

City of Fresno COVID-19 Equity Project Refugee & Immigrant Collaborative: Scope of Work

Note, City of Fresno CARES funding is being requested to cover a portion of the services provided to the community by the collaborative, in coordination with County CARES funded scope of work. Data management, administration and software costs are included in the prevention education and contact tracing budgets.

CATEGORY 1: Prevention Education			
Activity	Activity Name	Description	Deliverables/ Milestones
1.3.2	Implement: Prevention Education, Testing Recruitment, Follow-up	<p>Conduct prevention education to target audiences. Include recruitment and promotion of testing events and contact tracing with medical partners. Information will be targeted to include the cultural, linguistic and literacy needs of City of Fresno residents.</p> <p>Approach 1: Prevention Education on Transmission/Prevention- Coalition partners will use numerous platforms to include the underserved population with consistent messaging. This approach will include:</p> <ul style="list-style-type: none"> • Phonebanking/texting campaigns, direct texting • WhatsApp • Social Media: Facebook, Instagram, and Twitter • Webinars/Virtual Talks 	<ul style="list-style-type: none"> - # of Messages by language (Voice and video included) - # of responses - Contact metrics and tracking by method (number of attempts, contacts, completed conversations by approach) - WhatsApp: Number of members on groups - Social Media: Highest number of shares per month on any post - Webinars and Virtual talks: number of views after 1 month. -# of people attending events
		<p>Approach 3: Promotion of Clinics and Testing events- Project staff (with PPE) will promote clinic locations in each local area. Coalition partners will also organize, promote and staff testing events in local communities. Considerations for these activities will include:</p> <ul style="list-style-type: none"> • Leveraging media/communications activities funded by County • Targeted neighborhood outreach, leveraging existing relationships and networks 	Contact metrics and tracking by method
		Approach 4: Inter-institutional Cooperation & Collaboration with Project Staff & Local School Districts for testing and contact tracing	Agreements with School Districts and FCOE

		<p>Approach 6: Continue collaboration with farm workers, small farmers, and farm labor contractors.</p> <ul style="list-style-type: none"> Provide PPE to workers as part of prevention education efforts when needed 	Amount of PPE distributed, sectors of workers
1.2.3	Prevention Education - Collaboration around testing	Community Health Workers/ Promotoras and project staff will collaborate around testing events with medical partners and county, share information about testing events and contact tracing with community members.	Coordination of prevention education services between partners

CATEGORY 2: Contact Tracing & Medical Investigation

Activity	Activity Name	Description	Deliverables
2.3.1.1	Implement: Training	Train all CHWs in contact tracing	Sign In Sheets
2.3.1.2	Implement: CT + CI	Conduct contact tracing and investigation	REDCap and Apricot 360 data
2.3.1.3	Implement:	Conduct ongoing Continuing Education as contact tracing training and protocols adapt	Sign In Sheets
2.4.1	Evaluate: Contact Tracing	<p>Monthly evaluations until December to include</p> <ol style="list-style-type: none"> Number of people reached for contact tracing Average time it is taking to conduct investigation Questions people are asking beyond contact tracing related questions, including identification of other unmet needs Identify themes or patterns in data collected, including any hotspots 	Notes from monthly meetings

CATEGORY 3: Quarantine Supports			
Activity	Activity Name	Description	Deliverables
3.1.1	Assess: Needs	<p>Assess needs of presumed and confirmed COVID19 positive City of Fresno community members and their families.</p> <ol style="list-style-type: none"> 1. Wage replacement 2. Housing/Quarantine site 3. Utilities 4. Food Assistance 5. Childcare or Eldercare 6. Education needs of students in home <p>Develop a standardized process for requests and distribution of quarantine supports for all CBOs. Process must be standardized amongst all agencies distributing funds.</p>	Quarantine Assessment
3.2.2	Plan: Referrals	Develop process for referrals to complementary resources and services. Track across all agencies in a single database or comparable that will allow reporting of unique individuals being served.	Database fields
3.3.1	Implement: Quarantine Supports	<p>Distribute to index cases and close contacts</p> <p>All agencies must use the same database tracking for all clients to ensure there is not a duplicate disbursement for the same patient/household. Allow for multiple families living within one household.</p>	<p># of patients/households that have received funds</p> <p>Invoices for payments with supporting documentation. Monthly map demonstrating location of distributions of patient/household address</p>
3.3.2	Implement: Follow-up	Assess if index case and contacts have received resources and referrals.	Report of follow-up calls
3.4.1	Evaluate: Quarantine Support	Evaluate monthly in terms of equitable distribution, impact, and level of funding utilized out of the whole. We will be re-evaluating need from geographic regions, to amounts being distributed, to budget for isolation/quarantine.	Monthly Reports