



City of Fresno

2600 Fresno Street
Fresno, CA 93721
www.fresno.gov

Meeting Minutes Women's Commission

Leonela A. Harari, Chair
Laura E. Ward, Vice Chair
Amy Fuentes, Member
Guadalupe Cazarez, Member
Stefanie M. Diaz, Member
Olivia Adams, Member
Vacant, Member

Wednesday, April 17, 2024

12:00 PM

In Person, City Hall, 2nd
Floor, Room 2120

Special Meeting

The Women's Commission met in special session on the 2nd Floor, Room 2120, Meeting Room C, at Fresno City Hall on the date and time above written.

1. Call to Order

Vice Chair Ward called the Women's Commission to order at 12:02 P.M.

2. 12:02 P.M. Roll Call

Present 5 - Vice Chair Laura E. Ward, Member Guadalupe Cazarez, Member Stefanie Diaz, Member Amy Fuentes, and Member Olivia Adams

Absent 1 - Chair Leonela Harari

3. Approval of the Agenda

On motion of Member Adams, seconded by Member Fuentes, the above AGENDA was APPROVED. The motion carried by the following vote:

Aye: 5 - Vice Chair Ward, Member Cazarez, Member Diaz, Member Fuentes and Member Adams

Absent: 1 - Chair Harari

4. Approval of Minutes

4-A. [ID 24-547](#) Approval of minutes of April 10, 2024, Regular Meeting

On motion of Member Diaz, seconded by Member Adams, that the above Action Item be **APPROVED**. The motion carried by the following vote:

Aye: 5 - Vice Chair Ward, Member Cazarez, Member Diaz, Member Fuentes and Member Adams

Absent: 1 - Chair Harari

5. Staff Updates:

Council Assistant Gallardo reported staff has started with the first round of scholarship awardees that were selected during the last meeting; received emails from applicants thanking the commission on their scholarship recipients; deadline for the scholarship awardees to turn in the W-9 forms by the end of this Saturday; scholarship awardees will be contacted at a later date for a presentation; staff will contact the second round of scholarship awardees and give them a week to turn in their W-9 forms; there will be a presentation on May 23, 2024, during the City Council meeting.

Subcommittee Reports:

5-A. [ID 24-548](#) Scholarship Subcommittee Update

Vice Chair Ward reported an additional 36 of scholarship recipients were recommended for awards; Five additional recipients were selected by Vice Chair Ward and Member Cazarez; discussed the 26 scholarship recipients that were selected by Member Fuentes.

5-B. [ID 24-549](#) Feminine Hygiene Product Subcommittee Update

Member Adams reported that the Feminine Hygiene Product Subcommittee has contacted several organizations that include Evangel Home, Poverello House, Homeless Union, Marjorie Mason Center, Saint Agnes, Fresno EOC Sanctuary, Naomi's Home, Fresno Mission, and Holy Cross Center; reached out to see if the organizations would like to participate in the grant program to provide feminine hygiene products to the women that they serve; five applications were received for the grant.

6. Member Update:

Vice Chair Ward mentioned the commission tried to identify in advance which community events that might have registration fees that the

commission may want to participate; necessary to expend all the available funding no later than the end of July.

7. Action Items:

- 7-A.** [ID 24-550](#) Recommendation of Scholarship Award Recipients and direction to award recipient

Council Assistant Gallardo distributed a list of the additional 36 scholarship awardees that will be contacted today whom they will move forward with; announced staff are doing a final round two days prior to the deadline to get in contact with the awardees to remind them to submit their W-9 forms; mentioned a few of the younger awardees will have a few days extension; reported most awardees have been turning in their W-9 forms on time; only eight scholarship recipients who has not turned in their W-9 forms; explained there is a good portion of the Master students, PHD students, and Undergraduate students that are scholarship recipients.

Vice Chair Ward recommended selecting graduating high schools students, law school students, and medical school students as long as they are a Fresno resident.

Member Fuentes motioned to move forward with the additional 36 awardees and directed staff to communicate with the additional recipients as presented.

On motion of Member Fuentes, seconded by Member Cazarez, that the above Action Item be APPROVED. The motion carried by the following vote:

Aye: 5 - Vice Chair Ward, Member Cazarez, Member Diaz, Member Fuentes and Member Adams

Absent: 1 - Chair Harari

- 7-B.** [ID 24-551](#) Recommendation of Feminine Hygiene Product Program Recipients and direction to award recipients and amounts

Council Assistant Gallardo discussed staff was supposed to have a meeting with the Feminine Hygiene Product Subcommittee this past Monday but were not able to; recommended staff to meet once more with the Feminine Hygiene Product Subcommittee before deciding who the recipients will be

and continue with the direction of amounts of recommendations; discussed staff had done an estimate based of the money they received from the reallocation and the funds from the prior budget; determined the top two of the applicants would need more funding out of the five applicants; staff would like the subcommittee to decide who the funding goes to; there would be a carryover after the awardees for a total of around \$80; announced May 15, 2024 is the date for the final decision to inform the awardees.

Member Adams motioned to proceed with the staff recommendation for the five award amounts today to allocate the award recipients based on the funds available; the Feminine Hygiene Product Subcommittee will confirm which of the five organizations with completed applications will be named for the five amounts.

On motion of Member Adams, seconded by Member Diaz, that the above Action Item be APPROVED. The motion carried by the following vote:

Aye: 5 - Vice Chair Ward, Member Cazarez, Member Diaz, Member Fuentes and Member Adams

Absent: 1 - Chair Harari

8. Public Comment - Members of the public may address the Commission regarding items that are not listed on the agenda but within the subject matter jurisdiction of the Commission. Each person is limited to a three (3) minute presentation. Anyone wishing to be placed on an agenda for a specified topic should contact the City Clerk at least seven (7) days prior to the desired date. Commission action on unscheduled items, if any, shall be limited to referring the item to a future meeting.

Upon call, there were no public comments.

9. Adjournment

The Women's Commission Special meeting adjourned at 12:16 p.m.