

FIRST AMENDMENT TO AGREEMENT

THIS FIRST AMENDMENT TO AGREEMENT (Amendment) is made and entered into effective upon execution by both parties on _____ (the Effective Date), by and between the City of Fresno, a municipal corporation (City), and Poverello House, a California non-profit Corporation (Service Provider).

RECITALS

WHEREAS, City and Service Provider entered into an Agreement, dated September 28, 2023, (Agreement), for professional emergency shelter, bridge housing, outreach, and navigation services for Clarion Pointe (Hope Pointe) located at 4061 N Blackstone Avenue and Village of Hope located at 412 F Street (Project) funded through the **ENCAMPMENT RESOLUTION FUNDING – ROUND 2 REMAINDER (ERF-2R)** for a total fee of \$9,780,325.71; and

WHEREAS, City and Service Provider desire to enter into a First Amendment to the Agreement to increase the total number of shelter beds from 90 shelter beds (65 emergency shelter beds, 25 bridge housing beds) to 120 shelter beds (80 bridge housing beds, 40 emergency shelter beds) at Clarion Pointe. Expand outreach services in the downtown encampment area to include the Blackstone Corridor (Barstow Ave to Shields Ave). Extend the contract term at Clarion Pointe for the operations of 30 emergency shelter beds, and Blackstone Corridor street outreach and navigation services through July 30, 2025. The Service Provider's compensation for all services will increase by \$2,001,280.00 funded with **ENCAMPMENT RESOLUTION FUNDING – ROUND 3 REMAINDER (ERF-3R)** grant funds for a total fee of \$11,781,605.71.

AGREEMENT

NOW, THEREFORE, in consideration of the above recitals, which recitals are contractual in nature, the mutual premises herein contained, and for other good and valuable consideration hereby acknowledged, the parties agree that the Agreement shall be amended as follows:

1. The Service Provider's sole compensation for satisfactory performance of all services required or rendered pursuant to the Agreement is hereby increased by \$2,001,280.00 paid with ERF-3R funds. The increased compensation amount is hereby added to the original compensation amount of \$9,780,325.71 paid with ERF-2R funds for an increased total compensation amount of \$11,781,605.71.

2. The number of ERF funded interim shelter beds at Clarion Pointe shall be increased by 30 interim shelter beds for a total of 120 interim shelter beds. Additionally, the operation of 30 interim shelter beds is hereby extended through July 30, 2025.

3. Street outreach services are expanded from the Downtown Encampment area to include outreach services in the Blackstone Corridor located between Barstow Avenue and Shields Avenue. The aforementioned street outreach services are hereby extended through July 30, 2025.

4. Exhibit A is deleted in its entirety and shall be replaced with the "Revised Exhibit A" attached hereto and incorporated herein.

5. Exhibit B is deleted in its entirety and shall be replaced with the “Revised Exhibit B” attached hereto and incorporated herein.

6. In the event of any conflict between the body of this First Amendment and the Agreement, the terms, and conditions of the body of this Amendment shall control and take precedence over the terms and conditions expressed within the Agreement. Furthermore, any terms or conditions contained within the Agreement which purport to modify the allocation of risk between the parties, provided for within the body of this Amendment, shall be null and void.

[Signatures follow on the next page.]

IN WITNESS WHEREOF, the Parties have executed this Amendment at Fresno, California, the day, and year first above written.

CITY OF FRESNO,
A California municipal corporation

Poverello House,
a California non-profit corporation

By: _____
Georgeanne A. White Date
City Manager

DocuSigned by:
Zachary Darrah
5CC5CCFE9AC64CB... _____

Name: Zachary Darrah

Title: Chief Executive officer
(If corporation or LLC., Board Chair,
Pres. or Vice Pres.)

APPROVED AS TO FORM:
ANDREW JANZ

City Attorney
Signed by:
Brent Richardson 9/9/2024
By: _____
538D38920F114F5...
Brent Richardson Date
Deputy City Attorney

By: _____

Name: _____

Title: _____
(If corporation or LLC., CFO., Treasurer,
Secretary or Assistant Secretary)

ATTEST:
TODD STERMER, CMC
City Clerk

By: _____
Date
Deputy

Attachments:

1. Agreement with Poverello House
2. Revised Exhibit A – Scope of Services
3. Revised Exhibit B – Schedule of Fees and Expenses

EXHIBIT A

SCOPE OF SERVICES Service Agreement between City of Fresno and Poverello House Encampment Resolution Services

Interim shelter services at Clarion Pointe (Hope Pointe) will include the following:

- 65 Emergency Shelter Beds and 25 Bridge Housing Beds funded by ERF-2R from June 14, 2023 through July 30, 2024
- 10 Emergency Shelter beds and 80 Bridge Housing beds funded by ERF-2R from August 1, 2024 through June 30, 2025
- 30 Emergency Shelter Beds at Clarion Hope Pointe funded by ERF-3R from October 1, 2024 through July 30, 2025
- Shelter Management Staff and Oversight
- Linkage to onsite mental health services provided by the Enrichment Center. The Enrichment Center is operated by Poverello House and employs three full-time licensed clinicians and one contracted licensed clinician that are registered with the Board of Behavioral Sciences (BBS) to provide one-on-one and group therapy services for clients. When additional mental health services are needed, the clinician will refer the client to the Department of Behavioral Health. If a client has Severe Mental Health Illness (SMI) the clinician will submit a MHSA FSP referral form to Urgent Care Wellness Center by contacting 559-600-9171 or by emailing UCWCAccess@fresnocountyca.gov.
- 5 Client navigators that will create a supportive service and housing plan for residents at Hope Pointe supporting the original 90-shelter beds
- 2 Client navigators that will create a supportive service and housing plan for residents at Hope Pointe supporting the additional 30-shelter beds
- 15 Client Services Specialists (24-hour staff) supporting the original 90-shelter beds
- 9 Client Services Specialists (24-hour staff) supporting the additional 30-shelter beds
- 6 Poverello House Staff Security (24-hour security, Poverello House employees)
- 3 Housing Stability Case Mangers (Additional case management once housed) supporting the original 90-shelter beds
- 2 Housing Stability Case Mangers (Additional case management once housed) supporting the additional 30-shelter beds
- 3 meals a day for all shelter beds
- Linen service for all shelter residents
- 3 C-trains for client storage
- Office supplies, IT, and facilities management

Interim Shelter services at Village of Hope will include the following:

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- Shelter management staff and oversight
- 65 emergency shelter beds beginning June 1, 2024, through June 30, 2025.
- 4 Client Navigators that will create a supportive service and housing plan for residents at Village of Hope
- 9 Client Services Specialists (24-hour staff)
- 24-hour security services
- 2 Housing Stability Case Managers (Additional case management once housed).
- 3 meals a day
- Linen service
- Office Supplies and IT services

All shelter services provided by Poverello House are part of the community's coordinated entry system. All client data is entered into the Homeless Information System (HMIS). Below is an outline of the ERF Interim Housing programs:

- All access sites and self-referrals can refer clients to Poverello House's emergency shelters.
- An Intake Specialist will administer the pre-screening tool to identify immediate emergency needs such as medical attention, mental health, and shelter.
- During the initial pre-screening process, Diversion will be practiced. This would include utilizing the client's existing resources, such as family reunification, linkages to friends, and possible safe sleeping environments. Identifying emergency needs and Diversion occurs in the pre-screening process.
- If Diversion has been exhausted or is inappropriate, the intake process begins for the shelter beds. An intake process will include the universal data elements (Gender, race, length to homelessness, age and veteran status) from the client.
- Once assigned a shelter bed, an appointment will be set up within 24 hours with a case manager.
- At this point, the client's data will be entered into HMIS.
- The case manager will meet with the client and create an action plan to address immediate emergency needs, potential supportive services and a housing plan.
- Once emergency needs are identified, the case manager will work on a housing plan that may include administering the VI-SPDAT to the client.
- The case manager will have weekly meetings with clients to implement supportive service plans and housing goals.
- The case manager provides and will leverage community resources for transportation, documentation, and other supportive services.
- Clients will have access to meals, showers, laundry service, and mental health services.
- The case manager will work on increasing income and identifying any barriers to housing.

- Once a housing plan is set and the basic documentation is secured, a match form is submitted to the community housing matcher.
- Once the match form has been submitted and a housing program has been identified and accepted, the case manager will assist the client in securing potential housing through apartment searches and other viable housing options.
- Once housed the case manager will follow-up with the client at least once per month to ensure the client's housing is secure and provide support if they need additional services.
- The housed client can still access all services at Poverello House, including MAP Point, The Enrichment Center and other supportive services to ensure their success in housing.
- The target length of stay for emergency shelter beds will be 90 days and 180 days for bridge housing beds. Due to the housing shortages in the community, Poverello House may approve one 30-day extension, for a total of 120 days for emergency shelter beds or a total of 210 days for bridge housing beds, with written notification to the City within seven (7) days of extension approval.

Street Outreach and Navigation services will include the following:

- Outreach coordination staff and oversight
- 1 Senior Director of Navigation Services that will provide oversight to the navigators and housing stability case managers. Services provided from October 1, 2024, through July 30, 2025.
- 6 Encampment Area Street Navigation Specialists that will perform navigation services to clients that are unable or ineligible to access shelter or bridge housing from June 14, 2023, through June 30, 2025.
- 8 Encampment Area Street Navigation Specialists that will perform navigation services to clients that are unable or ineligible to access shelter or bridge housing from October 1, 2024, through July 30, 2025.
- 1 Street Clinician that will provide direct, clinical-based, mental health services on the street for clients in the designated encampment area. When additional mental health services are needed, the mental health clinician will refer the client to the Department of Behavioral Health (DBH). If a client has Severe Mental Health Illness (SMI) the clinician will submit a MHSA FSP referral form to Urgent Care Wellness Center by contacting 559-600-9171 or by emailing UCWCAccess@fresnocountyca.gov. Street Clinician to provide services from June 14, 2024 through July 30, 2025.
- 1 Associate Marriage and Family Therapist (AMFT) Street Clinician will provide clinical-based, mental health services to unhoused individuals in the encampment area. Services provided from October 1, 2024, through July 30, 2025.
- 1 Licensed Social Worker will provide mental health services and case management support to unhoused individuals in the encampment area. Services provided from October 1, 2024, through July 30, 2025.

- 1 Licensed Alcohol and Other Drugs Counselor will provide addiction services to unhoused individuals in the encampment area. Services provided from October 1, 2024, through July 30, 2025.
- 6 dedicated Outreach and Mental Health services vehicles.

Street Outreach and Navigation services are intended to engage with all unsheltered individuals residing in the designated Encampment Area and provide quick access to services and resources to resolve their episodes of homelessness. The HOPE Outreach Team will have daily contact with unsheltered individuals in the Encampment Area, providing individuals with immediate access to mental health services and medical care. All team members have and are trained in administering Narcan. The HOPE Outreach Team Street Navigators will provide street navigation for those not able to immediately access shelter. Below is an outline of Poverello House's Street Outreach and Navigation programs:

- The ERF - HOPE Outreach team will make initial contact with residents in the encampment area.
- Outreach staff will administer an initial screening tool to identify immediate emergency needs such as medical attention, mental health, and shelter.
- Diversion will be practiced throughout the entire process.
- Those encountered will then be linked to an emergency shelter or a street navigator. Street navigators will confirm documents needed for housing including identification, social security cards, birth certificates, and other supportive documents.
- Clients awaiting or ineligible for shelter will receive Street Navigation services weekly through the HOPE Outreach Team.
- Once a housing plan is established and documentation is secured, a match form will be submitted to the CES Community Housing Matcher.
- Once a client accepts a match, the navigator will work with the housing provider to secure housing.
- Poverello House will provide three meals daily to those continuing to reside on the streets, as well as access to shower and laundry services, bathrooms, WiFi, and charging stations. Poverello House will also provide unhoused individuals in the Encampment Area with a day center in cold or hot weather.
- Throughout the process, the client's data will be entered into the HMIS to track all engagements and progress.

Goals/Outcomes for 90 Interim Shelter beds at Clarion Pointe (80 bridge beds, 10 emergency shelter beds) ERF-2R:

- Maintain a 90% bed utilization rate, as measured in HMIS.
- A minimum of 244 unique individuals will be served annually.
- A minimum of 146 clients exiting the program will achieve safe exits annually as measured in HMIS, including all positive temporary exit destinations except for places not meant for human habitation, or instances where client exit destination was not identified.
- A minimum of 58 of those exiting will exit to permanent housing situations annually, as measured in HMIS.

- A minimum of 52 clients will maintain stability through housing stability case manager annually (90% will remain housed 12 months after exiting to permanent housing).
- 30% of those exiting to permanent destinations from emergency shelter services will do so within 90 days of program entry.
- 60% of those exiting to permanent destinations will do so within 180 days of program entry.

Goals/Outcomes for 30 Emergency Shelter beds at Clarion Pointe (Hope Pointe) ERF-3R:

- Achieve full capacity within 60 days of contract execution.
- Maintain a 90% bed utilization rate, as measured in HMIS.
- A minimum of 73 unique individuals will be served annually.
- A minimum of 58 clients exiting the program will achieve safe exits annually as measured in HMIS, including all positive temporary exit destinations except for places not meant for human habitation, or instances where client exit destination was not identified.
- A minimum of 43 of those exiting will exit to permanent housing situations annually, as measured in HMIS.
- A minimum of 39 clients will maintain stability through housing stability case manager annually (90% will remain housed 12 months after exiting to permanent housing).
- 60% of those exiting to permanent destinations will do so within 180 days of program entry.

Goals/Outcomes for 65 Interim Shelter beds at Village of Hope:

- Achieve full capacity within 60 days of July 1, 2024 through June 30, 2025
- Maintain a 90% bed utilization rate, as measured in HMIS.
- A minimum of 176 unique individuals will be served annually.
- A minimum of 106 clients exiting the program will achieve safe exits annually as measured in HMIS, including all positive temporary exit destinations except for places not meant for human habitation, or instances where client exit destination was not identified.
- A minimum of 40 of those exiting will exit to permanent housing situations annually, as measured in HMIS.
- A minimum of 159 clients will maintain stability annually through housing stability case manager (80% will remain housed 6 months after exiting to permanent housing)
- 30% of those exiting to permanent destinations from emergency shelter services will do so within 90 days of program entry.

Goals/Outcomes for Client Services

- Licensed Street Clinician –
 - Serve 120 unique of clients annually
 - Complete one meeting per week of meetings per clients weekly
 - Refer 40 of clients to DBH

- Associate Marriage and Family Therapist (AMFT) Street Clinician
 - Serve 120 of clients annually
 - Complete one per week of meetings per clients weekly
 - Refer 40 of clients to DBH
- Licensed Social Worker
 - Serve 96 of clients annually
 - Host 1 of meetings weekly
- Certified AOD Counselor
 - Serve 96 of clients annually
 - Host 2 of meetings weekly

Goals/Outcomes for Street Outreach and Navigation Services:

- A minimum of 1600 contacts with unique individuals within the Encampment Area annually.
- A minimum of 880 unique individuals will be served annually.
- A minimum of 420 clients exiting the program will achieve safe exits annually as measured in HMIS, including all positive temporary exit destinations except for places not meant for human habitation, or instances where client exit destination was not identified.
- A minimum of 42 of those exiting will exit to permanent housing situations annually, as measured in HMIS.
- A minimum of 33 clients will maintain stability through housing stability case manager annually (80% will remain housed 6 months after exiting to permanent housing).
- A minimum of 100 individuals will receive linkages to the Poverello House's Enrichment Center or the Fresno County Dept. of Behavioral Health's Wellness Center for mental health services annually.

Maintenance and Repair: Service Provider shall keep the Property, including, without limitation, all buildings, common areas, and other improvements on the Property, in good order, repair, and condition so that the Property is maintained in a first-class condition equal to or better than competing projects and other similar projects managed by Service Manager in accordance with the then-current Budget approved by City and with funds received as part of the maintenance budgeted line-item. Service Provider may make expenditures or enter contracts without City's consent only for emergency repairs to the Property that are immediately required to be made for the preservation and safety of the Property, to avoid the suspension of any essential service to or for the Property, or to avoid danger to life or property at the Property (Emergency Expenditures), provided that Service Provider shall give City notice of any Emergency Expenditures and shall, to the extent reasonably practicable, consult with City prior to making any Emergency Expenditures.

Compliance: Service Provider shall operate and maintain the Property, in compliance with, and in the performance of its duties hereunder shall abide by, all statutes, laws, rules, regulations, requirements, orders, notices, determinations, and ordinances of any national and local government and appropriate agencies, departments, commissions, or

boards, the requirements of any insurance companies covering any of the risks against which Property is insured, and the requirements of any agreements relating to the Property (each a "Requirement"). Service Provider further agrees promptly to remedy any violation of a Requirement at City's expense, provided that if the cost of remedying such violation exceeds Five Thousand Dollars (\$5,000) in any one instance, Service Provider shall obtain City's prior written approval before authorizing any expenditure, except for Emergency Expenditures, as provided in the Maintenance and Repair section above.

Service Contracts: Service Provider may negotiate and execute contracts with independent contractors for services required in the ordinary course of business in operating the Property, including, without limitation, contracts for security protection, cleaning and janitorial service, utilities, and, to the extent applicable, internet, boiler, and HVAC maintenance; provided, however, that (i) except as otherwise approved by City in writing, such contracts shall not have a term in excess of one (1) year and shall be terminable by Service Provider or City without cause on thirty (30) days' notice; and (ii) the nature and cost of the services to be contracted for are included in the then-current Budget approved by City.

Meetings: Service Provider shall meet with City not less than monthly to discuss the status of the management, operation, and service coordination of the Property and Project (Meetings). It is agreed that Meetings may be conducted via a digital platform, unless otherwise requested by City. Upon the request of the City and upon reasonable advance written notice, Service Provider shall arrange to meet City and or City's Representative at the Property.

Data Collection: Service Provider is required to collect and report client-level data in accordance with Housing and Urban Development (HUD) Office of Special Needs Assistance Programs (SNAPS) Homeless Management Information System (HMIS) Data Standards, to the local HMIS operated by the Housing Authorities of the City and County of Fresno through a Memorandum of Understanding with the Fresno Madera Continuum of Care or comparable databases are required for use by providers of services for victims of domestic violence, as described in the Violence Against Women Act (VAWA). Reporting into the HMIS database or allowed comparable database is a requirement of State funding. Service Provider reporting must be consistent in format and data element structure with the Fresno Housing Authority HMIS Program Policies and Procedures Manual and the HUD HMIS Data Standards and Data Dictionary current at the execution of this Agreement. The comparable database will be maintained by the Service Provider and used to collect data and report on outputs and outcomes as required by HUD.

EXHIBIT B

SCHEDULE OF FEES AND EXPENSES Service Agreement between City of Fresno and Poverello House

Encampment Resolution Funding Services ERF-2R and ERF-3R Budgets

COMPENSATION: In no event shall compensation paid for services performed under this agreement be in excess of Eleven Million, Seven Hundred Eighty-One Thousand, Six Hundred Five and 71/100 Dollars (\$11,781,605.71). Of which, Nine Million, Seven Hundred Eighty Thousand, Three Hundred Twenty-Five and 71/100 Dollars (\$9,780,325.71) are derived from ERF-2R and Two Million, One Thousand, Two Hundred Eighty and 00/100 Dollars (\$2,001,280.00) Dollars are derived from ERF-3R.

Clarion Pointe:

For the period of June 14, 2023, through June 30, 2025, in no event shall compensation paid for services performed at the Clarion Pointe 90-shelter beds under this Agreement be in excess of Six Million, Six Hundred Thirty-Eight Thousand, Four Hundred Fifty and 68/100 Dollars (\$6,638,450.68) using ERF-2R funds. For the period of October 1, 2024, through July 30, 2025, in no event shall compensation paid for services performed at the Clarion for the additional 30-emergency shelter beds under this Agreement be in excess of One Million, One Hundred Ninety-Nine Thousand, Four Hundred Fifteen and 04/100 (\$1,199,415.04) using ERF-3R funds.

Village of Hope:

For the period of June 1, 2024, through June 30, 2025, in no event shall compensation paid for services performed at the Village of Hope 65-bed emergency shelter under this Agreement be in excess of One Million, Eight Hundred Six Thousand, Eight Hundred Nine and 15/100 dollars (\$1,806,809.15) using ERF-2R funds.

Street Outreach:

For the period of June 14, 2023, through June 30, 2025, in no event shall compensation paid for street outreach services performed in the Downtown encampment area under this Agreement be in excess of One Million, Three Hundred Thirty-Five Thousand, Sixty-Five and 88/100 Dollars (\$1,335,065.88) using ERF-2R funds. For the period of October 1, 2024, through July 30, 2026, in no event shall compensation paid for street outreach services performed at the Downtown and Blackstone Corridor encampment areas under this Agreement be in excess of Eight Hundred One Thousand, Eight Hundred Sixty-Four and 96/100 (\$801,864.96) using ERF-3R funds.

As compensation for all ERF funded services the Poverello House shall be entitled to monthly reimbursement of expenses submitting the 15th day after close of the preceding month through detailed statements and will be payable in the normal course

of City business for services performed and agreed upon in the Scope of Work and paid based on approved Budget details. Consultant will submit monthly invoice details with all required supporting documentation, to the satisfaction of the City, until all funds are fully expended by the Consultant or through the term of this agreement at which time any remaining funds are to be reallocated by the City.

Poverello House			
ERF-2R Emergency Shelter/Bridge Housing (90-beds)			
<u>Personnel</u>	June 1, 2023- June, 30 2024	July 1, 2024- June 30, 2025	Total
Chief Programs Officer (.10 FTE)	\$11,375.00	\$9,500.00	\$20,875.00
Chief Operations Officer (.10 FTE)	\$10,832.90	\$8,600.00	\$19,432.90
Chief Financial Officer (.05 FTE)	\$11,265.00	\$9,400.00	\$20,665.00
Sr. Director of Shelter Services (.40 FTE)	\$34,668.40	\$31,000.00	\$65,668.40
Bridge Housing Director (1.0 FTE @ \$65,000)	\$70,408.00	\$64,000.00	\$134,408.00
Director of Facilities (.15 FTE)	\$9,462.00	\$7,736.00	\$17,198.00
Director of Mental Health Services (.30 FTE)	\$27,623.70	\$24,500.00	\$52,123.70
IT Coordinator (.10 FTE @ \$26.00/hour)	\$5,857.80	\$4,408.00	\$10,265.80
HR Coordinator (.20 FTE @ \$21.00/hour)	\$9,462.60	\$7,736.00	\$17,198.60
Finance Specialist (.75 FTE @ \$25.00/hour)	\$42,243.75	\$38,000.00	\$80,243.75
Shelter Coordinator (1.0 FTE @ \$23.00/hour)	\$51,819.00	\$46,840.00	\$98,659.00
Client Navigator (5.0 FTE @ \$20.00/hour)	\$225,300.00	\$207,000.00	\$432,300.00
Client Services Specialist (15.0 FTE @ \$18.00/hour)	\$608,310.00	\$558,600.00	\$1,166,910.00
Facilities Specialist (1.0 FTE @ \$18.00/hour)	\$40,554.00	\$36,440.00	\$76,994.00
Housing Stability Case Manager (3.0 FTE @ \$18/hour)	\$121,662.00	\$109,320.00	\$230,792.22
Security Specialist (6.0 FTE \$18/hour)	\$243,324.00	\$218,641.00	\$461,965.00

Anticipated Wage Increase (7%)		\$95,849.60	\$95,849.60
Benefits @ 20%	\$304,833.63	\$279,877.48	\$584,711.11
Taxes @ 8.65%	\$131,840.54	\$121,047.02	\$251,887.56
Total Personnel	\$1,960,842.32	\$1,910,710.69	\$3,839,147.64
Non-Personnel			
<u>Operating Costs</u>			
-			
Program Supplies	\$104,000.00	\$91,000.00	\$195,000.00
Meal Services (3 X 118 X 365 X \$5)	\$592,950.00	\$641,050.00	\$1,234,000.00
Utilities	\$192,010.00	\$175,240.00	\$367,250.00
Linen Service	\$97,500.00	\$87,000.00	\$184,500.00
Laundry Services???	\$6,125.00	\$3,125.00	\$9,250.00
Office Supplies	\$4,550.00	\$3,200.00	\$7,750.00
Equipment/Technology (16 computers, copy machine, printer, radios)	\$33,900.00	\$5,500.00	\$39,400.00
Storage (C-Train X 2, \$6,000 each)	\$12,000.00	\$-	\$12,000.00
Communications (13 Cell phones/8 desk phones/Internet)	\$24,245.00	\$19,660.00	\$43,905.00
Fuel/Insurance/Maintenance Vehicles	\$32,500.00	\$28,000.00	\$60,500.00
Facilities Maintenance/Property Management	\$84,500.00	\$75,000.00	\$159,500.00
Total Non-Personnel	\$1,184,280.00	\$1,128,775.00	\$2,313,055.00
Direct Costs	\$3,145,122.32	\$3,007,080.32	\$6,152,202.64
Indirect Costs @ 5%	\$157,256.12	\$150,354.02	\$307,610.13

Total Direct and Indirect	\$3,302,378.44	\$3,157,434.34	\$6,459,812.78
Food Services Delivery Vehicle/Transport Vehicles	\$130,000.00	\$-	\$130,000.00
IT Infrastructure Costs	\$25,000.00		\$25,000.00
HMIS Licenses, Startup, Training & Fees	\$11,818.95	\$11,818.95	\$23,637.90
Total Other Costs	\$166,818.95	\$11,818.95	\$178,637.90
Grand Total	\$3,469,197.39	\$3,169,253.26	\$6,638,450.68

Poverello House		
ERF-3R Emergency Shelter-30 Beds (Clarion Hope Pointe)		
<u>Personnel</u>	October 1, 2024-July 30, 2025	Total
Chief Programs Officer (.10 FTE)	\$8,400.00	\$8,400.00
Chief Operations Officer (.10 FTE)	\$8,400.00	\$8,400.00
Chief Financial Officer (.07 FTE)	\$12,012.00	\$12,012.00
Sr. Director of Shelter Services (.20 FTE)	\$12,750.00	\$12,750.00
Bridge Housing Coordinator (1.0 FTE @ \$24.61/hour)	\$38,391.60	\$38,391.60
Director of Mental Health Services (.15 FTE)	\$10,687.50	\$10,687.50
Director of IT (.10 FTE @ \$30.00/hour)	\$4,680.00	\$4,680.00
Finance Specialist (.75 FTE @ \$27.00/hour)	\$31,590.00	\$31,590.00
Client Navigator (2.0 FTE @ \$21.40/hour)	\$66,768.00	\$66,768.00
Client Services Specialist (9.0 FTE @ \$19.26/hour)	\$270,410.40	\$270,410.40
Facilities Specialist (.30 FTE @ \$19.26/hour)	\$9,013.68	\$9,013.68
Housing Stability Case Manager (2.0 FTE @ \$19.26/hour)	\$60,831.00	\$60,831.00
Security Specialist (3.0 FTE @ \$19.00/hour)	\$88,920.00	\$88,920.00
Benefits @ 25%	\$155,713.55	\$155,713.55
Taxes @ 8.65%	\$53,876.89	\$53,876.89

Total Personnel	\$832,444.61	\$832,444.61
Non-Personnel		
<u>Operating Costs</u>	\$13,500.00	\$13,500.00
Program Supplies	\$147,825.00	\$147,825.00
Meal Services (3 X 30 X 365 X \$6)	\$37,500.00	\$37,500.00
Utilities	\$27,000.00	\$27,000.00
Linen Service	\$3,600.00	\$3,600.00
Office Supplies	\$16,950.00	\$16,950.00
Equipment/Technology (7 computers, copy machine, printer, radios)	\$4,500.00	\$4,500.00
Storage (C-Train, \$6,000 each)	\$11,970.00	\$11,970.00
Communications (5 Cell phones/3 desk phones/Internet)	\$6,300.00	\$6,300.00
Fuel/Insurance/Maintenance Vehicles	\$22,500.00	\$22,500.00
Facilities Maintenance/Property Management	\$5,625.00	\$5,625.00
Office Furniture	\$4,014.00	\$4,014.00
HMIS Licenses/Startup/Training	\$13,500.00	\$13,500.00
Total Non-Personnel	\$301,284.00	\$301,284.00
Direct Costs	\$1,133,728.61	\$1,133,728.61
Indirect Costs @ 5%	\$56,686.43	\$56,686.43
Total Direct and Indirect	\$1,190,415.04	\$1,190,415.04
Transport Vehicle	\$9,000.00	\$9,000.00
Grand Total	\$1,199,415.04	\$1,199,415.04

Poverello House	
ERF-2R Village of Hope	
June 1, 2024-June 30, 2025	
<i>Personnel</i>	
Chief Programs Officer (.05 FTE)	\$7,000.00
Chief Operations Officer (.05 FTE)	\$6,800.00
Chief Financial Officer (.05 FTE)	\$7,200.00
Senior Director of Shelter Services (.30 FTE)	\$26,000.00
Director of Facilities (.10 FTE)	\$7,824.00
Director of Mental Health Services (.15 FTE)	\$14,750.00
IT Coordinator (.10 FTE @ \$26.00/hour)	\$5,504.53
Finance Specialist (.25 FTE @ \$25.00/hour)	\$13,000.00
Shelter Coordinator (1.0 FTE @ \$23.00/hour)	\$47,840.00
Client Navigator (4.0 FTE @ \$20.00/hour)	\$166,400.00
Client Services Specialist (9.0 FTE @ \$18.00/hour)	\$336,960.00
Housing Stability Case Manager (2.0 FTE @ \$18/hr.)	\$74,880.00
<i>Benefits @ 20%</i>	\$142,831.71
<i>Taxes @ 8.65%</i>	\$61,774.71
<i>Total Personnel</i>	\$918,764.95
<i>Non-Personnel</i>	
<i>Operating Costs</i>	
Program Supplies	\$24,000.00
Communications (Phone line/internet/cell phones)	\$16,000.00
Office Supplies/Furniture	\$2,400.00
Utilities	\$24,000.00
Travel (200 miles monthly X .585 per mile X 12 months) + Fuel	\$2,457.00
Copy Machine Lease (\$500/month)	\$6,000.00
Meal Services (\$5.00/meal)	\$418,164.00
Laundry Services (\$3.50/load, dry, fold, deliver)	\$22,750.00
<i>Total Non-Personnel</i>	\$515,771.00
<i>Direct Costs</i>	\$1,434,535.95
<i>Indirect Costs @ 5%</i>	\$71,726.80

Total Direct and Indirect	\$1,506,262.75
Other Costs/Ongoing Costs	
HMIS Licenses	\$14,546.40
Contracted Security Services (Poverello House)	\$120,000.00
Village of Hope Master Lease	\$144,000.00
Total Other Costs	\$278,546.40
Grand Total	\$1,806,809.15

Poverello House			
ERF-2R Outreach & Mental Health Services			
<u>Personnel</u>	June 1, 2023-June, 30 2024	July 1, 2024-June 30, 2025	Total
Sr. Director of Outreach Services (.15 FTE)	\$13,812.45	\$18,700.00	\$32,512.45
Outreach Coordinator (.25 FTE @ \$23.00/hour)	\$12,954.75	\$16,303.55	\$29,258.30
Encampment Area Street Navigation Specialist (6.0 FTE @ \$19.00/hour)	\$256,842.00	\$273,440.40	\$530,282.40
Director of Mental Health Services (.15 FTE)	\$4,221.93	\$4,221.93	\$8,443.86
Street Clinician (1.0 FTE @ \$100,000)	\$108,333.00	\$107,000.00	\$215,333.00
Benefits @ 20%	\$79,323.83	\$83,933.18	\$163,166.00
Taxes @ 8.65%	\$34,268.20	\$36,301.10	\$70,569.30
Total Personnel	\$509,665.15	\$539,900.15	\$1,049,565.31
Non-Personnel			
<u>Operating Costs</u>			
Program Supplies	\$13,000.00	\$12,000.00	\$25,000.00
Office Supplies	\$1,950.00	\$1,800.00	\$3,750.00
Equipment/Technology (6 computers, radios)	\$10,000.00	\$-	\$10,000.00

Communications (6 Cell phones/2 desk phones/Internet)	\$4,420.00	\$4,080.00	\$8,500.00
Fuel/Insurance/Maintenance Vehicles	\$26,000.00	\$24,000.00	\$50,000.00
Total Non-Personnel	\$55,370.00	\$41,880.00	\$97,250.00
Direct Costs	\$577,373.36	\$600,406.19	\$1,146,815.31
Indirect Costs @ 5%	\$28,251.76	\$29,089.01	\$57,340.77
Total Direct and Indirect	\$606,242.03	\$630,426.50	\$1,204,156.07
Outreach Vehicles (3 Vehicles)	\$120,000.00	\$-	\$120,000.00
HMIS Licenses	\$5,454.90	\$5,454.90	\$10,909.80
Total Other Costs	\$125,454.90	\$5,454.90	\$130,909.80
Grand Total	\$731,696.93	\$635,881.40	\$1,335,065.88

Poverello House		
ERF-3R Outreach & Mental Health Services		
<u>Personnel</u>	October 1, 2024- July 30, 2025	Total
Chief Programs Officer (.10 FTE)	\$8,400.00	\$8,400.00
Chief Operations Officer (.05 FTE)	\$4,200.00	\$4,200.00
Sr. Director of Outreach Services (.25 FTE)	\$16,875.00	\$16,875.00
Outreach Coordinator (.35 FTE @ \$24.61/hour)	\$13,437.06	\$13,437.06
Encampment Area Street Navigation Specialist (8.0 FTE @ \$20.50/hour)	\$255,840.00	\$255,840.00
Director of Mental Health Services (.15 FTE)	\$10,359.34	\$10,359.34
Licensed Street Clinician (1.0 FTE @ \$114,490)	\$-	\$-
Licensed Social Worker (1.0 FTE @ \$100,000)	\$75,000.00	\$75,000.00
Licensed AOD Counselor (1.0 FTE @ \$75,000)		\$56,250.00

	\$56,250.00	
Unlicensed Street Clinician (1.0 FTE @ \$75,000)	\$56,250.00	\$56,250.00
Benefits @ 25%	\$124,152.85	\$124,152.85
Taxes @ 8.65%	\$42,956.89	\$42,956.89
Total Personnel	\$663,721.13	\$663,721.13
Non-Personnel		
<u>Operating Costs</u>		
Program Supplies	\$24,000.00	\$24,000.00
Office Supplies	\$1,800.00	\$1,800.00
Equipment/Technology (5 computers, radios)	\$11,250.00	\$11,250.00
Communications (6 Cell phones/Internet)	\$9,240.00	\$9,240.00
Fuel/Insurance/Maintenance Vehicles	\$18,000.00	\$18,000.00
HMIS Licenses/Startup/Training/	\$10,704.00	\$10,704.00
Office Rent	\$24,000.00	\$24,000.00
Total Non-Personnel	\$98,994.00	\$98,994.00
Direct Costs	\$983,955.51	\$983,955.51
Indirect Costs @ 5%	\$49,197.78	\$49,197.78
Total Direct and Indirect	\$774,864.96	\$774,864.96

Outreach Vehicles (3 Vehicles)	\$27,000.00	\$27,000.00
Grand Total	\$801,864.96	\$801,864.96