

FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD
APPLICATION FOR APPOINTMENT



1. Applicant Information

Date: October 23, 2017

CLERK. BOARD OF SUPERVISORS

Name: Stuart Van Horn

Home Address:

City/State/Zip: Lemoore, CA 93245

Phone:

Email:

County Supervisorial District Number for Residential Address. (Please check one box)

{Please see <http://www2.co.fresno.ca.us/?8ãQ/XM4ZQQtgp/ZE6ÜQ4ex.asD>}

- District 1 (Pacheco)
- District 2 (Borgeas)
- District 3 (Quintero)
- District 4 (Mendes)
- District 5 (Magsig)

City Council District Number for Residential Address. (Please check one box)

see

<http://www.fresno.gov/Government/CityCouncil/CouncilLocator.htm>

- District 1 (Soria)
- District 2 (Brandau)
- District 3 (Baines)
- District 4 (Caprioglio)
- District 5 (Chavez)
- District 6 (Bredfeld)
- District 7 (Olivier)

Business/Organization Name: West Hills Community College District

Your Title: Chancellor

Business _____

Address:

Address: _____

City/Sbte/Zip: Coalinga, CA 93210

Phone: _____

County Supervisorial District Number for Business Address (Please check one box)

- District 1 (Pacheco)
- Distrfct 2 (Borgeas)
- District 3 (Quintero)
- District 4 (Mendes)
- District 5 (Magsig)

City Council District Number for Business Address. (Please check one box)

- District 1 (Soria) a
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- District 5 (Chavez)
- District 6 (Bredefeld)
- District 7 (Olivier)

11 . • Appointing Jurisdiction

- I am seeking appointment by the City of Fresno
- I am seeking appointment by the County of Fresno

Either

I am seeking:

New Appointment; or,

Re-Appointment

If re-appointment, please list previous term, and who you were appointed by:

Appointed by the County of Fresno (8/8117) and the City of Fresno (8117117). Filled seat vacated by Frank Gornick.

of 7

IV. TYPE OF POSITION FOR WHICH YOU ARE APPLYING

A. Private Sector/ Business Appointments a

Are you an "owner of a business, chief executive or operating officer of a business or a business executive or employer with optimum policymaking or hiring authority?"

(WIOA, Sec. 107, (b) membership, (2) Composition, (A), (i).)

YES a NO

Please describe your policy-making or hiring authority:

Do you "represent a business, including small businesses, or an organization representing businesses, that provides employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry or occupations in our local area?"

{WIOA, Sec. 107, (b) membership, (2) Composition, (A), (ii)},

a YES

NO

How many workers does your business/organization employ?

B. Non Private Sector Appointments

(Check the box that represents the category for which you are seeking appointment.)

1. Mandated Membership Categories

a Labor Representative

"Each local board ...shall include representatives of labor organizations (for a local area in which employees are represented by labor organizations), who have been nominated by local labor federations, or (for a local area in which no employees are represented by such organizations) other representtives of employees"

{WIOA, Sec, 107, (b) membership, (2) Compos'tion, (B), (i).}, (under!line added)

Joint Labor-Management Apprenticeship Program

"Each local board ...shall include representatives, who shall be a member of a labor organization or a training director, from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area, if such a program exists"

{WIOA, Sec. 107, (b) membership, (2) Composition, (B), (underline added)}

Literacy Activities local board ...shall include a representative of eligible providers administering adult education and literacy activities under title II. "

{WIOA, Sec. 107, (b) membership, (2) Composition, (C), (underline added)}

Higher Education

"Each local board ...shall include a representative of institutions of higher education providing workforce investment activities (including community colleges)

{WIOA, Sec. 107, (b) membership, (2) Composition, (C), (underline added)}

Economic/Community Development

"Each local board ...shall include a representative of economic and community development entities"

{WIOA, Sec. 107, (b) membership, (2) Composition, (D), (i).}, (underline added)}

State Employment Service

"Each local board ...shall include an appropriate representative from the State employment service office under the Wagner-Peyser Act (29 U.S.C. 49 et seq.) serving the local area"

{WIOA, Sec. 107, (b) membership, (2) Composition, (D), (ii).}, (underline added)}

Rehabilitation Act

"Each local board... shall include an appropriate representative of the programs carried out under title I of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.), other than section 112 or Part C of that title (29 U.S.C.

732, 741), serving the local area"

{WIOA, Sec. 107, (b) membership, (2) Composition, (D), (iii).}, (underline added)}

2. Discretionary Membership Categories

❑ Adult Serving Employment Organizations

"Each local board ...may include representatives of community-based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities" {WIOA, Sec. 107, (b) membership, (2) Composition, (B), (iii).}, (underline added)

❑ Youth Serving Organizations

"Each local board ...may include representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth"

{WIOA, Sec. 107, (b) membership, (2) Composition, (B), (underline added)}

❑ Community Based Organizations

"Each local board ...may include representatives of local educational agencies, and of community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment"

{WIOA, Sec. 107, (b) membership, (2) Composition, (C), (iii).}, (underline added)

❑ Transportation/ Housing/ Public Assistance Agencies

"Each local board ...may include representatives of agencies or entities administering programs serving the local area relating to transportation, housing, and public assistance" {WIOA, Sec. 107, (b) membership, (2) Composition, (D), (underline added)}

❑ Philanthropic Organizations

"Each local board ...may include representatives of philanthropic organizations serving the local area"

{WIOA, Sec. 107, (b) membership, (2) Composition, (D), (underline added)}

❑ Other Appropriate Entities

"Each local board ...may include such other individuals or representatives of entities as the chief elected official in the focal area may determine to be appropriate"
{WIOA, Sec. 107, (b) membership, (2) Composition, (E)}, (underline added)

V. Applicant Background

A. Educational Background, including schools attended, degrees attained and certifications achieved:

Ed.D in Educational Leadership; M,ed in Educational Leadership; Bachelors in Social Sciences; and AA degree

in liberal arts. Schools attended: Universlty of Phoenix School of Advanced Studles; Azusa Pacific University;

University of Great Falls (MT); Orange Coast College (Costa Mesa, CA)

B, List past or present City and/or County appointments, elected positions held as well as other professional and community affiliations:

Kings County JTO Board; various Fresno County workforce/economic development affiliations.

C. Briefly explain why you are interested in serving on the Fresno Regional Workforce Development Board:

To advocate for crltlcaf workforce training roles of educational provtders to serve employers. .

D. What experience or Spedal Knowledge can you bring to the Fresno Regional Workfortre Development Board? Please list occupational experience If applicable:

Strategic visioning, planning, policy guidance, and advocacy; public/private partnerships

E. List any affiliations you or your spouse has with any public agency: Member, West Hills
Community College Foundation Board

Member, Kings County JTO Board

F. Please list any affiliations you or your spouse has with any organization receiving funding
from the Fresno Regional Workforce Development Board:

West Hills Community College District grants and workforce connections satellite office in Coalinga,
CA

G. Do you or an immediate family member have any professional or financial relationship that may
present a potential conflict of interest for this board? :

a YES NO

H. Do you, or the company or organization you represent, intend to apply for funds administered by the
Fresno Regional Workforce Development Board? :

YES a NO

VI. REFERENCES

Please provide three personal or professional references (Include name, address and telephone number)

Reference #1:

Frank Gornick

Lemoore, CA 93245

Reference #2:

Kristin Clark

Lemoore, CA 93245

Reference #3:

John Lehn

[REDACTED]
[REDACTED] Hanford, CA 93230

VII. Attestation

I have read the Fresno County Board of Supervisor's Administrative Policy No. 35 (Attachment A), the City of Fresno Conflict of Interest Policy (Attachment B) and the Fresno Regional Workforce Development Board Conflict of Interest Policy (Attachment C) for Board appointees and agree to abide by the policies and procedures at all times while an appointed member of the FRWDB. At present, to the best of my knowledge, no conflict of interest exists in my serving on this Board.

Signature: [REDACTED]

Date: 10/25/17

FRESNO COUNTY BOARD OF SUPERVISORS ADMINISTRATIVE POLICY NO. 35

SUBJECT: CONFLICT OF INTEREST - BOARD APPOINTEES

POLICY STATEMENT

In addition to any Federal or State conflict of interest requirements which may apply, no member of any board, commission or committee shall make, participate in making or in any way attempt to use their position to influence a decision in which he or she knows or has reason to know that he or she or their spouse has a financial interest. In all such cases, the affected member shall disclose their interests in the records of the board, commission or committee and shall refrain from participating in all discussions and votes concerning the matter in which they or their spouse has a financial interest.

The purpose of this policy is not only to avoid actual improprieties, but also the appearance of possible improprieties. Therefore, it is the policy of the Board of Supervisors that any doubts as to whether a member shall refrain from participating in a particular matter should be resolved in favor of nonparticipation.

While recognizing that state law and regulations may specify categories of memberships on certain board, commission and committees, to the extent possible, no one shall be appointed to a board, commission or committee which recommends funding allocations to community based organizations, who is or whose spouse is a director or officer of an agency or organization which competes in the funding process before that board, commission or committee.

MANAGEMENT RESPONSIBILITY

The County Administrative Officer shall provide all nominees to County boards, commission and committees with copies of the Board's Conflict of Interest policy. Additionally, the County's staff to each board, commission, and committee shall be provided with a copy of the application of each appointee so as to be able to assist in monitoring compliance with the conflict of interest policy. Monitoring shall include annual review of appointee circumstances as they may change during each appointee's term of office.

APPLICANT/NOMINEE RESPONSIBILITY

All applicants shall state on their application for appointment what affiliation, if any, they or their spouse has with public service agencies. Additionally, all applicants shall certify prior to their participation as a voting representative of the Board of Supervisors that they have read this policy and can swear free of any conflict of interest. The certification will be made by an applicant/nominee by signing the application for their appointment. Further, should any conflict of interest arise during the appointee's term of office, the

appointee shall so declare and abstain from participation on the proceeding and business as it relates to the area of conflict.

For those boards, commissions and committees which recommend funding allocations to the Board of Supervisors, no member shall participate in any discussions or decisions related to an agency of which the member or the member's spouse is a director or officer. Additionally, unless state law or regulation require otherwise, any such member shall also refrain from participation in discussions or decisions related to proposals which are in direct competition with a proposal submitted by the agency of which the member or member's spouse is a director or officer.

**CONFLICT OF INTEREST CODE FOR
FRESNO REGIONAL WORKFORCE DEVELOPMENT BOARD**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) that contains the terms of a standard Conflict of Interest Code and may be incorporated by reference in an agency's Conflict of Interest Code. After public notice and hearing, the standard Conflict of Interest Code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices designating positions and establishing disclosure requirements shall constitute the Conflict of Interest Code of the Fresno Regional Workforce Development Board (FRWDB).

Individuals holding designated positions shall file their statements with the FRWDB, which will retain the statements and make the statements available for public inspection and reproduction. (Gov. Code Section 81008.) Upon receipt of the statements for the FRWDB Board Members, Executive Director, and other designated senior staff (see Appendix A), the FRWDB shall make and retain a copy and forward the original of these statements to the Clerk to the County Board of Supervisors. The FRWDB shall retain all other original statements at its office.

The provisions of all Conflict of Interest Codes and amendments thereto previously adopted by the Agency are hereby superseded.

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**APPENDIX A
DESIGNATED POSITIONS**

Designated Positions _____ Disclosure Categories

- FRWDB Board Members

- FRWDB Executive Director 1
- FRWDB Assistant Director 1
- Deputy Director of Information Systems 1
- Deputy Director of Business Services, Human Resources 1 and Organizational Development
- Quality Systems Manager
- Marketing Manager 1
- Program, Procurement and Contracting Manager
- General Services Manager 1
- Legal Counsel 1
- Consultants*
- Consultants shall be included in the list of designated positions and shall disclose pursuant to the disclosure requirements in this Code subject to the following limitation:

The Executive Director may determine in writing that a particular consultant although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Sec. 81008.)

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APPENDIX B DISCLOSURE CATEGORIES

Individuals holding designated positions must report their interests according to their assigned disclosure category(ies).

Disclosure Category 1

Interests in real property located within the jurisdiction or within two (2) miles of the boundaries of the jurisdiction or within two (2) miles of any land owned or used by the agency; and investments and business positions in business entities, and income, including loans, gifts, and travel payments, from all sources.

Disclosure Category 2

Interests in real property located within the jurisdiction or within two (2) miles of the boundaries of the jurisdiction or within two (2) miles of any land owned or used by the agency.

Disclosure Category 3

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the agency.

Disclosure Category 4

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that provide services, supplies, materials, machinery, or equipment of the type utilized by the designated position's division or department.

Disclosure Category 5

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that filed a claim against the agency during the previous two (2) years, or have a claim pending.

Disclosure Category

6

Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources of the to request an entitlement to use agency property or facilities, including, but not limited to:

- a license • utility permit
- station vendor permit.

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Public Officials Who Manage public Investments

It has been determined that positions listed below manage public investments and will file a statement of economic interests pursuant to Government Code Section 87200.

These positions are listed for informational purposes only:

- Board Members
- Alternate Board Members
- Executive Director .
- Consultants involved in the investment of public funds

An individual holding one (1) of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing

obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200,

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CITY OF FRESNO
CONFLICT OF INTEREST POLICY

SEC. 2-901. • CONFLICT OF INTEREST CODE.

- (a) The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal Code of Regs. Section 18730, which contains the terms of a standard Conflict of Interest Code which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. The terms of such standard Conflict of Interest Code and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference as the City's Conflict of Interest Code, along with the Appendix, which shall be that Council resolution in which employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the City of Fresno.
- (b) Pursuant to Section 4 of the standard Conflict of Interest Code, designated employees shall file statements of economic interest with the City Clerk. Statements for all designated employees will be retained by the City Clerk.

(Am. Ord. 85-111, § a eff. 9-13-85; Am Ord. 97-62, § 1, eff. 12-6-97; Am. Ord. 2007-55, § 4, eff. 9-4-07).

SEC. 2-902. - PENALTIES.

A violation of any provision of this article shall constitute a misdemeanor and shall be subject to such additional penalties as are specified in the Political Reform Act of 1974 (Government Code Sections 81000 et seq.).

(Am. Ord. 85-111, § 2, eff. 9-13-85; Am. Ord. 2007-55, § 4, eff. 9-4-07).

SEC. 2-903. • PROJECT AREA COMMITTEE MEMBERS.

For purposes of this article, members of project area committees established under Community Redevelopment Law, Health and Safety Code Section 33000 et seq. shall be deemed designated employees.

(Added Ord. 87-161, § 1, eff. 12-18-87; Am. Ord. 97-62, § 2, eff. 12-6-97; Am. Ord. 2007-55, § 4, eff. 9-4-07).

Cindy Bruer

From: Evans, Sherrie <sevans@co.fresno.ca.us>
Sent: Tuesday, December 05, 2017 1:56 PM
To: Cindy Bruer
Cc: 'mworkmon@workforce-connection.com'
Subject: FRWDB Joint appointment by Fresno County Board of Supervisors
Attachments: BCC APP - FRDB - VanHorn.pdf

Good afternoon Cindy,

I was asked by Bernice Seidel, Clerk to the Board, to let the City of Fresno know about an appointment that was made at today's Board of Supervisor's meeting to the Fresno Regional Workforce Development Board (FRWDB). Chancellor Van Horn was reappointed to the joint City/County Education position. I am attaching the FRWDB application that Chancellor Van Horn completed for you reference.

If any other city staff needs to know, please forward.

Thank you,

Sherrie Evans
Deputy Clerk III
County of Fresno, Clerk to the Board
2281 Tulare Street, Room 301
Fresno, CA 93721
(559) 600-1602 (559)
600-1608 (fax)
sevans@co.fresno.ca.u

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