

**MEMORANDUM**

**DATE:** April 4, 2022

**TO:** GEORGEANNE WHITE, City Manager  
City Manager's Office

**FROM:** BROCK D. BUCHE, PE, PLS, Interim Director *BDB*  
Department of Public Utilities

AHMAD ALKHAYYAT, PE, MBA, Assistant Director  
Department of Public Utilities – Solid Waste Management Division

**SUBJECT:** AFFIRM A UNIQUELY QUALIFIED FINDING OF STEARNS, CONRAD  
AND SCHMIDT CONSULTING ENGINEERS FOR SB 1383  
COMPLIANCE PLANNING

The purpose of this memorandum is to request the City Manager establish Stearns, Conrad and Schmidt Consulting Engineers (SCS) as a uniquely qualified professional consulting services provider for SB 1383 compliance planning. City Manager approval is necessary pursuant to Administrative Order 06-19, which would thereby allow the Department of Public Utilities (DPU) to dispense with the City's standard Request for Qualifications process and enter into an agreement with the SCS for additional SB 1383 compliance planning consulting services.

SCS was selected by Fresno County in February 2020 through a formal Request for Proposals (RFP) process to provide professional consulting services oriented toward solid waste planning and solid waste regulatory compliance. On September 7, 2021, the City of Fresno entered into Agreement with SCS to provide SB 1383 consulting services after they were found to be uniquely qualified to do the tasks required by the City for SB 1383 compliance, based on the work they had already done for Fresno County.

Compliance with SB 1383 regulations was required by January 1, 2022, but SCS assisted City staff with the preparation and submittal of a Notice of Intent to Comply with SB 1383 (NOIC) to CalRecycle, committing the City to a more flexible schedule of deliverables and actions. The City of Fresno must work quickly to meet these compliance deadlines and actions.

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Georgeanne White, City Manager  
Uniquely Qualified Determination of Stearns, Conrad and Schmidt Consulting Engineers

April 4, 2022

**Page 2 of 2**

Since SCS has already completed a lot of the SB 1383 work for both the City and County, they have a lot of background information regarding the services, programs, and capacity within the City. They are able to continue working on the required tasks, thereby reducing the turnaround time for deliverables.

Further, since SB 1383 compliance is required of all jurisdictions throughout the State of California, there are very limited options for compliance consulting services anywhere in the State. In fact, consultants are turning away jurisdictions due to lack of staff capacity to take on the additional work. SCS was willing to take the City on as a client, since it aligns so well with the work they had already done for Fresno County, and they are now willing to continue working with the City on compliance planning.

SCS is a qualified consulting service provider with expertise in solid waste planning, sustainable materials management, and organics material management. There are exigent circumstances in the ongoing regulatory compliance deadlines as outlined in the City's NOIC. SCS's qualifications combined with the work already completed for the City make SCS uniquely qualified to perform the tasks required in time to meet the approved regulatory deadlines.

Approved                       Denied

  
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Georgeanne White, City Manager

  
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Date