

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

JP1001-HP2

PURCHASING AUTHORITY NUMBER (If Applicable)

GO-LCI-0650

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Governor's Office of Service and Community Engagement/California Volunteers "hereinafter referred to as State"

CONTRACTOR NAME

City of Fresno "hereinafter referred to as Grantee"

2. The term of this Agreement is:

START DATE

June 9, 2025

THROUGH END DATE

December 31, 2026

3. The maximum amount of this Agreement is:

\$1,000,000.00 or One Million Dollars and 00/100

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits	Title	Pages
Exhibit A	Scope of Work	6
Exhibit B	Budget Detail	1
Exhibit C	Budget Payment Provisions	1
+ - Exhibit D*	General Terms and Conditions*	Online

Items shown with an asterisk (), are hereby incorporated by reference and made part of this agreement as if attached hereto.**These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>***IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.****CONTRACTOR**

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

City of Fresno

CONTRACTOR BUSINESS ADDRESS

2600 Fresno Street

CITY

Fresno

STATE

CA

ZIP

93721

PRINTED NAME OF PERSON SIGNING

Georgianne White

TITLE

City Manager

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Governor's Office of Service and Community Engagement/California Volunteers

CONTRACTING AGENCY ADDRESS

1400 10th Street

CITY

Sacramento

STATE

CA

ZIP

95814

PRINTED NAME OF PERSON SIGNING

Anthony Chavez

TITLE

Chief Deputy Director

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

SCM, Chapter 4.04 (A)(4)

Exhibit A - Scope of Work

RFA # YSC-HP02

Applicant: City of Fresno

Point of Contact

Susan Chudy, Program Administrator

susan.chudy@fresno.gov

559-621-6980

The Mayor Dyer Administration of the City of Fresno is committed to advancing the 'One Fresno' initiative, which represents "a government that listens, keeps its promises, and is accountable to its people." This initiative focuses on serving all Fresno residents, including vulnerable populations such as the homeless and those experiencing housing insecurity. Proposed funding aims to expand resources for underserved groups, including young adults, by offering meaningful education, service, and employment opportunities.

Youth investment and inclusive economic development are among the administration's six key priorities. Through the Youth Service Corps Homelessness Pilot, the City of Fresno aims to strengthen its dedication to these goals by promoting youth leadership and creating a robust workforce program that provides young adults with essential tools for future success. Building on the success of previous initiatives, which have significantly uplifted both the target population and the community, this pilot program seeks to empower young leaders to address homelessness while fostering skills that support their personal and professional development. The City of Fresno is committed to continuing this impactful work through this pilot program.

The One Fresno Youth Jobs Corps Program seeks to empower underserved youth in Fresno by offering meaningful employment opportunities that address homelessness, build career pathways, and strengthen community capacity. Aligned with the goals of California Volunteers' Youth Service Corps initiative, this program will leverage local partnerships, resources, and innovative workforce development strategies to uplift vulnerable populations, including youth experiencing housing insecurity and Californians without stable housing.

The program will recruit, train, and place members in roles that not only provide valuable work experience but also allow them to contribute directly to addressing Fresno's homelessness crisis. In January 2023 there were 1,800 homeless people living on the streets in the city of Fresno and almost 1,400 more living in short-term emergency or transitional shelters. Through collaboration with local community-based organizations (CBOs), the program will focus on implementing wraparound services and holistic support to ensure members' success and long-term impact.

Section 1: Program Goal

What does your city hope to gain from this program?

The City of Fresno aims to provide youth with opportunities to address homelessness and housing insecurity. Educational and service opportunities will strengthen city and community capacity to address homelessness and those with housing insecurity. The City

of Fresno looks to cooperate with Community Based Organizations who can give members valuable experience, career readiness training, case management, and mentorship through existing partnerships for all members in the program. The program looks to Empower members with tools for success in future employment with the City of Fresno or with outside organizations. This opportunity will provide a living wage for members throughout the duration of the program.

Members in the program will contribute to the City of Fresno's "One Fresno Initiative" by supporting administrative and logistical efforts to combat housing insecurity. They will serve as Navigators, working at community-based organization worksites that address housing challenges. Together, these roles help drive meaningful change while equipping members with valuable skills and experience for future success.

How does this program connect to existing city priorities on homelessness and housing insecurity?

The City of Fresno's "One Fresno Initiative", approaches homelessness with a commitment to dignity, equity, and comprehensive care, focusing on creating pathways from emergency shelters to permanent housing while addressing the root causes of housing insecurity. Some key components where this pilot program connects with existing City of Fresno priorities may include:

- Education regarding safety and temporary housing solutions such as shelters, and root causes of homelessness.
- Members will learn about community organizations and ways in which they fight against homelessness.
- Increasing awareness of affordable housing and healthcare options for people experiencing homelessness.

Section 2: Program Design

How will the city use this funding to address homelessness?

The City of Fresno plans to use the funding from the Youth Service Corps Homelessness Pilot to conduct outreach and provide information about healthcare services, temporary housing, and permanent housing. Members will be allocating referrals to the homeless and working with their worksites to provide any services which they offer. The program will ensure that members of the program are equipped with the skills and opportunities to actively contribute to addressing homelessness in their communities.

The program will allocate funding for wages, supplies, wraparound services, educational resources, and training. To ensure effective implementation, the City of Fresno will issue a Request for Proposal (RFP) to select nonprofit community-based organizations (CBO) with proven expertise and a history of success in supporting individuals facing homelessness or housing insecurity as a worksite location. These organizations will partner with the City of Fresno to deliver comprehensive solutions, addressing immediate needs while fostering long-term stability and self-sufficiency for the target population. Navigators may assist in connecting individuals experiencing homelessness with available resources, such as

housing programs, mental health services, and job training opportunities.

How will the city ensure a quality experience for participants in the program and for the populations that they serve?

The CBO worksite(s) will offer comprehensive safety training, educational workshops, and presentations for their Navigators led by CBO worksite supervisors. Partnering with CBO worksite will provide continuous support to program members and supervisors, ensuring a collaborative and well-supported environment. Monthly feedback mechanisms will be implemented to uphold standards and enhance outcomes for all stakeholders.

Please describe your plan for training navigators.

The CBO worksite(s) will provide specialized training to meet the needs of their Navigators. Safety training curriculum may encompass a wide range of topics, including but not limited to situational awareness, effective teamwork, communication strategies, trust-building, intuitive decision-making, de-escalation techniques, and the use of non-threatening body language. Additionally, members may receive training on homelessness resources, equipping them with the knowledge and tools necessary to engage effectively with individuals experiencing homelessness and contribute to improved outcomes for this vulnerable population.

Do you plan on sub-granting with CBOs? If so, please name each organization and any prior experience they have running similar programs or the process by which you will select CBO partners.

Yes, the City of Fresno plans to subgrant with community-based organizations (CBOs) to expand the program's reach and effectiveness, leveraging the expertise of local organizations in Fresno that specialize in addressing homelessness and supporting underserved populations.

The City of Fresno will develop and release a Request for Proposal (RFP). The following are CBOs that the city has partnered with in the past and may have expertise with homeless or those with housing insecurity and may choose to apply: Downtown Fresno Partnership, Poverello House, Fresno Economic Opportunities Commission, and Fresno Mission are a few that may submit a proposal, although the City of Fresno Purchasing division will use Planet Bids to be equitable.

What specific activities will participants be doing? What services will they be providing? Please offer a detailed description of the service position.

Members will engage in activities that directly combat homelessness and create pathways

to stability for those in need. These activities would provide results that deal with healthcare services, temporary housing, and permanent housing. Specific duties will be defined during the RFP process in collaboration with a proven community-based organization (CBO).

What is the proposed start date for programming from this funding?

Upon the execution of the state agreement, there will be approximately four months of program staff planning and implementation and then launch programming in approximately November 2025 to complete by December 2026.

Section 3: Youth Recruitment/Development

How will the city recruit youth?

Members are recruited for the One Fresno Youth Jobs Corps Program through a comprehensive marketing strategy with over 2500 interest forms completed since Spring 2022. Applicants complete Imago job readiness training to provide foundational skills to obtain a position at a worksite. Upon successful completion of employment at a worksite, they may apply for the One Fresno Youth Jobs Corps program during recruitment. Upon completion of the 3-month Ambassador program, they may be a One Fresno Youth Jobs Corps Program Participant for 6 months in a City of Fresno department. Participants in good standing, or that have completed a 6-month duration, may apply to be a Navigator at a CBO worksite for 6 months. Recruitment efforts will focus on identifying individuals who display professionalism, leadership potential, and a passion for serving the community.

To broaden the candidate pool, the City of Fresno will also promote the opportunity through various channels, including local schools, community centers, and partnerships with nonprofit organizations. Recruitment campaigns will leverage social media platforms, job fairs, and targeted outreach to ensure the opportunity reaches diverse groups of young people, particularly those from underserved and underrepresented backgrounds.

By combining recruitment strategies, the City of Fresno aims to select Navigators who are not only eager to extend their commitment to the One Fresno Youth Jobs Corps Program but are also well-equipped to thrive in this new leadership capacity.

What wrap around services, if any, is the city/county or subgrantee planning on offering to youth?

Wraparound services for the members of the program may include: case management, mentorship, transportation support, in-person training classes, transitional childcare services, temporary emergency housing, uniforms, and small ancillary allocation for preapproved necessities thus removing as many barriers to employment as possible.

What wage will youth be paid? What length of time do you anticipate the youth serving?

Navigators assigned to worksites can be employed for up to six months at 20 hours a week and will earn \$20 per hour.

The navigator portion of the program is designed to run in two cohorts, with each cohort serving for a duration of six months. This structure ensures that members have ample time to engage in meaningful work, receive comprehensive training, and develop the skills necessary for career advancement while making a significant impact within the community. Since this is a pilot program, the duration of the cohorts may adapt.

Section 4: Metrics/Outcomes

Can the city/county provide the required metrics listed above to California Volunteers?

The City of Fresno is committed to tracking all metrics required by California Volunteers. We realize that metrics and outcomes speak to the success of any program and including these data points is essential to program evaluation. These will include tracking the number of members employed through the program, the percentage of members receiving positive performance evaluations at the end of their term, and job training evaluations for future employment. Individual incidents of contact with the homeless community by the program participants will be tracked and documented with any outcomes or referrals made.

The City of Fresno will ensure that the CBO worksites selected through the RFP process will be implemented and precisely track metrics. Each worksite will be providing metrics on Temporary Housing, Permanent Housing, and Healthcare services contacts.

What specific outcomes related to homelessness will the city use to determine the success of the program? Does the city have a mechanism in place for capturing this data?

The City of Fresno will measure the success of the program through specific outcomes related to homelessness, focusing on both immediate and long-term impacts for individuals experiencing homelessness or at risk. The City of Fresno will identify measurable data points and implement a data collection and management system to track these outcomes, ensuring that progress is measured accurately and consistently.

Worksites will be required to provide data on the outcomes towards addressing homelessness, including but not limited to the below:

- Number of people served by Navigators
- Number of referrals provided for:
 - Healthcare services
 - Temporary Housing
 - Permanent Housing

Specific outcomes determined by worksite needs.

Section 5: Budget/Staffing/Communications

What is your proposed staffing plan for the program for the city and/or any subgrantees?

The City of Fresno grant program staff will consist of a Program Administrator, Senior Human Resources Risk Analyst, and Senior Management Analyst. Since this staff also works on other One Fresno Youth Jobs Corps programs, this grant only needs to support ten percent of the Program Administrator's time and twenty-five percent of the remaining staff's time. Staff assists each member through the hiring process, ensures all training is completed, and provides hands-on assistance and solutions to members that experience barriers throughout the program. Due to the high needs of the youth, dedicated staff are needed to provide the additional administrative and wraparound services support.

Does your city commit to using California Volunteers developed branding for this program and participating in California Volunteers-organized trainings/curriculum, if asked?

The City of Fresno is committed to utilizing California Volunteers' developed branding for this program and participate in organized training and curriculum if needed. On an ongoing basis, we will pursue every opportunity to highlight this program's success through local media channels.

What amount of funding is your city/county requesting? How many youth will be served with this funding?

We are requesting the state funding allocation of \$1,000,000. These funds will be serving 68 youth as subgrantee employees.

Attachments

Bidder Declaration

CA Civil Rights Law Certification

Youth Service Corps Budget Payee

Data Record

Exhibit B - Budget Detail

CaliforniansForAll Youth Service Corps				
Applicant:	City of Fresno			
Contact information	Susan Chudy			

I - A. Administration (Must Not Exceed 10% of Total Award)				
Items	Description	Calculation	Total Budget	% Allocation Cross Check
Administrative Costs	Staff time for program management, hiring ,on-boarding, tracking, metrics, reporting, job and life skills training			
Administrative Costs-Worksites	Staff time for program management, hiring ,on-boarding, tracking, metrics, reporting, job and life skills training		\$ 98,333.33	
Total			\$ 98,333.33	9.8%

I - B. Direct Operating Costs (Must not exceed 30% of Total Award when combined with Section I-A. Administration)				
Items	Description	Calculation	Total Budget	% Allocation Cross Check
City Program Staff			\$ 50,000.00	
Supplies - City			\$ -	
Supplies - Worksite			\$ 25,365.87	
Total			\$ 75,365.87	17.37%

II. Youth Service Corps Fellow Wages (must be at least 50% of grant amount)				
# Requested	Hourly Salary	# of Hours	Total Budget	% Allocation Cross Check
0	0	0	\$ -	
68	20	520	\$ 707,200.00	
			\$ -	
68.00			\$ 707,200.00	70.72%

III. CaliforniansForAll Youth Workforce Fellows - Other Fellow Costs			
Items	Description	Calculation	Total Budget
FICA for Fellows	FICA is required for all City employees at a rate of 6.2%	6.20%	\$ -
Worker's Compensation	Medicare costs are a requirement for all City employees at a rate of 1.45%	1.45%	\$ -
FICA for Worksite Fellows	FICA is required for all Worksite employees at a rate of 6.2%	6.20%	\$ 43,846.40
Medicare for Worksite Fellows	Medicare costs are a requirement for all Worksite employees at a rate of 1.45%	1.45%	\$ 10,254.40
Health Care			
Retirement			
Total			\$ 54,100.80

IV. Program Wrap-Around Services (Not to Exceed 40% of Total Award)				
Items	Description	Calculation	Total Budget	% Allocation Cross Check
Contractual Services	Partner organizations to provide hands-on mentorship and case management. Assistance is available to all Fellows and is by request of Fellow and/or staff. Case management can include, but is not limited to, transportation, childcare, temporary housing,work attire.		\$ 65,000.00	
Staff Time				
Total			\$ 65,000.00	6.5%

0

Total Budget Request	\$ 1,000,000.00
Total # of Fellows	68

List of Partners		
Partner	Status (Proposed or Secured)	Contractual Amount
To be determined through RFP Process	Proposed	
Total		\$ -

EXHIBIT C
Budget Payment Provisions

**California Volunteers,
Youth Service Corps
City of Fresno**

BUDGET PAYMENT PROVISIONS

1. Invoicing and Payment
 - a) For services satisfactorily rendered, and upon receipt and approval of the invoices, the State agrees to compensate the Contractor for actual expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.
 - b) Invoices shall include the Agreement Number and shall be submitted via PDF to Gaolou.Yang@californiavolunteers.ca.gov.
2. Budget Contingency Clause
 - a) It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to the Contractor or to furnish any other considerations under this Agreement and the Contractor shall not be obligated to perform any provisions of this Agreement.
 - b) If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State or offer an agreement amendment to Contractor to reflect the reduced amount.