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Planning and Development Department
Jennifer Clark, AICP, Director

MEMORANDUM

DATE: October 22, 2022

TO: GEORGEANNE WHITE, City Manager

FROM: PHIL SKEI, Director, Assistant Director
Planning and Development Department

**SUBJECT: UNIQUELY QUALIFIED SERVICES CONTRACT WITH FRESNO HOUSING
AUTHORITY TO ADMINISTER THE VOUCHER INCENTIVE PROGRAM**

The purpose of this memorandum is to request authorization to dispense with the City of Fresno's (City) standard Request for Proposals (RFP) process for contractors, set forth in Administrative Order 6-28, so that the Office of the Mayor and City Manager may request the City Council affirm the finding that the Fresno Housing Authority is uniquely qualified to implement the Voucher Incentive Program.

Fresno Housing Authority serves as the City's public housing agency and has served as the administrator of the U.S. Department of Housing and Urban Development's (HUD) Housing Choice Voucher (formerly Section 8) program since its inception in 1974.

Fresno Housing Authority was selected to administer a Voucher Incentive Program that will incentivize landlords of rental housing units to lease to existing Housing Choice Voucher holders over the next two years. The agreement, if approved by Council on November 3, 2022, would provide permanent affordable housing units for approximately 500 voucher holders amidst a housing crisis in Fresno.

Given the housing crisis, the unique role the Fresno Housing Authority plays as the administrator of HUD voucher programs, and the relationship the Fresno Housing Authority has with hundreds of landlords across the city, the Fresno Housing Authority is uniquely qualified to address the needs of the Fresno community. Therefore, staff seeks to forego the RFP process set forth in Administrative Order 6-28 to award a contract to administer the Voucher Incentive Program.

If you have any additional question, or require additional information and data, please do not hesitate to contact me at 559-621-8012.

☒ Approved ☐ Denied


Georgeanne White, City Manager


Date