

COMMITTEE MEMBERS

ORIE RUBALCAVA – Senior Management Analyst, Fresno Area Express
JOANA GARCIA – Management Analyst II, Fresno Area Express
ANALICIA JESSE – Senior Management Analyst, Fresno Area Express
MOSES STITES– General Manager, Fresno County Rural Transit Agency
JANELLE DEL CAMPO – Operations Manager, Fresno County Rural Transit Agency

BACKGROUND

The City of Fresno's Department of Transportation/Fresno Area Express (FAX) and Fresno County Rural Transit Agency (FCRTA) solicited a Joint Request for Proposals (RFP) for the Social Services Transportation. On April 18, 2023, FAX and FCRTA received one proposal from Fresno Economic Opportunity Commission (FEOC) expressing interest in providing FAX and FCRTA Social Services Transportation services. On April 24, 2023, the committee members assembled and discussed the merits of the proposal from FEOC.

SIGNIFICANT EVENTS

April 3, 2023 – Proposal Release
April 11, 2023 – Pre-Proposal Meeting
April 18, 2023 – Proposal Opening
April 24, 2023 – Committee Meeting
April 25 2023 – Committee Request for Proposal Alterations
May 1, 2023 – Committee Meeting with FEOC

EVALUATION CRITERIA

The Selection Committee evaluated the proposal based upon seven categories:

1. **Key Personnel Experience** - Technical experience in performing work of a closely similar nature; experience working with public agencies; experience in providing specifically this type of service, strength and stability of the firm; strength, stability, experience, and technical competence of sub-consultants; assessment by client references; references with demonstrated success in providing similar services.
2. **Capacity** – The current and future capacity of the contractor to meet the needs of the social service transportation program.
3. **References** – Provide as a minimum three (3) references for the projects cited as related experience, and furnish the name, title, address and telephone number of the person(s) at the client organization who is most knowledgeable about the work performed.

4. **Completeness of Response** - Completeness of response in accordance with RFP instructions; exceptions to or deviations from the RFP requirements that the Agency cannot or will not accommodate; and any other relevant factors not considered elsewhere.
5. **Debarment** – Any proposer found to be debarred from federal, state, or local procurements will be excluded or disqualified from award.
6. **CTSA Conformance** – All proposals will be reviewed to verify that program or operation meets the requirements of the designated Fresno County Rural and Urban CTSA. The proposal will also be reviewed to ensure that the proposed program or operation is cost effective and will be administered and operated in a way consistent with sound financial, legal, and business practices.
7. **Community Benefit** – Proposals will be evaluated to determine the benefits to the clients and passengers being served.

COMMITTEE NOTES

FEOC is the current provider of Social Service Transportation services for Fresno County's designated rural and urban areas. Their past performance with FAX and FCRTA in addition to this proposal demonstrates FEOC's capacity and capability to deliver Social Services Transportation to the region. It is with high confidence that FEOC's programs will be and operated in a way consistent with sound financial, legal, and business practices as required by the Fresno Council of Governments (FCOG) Consolidated Transportation Service Agency (CTSA) action plan. It is with high confidence that FEOC's programs will provide a community benefit.

SUMMARY RECOMMENDATION

After independent evaluation of the proposals and group deliberation, the committee determined that the proposal from FEOC satisfies the evaluation criteria of the RFP and recommends award to FEOC for Social Services Transportation services for both rural and urban CTSA designated areas.