

# REPORT FROM EVALUATION COMMITTEE

## REQUEST FOR PROPOSAL

### Fare Collection Systems Maintenance - RFP NO. 9563

#### COMMITTEE MEMBERS:

Rudy Castro – Fleet Manager, Department of Transportation  
Larry Thompson – Equipment Supervisor, Department of Transportation  
Susan Rogers – Information Services Supervisor, Department of Transportation

#### BACKGROUND

The City of Fresno Department of Transportation/FAX (hereinafter "FAX") issued a request for proposals (RFP) on 11/23/2020 for Fare Collection System Maintenance services. The purpose of this RFP is to contract with a service provider to maintain all ticketing vending machines (TVM), fare boxes, and related equipment manufactured and sold by Genfare SPX to the Department of Transportation Fresno Area Express (FAX).

One proposal was submitted by a vendor in response to the Request for Proposal.

#### SIGNIFICANT EVENTS

- November 23, 2020 Bid Opening
- December 22, 2020 Bid Close
- February 4, 2021 Committee Meeting
- February 7, 2021 Committee Evaluations and decision

#### TECHNICAL EVALUATION CRITERIA:

FAX's solicitation included the following four technical evaluation criteria ranked in order of relative importance:

1. Proposed Maintenance Plans and Services (20 points):
2. Qualifications of Key Personnel (10 points):
3. Past Performance, Experience and References (10 points):
4. Qualifications of Organization (10 points) :

#### EVALUATION RANKING SUMMARY:

Proposer	Total Points	Total Available Points	Rank
Genfare	117	150	1

There was no competitive range to determine since this was a single bid. Genfare was the sole proposer.

**SINGLE BID SUMMARY:**

As a result of this bid there were seven Building Exchanges. The request for proposal was advertised in the Business Journal and nine Specifications were distributed to prospective bidders. FAX reached out to three prospective bidders. Acumen stated that they were unable to tend to the solicitation due to a manpower shortage caused by COVID. Closer Look recognized that they do not specialize in the type of equipment that FAX owns. Rosendin advised that the company currently does not have a presence in the Fresno area however intends to work towards it in the future. After a careful review the committee determined that the competition was adequate and the specifications were not restrictive.

**SUMMARY RECOMMENDATION:**

The committee has agreed that Genfare is highly qualified to provide maintenance services on FAX's fleet of Ticket Vending Machines and Fare boxes with an evaluation score of 117 out of 150. Genfare's 40 plus years of experience in the fare collection industry prove their technical proficiency and dependability. Genfare has maintained many projects of different sizes and scope. Its experienced staff of knowledgeable professionals in the fare collection industry makes them more than competent to properly service and maintain FAX equipment. It is due to these factors that the committee has confidently agreed to recommend award of this contract to Genfare.