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Council Meeting

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CITY OF FRESNO  
CITY CLERK'S OFFICE

# FRESNO CITY COUNCIL



## Information Packet

### ITEM(S)

#### **File ID 20-001484 (1-B)**

RESOLUTION - Amending certain designated positions which shall be subject to the Conflict of Interest Code and defining categories of disclosure for such positions.

### **Contents of Supplement: REVISED Exhibit Version 2.**

### **Item(s)**

#### **Supplemental Information:**

Any agenda related public documents received and distributed to a majority of the City Council after the Agenda Packet is printed are included in Supplemental Packets. Supplemental Packets are produced as needed. The Supplemental Packet is available for public inspection in the City Clerk's Office, 2600 Fresno Street, during normal business hours (main location pursuant to the Brown Act, G.C. 54957.5(2)). In addition, Supplemental Packets are available for public review at the City Council meeting in the City Council Chambers, 2600 Fresno Street. Supplemental Packets are also available on-line on the City Clerk's website.

#### **Americans with Disabilities Act (ADA):**

The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, sign language interpreters, assistive listening devices, or translators should be made one week prior to the meeting. Please call City Clerk's Office at 621-7650. Please keep the doorways, aisles and wheelchair seating areas open and accessible. If you need assistance with seating because of a disability, please see Security.

## EXHIBIT A

### AIRPORTS DEPARTMENT

#### DESIGNATED POSITIONS

#### CATEGORY

Director of Aviation	I, II, III
Assistant Director of Aviation	I, II, III
Airports Planning Manager	I, II, III
Airports Operations Manager	I, II, III
Airports Properties Manager	I, II, III
Airports Public Safety Manager	I, II, III
Airports Properties Supervisor	I, II, III
Airport Airside/Landside Superintendent	I, II, III
<del>Business Manager</del>	<del>I, II, III</del>
Airports Marketing and Public Relations Coordinator	I, II, III
Capital Development Specialist	I, II, III
Airports Administrative Manager	I, II, III
Airports Projects Supervisor	I, II, III
Property Specialist	I, II, III
Acoustic Program Coordinator	I, II, III

## EXHIBIT B

### CITY ATTORNEY'S OFFICE

#### DESIGNATED POSITIONS

#### CATEGORY

City Attorney	I, II, III
Chief Assistant City Attorney	I, II, III
Assistant City Attorney	I, II, III
Supervising Deputy City Attorney	I, II, III
Senior Deputy City Attorney	I, II, III
Deputy City Attorney III	I, II, III
Deputy City Attorney II	I, II, III
Management Analyst II	I, II, III
Paralegal	I, II, III
Senior Paralegal	I, II, III
Executive Assistant	I, II, III
City Attorney Investigator	I, II, III
Law Clerk	I, II, III
Supervising Paralegal	I, II, III
Law Office Manager	I, II, III

#### CODE ENFORCEMENT

Accountant/Auditor II	I, II, III
Associate Environmental & Safety Consultant	I, II, III
Community Coordinator	I, II, III
Community Revitalization Specialist	I, II, III
Community Revitalization Technician	I, II, III
Division Manager	I, II, III
Housing and Neighborhood Revitalization Manager	I, II, III
Housing Program Supervisor	I, II, III
Senior Community Revitalization Specialist	I, II, III
Senior Management Analyst	I, II, III

**EXHIBIT C**

**CITY CLERK'S OFFICE**

**DESIGNATED POSITIONS**

**CATEGORY**

City Clerk

I, II, III

**EXHIBIT D**

**CITY COUNCIL**

Council Members  
Chief of Staff  
Council Assistant

I, II, III  
I, II, III  
I, II, III

## EXHIBIT E

### MAYOR'S OFFICE/CITY MANAGER'S OFFICE

#### MAYOR'S OFFICE

<u>DESIGNATED POSITIONS</u>	<u>CATEGORY</u>
Mayor	I, II, III
Chief of Staff	I, II, III
Director of Strategic Initiatives	I, II, III
Government Affairs Manager	I, II, III
Deputy Chief of Staff	I, II, III
Communications Director	I, II, III
Economic Development Director	I, II, III
Economic Development Analyst	I, II, III

#### CITY MANAGER'S OFFICE

<u>DESIGNATED POSITIONS</u>	<u>CATEGORY</u>
City Manager	I, II, III
<del>City Administrative Hearing Officer</del>	<del>I, II, III</del>
Assistant City Manager	I, II, III
<del>Economic Development Director (1)</del>	<del>I, II, III</del>
<del>Communications Director</del>	<del>I, II, III</del>
<del>Economic Development Analyst</del>	<del>I, II, III</del>
Deputy City Manager	I, II, III
Independent Reviewer	I, II, III
Council Assistant	I, II, III
<del>Temporary Hearing Officer</del>	<del>I, II, III</del>
Business Manager	I, II, III
<del>Independent Administrative Hearing Officer</del>	<del>I, II, III</del>
Project Manager	I, II, III

#### Budget and Management Studies Division

<u>DESIGNATED POSITIONS</u>	<u>CATEGORY</u>
Budget Manager	I, II, III
Senior Budget Analyst	I, II, III
<del>Principal Budget Analyst</del>	<del>I, II, III</del>
<del>Principal Internal Auditor</del>	<del>I, II, III</del>

## EXHIBIT F

### FINANCE DEPARTMENT

#### DESIGNATED POSITIONS

#### CATEGORY

#### Administration and Accounting

Controller	I, II, III
Assistant Controller	I, II, III
Management Analyst II	I, II
Administrative Manager	I, II
Principal Accountant	I, II
Senior Accountant-Auditor	I, II
Accountant-Auditor	I, II
Treasury Officer	I, II
Revenue Supervisor	I, II, III
Executive Assistant	I, II
Payroll Manager	I, II, III
Payroll Accountant	I, II
Principal Internal Auditor	I, II, III
Internal Auditor	I, II, III
Accountant/Auditor II	I, II, III
Senior Accountant	I, II, III
Tax Permit Inspector	I, II, III

#### Purchasing Division

Purchasing Manager	I, II
Supervising Procurement Specialist	I, II
Senior Procurement Specialist	I, II
DBE/Small Business Coordinator	I, II
Procurement Specialist	I, II, III

## EXHIBIT G

### FIRE DEPARTMENT

#### DESIGNATED POSITIONS

#### CATEGORY

Fire Chief	I, II, III
Deputy Fire Chief	I, II, III
Fire Administrative Battalion Chief	I, II, III
<del>Fire Equipment Supervisor</del>	<del>I, II</del>
Fire Prevention Engineer	I, II, III
Supervising Fire Prevention Inspector	I, II, III
Senior Fire Prevention Inspector	I, II, III
Fire Prevention Inspector I/II	I, II, III
Senior Storekeeper	I, II
Investigation Unit Supervisor	I, II, III
Project Manager	I, II, III
Business Manager	I, II, III
Senior Management Analyst	I, II, III
Division Manager	I, II, III
Emergency Manager	I, II, III

## EXHIBIT H

### INFORMATION SERVICES DEPARTMENT

#### DESIGNATED POSITIONS

#### CATEGORY

Chief Information Officer	I, II
Information Services Assistant Director	I, II
Information Services Division Manager	I, II
Information Services Supervisor	I, II
Communications Manager	I, II
Call Center Supervisor	I, II
Administrative Manager	I, II

## EXHIBIT I

### PARKS, AFTER SCHOOL, RECREATION AND COMMUNITY SERVICES

#### DESIGNATED POSITIONS

#### CATEGORY

Director	I, II, III
Assistant Director	I, II, III
Administrative Manager	I, II, III
Parks Manager	I, II, III
Project Administrator	I, II, III
Senior Management Analyst	I, II, III
Recreation Manager	I, II, III
Recreation Manager Community Services	I, II, III
Project Administrator	I, II, III
Recreation Manager of Community Services	I, II, III
Graffiti Abatement Manager	I, II, III

## EXHIBIT J

### PERSONNEL SERVICES DEPARTMENT

#### DESIGNATED POSITIONS

#### CATEGORY

Director	I, II, III
Assistant Director	I, II, III
Labor Relations Manager	I, II, III
Human Resources Manager	I, II, III

#### Risk Management Division/Services

Risk/Safety Manager	I, II, III
Risk Analyst	I, II, III
Lead Risk Analyst	I, II, III
Senior Human Resources/Risk Analyst	I, II, III

## EXHIBIT K

### PLANNING AND DEVELOPMENT DEPARTMENT

<u>DESIGNATED POSITIONS</u>	<u>CATEGORY</u>
Director	I, II, III
Assistant Director	I, II, III
Architect	I, II, III
Associate Electrical Safety Consultant I /II	I, II, III
Associate Plumbing and Mechanical Consultant I, II	I, II, III
Associate Environmental and Safety Consultant I, II	I, II, III
Building Services Manager	I, II, III
Business Manager	I, II, III
Engineer II	I, II, III
Administrative Manager	I, II, III
Management Analyst II, III	I, II, III
Planner I, II, III	I, II, III
Planning Manager	I, II, III
Plans Examiner II, III	I, II, III
Plans and Permit Technician	I, II, III
Professional Engineer	I, II, III
Senior Commercial Building Inspector	I, II, III
Senior Electrical Safety Consultant	I, II, III
Senior Environmental and Safety Consultant	I, II, III
Senior Engineering Technician	I, II, III
Senior Management Analyst	I, II, III
Senior Plumbing and Mechanical Consultant	I, II, III
Supervising Planner	I, II, III
Supervising Engineering Technician	I, II, III
Records Supervisor	I, II, III
Community Outreach Specialist	I, II, III
Development Services Coordinator	I, II, III
<del>GIS Specialist</del>	<del>I, II, III</del>
Housing Rehabilitation Specialist	I, II, III
Supervising Commercial Building Inspector	I, II, III
Commercial Building Inspector	I, II, III
Community Coordinator	I, II, III

## EXHIBIT K (CONTINUED)

### PLANNING AND DEVELOPMENT DEPARTMENT

#### DESIGNATED POSITIONS

#### CATEGORY

Accountant Auditor II	I, II, III
Housing and Neighborhood Revitalization Manager	I, II, III
Housing Program Supervisor	I, II, III
Project Manager	I, II, III
Staff Assistant	I, II, III
Sr. Accountant Auditor	I, II, III
Building Inspector	I, II, III
Grant Writer	I, II, III
Executive Assistant to the Director	I, II, III
Senior Building Inspector	I, II, III
Senior Plans Examiner	I, II, III
Supervising Plan Examiner	I, II, III
Real Estate Finance Specialist II	I, II, III
Economic Development Coordinator	I, II, III
Fire Prevention Inspector II	I, II, III
Parking Supervisor	I, II, III
Division Manager	I, II, III
Personnel Manager	I, II, III
Engineer I	I, II, III
Historic Preservation Specialist	I, II, III
Building and Safety Manager	I, II, III
Building Inspector	I, II, III
Chief Engineering Technician	I, II, III
Consultant	I, II, III
Plumbing and Mechanical Consultant (Vacant)	I, II, III
Housing Rehabilitation Specialist	I, II, III
Supervising Professional Engineer	I, II, III
Supervising Commercial Electrical Inspector	I, II, III

## EXHIBIT L

### POLICE DEPARTMENT

#### DESIGNATED POSITIONS

#### CATEGORY

Police Chief	I, II, III
Deputy Police Chief	I, II, III
Police Captain	I, II, III
Information Services Manager	I, II
Police Lieutenant	I, II, III
Administrative Services Manager	I, II
Business Manager	I, II, III
Personnel Manager	I, II, III
Records Manager	I, II, III
Crime Scene Investigation Bureau Manager	I, II, III

## EXHIBIT M

## DEPARTMENT OF PUBLIC UTILITIES

### DESIGNATED POSITIONS

### CATEGORY

Director of Public Utilities	I, II, III
Assistant Director of Public Utilities	I, II, III
Business Manager	I, II, III
Personnel Manager	I, II, III
Senior Management Analyst	I, II, III
Wastewater Manager	I, II, III
Wastewater Operations Supervisor	I, II, III
Wastewater System Supervisor	I, II, III
Water <b>Systems</b> Manager	I, II, III
<del>Planning Manager</del>	<del>I, II, III</del>
<del>Chief of Water Operations</del>	<del>I, II, III</del>
Solid Waste Manager	I, II, III
<del>Revenue Manager</del>	<del>I, II, III</del>
Senior Storeskeeper	I, II
<del>Chief Engineering Technician</del>	<del>I, II, III</del>
Supervising Professional Engineer	I, II, III
Project Manager	I, II, III
<del>Revenue Supervisor</del>	<del>I, II, III</del>
Executive Assistant to Department Director	I, II, III
Professional Engineer	I, II, III
Water System Supervisor	I, II, III
<del>Laboratory Supervisor</del>	<del>I, II, III</del>
Wastewater Environmental Supervisor	I, II, III
Water Conservation Supervisor	I, II, III
Water/Wastewater Manager –Certified	I, II, III
Department of Public Utilities Manager	I, II, III
Department of Public Utilities Licensed Engineer	I, II, III

## PUBLIC WORKS DEPARTMENT

### DESIGNATED POSITIONS

### CATEGORY

Director	I, II, III
Assistant Director	I, II, III
Chief Surveyor	I, II, III
Chief Engineering Inspector	I, II, III
Chief Engineering Technician	I, II, III
Construction Compliance Specialist	I, II,
Contract Compliance Officer	I, II, III
Engineer I/II	I, II, III
Engineering Inspector I/II	I, II, III
Forestry Supervisor II	I, II, III
Management Analyst II	I, II, III
Parks Supervisor II	I, II, III
Professional Engineer	I, II, III
Public Works Manager	I, II, III
Public Works Administrative Manager	I, II, III
Senior Accountant-Auditor	I, II, III
Senior Engineering Inspector	I, II, III
Senior Engineering Technician	I, II
Senior Real Estate Agent	I, II, III
Street Maintenance Manager	I, II, III
Street Maintenance Supervisor	I, II
Street Maintenance Superintendent	I, II, III
Supervising Real Estate Agent	I, II, III
Supervising Engineering Technician	I, II, III
Supervising Professional Engineer	I, II, III
Survey Party Chief	I, II
Chief of Facilities Maintenance	I, II
Executive Assistant	I, II
Community Coordinator	I, II, III
ADA Coordinator	I, II, III
Sustainability Manager	I, II, III
DBE Coordinator	I, II, III

EXHIBIT N

**PUBLIC WORKS DEPARTMENT (CONTINUED)**

<b><u>DESIGNATED POSITIONS</u></b>	<b><u>CATEGORY</u></b>
Deputy City Engineer	I, II, III
Senior Management Analyst	I, II, III
Business Manager	I, II, III
Landscape Maintenance Superintendent	I, II, III
Parks Supervisor I	I, II, III
Forestry Supervisor I	I, II, III
Traffic Signal Operation Specialist Supervisor	I, II, III
Accounting Technician	I, II, III
Facilities Manager	I, II, III
Grant Writer	I, II, III
Management Analyst II	I, II, III
Traffic Signal Operation Specialist Supervisor	I, II, III

**EXHIBIT O**

## **REDEVELOPMENT AGENCY**

### **DESIGNATED POSITIONS**

### **CATEGORY**

Executive Director  
Project Manager  
Financial Officer

I, II, III  
I, II, III  
I, II, III

Consultants (as determined by Executive Director) \*

\* Consultant shall be included in the list of designated employees and shall disclose pursuant to the broadcast disclosure category in the code subject to the following limitations:

The Executive Director may determine in writing that a particular consultant, although a designated position, is hired to perform a range of duties that is limited to scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

**EXHIBIT P**

## RETIREMENT OFFICE

### DESIGNATED POSITIONS

### CATEGORY

Retirement Administrator	I, II, III
Retirement Benefits Manager	I, II
Accountant-Auditor I/II	I, II, III
Assistant Retirement Administrator- Chief of Member Services	I, II, III
Assistant Retirement Administrator- Chief of Financial Services	I, II, III
<del>Senior Accountant-Auditor</del>	<del>I, II, III</del>
Investment Officer	I, II, III
Retirement Accounting Manager	I, II, III
Consultant	I, II, III

EXHIBIT Q

## TRANSPORTATION

### DESIGNATED POSITIONS

### CATEGORY

Director of Transportation	I, II, III
Assistant Director of Transportation	I, II, III
<del>Maintenance Manager</del>	<del>I, II</del>
Administrative Manager	I, II, III
Transit Operations Manager	I, II, III
Equipment Supervisor ( <i>In charge of purchasing</i> )	I, II, III
Fleet Manager	I, II, III
Equipment Supervisor (Parts)	I, II, III
Equipment Supervisor (Acquisition)	I, II, III
Business Manager	I, II, III
Senior Management Analyst	I, II, III
Planning Manager	I, II, III
Capital Development Specialist	I, II, III
Information Services Supervisor	I, II, III
Chief of Facilities	I, II, III
Personnel Manager	I, II, III
Projects Administrator	I, II, III
Fleet Operations Specialist	I, II, III
Transit Supervisor II	I, II, III

## **CONSULTANTS**

### **DESIGNATED POSITIONS**

### **CATEGORY**

Retirement Investment Consultants	I, II, III
Contract Consultants (as determined by City Manager)	I, II, III
Attorney	I, II, III
Legal Counsel (1)	I, II, III
Portfolio Manager (2)	I, II, III

\* Consultant shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Manager may determine in writing that a particular consultant, although a designated position, is hired to perform a range of duties that is limited to scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

## **EXHIBIT S**

## **MEMBERS OF BOARDS, COMMISSIONS AND SIMILAR BODIES**

### **DESIGNATED POSITIONS**

### **CATEGORY**

Members of Employee's Retirement Board	I, II, III
Members of Fire and Police Retirement Board	I, II, III
Fresno Health and Welfare Trust Board	I, II, III
Members of Housing & Community Development Commission	I, II, III
Members of Mobilehome Rent Review Commission	I, II, III
Members of Historic Preservation Commission	I, II, III
Members of Civil Service Board	I, II, III
Members Deferred Compensation Board	I, II, III
Members of the Tower District Design Review Committee	I, II, III
Disability Advisory Commission	I, II, III
Immigrant Affairs Committee	I, II, III
Districts 1 – 7 Project Review Committee	I, II, III
Planning Commission	I, II, III
Capital Improvement Project Oversight Board	I, II, III
Bicycle and Pedestrian Advisory Committee	I, II, III
Lowell Committee	I, II, III
Displacement Task Force	I, II, III
Constituent Participation Budget Committee	I, II, III
Friends of Fancher Creek	I, II, III
Central Southeast Area Specific Plan Steering Committee	I, II, III
General Plan Implementation Review Committee	I, II, III
Commission on Police Reform (Committee expires 12/2020)	I, II, III
Fresno EFID Public Financing Authority	I, II, III
Fresno Recovery Committee	I, II, III

## **EXHIBIT T**

## **APPENDIX**

- 1.** Category I includes all investments in, income from, and employment by, any business entity.
- 2.** Category II includes all income.
- 3.** Category III includes all interests in real property located within the City's jurisdiction.