



# City of Fresno

City Hall  
2600 Fresno Street  
2nd Floor, Meeting  
Room A (2165)

## Meeting Minutes - Final Disability Advisory Commission

*Chairperson Dr. Jenelle Pitt*  
*Vice Chair Kyra Schleef*  
*Board Member Frances Reyes Acosta*

*Board Member (ex officio) Carlos Duarte*  
*Board Member Ken Elvington*  
*Board Member Heather Flores*  
*Board Member Tiffany Potter*  
*Board Member Mary Beth Randall*  
*DAC Secretary Shannon M. Mulhall*

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Tuesday, September 8, 2015

10:00 AM

City Hall  
2600 Fresno Street  
Meeting Room A (2165)

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### Regular Session

## 1. Call To Order

*The meeting was called to order by Chair Pitt at 10:09am. Member Flores attended via phone and arrived at 10:29am.*

**Present** 8 - Chairperson Dr. Jenelle Pitt, Board Member Tiffany Potter, Board Member Frances Reyes Acosta, Board Member (ex officio) Carlos Duarte, Board Member Ken Elvington, Board Member Heather Flores, Board Member Mary Beth Randall, and Vice Chair Kyra Schleef

## 2. Approval of Minutes

[ID#15-797](#) Approval of the Disability Advisory Commission Minutes from June 9, 2015

**On motion of Vice Chair Potter, seconded by Board Member Elvington, that the above Action Item be approved. The motion carried by the following vote:**

**Aye:** 6 - Chairperson Pitt, Board Member Potter, Board Member Reyes Acosta, Board Member Elvington, Board Member Flores and Board Member Randall

**Abstain:** 1 - Board Member (ex officio) Duarte and Vice Chair Schleef

[ID#15-796](#) Approval of the Disability Advisory Commission Minutes from August 4, 2015

**On motion of Board Member Schleef, seconded by Vice Chair Potter, that the above Action Item be approved. The motion carried by the following vote:**

**Aye:** 6 - Chairperson Pitt, Board Member Potter, Board Member Elvington, Board Member Flores, Board Member Randall and Vice Chair Schleef

**Abstain:** 1 - Board Member Reyes Acosta and Board Member (ex officio) Duarte

### 3. Member Reports and Comments

*Member Reyes Acosta shared that the RICV annual dinner was a success. RICV is continuing to promote Inspiration Park through fundraising efforts and donations.*

*Member Randall invited all to attend the CA Council for the Blind 2nd Annual Dining in the Dark event on 9/19/15 at Yosemite Falls restaurant. Interested parties can see her for tickets.*

*Member Schleef shared that she met with the general manager for the Saroyan and Selland regarding the listening devices that are not compatible with hearing aids. They indicated that they are planning to conduct an acoustical analysis and hope to do a full upgrade of the sound equipment, which may be able to include upgraded assistive listening devices.*

### 4. Secretary's Report

*Secretary Mulhall reported that Joni & Friends invited the DAC to have a booth at their 9/26/15 Walk "N" Roll event. Mulhall is not available to attend. Member Randall indicated that she would be attending the event and could represent the DAC at a booth. She and Mulhall will connect to discuss details.*

*Mulhall reported that she is currently working on an updated Communication Access policy which will hopefully be brought before the DAC for review at the next meeting.*

*The DAC Award ceremony and proclamation of Disability Awareness month will be held on 10/22/15 this year; members are encouraged to attend.*

## **5. Unscheduled Communication / Public Comments**

*Tommy Tahami spoke regarding his interest in attending a variety of cultural events throughout the city, including Oktoberfest, The Armenian Festival of Grapes, and the Iranian Festival. Tahami discussed his desire to sell a portion of his property to the city if they would like to widen the road and concerns that he needs to replace his roof but does not have funding to do so.*

**This portion of the meeting is reserved for persons desiring to address the DAC on any matter not on this agenda (presentation are limited to 3 minutes per person). The DAC is generally legally prohibited from taking any action on information presented in unscheduled communication until subsequent meetings.**

## **6. Action Items**

[ID#15-795](#) Selection of the Chair and Vice Chair for Fiscal Year 2016

*Member Reyes Acosta nominated Chair Pitt to continue as chair for Fiscal Year 2016; Member Flores seconded. Motion passed.*

*Ayes - Potter, Reyes Acosta, Schleef, Elvington, Flores, Randall.*

*Abstain - Duarte, Pitt.*

*Member Reyes Acosta nominated Member Schleef as the Vice Chair for Fiscal Year 2016; Member Randall seconded. Motion Passed.*

*Ayes - Pitt, Potter, Reyes Acosta, Elvington, Flores, Randall.*

*Abstain - Duarte, Schleef.*

[ID#15-798](#) Selection of the 2015 Achievement Award Recipients

*Member Reyes Acosta moved to select PARCS as the recipient of the City of Fresno Award. Member Schleef seconded. Motion passed unanimously.*

*Member Elvington moved to select Housing and Supportive Services as the recipient of the Organization Award. Member Randall seconded. Motion passed unanimously.*

*Member Reyes Acosta moved to select Lt. Martinez as the recipient of the Individual Award. Member Randa Seconded. Motion passed unanimously.*

*Recipients will be contacted by Secretary Mulhall and honored during the council meeting on October 22.*

[ID#15-702](#) Review of Draft Americans with Disabilities Act (ADA) Transition Plan for the Public Right of Way (ROW); 2015 Updates and revisions to the ADA Transition Plan for Curb Ramps, Sidewalks, and Accessible Pedestrian Signals (APS)

*Mulhall presented an overview of the draft ADA Transition plan for the Right of Way (ROW). commissioners asked for additional time to review the plan and for the item to be discussed again at the next DAC meeting. This item will be continued to the next meeting.*

*Member Duarte noted that the sidewalk connection to bus stops and public transportation is a critical component for people with disabilities.*

*Member Flores asked for clarification on the schedule for implementation of curb ramps. Mulhall stated that they estimate that 550-600 curb ramps can be built per year.*

*Member Randall expressed support for addressing gaps within the existing sidewalks.*

*Member Elvington indicated that there is uneven sidewalk next to the State building and asked if this is the kind of thing that the City would respond to address. Mulhall responded that regardless of the cause of lifts if the City is made aware they will respond to patch as needed.*

*Member Duarte asked about the general cost of an APS retrofit; Mulhall responded that it can range from \$6,000 up to \$50,000 depending on the existing traffic signal and the need for concrete or curb ramp repair.*

*Member Elvington noted that when there is low or intermitten traffic that there is actually a greater need for APS than when there is a high traffic*

*intersection where the traffic surge can be easily heard. He further noted that the median island noses are an issue for crossing as well. Mulhall responded that when streets are repaved they remove or reduce the median noses that obstruct crosswalks.*

*Member Schleef asked if the APS include vibro-tactile components that are usable by individuals who are deaf-blind. Mulhall indicated that in the past they did not, however current requirements for APS within the CA Manual on Uniform Traffic Control Devices (MUTCD) call for vibro-tactile APS units and that the Access Board Draft Pedestrian Rights of Way Accessibility Guidelines (PROWAG) also defer to the MUTCD requirements.*

*Member Randall asked about a past project she witnessed where traffic signal that was replaced that was not retrofitted with APS. Mulhall was unsure about the specifics for that project but indicated that there may be times when there is work being conducted on a signal, such as adding cameras, where APS retrofit would be outside the scope of the project.*

*Members of the public who commented on this item:*

*Tommy Tahami stated that in front of his property would be a good place for the City to buy ROW and construct sidewalk.*

## **7. Subcommittee Reports**

### **7-A. Outreach Subcommittee**

*Appointed to this subcommittee are Chair Pitt, Member Flores, and Member Reyes Acosta.*

*No Action taken.*

### **7-B. Transportation Subcommittee**

*Appointed to this subcommittee are Members Duarte, Members Reyes Acosta, FAX Assistant Director Jim Schaad, FAX Operations Manager Elizabeth Watlington, Handy Ride Operations Manager Noella Rios, Community Member Bill Hyatt and Community Member Edward LaComb.*

*No action taken.*

## **Adjournment**

**On motion of Board Member Randall, seconded by Board Member Schleef, the meeting was adjourned at 11:32am. The motion carried by the following vote:**

**Aye:** 7 - Chairperson Pitt, Board Member Potter, Board Member Reyes Acosta, Board Member Elvington, Board Member Flores, Board Member Randall and Vice Chair Schleef

**The meeting room is physically accessible. Services of an interpreter and additional accommodations such as assistive listening devices can be made available. Requests for accommodations should be made one week prior to the scheduled meeting. Please contact Shannon M. Mulhall at 559-621-8716 (voice) 559-621-8721 (TTY) or [shannon.mulhall@fresno.gov](mailto:shannon.mulhall@fresno.gov)**



# City of Fresno

City Hall  
2600 Fresno Street  
2nd Floor, Meeting  
Room A (2165)

## Meeting Minutes - Final Disability Advisory Commission

*Chairperson Dr. Jenelle Pitt*  
*Vice Chair Kyra Schleef*  
*Board Member Frances Reyes Acosta*

*Board Member (ex officio) Carlos Duarte*  
*Board Member Ken Elvington*  
*Board Member Heather Flores*  
*Board Member Tiffany Potter*  
*Board Member Mary Beth Randall*  
*DAC Secretary Shannon M. Mulhall*

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Tuesday, October 13, 2015

10:00 AM

City Hall  
2600 Fresno Street  
Meeting Room A (2165)

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### Regular Session

## 1. Call To Order

*The meeting was called to order by Chair Pitt at 10:08 am.*

**Present** 7 - Chairperson Dr. Jenelle Pitt, Vice Chair Kyra Schleef, Board Member Frances Reyes Acosta, Board Member (ex officio) Carlos Duarte, Board Member Heather Flores, Board Member Tiffany Potter, and Board Member Mary Beth Randall

**Excused** 1 - Board Member Ken Elvington

## 2. Approval of Minutes

On motion of Board Member Reyes Acosta, seconded by Board Member Randall, that the above be approved. The motion carried by the following vote:

2-A. [ID#15-912](#) Approval of the Disability Advisory Commission Minutes from September 8, 2015

On motion of Board Member Reyes Acosta, seconded by Board Member Randall, that the above Action Item be approved. The motion carried by the following vote:

**Aye:** 6 - Chairperson Pitt, Vice Chair Schleef, Board Member Reyes Acosta, Board Member Flores, Board Member Potter and Board Member Randall

**Excused:** 1 - Board Member Elvington

### 3. Member Reports and Comments

*Member Flores shared that October 24 will be the Step up for Downs Syndrome 1/5 mile fundraiser event. December 17 will be the community Winter Formal, sponsored by The Arc, EPU, CVRC, CUSD, and Trader Joe's. October 29 will be the RICV Self Advocacy conference.*

*Member Reyes Acosta stated that the Universally Accessible Park at Polk/Gettysberg is slated to open in November. Information about the Grand opening will be sent to members.*

*Member Pitt shared that she is the recipient of the National Rehabilitation Association's Sylvia Walker award. She also reported that on November 6 and 7 there will be a free Cesar Chavez Social Justice Conference at CSU Fresno.*

*Member Potter shared ths she has launched the Compassionate Vendor Program, which will provide training to businesses and service providers then list those entities on a web database to assist individuals in identifying businesses that are disability-friendly. Clovis Transit employees will soon be trained and certified through CVP.*

### 4. Secretary's Report

*There will be no meeting in November; the next meeting is scheduled for December 8.*

*Secretary Mulhall reported that she has developed and is providing training for staff including; mandatory ADA Basics, New Employee Orientation, Accessible Documents, Public Accommodations (for supervisors), and training for facilities maintenance.*

*In September the City partnered with ADA Helper and the Chamber of Commerce to provide training for businesses on ADA compliance.*

*October 15 at 10:15am is the Great California Shake Out; all are*



*encouraged to register and participate.*

*The proclamation of Disability Awareness month and the DAC Awards will take place on October 22 at 8:30am at the beginning of the council meeting. Commissioners are encouraged to attend.*

## **5. Unscheduled Communication / Public Comments**

*Tommy Tahami spoke on behalf of the RICV Disability Advocacy Team, indicating that they will have a fundraising event at Hometown Buffett in November. Tahami also discussed his desire to sell a portion of his property to the city if they would like to widen the road and his concerns that he needs to replace his roof but does not have funding to do so. He is interested in obtaining zero interest loans for home improvements.*

**This portion of the meeting is reserved for persons desiring to address the DAC on any matter not on this agenda (presentations are limited to 3 minutes per person). The DAC is generally legally prohibited from taking any action on information presented in unscheduled communication until subsequent meetings.**

## **6. Action Items**

- 6-A. [ID#15-911](#) Review of Draft Americans with Disabilities Act (ADA) Transition Plan for the Public Right of Way (ROW); 2015 Updates and revisions to the ADA Transition Plan for Curb Ramps, Sidewalks, and Accessible Pedestrian Signals (APS)

*Mulhall opened the discussion for further public comments on the Draft ADA Transition plan for the ROW; no commissioners had additional comments on the item. The floor was open for public comment on this item.*

*Edward LaComb asked if this plan also includes private property, such as speedbumps in parking lots that obstruct the path of travel. Mulhall responded that this does not address private property, however when the city receives plans for parking lots they review and check them for accessibility.*

6-B. [ID#15-913](#) Review of Draft Effective Communication Policy

*Mulhall presented an overview of the Draft Effective Communication policy and opened the floor for comments from the commission.*

*Member Flores indicated a spelling error.*

*Vice Chair Schleef stated that it is important to include the option for requests for captioning at public events and meetings.*

*Member Reyes Acosta indicated that some cultures may prefer and be more comfortable with having the option of using their minor child form translation. Member Duarte echoed the need for sensitivity toward cultural preferences. Mulhall will review and verify the ADA requirements related to minor children as interpreters at the request of the parents and make any adjustments.*

*Member Reyes Acosta indicated that cultural competency considerations are also important. Mulhall will review and see where this policy can make reference to the Title VI policy.*

*Chair Pitt asked for the timelines for approval of the policy. Mulhall indicated that once this draft is finalized, it will need to go to the Communication Director, then to all of the Department Directors for review and comment. From there the policy would be reviewed by the Labor Management Task Force, who would decide whether or not to recommend this for approval by City Manager. The process will take several months.*

*The commission requested that Mulhall look into the issues indicated and bring a revised draft before the commission in December.*

*the floor was opened for public comment; no member of the public wished to address the commission on this item.*

**On motion of Board Member Reyes Acosta, seconded by Board Member Randall, that the above Action Item be continued. The motion carried by the following vote:**

**Aye:** 6 - Chairperson Pitt, Vice Chair Schleef, Board Member Reyes Acosta, Board Member Flores, Board Member Potter and Board Member Randall

**Absent:** 1 - Board Member Elvington

## 7. Subcommittee Reports

### 7-A. Outreach Subcommittee

*Appointed to this subcommittee are Chair Pitt, Member Flores, and Member Reyes Acosta.*

*Member Reyes Acosta requested that the subcommittee schedule a meeting; subcommittee members will discuss potential dates and schedule a meeting in the near future.*

*Member Reyes Acosta requested to be added as someone able to do posts on the DAC Facebook page; Mulhall indicated that she will set this up.*

### 7-B. Transportation Subcommittee

*Appointed to this subcommittee are Members Duarte, Members Reyes Acosta, FAX Assistant Director Jim Schaad, FAX Operations Manager Elizabeth Watlington, Handy Ride Operations Manager Noella Rios, Community Member Bill Hyatt and Community Member Edward LaComb.*

*The subcommittee met at 8am on October 13. Member Duarte and Handy Ride staff member Paul Kwiatkowski provided an update regarding the recent APTA conference. Duarte noted that Handy Ride has 8 new replacement busses, bringing the total number of buses to around 50. The Fixed route has 34 new busses with about 120 total within the fleet. There were concerns shared regarding the connectivity between Handy Ride and Clovis Round Up. The Bus Rapid Transit (BRT) was out to bid but all projects came in over budget, so they will be adjusting the project and putting it back out for bid again soon. FAX is anticipating in the future to be able to assess the fixed routes for potential realignment and adjustment to frequencies.*

*Member Reyes Acosta asked if FAX has any simple "one line" points that can be used for promoting public transportation. Duarte will check into this and get back to her.*

*Member Flores asked if FAX was planning anything for the shelters. Duarte indicated that facilities maintenance is coordinating an amenities plan. Flores suggested that they consider engaging other partners for art and community involvement.*

*Kwiatkowski shared that Member Duarte was selected as employee of the quarter for FAX.*

*The floor was opened for comments by members of the public.*

*Tommy Tahami stated that he would like for FAX to consider offering day passes for the fixed route and wants to know when they will review the fares. Duarte will connect Tahami with the FAX Fares Committee so he can make that suggestion to them.*

## **Adjournment**

*As there was no further business of the commission, the meeting was adjourned at 11:44am.*

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