

2. TO: PURCHASING Unit

Date Received: \_\_\_\_\_

[ ] 1st Submittal [ ] 2nd Submittal (Resubmit old spec sheets)

Project Assigned to Buyer: \_\_\_\_\_ Date: \_\_\_\_\_

Jean Thomas-Runnels, DBE/SMALL BUSINESS COORDINATOR

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

Melissa Perales, PURCHASING MANAGER

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

3. TO: CITY ATTORNEY'S OFFICE

SENIOR DEPUTY CITY ATTORNEY

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

TITLE: Granny's Park Modular Building Replacement BID FILE NO. 3666

SPECS PREPARED BY DAVID SMITH EXT 2957

CONTACT PERSON FOR QUESTIONS DAVID SMITH EXT 2957

DEPT/DIV: PARCS PS FUND NO 20501

PS ORG NO 402174 PROJECT NO PC00195 ACTIVITY CONT

REQUISITION NO. \_\_\_\_\_ RESOURCE CODE \_\_\_\_\_ BUDGET ALLOCATION \$ 250,000.00

ENGINEER'S ESTIMATE (IF APPLICABLE) SENT ON N/A

DOES THIS PROJECT HAVE FEDERAL FUNDING?  NO  YES AGENCY HMD (DBG)

DIVISIONS HAVE THE OPTION:

a. To encumber a requisition with submittal of this project; or

**b.** To encumber a requisition after bid opening when submitting the bid evaluation for final sign-off to Finance and the City Manager.

If you choose b, please have the Division Manager or other authorized individual sign below that funds have been budgeted and are available for this project.

DIVISION AUTHORIZED SIGNATURE: *[Signature]* DATE 6-11-19

**GRANNY'S PARK MODULAR BUILDING REPLACEMENT**

**BID FILE NUMBER: 3666**

**May, 2019**

**PROJECT ID #PC00195**

**FUND/ORG: 20501/402175**

**P.W. FILE NO.: 12446**

**PROJECT MANAGER: David Smith**

**PROCUREMENT SPECIALIST:**

**Aaron Luong**

**PHONE (559) 621-1151 or 621-1332**

**FAX: (559) 457-1584**

**SCHEDULED BID OPENING: \_\_\_\_\_**