



# City of Fresno

2600 Fresno Street  
Fresno, CA 93721  
[www.fresno.gov](http://www.fresno.gov)

## Meeting Minutes Women's Commission

*Laura E. Ward, Chair*  
*Kendy Villa, Vice Chair*  
*Amy Fuentes, Member*  
*Stefanie M. Diaz, Member*  
*Olivia Adams, Member*  
*Vacant, Member*  
*Vacant, Member*

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**Tuesday, November 26, 2024**

**12:00 PM**

**In Person, City Hall - 2nd  
Floor, Room 2120**

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### Regular Meeting

The Women's Commission met in regular session on the 2nd Floor, Room 2120, Meeting Room C, at Fresno City Hall on the date and time above written.

#### 1. Call to Order

*Vice Chair Ward called the Women's Commission to order at 12:05 P.M.*

#### 2. 12:05 P.M. Roll Call

**Present** 3 - Chair Laura E. Ward, Member Amy Fuentes, and Vice Chair  
Kendy Villa

**Absent** 2 - Member Stefanie Diaz, and Member Olivia Adams

#### 3. Approval of the Agenda

**On motion of Member Fuentes, seconded by Vice Chair Ward, the  
above AGENDA was APPROVED. The motion carried by the following  
vote:**

**Aye:** 3 - Chair Ward, Member Fuentes and Vice Chair Villa

**Absent:** 2 - Member Diaz and Member Adams

#### 4. Approval of Minutes

##### 4.-A. [ID 24-1632](#) Approval of minutes of April 17, 2024, Special Meeting

**On motion of Member Fuentes, seconded by Member Villa, that the**

above Action Item be **APPROVED**. The motion carried by the following vote:

**Aye:** 3 - Chair Ward, Member Fuentes and Vice Chair Villa

**Absent:** 2 - Member Diaz and Member Adams

**5. Staff Updates:**

*Council Assistant Gallardo introduced Member Villa as the new appointment representing District 5. Announced Chair Harari had moved to New York and was no longer serving the commission. Reported District 3 had a vacancy. Explained the required number of sitting members to meet quorum.*

**6. Member Updates:**

*Vice Chair Ward requested staff reach out to constituents from districts with vacancies to find applicants.*

**6.-A. [ID 24-1638](#) Community Events in 2025**

*Council Assistant Gallardo announced staff had registered for the Black Maternal Health Week Event. Clarified no more than three members from the commission could be at the event. Suggested finding future events that have no cost.*

*Vice Chair Ward requested members of the Women's Commission share community events that would be good for the Women's Commission to participate in. Announced the commission had exhausted its funding. Suggested members of Women's Commission notify Diana about participation availability.*

**7. Subcommittee Reports:**

*Vice Chair Ward reported the Feminine Hygiene Program and Scholarship Program subcommittees were dissolved when they concluded their purpose prior to the conclusion of the last fiscal year.*

**8. Action Items:**

**8.-A. [ID 24-1634](#) Election for Chair and Vice Chair**

**On motion of Member Fuentes, seconded by Member Villa, to elect Vice Chair Ward as Chair and Member Villa as Vice Chair of the Women's Commission. The motion carried by the following vote:**

**Aye:** 3 - Chair Ward, Member Fuentes and Vice Chair Villa

**Absent:** 2 - Member Diaz and Member Adams

- 8.-B. [ID 24-1633](#) Approval of the Women's Commission Schedule for Calendar Year 2025

**On motion of Member Villa, seconded by Member Fuentes, that the above Action Item be APPROVED. The motion carried by the following vote:**

**Aye:** 3 - Chair Ward, Member Fuentes and Vice Chair Villa

**Absent:** 2 - Member Diaz and Member Adams

9. **Public Comment - Members of the public may address the Commission regarding items that are not listed on the agenda but within the subject matter jurisdiction of the Commission. Each person is limited to a three (3) minute presentation. Anyone wishing to be placed on an agenda for a specified topic should contact the City Clerk at least seven (7) days prior to the desired date. Commission action on unscheduled items, if any, shall be limited to referring the item to a future meeting.**

*Upon call, the following members of the public addressed the Commission with unscheduled communication: Adela Resendez.*

10. **Discussion Items:**

- 10.-A. [ID 24-1642](#) Update on State Grant

*Commission discussion on this item included: Funding from the California Commission of Women and Girls came through pandemic budgeting so the grant was no longer available. All funds had to be spent by July 31, 2024. Leftover funds were spent for a scholarship recipient who did not end up using it. The funds were returned to the state per the state's request and the GL string had been closed out with the City last week. Reporting had been concluded and there were no remaining funds.*

- 10.-B. [ID 24-1643](#) Update on Feminine Hygiene Program

*Commission discussion on this item included: Being able to assist five programs within the City of Fresno: Fresno Mission, Evangel Home,*

*Poverello House, Shine Together, and We Are Not Invisible. The duration of delivering feminine hygiene products to City Hall. Conversations with security regarding the trucks at City Hall and the boxes of feminine hygiene products. Saving expenses on transporting the feminine hygiene products due to staff using their free time. Having no leftover feminine products. Distributing feminine hygiene products to women experiencing homelessness or transitional situations funded by state grants.*

**10.-C.** [ID 24-1641](#) Update on Scholarship Program

*Commission discussion on this item included: Women's Commission granting 80 scholarships. Statistics reported to California State Grant to Fund Women and Girls for use in their final research. A recent article featuring a Fresno State scholarship recipient.*

**10.-D.** [ID 24-1636](#) Update on Women's Conference by Commissioner Ward and Commissioner Fuentes

*Commission discussion on this item included: Member Fuentes, Member Adams, and Vice Chair attending the Women's Conference together. Commending the conference as inspiring and uplifting. Large gathering at the conference who support women and provided number of presentations of educational topics to promote women being independent. Vice Chair Ward attending a session to learn the importance of women understanding and managing their own financial situation. Member Fuentes applauded the conference and attended a session with a local author that spoke about overcoming greed.*

**10.-E.** [ID 24-1637](#) Women's History Month

*Commission discussion on this item included: Desire to celebrate what the commission had achieved in uplifting women and girls for a March 2025 City Council meeting.*

**11. Adjournment**

*The Women's Commission meeting adjourned at 12:34 p.m.*

**The above minutes were approved by unanimous vote of the Women's Commission during the February 25, 2025, regular meeting.**

