



PURCHASING DIVISION

CONTRACT RENEWAL/REBID REQUEST

DATE: October 18, 2021
TO: Tim Olday, Fleet Manager
Department of Transportation/Public Safety Fleet Maintenance
FROM: Jonathan Medina, Procurement Specialist
Finance Department/Purchasing Unit
SUBJECT: Kenwood Police Radio Sets
Vendor - Vincent Communications
BID FILE NO. 9477

OUR RECORDS INDICATE THAT THE CONTRACT REFERENCED ABOVE WILL EXPIRE ON JANUARY 30, 2022. IF YOU WISH THIS SERVICE/PRODUCT CONTINUED, PLEASE FURNISH THE INFORMATION REQUESTED BELOW AND RETURN THIS FORM TO PURCHASING TO THE PROCUREMENT SPECIALIST REFERENCED ABOVE BY NOVEMBER 1, 2021. Please respond to the areas where check marks are indicated below.

- (X) Is performance of present contractor satisfactory?
X yes ___ no. If unsatisfactory, please state on reverse side of this sheet brief specific complaint or attach a vendor complaint form.
___ Cancel contract effective ____, 20___.
(X) Please renew this contract with no changes.

FOR RE-BIDS

- ___ Projected maximum annual cost _____
___ Estimated annual quantities _____
___ Are estimated quantities furnished on basis of actual usage during current contract period. ___ Yes ___ no.
___ Do you need additional items or changes? If so, please give complete descriptions, specifications and/or drawings on separate sheet.
___ Other comments _____

Signed: [Signature] Phone: _____
Print Name: Cliff Traugh Date: 11/8/21
Title: Business Manager