



January 7, 2025

Mark Salazar  
Deputy Police Chief  
City of Fresno Police Department  
P.O. Box 1271  
Fresno, CA 93715-1271

**DELIVERED VIA E-MAIL:** Mark.Salazar@fresno.gov

Dear Mark Salazar:

Your proposal has been selected to receive funding through the Law Enforcement Specialized Units Program of the California Governor's Office of Emergency Services (Cal OES). Provided there are no successful appeals, and pending completion and/or revision of all required application forms, your agency will be awarded the amount of \$203,142 for the Grant Subaward performance period beginning January 1, 2025, and ending December 31, 2025

Please log in to Grant Central System to see all required revisions and/or contact the assigned Grants Analyst with questions.

Emily Garcia will be the Program Specialist assigned to your Grant Subaward and will be contacting you within the next few weeks to assist you in finalizing this process. Additional information can be found in the *Subrecipient Handbook* on the Cal OES website at [www.caloes.ca.gov](http://www.caloes.ca.gov).

We look forward to the successful implementation of this project. If you have any questions concerning this process, please contact Emily Garcia at [Emily.Garcia@caloes.ca.gov](mailto:Emily.Garcia@caloes.ca.gov).

Sincerely,

CINDY BERTA  
Chief, Law Enforcement Unit



3650 SCHRIEVER AVENUE, MATHER, CA 95655  
(916) 845-8506 TELEPHONE (916) 845-8511 FAX  
[www.CalOES.ca.gov](http://www.CalOES.ca.gov)

## Application Information Form

**Program:***Law Enforcement Specialized Units - LE24***Grant Subaward Performance Period:***01/01/2025*

to

*12/31/2025***Subrecipient:***City of Fresno - Police Department***Subrecipient UEI:***ELPGKCJ7DJK7***Subrecipient Federal Employer ID:***94-6000338***Implementing Agency:***City of Fresno - Police Department***Payment Address***PO BOX 1271**FRESNO**California**Fresno County**93715-1271***Primary Location of Project/Services****Address***2323 Mariposa Mall***City:***Fresno***Address 2****County:***Fresno County***Zip Code:***93721-3620*

# Contact Information Form

**Navigation Instructions:**

- All required fields are marked with an \*.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- When done, click the **SAVE** button.

**Form Specific Instructions:**

- Individuals identified below will be the official points of contact for the Grant Subaward. For descriptions of these positions see Subrecipient Handbook Section 3.005 or other applicable Program Supplemental guidance.
- The Grant Subaward Director and Financial Officer cannot be the same individual.
- Each individual must have a unique email address.
- Organization Authorized Agents must be denoted as being a Grant Subaward Authorized Agent in order to submit the application.

## Grant Subaward Contacts

**Grant Subaward Director**

**First Name:** Mark  
**Title:** Deputy Police Chief  
**Phone:** (559) 621-2401  
**Address:** PO BOX 1271  
**City:** FRESNO

**Last Name:** Salazar  
**Email:** mark.salazar@fresno.gov  
**State:** California **Zip Code:** 93721-3620

**Financial Officer**

**Name:** Michelle  
**Title:** Business Manager  
**Phone:** (559) 621-2053  
**Address:** 2323 Mariposa Mall  
**City:** Fresno

**Last Name:** Wooten  
**Email:** michelle.wooten@fresno.gov  
**State:** CA **Zip Code:** 93721-3620

**Programmatic Point of Contact:**

**Name:** Mary  
**Title:** Police Officer/Detective  
**Phone:** (559) 621-2628  
**Address:** PO BOX 1271  
**City:** Fresno

**Last Name:** Taylor  
**Email:** mary.taylor@fresno.gov  
**State:** CA **Zip Code:** 93721-3620

**Financial Point of Contact:**

**Name:** Anita  
**Title:** Management Analyst II  
**Phone:** (559) 621-2305  
**Address:** 2323 Mariposa  
**City:** Fresno

**Last Name:** Villarreal  
**Email:** anita.villarreal@fresno.gov  
**State:** Fresno **Zip Code:** 93721-3620

**Chair of the Governing Body**

**Name:** AnnaLisa  
**Title:** City Council President  
**Phone:** (559) 621-8000  
**Address:** 2600 Fresno Street  
**City:** Fresno

**Last Name:** Perea  
**Email:** annalisa.perea@fresno.gov  
**State:** CA **Zip Code:** 93721-3620

**Grant Subaward Authorized Agent**

Michelle Wooten

Grant Subaward Assurances Form

Applicable Grant Subaward Assurances

This document is a binding affirmation that the Subrecipient will comply with the assurances required by the federal program/fund source.

Assurance	Acknowledgement
<a href="#">Federal Fund Grant Subaward Assurances - 2024 STOP.pdf</a>	<input checked="" type="checkbox"/> *
<a href="#">Program Standard Assurance Addendum</a>	<input checked="" type="checkbox"/> *
<a href="#">Standard Certification of Compliance</a>	<input checked="" type="checkbox"/> *

Subrecipients expending \$1,000,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 CFR Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits. \*

☒Subrecipient expends \$1,000,000 or more in federal funds annually.  
Subrecipient does not expend \$1,000,000 or more in federal funds annually.  
Federal Funding Accounting and Transparency Act (FFATA)

In the preceding year, did the Subrecipient receive:

Has the Subrecipient received \$25,000,000 or more in federal funds in the preceding fiscal years? \* Yes ☐ No ☒

# Programmatic Narrative Form

## Narrative Questions/Responses

### Question 1

*Describe the department's history of involvement and collaboration with domestic violence service providers in the department's jurisdiction.*

The Marjaree Mason Center is the main domestic violence service provider in Fresno County. They have been an independent non-profit organization since 1996. In the early 2000s, the Fresno Police Department began housing domestic violence advocates near our Domestic Violence Unit detectives' offices within the Fresno Police Department Family Justice Bureau. This has given the advocates immediate access to victims and families involved in domestic violence through Fresno Police Department reports. This also allows detectives to readily connect victims to advocates even if the victim previously did not want advocacy services. Marjaree Mason Center advocates also share information about available advocacy services that is then distributed among law enforcement personnel. The Fresno Police Department Domestic Violence Unit works hand-in-hand with the Marjaree Mason Center advocates on a daily basis.

### Question 2

*Describe the need for expansion of collaborative efforts with domestic violence service providers in the department's jurisdiction.*

The two Marjaree Mason Center advocates housed at the Fresno Police Department are and have been funded by previous Cal OES grants. On a daily basis, they follow up with individuals identified as victims of domestic violence in police reports, providing them with services and options. They are also readily available to assist detectives when requested upon, which is usually for more serious cases. Additionally, advocates also assist detectives in sharing relevant updates to patrol officers. Receiving the Cal OES Grant once again this year will allow for our advocates to continue to do their work they have so diligently done in past years and expand to first-time documented victims that will come through the Domestic Violence Unit in 2025. Domestic violence is a complex crime with the relationships heavily influenced by components found on the power and control wheel. Therefore, often times victims of domestic violence are not identified to law enforcement until the violence has already taken place multiple times. As domestic violence victims are first identified, it is imperative that the Fresno Police Department continue to pursue the criminal aspect while ensuring victims and their families continue to gain the support through the Marjaree Mason Center advocacy to hopefully not become a repeat victim.

### Question 3

*Describe the need for a more effectively coordinated response to domestic violence victims in the department's jurisdiction.*

In 2023, the Fresno Police Department implemented a lethality assessment questionnaire. This questionnaire is used by law enforcement departments across the nation. The questions are to be asked to screen the potential risk of lethality among victims of domestic violence. The questions are provided to patrol officers on a 3x5 card. The answers to the questions are documented in the incident report. The answers also dictate if an advocate while officers are still on scene of the call for service. We will continue training new officers on conducting the lethality assessment when responding to domestic violence related calls for service. We will also continue to ensure the lethality assessment is conducted on all domestic violence related calls, even if there is not person-on-person violence. This will ensure victims of domestic violence related property, financial, and other types of crimes are also readily offered access to advocates.

### Question 4

*Describe the absence of, or improvement needed, regarding advocacy for victims of domestic violence and their children in the department's jurisdiction.*

Many times, when patrol officers are on scene, they will request the response of a domestic violence advocate or make a referral so the victim can be contacted at a later time. Domestic violence is a complex crime in which often, victims do not want to speak with an advocate. Detectives and advocates will attend patrol officer briefings to educate the officers on specific services available through Marjaree Mason Center and other resources. With this information, patrol officers can provide some information as they are already on scene with the victim. This information may encourage victims to inquire further or decide to ultimately speak with an advocate. By detectives and advocates attending patrol briefings and sharing this information, we will be making an improvement in the knowledge patrol officers carry with them into each call and the likelihood of a victim deciding to speak to a designated advocate.

### Question 5

*Describe the need for revised, expanded, or the initial development of protocols for ensuring a consistent and appropriate response by officers to violations of protective orders to ensure victim/survivor safety in ongoing cases.*

To increase training opportunities and clarify any questions, Domestic Violence Unit detectives and advocates will attend patrol briefings. While to these patrol briefings, along with other various training opportunities attended, detectives will reiterate that the lethality assessment shall be completed for violation of protective order calls for service, even if that is the sole crime being reported. Many times, domestic violence victims have a protective order in place due to being the victim of physical violence. It is imperative officers handle these calls for service with care and attentiveness in an effort to prevent revictimization. With these briefing trainings, it will be ensured that there is maximum exposure of opportunity for victims to have advocate contact. It will also allow the opportunity for victims to be advised of high potential of lethality based on their answers to the questions.

### Question 6

*Describe the need for additional domestic violence-specific training for patrol officers/first responders and other relevant department personnel.*

Domestic violence is volatile, complex, and unfortunately, very prevalent in the City and County of Fresno. Out of the ten largest cities in California, the City of Fresno has the highest per capita domestic violence reports at 16.4%. Our Domestic Violence Unit consists of two sergeants, nine detectives, and the two previously mentioned domestic violence advocates. The Domestic Violence Unit is one of the largest special units in our department in terms of numbers of personnel. Detectives will attend briefings to update patrol officers on ways to better document domestic violence reports. Detectives also regularly collaborate with patrol officers through phone calls or messages while the patrol officers are on scene to ensure all necessary steps are taken in the course of the investigation. Our detectives also offer guidance and information to the Fresno Police Department Training Unit, who provides domestic violence updates to sworn personnel attending their perishable skills training. Our detectives themselves would benefit from attending trainings such as Institute of Criminal Investigation Training related to general investigations and domestic violence specific investigations. With this additional training, detectives can better advise patrol officers and training unit officers to create the best guide to documenting domestic violence.

### Question 7

*Describe the need for mechanisms of interagency accountability between the department and the contracted Domestic Violence Program service provider.*

The City of Fresno contains many county pockets. It is also the largest city in the San Joaquin Valley. Our shopping centers, events, sporting activities, and more, attract many people from outside of the city limits who are sometimes become victims while within the city limits. Detectives and the Domestic Violence Unit supervisors will direct patrol officers to inquire about the jurisdiction of which the victim resides to ensure they are being connected with the most appropriate resources. All victims will be offered the connection to the Marjaree Mason Center, but we will seek out if there are other additional referrals that can be made that would be appropriate for the victims who are not city residents.

### Question 8

*Describe the department's plan for meeting the core components as listed in the LE Program Supplemental.*

As mentioned in previous questions, the Fresno Police Department works hand-in-hand with the Marjaree Mason Center. The two in-house advocates that the Fresno Police Department has are funded by many years of our department obtaining this very Cal OES grant. Between our in-house advocates and the on-call advocates working out of the Marjaree Mason Center, our victims are able to be connected with advocacy 24/7. Our advocates have also provided our training unit with documents to distribute to law enforcement personnel going through perishable skills training that explains simply the services offered by them. Our advocates are much more readily contacted and will continue to be with the use of the lethality assessment.

Detective M. Taylor will be assigned for the entire grant subaward performance period. Det. M. Taylor possesses her Intermediate Commission on Peace Officer Standards and Training certificate. She has also received training beyond the academy level related to conducting investigations. Det. Taylor will also maintain her case load, investigate cases, conduct follow up, ensure all appropriate referrals are made, file cases with the District Attorney's Office, assist the District Attorney's Office in other ways they may request, and go with other detectives to advise and train patrol officers on the best course of documentation for domestic violence related crimes.

Det. Taylor, the advocates, and the rest of the Domestic Violence Unit will ensure to keep patrol officers and other law enforcement personnel up to date with the best and most efficient ways to document and handle domestic violence calls for service and investigations. This will be accomplished by attending briefings, sending out digital training material, and aiding the training unit with the most update information to disseminate to those coming through the classes. The Fresno Police Department already has an excellent pattern of documenting domestic violence, knowing how to speak with victims of domestic violence considering it is a very complex crime, audio and video recording all involved parties and scenes, and ensuring the call is left with a safety plan in place. We will continue to remind patrol officers to keep up their diligent work.

#### Question 9

Describe the department's plan for meeting the core components as listed in the LE Program Supplemental.

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#### Question 10

Describe the department's plan for utilizing the Domestic Violence Counselor for the purpose of immediate response to victims/survivors and their children.

The Fresno Police Department utilizes what is known as the Lethality Assessment. The Lethality Assessment is a set of questions used nationally to assess the potential risk of death for a victim based on the dynamic of their domestic violence relationship. The assessment is comprised of yes/no questions. Certain yes answers immediately prompt a call for the Domestic Violence Counselor (advocate). Patrol officers who are on scene will request an in person response from one of our in-house on call advocates. If they are unavailable, the patrol officers will contact Marjaree Mason Center hotline (available 24 hours a day) and another available advocate will either respond to the scene, speak to the victim over the phone, or make arrangements to speak to the victim at a later time if the victim so desires. Immediate, in-person responses are always available. Even if the victim does not prompt the immediate request for an advocate based on their answers, one will be contacted upon their request if they so desire.

#### Question 11

Describe the department's plan for providing domestic violence-specific training to patrol officers and other relevant department personnel.

The Fresno Police Department has nearly 865 sworn members. There are nine full time domestic violence detectives. Detectives are assigned cases to conduct necessary follow up on and then to send the District Attorney's Office. Detectives are also regularly contacted by patrol officers to help provide guidance or answer questions while they are on calls for service. Detectives will also attend patrol briefings to go over any relevant legal updates and review common issues that may be observed in initial reports. Detectives also educate patrol officers on the investigative process of working and filing cases after the initial report is submitted so patrol officers are able to deliver thorough documentation. Our detectives and supervisors also contribute to the information that is disseminated to local law enforcement personnel by the Fresno Police Department training unit perishable skills training. Funds from this grant award would also allow dedicated domestic violence detectives to attend domestic violence specific training, in which they could return and share that information among our department.

#### Question 12

Describe the department's plan to develop and implement protocols for ensuring consistent and appropriate response by officers to violations of protective orders to ensure victim/survivor safety.

When a protective order violation is reported to the Fresno Police Department, officers and dispatchers first search our law enforcement databases for any relevant orders. If an order is located, the Fresno County Sheriff's Office is contacted by phone to confirm its validity, as they maintain the records of such orders within the county. Our department also honors out of state and tribal protective orders. Our department policy requires an arrest be made when probable cause exists that a served protective order has been violated, regardless of whether the violation occurs in the presence of an officer. When a protective order is found to not be served, and officers have the ability to serve the restrained party, they will do so.

Victims of violations of protective orders will also be asked the lethality assessment questions, provided a domestic violence information form, provided a Marsy's law form, and offered to speak with an advocate if they do not otherwise meet the criteria. Advocates can provide information on safe housing if the victim is concerned with staying in their current residence. With all of these protocols in place and regularly enforced and followed, this provides every effort is made to ensure victim safety.

#### Question 13

Describe the department's plan for developing and/or enhancing protocols for responding to victims/survivors of domestic violence and their children that will remain sustainable after the Grant Subaward performance cycle has ended.

The Fresno Police Department has a comprehensive protocol in place for handling domestic violence related incidents. Part of the required reporting requirements conducted by patrol officers when responding to a domestic violence related call for service is to inquire about any children in common between the two parties, who were present in the home during the domestic disturbance, or who are involved in any capacity. Children belonging to the victim are also inquired about in the lethality assessment. When a victim requests an emergency protective order, there is also an opportunity for children to be listed on the order and temporary custody to be granted to the protected party. Not only are domestic violence advocates regularly contacted during the course of these investigations, but patrol officers also will contact child protective services (CPS) for a referral when children are in the home or are involved in the domestic disturbance. The Fresno Police Department does have the two mentioned Cal OES funded in house advocates, but we also have access to the Marjaree Mason Hotline that exists outside of this Grant Subaward. Ability to contact CPS will exist outside of this Grant Subaward as well. The Fresno Police Department's in-depth domestic violence policy has been and will continue to be upheld by patrol officers and detectives. Updates will continue to be shared by detectives to law enforcement personnel and shared with the Fresno Police Department's training unit for further dissemination.

#### Question 14

Describe the Applicant's experience at effectively training patrol officers/first responders and other relevant department personnel.

The Fresno Police Department has an amazing training facility known as the Fresno Police Department Regional Training Center (RTC). At RTC, perishable skills training classes are held not only for Fresno PD personnel, but law enforcement personnel across the state. During this training, two hours are dedicated to addressing domestic violence investigations. This training includes updates, common issues seen, case studies, and interactive activities. Domestic violence detectives and supervisors work extremely closely with the FPD training unit staff to make sure the most updated and accurate information is being presented in these trainings. Domestic violence detectives also teach at the new officer orientation for patrol officers about to begin their field training program. We go over additional and more department specific domestic violence investigative techniques for them to take into their training. We also host trainings/orientations for Park Rangers, Community Services Officers, Chaplains, and Cadets that work for Fresno PD. These trainings give them a better idea as to what domestic violence looks like, the cycle of violence, and the power and control wheel. Our unit tries to make sure everyone in our department, sworn and professional staff, understand the complex dynamics of domestic violence, the importance of recognizing it, and for the appropriate personnel, the proper way to investigate and document it.

**Question 15**

Describe the qualifications, education and training necessary for the job assignment of the officer(s) that will be assigned to the specialized unit and articulate how those qualifications/education levels meet the requirements.

Detective Mary Taylor has been with the Fresno Police Department for almost 6 years and has been a sworn member for five of those years. She graduated from California State University, Northridge with her Bachelor of Arts in Communication Studies in 2018. While attending CSU Northridge, she interned at the Los Angeles Police Department Devonshire Division in the Gang Unit. She attended the police academy at Fresno City College, obtaining her Basic Commission on Peace Officer Standards and Training Certificate in June 2019. In August 2023, she obtained her Intermediate Commission on Peace Officer Standards and Training Certificate. She has attended trainings beyond the academy, including but not limited to search warrant execution and interview and interrogation techniques. She has been working as a full time domestic violence detective since February 2024. As a full time detective, she carries a case load, reviewing, investigating, and filing cases. She, along with the other domestic violence detectives, work very closely with the District Attorney's Office, doing any other follow-up asked of them to have successful prosecution of cases. She will work as the grant administrator for the duration of the grant.

**Question 16**

Describe the applicant's experience working with victim service providers in the jurisdiction.

The Fresno Police Department has strong relations with the Marjaree Mason Center, as described in other parts of this grant application. The Fresno Police Department also has an operational agreement with the Rape Counseling Services of Fresno (RCS). Through the operational agreement, a mutual goal exists to provide the maximum available assistance to sexual assault victims. RCS offers support, advocacy, and a 24-hour crisis line available for victims. The Fresno Police Department also has an operational agreement with the Crime Victim Assistance Center (CVAC). In this agreement, CVAC agrees to provide resources and services to victims and training to law enforcement personnel regarding victims rights, among other things, and FPD agrees to make referrals to them and provide police reports as needed. Also, as previously mentioned we also work closely with Child Protective Services, being fortunate to have an in-house social worker as well. As the largest police department in the San Joaquin Valley, FPD has built and maintained extremely strong relationships with the victim service providers in our jurisdiction. The aware of the grant will strengthen those relationships, but the work we do with each other will continue on regardless as they are so well developed.

## Subrecipient Risk Assessment Form

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding.

How many years of experience does your current grant manager have managing grants?	>5 years
How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years
How many grants does your organization currently receive?	>10 grants
What is the approximate total dollar amount of all grants your organization receives?	\$13,655,500
Are individual staff members assigned to work on multiple grants?	Yes
Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
How often does your organization have a financial audit?	Annually
Has your organization received any audit findings in the last three years?	Yes
Do you have a written plan to charge costs to grants?	Yes
Do you have written procurement policies?	Yes
Do you get multiple quotes or bids when buying items or services?	Sometimes
How many years do you maintain receipts, deposits, cancelled checks, invoices?	>5 years
Do you have procedures to monitor grant funds passed through to other entities?	Yes



## Operational Agreements Form

Participating Agency/Organization	Date Signed	Start Date	End Date
Rape Counseling Services of Fresno	11/08/2024	01/01/2025	12/31/2025
Marjoree Mason Center, Inc.	11/08/2024	01/01/2025	12/31/2025
Fresno County Probation Dept. Crime Victim Assistance Center	11/08/2024	01/01/2025	12/31/2025

# Funding Source Allocation

Instructions:

- Please be sure to review page for accuracy.

## Funding Source Allocation

Funding Source Name	Fiscal Year	Type	Maximum Available Funding
2024 STOP	2024	Federal	\$203,142
Total Project Cost:			\$203,143

Budget Cost Categories

Cost Form Selection(s)

- ☒ Personnel Costs
- ☐ Volunteer Costs
- ☐ Contractor/Consultant Costs
- ☐ Rent Costs
- ☐ Travel Costs
- ☐ Equipment Costs
- ☐ Financial Assistance For Client's Costs
- ☐ Second-Tier Subward Costs
- ☐ Audit Costs
- ☐ Indirect Costs
- ☒ Other Operating Costs

## Budget Narrative Form

### Budget Narrative

**How the proposed budget supports the objectives and activities.**

*The proposed budget supports the objectives and activities in two ways. The first way is financially supporting the two Marjaree Mason Center in-house advocates. They will provide crisis intervention and follow-up services. The second component is supporting detectives in investigative and overtime opportunities. One investigative tool is CellHawk, an analysis tool used by detectives to track movements and establish timelines as they relate to crime by analyzing the involved cellphone. Detectives and advocates also use designated work cell phones which are used for victim contact and work-related communication. Additional funds are allocated to detectives for overtime hours to investigate cases and apprehend wanted subjects.*

**How funds are allocated to minimize administrative costs and support direct services.**

*The grant funding will be allocated to support direct services. Our in-kind match and the personnel costs of FPD Domestic Violence Unit staff, the Grant Subaward Director, Grant Subaward Programmatic Point of Contact, along with our Grants Management Unit (Grant Subaward Financial Officer and Financial Point of Contact), who will be responsible for the grant management, including the reporting and invoicing are utilizing local funding.*

**How shared costs are allocated.**

*Indirect Costs/shared costs are not included in our budget request.*

**How Grant Subaward-funded staff duties and time commitments support the proposed objectives and activities.**

*As required in the Grant, one full-time detective will be committed to the objectives and activities for the duration of the performance period. This detective will be assigned and housed in the Fresno Police Department Family Justice Bureau and will oversee all tasks performed by the two advocates employed by Marjaree Mason Center. They will be responsible for all programmatic coordination, ensure efficient delivery of resources and services available, coordination of cases with victim service providers, and will serve as the Department's liaison with all partner agencies. All statistical data and information for the grant's performance measures will be gathered by the detective and submitted for the quarterly and annual STOP reports.*

**The necessity for subcontracts and unusual costs.**

*N/A. Fresno Police Department and Marjaree Mason Center use a Memorandum of Understanding (MOU) to formalize what each agency will provide during the grant award period.*

**Need for mid-year salary range adjustments.**

*Fresno Police Department uses the top step salary range for our budget estimates to ensure we don't have to process budget modifications to close any gaps. Marjaree Mason Center calculates their advocates full-time salaries for the first six months with current salary and benefit info and estimates any salary increases for the last six months of the grant award period.*

# Personnel Budget Category Form

Navigation Instructions:

- All required fields are marked with an **\***.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item, click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Personnel Costs

Budget/Project Line-Item \*

FPD Detective Overtime  
Description \*

At times when a domestic violence detective is not on duty, there may be a need to call one out to assist in investigative efforts for successful case prosecution, to place emergency holds on children, and conduct operations to apprehend outstanding domestic violence suspects as quickly as possible to prevent them from re-offending against the victim. Overtime costs will be included for Domestic Violence Detectives.

<input checked="" type="checkbox"/> Hourly		Salary		
Pay per Hour *	Number of Hours/Week *		Number of Weeks *	Hours of Full-Time Workweek *
\$83.09	14.39		48.00	40.00
Full-Time Equivalent in Hours		FTE	Salary Calculation Total	
2,080		33.21%	\$57,392	
Does this position provide benefits? *			Yes	<input checked="" type="checkbox"/> No
Calculation Total (Includes Benefits if provided)				
\$57,392				

# Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an **\***.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

## Other Operating Costs

**Budget/Project Line-Item \***

*FPD Program Operating Expenses*

**Description/Justification \***

*These operating costs allow advocates and the lead detective to maintain communication with victims, law enforcement personnel and county prosecutors. Efficiency in the program is promoted by retaining the equipment purchased with prior year funding. Items to be retained during this grant funding include cell phone service. CellHawk software is a web-based mapping and analysis tool that provides the ability to acquire suspect data on phones.*

**Calculation Description \***

**Calculation Total \***

*Cell Service DV Advocates and DV Sergeant 3 @ \$54/mo X 12 months = \$1,944*  
*CellHawk Software line subscription for 3 @ \$1,715 each = \$5,145*

*\$7,089*

# Other Operating Budget Category Form

Navigation Instructions:

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- Use the **SAVE** button at least every 30 minutes to avoid losing data.
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- When done, click the **SAVE** button.

## Other Operating Costs

Budget/Project Line-Item \*

MMC Program Operating Expenses

Description/Justification \*

MMC, our local DV shelter, will retain 2 full-time dv victim advocates for the program. MMC will provide qualified and properly certified victim advocates along with the necessary resource and outreach materials. The victim advocates will be housed in the FPD Family Justice Bureau and will work directly with the patrol officers and dv detective to provide immediate follow-up assistance to dv victims and their children.

Calculation Description \*

Salary- 2 Advocates 1@ \$53,846 yr; 1@ \$66,826 yr = \$120,672 /FICA Payroll Taxes @ 7.65% of \$120,672 = \$9,231 CA ETT .015611% of \$120,672 = \$19 /Health Benefits (medical, dental, vision, life) - 2 @ \$1,578 = \$4,723 /WC 2 @ 1% X \$120,672 = \$1,207 /OT for Advocates 2 @ \$144.17 per mth X 12 mths = \$1,730 /Internet Svc for Advocates \$55X12 mths = \$660 / Software Svcs for Advocates \$9.16/mth X12X2 = \$220 / Prog Ofc Supp (pens, paper, ink, etc.)= \$200

Calculation Total \*

\$138,662

# Application Signatures Form

## Assurances/Signatures

### Proof of Authority \*

This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

### Standard Certification of Compliance \*

By checking this box, I certify the Subrecipient will comply with the requirements of the Standard Certification of Compliance. I am fully aware that this certification is made under penalty of perjury under the laws of the State of California.

### Program Standard Assurance Addendum \*

The undersigned represents that he/she is authorized to enter into this Addendum for and on behalf of the Applicant/Subrecipient. Applicant/Subrecipient understands that failure to comply with this Addendum or any of the assurances may result in suspension, termination, reduction, or de-obligation of funding. Applicant/Subrecipient agrees to repay funds in the event there is a violation of grant assurances.

### Fund Assurances \*

By checking this box, I certify I have read all applicable Federal Fund Grant Subaward Assurances and the Subrecipient will comply with the requirements. I am fully aware that this certification is made under penalty of perjury under the laws of the State of California.

### California Public Records Act \*

I understand the Grant Subaward applications are subject to the California Public Records Act, Government Code section 7920.000 et seq.

Additional information: Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

### Authorized Agent

Name:

Signature:

Title:

Date: