



June 11, 2018

Kristina Chamberlin, Assistant Director
Parks, After School, Recreation and Community Services
City of Fresno
1515 E Divisadero St
Fresno, CA 93721

Dear Ms. Chamberlin:

The Fresno-Madera Area Agency on Aging's Governing Board has approved an award of Older Americans Act grant funds to the City of Fresno as follows:

Contract No. 19-0310, Title III C1 Nutrition Site Management

July 2018 – September 2018:	\$20,000	} See page 1 of Contract for distribution by site.
October 2018 – June 2019:	\$60,000	

Grant awards are contingent on sufficient funds made available from the State of California to the Agency on Aging and/or by the United States Government or the Budget Acts of the appropriate fiscal years for the purpose of these programs.

Two sets of contract documents are enclosed. Page i, *Documents Required to Execute Contract*, is included as a guide for contract completion. We will provide contract components that are available in electronic format via e-mail. Please provide two complete and signed sets of the contract documents to our office by July 26, 2018. Following the contract review process and provision of any necessary revisions, we will forward a fully executed contract. Please note that payments cannot be scheduled until the contract is approved and fully executed.

Please ensure staff who work on our contracted program are aware of the contract requirements, as well as the enclosed Summary of Substantive Revisions.

Pending finalization of the fiscal year 2018-2019 contract, this letter will serve as your authority to provide Nutrition Site Management under the contract number referenced above as of July 1, 2018. The authority contained herein expires September 30, 2018, or when the contract is fully executed, whichever comes first.

Please contact us at (559) 600-4405 with any questions.

Sincerely,

Linda L. Descoteaux
Administrative Manager

Enclosures

cc: Sean Schaefer, Community Services Division Manager

3837 N. Clark St. • Fresno, CA 93726

Senior Information: Ph 559.600.4405 • Fax 559. 243.5651 • Email: services@fmaaa.org
Administration/Finance: Ph 559.600.4405 • Fax 559.243.5918 • Email: admin@fmaaa.org
Toll Free 800.510.2020 • Website: www.fmaaa.org