

**EVALUATION OF BID
PROPOSALS**

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**FOR: REQUIREMENTS CONTRACT FOR FRESNO AREA EXPRESS SCHEDULE
GUIDES**

Bid File No.: 9542
Bid Opening: 6/26/2020

<u>BIDDERS</u>	<u>TOTAL NET BID AMOUNT</u>
1. Casey Printing 398 East San Antonio Dr. King City, CA 93930	\$26,816.46
2. Southwest Offset Printing 13650 Gramercy Place Gardena, CA 90249	\$32,135.31
3. Advantage Mailing, LLC 1600 N. Kraemer Blvd. Anaheim, CA 92816	\$36,610.53

Each bidder has agreed to allow the City ninety (90) days from date bids are opened to accept or reject their bid proposal. Purchasing requests that you complete the following sections and return this bid evaluation to the Purchasing Unit at the latest by Monday, July 13, 2020 5:00 P.M.

The Budget Allocation for this expenditure is \$38,280.00. The contract price is 30% below the Budget Allocation. If the overage is greater than 10% or only one bid was received, give explanation: N/A.

BACKGROUND OF PROJECT (To be completed by Evaluating Department/Division. Explain need for project/equipment):

The Department of Transportation/Fresno Area Express (FAX) prepares a printed schedule guide for its riders five times per year. The schedule guide contains the routes and timetables that are critical to navigate the FAX system. These schedule guides are free to the public and are available on-board the buses and at the FAX Manchester Center Office.

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DEPARTMENT CONCLUSIONS AND RECOMMENDATION:

Award a contract in the amount of \$ 26,816.46 to Casey Printing, Inc. as the lowest responsive and responsible bidder.

Remarks:

Reject all bids. Reason:

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Department Head Approval

Ms. J. Smith
Title Director
Date July 7, 2020

- Approve Dept. Recommendation Approve Finance/Purchasing Recommendation
 Disapprove Disapprove
 See Attachment

FINANCE DEPARTMENT

CITY MANAGER

[Signature] 07/16/2020
Purchasing Manager Date

[Signature] 7/21/2020
City Manager or Designee Date

[Signature] 7/16/20
Finance Director Date

FISCAL IMPACT STATEMENT

PROGRAM:

<u>RECOMMENDATION</u>	<u>TOTAL OR CURRENT</u>	<u>ANNUALIZED COST</u>
Direct Cost	_____	\$26,816.46
Indirect Cost	_____	_____
TOTAL COST	_____	\$26,816.46
Additional Revenue or Savings Generated	_____	<u>\$0.00</u>
Net City Cost	_____	\$26,816.46
Amount Budgeted (If none budgeted, identify source)	_____	\$86,900