



MEMORANDUM

DATE: July 14, 2023

TO: GEORGEANNE WHITE, City Manager
City Manager's Office

FROM: PACO BALDERRAMA, Chief of Police
Office of the Chief

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SUBJECT: AFFIRM A UNIQUELY QUALIFIED FINDING OF THE FRESNO COUNTY
SHERIFF'S DEPARTMENT FOR PRISONER PROCESSING

The purpose of this memorandum is to request the City Manager establish the Fresno County Sheriff's Office as uniquely qualified to perform prisoner processing services. The finding is necessary pursuant to Administrative Order 06-19, which would thereby allow the Police Department to dispense with the City's standard Request for Qualifications process and enter into an agreement with the Sheriff's Department for prisoner processing services.

The Fresno Police Department is required by Penal Code Section 13150 to report arrestee's personal identification data, arrest data and fingerprints to the California Department of Justice. The department also photographs the arrestee and shares those photos with law enforcement agencies in Fresno County for the purpose of effective law enforcement. The department completes prisoner processing (photographs, fingerprinting and data collection) and provides this information to the Fresno County Jail prior to delivering the arrestee to the jail for booking.

In 2009 the Fresno Police Department entered into an agreement to have the Fresno County Sheriff's Department process their prisoners on an as needed basis. This was done for numerous reasons, to include prisoners who were too combative to process at our facility, lack of staffing, when the facility was unavailable due to construction or when completely closed during the recent pandemic.

In circumstances when the Police Department is unable to complete prisoner processing, the Fresno County Sheriff's Department will complete the processing and report the information to the California Department of Justice for the fee of \$33.55 per prisoner. The fee is set annually by the Fresno County Master Fee Schedule. In FY 22 the cost was billed at \$22,022. In FY 23 the cost was billed at \$17,092. This agreement shall be effective on the 1st day of July, 2023 and terminate on the 30th day of June, 2028.

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Georgeanne White, City Manager

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The Department has determined the Fresno County Sheriff's Department is uniquely qualified to perform the service of prisoner processing, due to the custodial responsibility that the department has in handling arrestees.

If you have any additional questions, or require additional information and data, please do not hesitate to contact Captain Don Gross at 621-2351.

 Approved Denied



Georgeanne White, City Manager