



OFFICE OF THE CITY ATTORNEY

Code Enforcement Division  
Mobilehome Parks Unit  
2600 Fresno Street, Suite 3076  
Fresno, California 93721-3611  
(559) 621-7368 FAX (559) 488-1078  
[www.fresno.gov](http://www.fresno.gov)  
[mobilehomeparks@fresno.gov](mailto:mobilehomeparks@fresno.gov)

Rina M. Gonzales  
Interim City Attorney

November 16, 2022

Dear Residents' Committee Chairperson,

The enclosed information is your copy of the documents that were mailed to the mobilehome park owner. The CPI increase for 2022 is 8.8% as shown on the attached page titled Consumer Price Indexes Pacific Cities and U.S. City Average. The owner may automatically increase space rents by 75% of the CPI ( $0.75 \times 8.8\% = 6.6\%$ ). The dollar amount of the rent increase is based on the average rent of spaces affected by the Ordinance as of December of each year prior to the rent increase date.

Please complete your Residents' Committee members' information sheet, Form MRR 4-1, submit the information to your owner, and send a copy to me. You may mail the form to the address at the top of this letter or email it to [mobilehomeparks@fresno.gov](mailto:mobilehomeparks@fresno.gov).

Additionally, we highly recommend you also send a copy of the completed Residents' Committee members' information sheet, Form MRR 4-1, to the Mobilehome Ordinance Protection Society (MOPS). MOPS is a volunteer mobilehome resident organization that can assist your Residents' Committee. You can find their contact information on the MOPS flyer included in this packet.

Should you have any questions, please call (559) 621-7368.

Best Regards,

A handwritten signature in blue ink that reads "Marla Williams". The signature is fluid and cursive, with the first name "Marla" and last name "Williams" clearly distinguishable.

Marla Williams  
Staff Assistant  
Code Enforcement Division | Mobilehome Parks Unit



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**SUBJECT: Rent Increase Application and Guidance**

At this time each year, the City of Fresno (City) provides the mobilehome park owners and residents' committees with information regarding the City's Mobilehome Park Rent Review and Stabilization Ordinance.

The information provided this year includes:

**Consumer Price Index** – Included is a copy of the BLS Consumer Price Index (CPI), West Region B/C – Urban Wage Earners and Clerical Workers for the 12-month period between November 1, 2021, and October 31, 2022. In calculating the automatic rent increase amount, please use the following example:

8.8% Percent change in Consumer Price Index for the year ending October 31, 2022  
X 0.75 Multiplied by the allowable percentage rate  
6.6% Equals the "factor" for 2022.

\$300.00 Hypothetical Average Rent  
X 6.6% Multiplied by the "factor" for 2022,  
\$19.80 Equals the affordable rent increase.

The mobilehome park owner is required to submit copies of the application to the Residents' Committee chair **and** the City in accordance with Section 12-2009 of the City's Ordinance. It is highly recommended that the copy to the Residents' Committee chair be sent certified mail. It is not necessary that the City's copy be sent certified. It is also advisable to verify the name of the current Committee chairperson prior to sending the application. It is the responsibility of the Residents' Committee to decide if the calculations are correct. City staff may not verify the calculations, but is available should questions arise.

The 2022 Consumer Price Index factor may be used for rent applications that are submitted to the residents' committees starting **January 1, 2023**. The City encourages owners and residents' committees to refer to the Ordinance for details. A copy of the complete Ordinance can be viewed at [www.municode.com](http://www.municode.com), Municipal Code of the City of Fresno, Chapter 12, Article 20.

Please send your completed Forms 1-1, 1-2, and 1-3 (Rent Increase Application, Application Summary of Relevant Factors, and Rent Increase Information) as soon as possible. Submissions may be made by either of the following means:

**Submit by mail:**

Send completed forms to the following address:

City of Fresno  
Code Enforcement Division  
Attn: Mobilehome Parks Unit  
2600 Fresno Street, Room 3076  
Fresno, CA 93721

**Submit electronically:**

Complete the forms and submit in PDF format with either a scanned ink signature, or an electronic signature that meets the standards set forth in the California Secretary of State's emergency regulations at:

<https://www.sos.ca.gov/administration/regulations/current-regulations/technology/emergency-digital-signatures>.

Submit the completed and signed PDF by email to [mobilehomeparks@fresno.gov](mailto:mobilehomeparks@fresno.gov)

Should you have any questions, please call (559) 621-7368.

Best Regards,



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