



Stantec Consulting Services Inc.
7502 North Colonial Avenue, Suite 101, Fresno CA 93711

October 26, 2022

Drew Wilson
Supervising Planner
City of Fresno
Long Range Planning Division
2600 Fresno Street
Fresno, CA 93721

Amendment No. 2 – Stantec Brownfield Services Contract

Dear Mr. Wilson:

Stantec Consulting Services Inc. (Stantec) is pleased to provide this document supporting a proposed amendment (#2) to the Contract Agreement executed between Stantec and the City of Fresno (the City) on December 14, 2018.

BACKGROUND INFORMATION

Stantec was retained by the City in 2018 to assist with implementation of a \$600,000 FY2019 USEPA Brownfields Coalition Assessment (BCA) grant. Stantec was hired by the City following a qualifications-based procurement process that began with issuance by the City of a Request for Qualifications (RFQ) in November 2018. The procurement process was conducted in accordance with City procurement requirements as well as applicable federal requirements specified in 2 CFR 200.317-326, and relevant procurement guidance published by USEPA available at that time. A contract between Stantec and the City was entered into on December 14, 2018. The budget for activities to be performed by Stantec as part of implementation of the USEPA BCA grant was estimated at \$500,000. However, Stantec's agreement with the City specified a not to exceed contract amount of \$600,000 to provide an opportunity for the City to contract with Stantec for additional brownfields grant related activities – consistent with the scope of services included in the City's RFQ, which was not limited to a single grant. The project period for Stantec's contract was December 14, 2018, through December 31, 2022. The end date was set as two months after the end date of October 31, 2022, for the project period for the USEPA BCA grant.

A subsequent initial amendment (#1) to Stantec's contract was executed on June 10, 2021, to retain Stantec as the "qualified environmental professional" (QEP) supporting implementation of the City's FY2020 USEPA Brownfield Revolving Loan Fund (RLF) grant. The RLF grant was focused on the same target area (the 4.9 square mile Transform Fresno project area) as the BCA grant. Both projects involved many of the same project partners, and it was anticipated both grants would be used on some of the same key brownfield sites, resulting in efficiencies in having Stantec working on both grants. The budget for activities to be performed by Stantec as part of the RLF grant was estimated at \$22,500.



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CONTRACT AMENDMENT #2

The end date for the project period for the City's FY2019 USEPA BCA grant was amended and extended in 2022 to October 31, 2023 due to accommodate delays in the project that resulted from the COVID19 pandemic. The City's RLF FY2020 USEPA RLF grant end date is September 30, 2025. Therefore, Stantec's contract needs to be extended to align with the end date for the RLF grant. It is recommended that the Stantec contract agreement be extended to January 31, 2026 (90 days after the amended end date for the RLF grant) to enable Stantec to assist the City with project closeout activities.

In addition to amending the project end date, the contract amendment should acknowledge a change in the Stantec scope of work for the RLF grant. The scope of work is now anticipated to include the following activities:

Site	Activity	Cost	Status
St. Rest Food to Share Hub	Section 106 Study and Report	\$12,615.25	Completed
	QEP Oversight/Documentation	\$5,000.00	Not yet started
735 H Street	Section 106 Study and Report	\$12,592.00	In progress
	Section 106 Study and Report (supplemental activities)	\$5,272.00	Not yet started
	ABCA	\$8,000.00	Not yet started
	QEP Oversight/Documentation	\$5,000.00	Not yet started
Total		\$48,479.25	

CLOSING

We greatly appreciate the opportunity to continue working with the City in advancing revitalization of brownfields properties in Fresno. Please feel free to contact us with any questions or feedback. Thanks again.

Sincerely,

STANTEC CONSULTING SERVICES INC.

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