

## **MEMORANDUM**

**DATE:** September 6, 2022

**TO:** GEORGEANNE A. WHITE, City Manager  
Office of the Mayor & City Manager

**FROM:** PHIL SKEI, Assistant Director

**SUBJECT: UNIQUELY QUALIFIED SERVICES CONTRACT WITH MENTAL HEALTH SERVICES TO OPERATE FAMILY HOME TRIAGE CENTER/EMERGENCY SHELTER**

The purpose of this Memorandum is to request authorization to dispense with the City's standard Request for Proposal (RFP) process for contractors, set forth in Administrative Order 6-28, so that staff may ask Council to award contracts for services to Mental Health Services as uniquely qualified to provide homeless triage center/emergency shelter facility and services to individuals and families experiencing homelessness.

Mental Health Services is a recognized provider of facilities and services to persons experiencing homeless, having performed successful contract agreements with the City of Fresno. In 2021, during which time the City executed a waiver of procurement requirements related to certain emergency funding due to the pandemic, Mental Health Services was selected to provide triage center/emergency shelter facility operations and services at Family Home from July 1, 2021 to September 30, 2022 using ESG-CV funds. In order to not interrupt services provided and maintain access to the 50 shelter beds available at Family Home, the City proposes to continue funding Mental Health Services' operation of Family Home using HHAP dollars.

The proposal, if funded by Council on September 15, 2022, would allow for up to \$981,908.68 be spent in HHAP funds to continue providing 50 beds of emergency homeless, non-congregate shelter for 9 months equipped with necessary supplies and equipment to address concerns related to COVID-19.

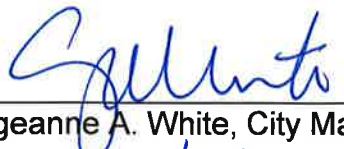
Given the limited number of organizations with the capacity and readiness to provide shelter operations, and the City's existing demand on the available organizations, Mental Health Services is uniquely qualified to continue operations of Family Home to ensure uninterrupted, continued operations of the 50 shelter beds. Therefore, staff seeks to forego the RFP process set forth in Administrative Order 6-28 to award a contract for the provision of triage center/emergency shelter for individuals and family impacted by homelessness to Mental Health Services.

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If you have any additional question, or require additional information and data, please do not hesitate to contact me at 559-621-8012.

Approve  Denied

  
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Georgeanne A. White, City Manager

  
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Date