SINGLE BID ANALYSIS

Bid Opening Date: January 18, 2022
Solicitation Title/Bid File #: 10089

It is the responsibility of FAX that when a single bid or proposal is received in response to a solicitation that a review of the solicitation be conducted to determine if competition was adequate. The FTA acknowledges that competition is adequate when the reasons for few responses were caused by conditions beyond FAX's control.

Competition History

Number of Building Exchanges (Planet Bids)	1
Number of Specs Distributed to Prospective Bidders	40
Number of Advertisements	3

Prospective Bidder Interview

The following prospective bidders/proposers were contacted to determine why they forewent bidding on FAX's solicitation:

Prospective Bidder: Sheila Gonzalez, Provost & Pritchard	Date of Contact: 01/19/22
Summary of Interview: Did not have adequate qualifications to submit a proposal and be competitive	

Prospective Bidder: Alex Rodriguez, DCG Public Affairs	Date of Contact: 1/19/22
Summary of Interview: Ran out of time	

Prospective Bidder: Elizabeth Benbrooks	Date of Contact: 1/19/22
Summary of Interview: Not enough staff capacity over next six months	

Prospective Bidder: Jim Moore, Moore & Associates	Date of Contact: 1/19/22
Summary of Interview: City's decision to not stipulate a project budget or budget range; too large a scope (combination of three topic areas into one single procurement); too long of a contract period given the budget unknowns	

Prospective Bidder: Julianita Juaregui, Stantec	Date of Contact: 1/20/22
Summary of Interview: No clear project manager to take the lead; no look-ahead; no pre-bid conference; no budget range; no good understanding of the project need	

After a careful review of the solicitation and interview of prospective bidders/proposers, FAX has determined that the solicitation language was too restrictive and competition was inadequate.

Print Name: Carolina Ilic, Planning Manager Signature: Carolina Ilic

Date: 1/21/2021