

City of Fresno

*City Hall, Council Chambers
2600 Fresno Street*



Meeting Minutes - Draft

Tuesday, January 20, 2026

1:00 PM

Regular Meeting

City Hall Council Chambers
2600 Fresno Street

Building Standards Appeals Board

Chair Imelda Golik

Vice Chair Scott Vincent

Board Member Daniel Field

Board Member Scott Mears

Board Member Gaylord Ransom

THE BUILDING STANDARDS APPEALS BOARD WELCOMES YOU TO COUNCIL CHAMBERS, LOCATED AT CITY HALL, 2600 FRESNO STREET, FRESNO, CALIFORNIA 93721.

PUBLIC PARTICIPATION – Any interested person may appear at the public hearing and present written testimony or speak in favor or against the matters scheduled on the agenda. Public participation during Building Standards Appeals Board meetings is always encouraged and can occur by attending a meeting in the Council Chambers, City Hall, 2nd Floor, 2600 Fresno Street, Fresno, CA 93721. You may approach the speaker podium upon the Chair’s call for public comment. Please state your name and the scheduled item about which you wish to comment.

All public speakers will have up to 3 minutes to address the Board pursuant to Rule No. 13 of the Building Standards Appeals Board Bylaws (available in the City Clerk’s Office).

SUBMIT DOCUMENTS / WRITTEN COMMENTS –

1. E-mail – Agenda related documents and comments can be e-mailed to the Planning & Development Department. Unless otherwise required by law to be accepted by the City at or prior to a Board meeting or hearing, no documents shall be accepted for Board review unless they are submitted to the Planning and Development Department at least 24 hours prior to the commencement of the Board meeting at which the associated agenda item is to be heard. All comments received at least 24 hours prior will be distributed to the Building Standards Appeals Board prior and during the meeting and will be a part of the official record, pursuant to Article 4 (3).

- a. Email comments to Building.Appeals@fresno.gov.**
- b. Emails should include the agenda date and item number you wish to speak on in the subject line of your email. Include your name and address for the record, at the top of the body of your email.**

VIEWING BOARD MEETINGS (non-participatory) – For your convenience, there are ways to view Building Standards Appeals Board meetings live:

- 1. Community Media Access Collaborative website: <https://cmac.tv/>**
- 2. Cable Television: Comcast Channel 96 and AT&T Channel 99**
- 3. Participate Remotely via Zoom:
https://fresno.zoomgov.com/webinar/register/WN_z_mWC3uyQTS-hdu-C946fg**

- a. The above link will allow you to register in advance for remote participation in**

the meeting via the Zoom platform. After registering, you will receive a confirmation email containing additional details about joining the meeting.

Should any of these viewing methods listed above experience technical difficulties, the Board meeting will continue uninterrupted. Board meetings will only be paused to address verifiable technical difficulties for all users participating via Zoom or in the Chambers.

The City of Fresno's goal is to comply with the Americans with Disabilities Act (ADA). Anyone requiring reasonable ADA accommodations, including sign language interpreters, or other reasonable accommodations such as language translation, should contact the office of the City Clerk at (559) 621-7650 or clerk@fresno.gov. To help ensure availability of these services, you are advised to make your request a minimum of 48 hours prior to the scheduled meeting.

I. ROLL CALL

Vice Chair Vincent called the meeting to order at 1:00 p.m.

Also present were Ashley Atkinson, Eric Frampton, Janel Showers, Kari Camino, Daniel Casas (CAO), Christina Roberson (CAO), and Gilbert Ruelas (Code Enforcement).

Present: 3 - Vice Chair Scott Vincent
Board Member Daniel Field
Board Member Scott Mears

Absent: 2 - Chair Imelda Golik
Board Member Rick Ransom

II. PROCEDURES

1:00 p.m.

Vice Chair Vincent read the procedures aloud.

III. AGENDA APPROVAL

1:02 p.m.

Assistant Director Atkinson reported no changes to the Agenda.

On motion of Board Member Mears, seconded by Board Member Field, the AGENDA was APPROVED. The motion carried by the following vote:

Aye: 3 - Vincent, Field and Mears

Absent: 2 - Golik and Ransom

IV. CONSENT CALENDAR

1:02 p.m.

On motion of Board Member Mears, seconded by Board Member Field, the CONSENT CALENDAR was APPROVED. The motion carried by the following vote:

Aye: 3 - Vincent, Field and Mears

Absent: 2 - Golik and Ransom

IV-A [ID 26-88](#) Approval of the December 2, 2025 Building Standards Appeals Board Regular Meeting Minutes

V. REPORTS BY BOARD MEMBERS

1:03 p.m.

None

VI. PUBLIC COMMENT

1:03 p.m.

None

VII. CONTINUED MATTERS

N/A

VIII. NEW MATTERS

VIII-A [ID 26-84](#) Approval of the City of Fresno Building Standards Appeals Board Rules and Regulations

1:04 p.m.

Assistant Director Atkinson provided a brief overview of the Building Standards Appeals Board Rules and Regulations.

Vice Chair Vincent expressed concerns regarding attendance and being able to meet quorum.

City Attorney Casas recommended approving the Rules and Regulations as presented and directing Staff to prepare an amendment establishing an allowable number of absences.

Assistant Director Atkinson also clarified the definition of a quorum as outlined in the Rules and Regulations.

On motion of Board Member Field, seconded by Board Member Mears, that the above Action Item be APPROVED. The motion carried by the following vote:

Aye: 3 - Vincent, Field and Mears

Absent: 2 - Golik and Ransom

VIII-B [ID 26-82](#)

Actions pertaining to Fresno Code Enforcement case number E25-06722, concerning 7462 E. Fedora, and the administrative citation issued on November 3, 2025:

1. HEARING on the Appeal of administrative citation E25-06722.1.

2. Take one of the following actions:

i. DENY the appeal and CONFIRM administrative citation number E25-06722.1 issued on November 3, 2025; OR

ii. GRANT the appeal and DISMISS administrative citation number E25-06722.1 issued on November 3, 2025.

1:20 p.m.

Item continued to February 3, 2026.

On motion of Board Member Field, seconded by Board Member Mears, that the above Action Item be CONTINUED. The motion carried by the following vote:

Aye: 3 - Vincent, Field and Mears

Absent: 2 - Golik and Ransom

IX. REPORT BY SECRETARY

1:22 p.m.

None

X. SCHEDULED ORAL COMMUNICATIONS

N/A

XI. UNSCHEDULED ORAL COMMUNICATIONS

1:23 p.m.

None

XII. ADJOURNMENT

Vice Chair Vincent adjourned the meeting at 1:23 p.m.