



FINANCE

MEMORANDUM

DATE: September 13, 2023

TO: GEORGEANNE A. WHITE, City Manager
Office of the Mayor & City Manager

FROM: SANTINO DANISI, City Controller/Finance Director

SUBJECT: FINDING PRICE PAIGE & COMPANY UNIQUELY QUALIFIED TO PROVIDE SERVICES SUPPORTING COMPLETION OF BANK RECONCILIATION FOR THE 2022/23 FISCAL YEAR

Background

The purpose of this Memorandum is to request City Manager approval for a uniquely qualified status for Price Paige & Company.

The Fresno Municipal Code Section 4-107(h) states that the City shall follow an objective process in the selection of consultants "unless the City Manager determines in writing that emergency or exigent circumstances exist, or the consultant is uniquely qualified".

The City is in need of services to assist with bank reconciliation tasks to complete the close out of the 2022/23 fiscal year. The 2022/23 fiscal year is the first in which the City has used the Tyler-Munis financial system. Due to the limitations of Tyler-Munis' currently developed system structure the City has reverted to manual processes and has been unable to successfully integrate the new system's bank reconciliation module.

Price Paige & Company's Governmental Services Division is equipped to help municipalities with a multitude of fundamental financial processes, and bank reconciliation support is a key component of their service offering. The team at Price Paige & Company has ability to provide municipalities either ongoing bank reconciliation support in instances where organizations lack the required staff to conduct the work internally, or they can provide intermittent assistance when implementing new systems or processes. The second example is the current reality where the City of Fresno would benefit greatly from the support to close-out the 2022/23 fiscal year and get on track to conduct the bank

reconciliation internally moving forward. Additionally, the team at Price Paige & Company has experience with the Tyler-Munis financial system and similar conversions with other organizations. Lastly, Price Paige & Company staff have unique experience and understanding of the City of Fresno's processes and general ledger setup, which will help accelerate the work with their involvement.

Due to unique experience and skills the Price Paige & Company team provides, it is recommended that the City award an agreement for assistance to support completing bank reconciliation for the 2022/23 fiscal year.

Approved Denied


Georgeanne A. White, City Manager