

**SECURITY SERVICES PROGRAM AT MUNICIPAL SERVICE CENTER, CITY HALL AND VARIOUS  
OTHER CITY LOCATIONS**

**REQUEST FOR PROPOSAL NO. 9494**

INTRODUCTION: The City of Fresno is soliciting proposals for security services at the Municipal Service Center, City Hall, Santa Fee Depot, and the Water Yard

TO THE PURCHASING MANAGER, CITY OF FRESNO

**COST PROPOSAL**

Having carefully examined the Request for Proposal, attachments and related documents, the undersigned proposes and agrees to provide to the City of Fresno, in accordance with the Specifications annexed hereto and made a part thereof, the following services at the following rates:

**PROPOSAL FOR SECURITY SERVICES FOR MUNICIPAL SERVICE CENTER (MSC)**

**ITEM #1 - CHARGE FOR SECURITY SERVICES FOR MSC**

(2) Security Officers Monday through Friday (4:30am – 6:00pm)

Security Officer(s) for 13.5 hours/day x 2 officers x 5 days/week x 52 weeks = 7,020 hours/year

(1) Security Officer Monday through Friday (6:00pm – 4:30am)

Security Officer for 10.5 hours/day x 5 days/week x 52 weeks = 2,730 hours/year

(1) Security Officer Saturday and Sunday 24 hours per day

Security Officer for 24 hours/day x 2 days/week x 52 weeks = 2,496 hours/year

\$ \_\_\_\_\_/hourly rate x 12,246 hours/year = \$ \_\_\_\_\_ **Total**

Annual Amount for MSC Contractors

TOTAL NET PROPOSAL AMOUNT ITEM #1 \$ \_\_\_\_\_

The Total Amount of Proposal Item #1 is \$ \_\_\_\_\_

\_\_\_\_\_ Dollars and \_\_\_\_\_ Cents.

The above amount shall include any and all applicable taxes.

Proposer's Name \_\_\_\_\_

**PROPOSAL FOR SECURITY SERVICES FOR CITY HALL**

**ITEM #2 - CHARGE FOR SECURITY SERVICES FOR CITY HALL**

a. Weekday Supervising Officer (Shift #1)

- (1) Supervising Security Officer Monday through Friday (8:00AM - 4:30PM with 1/2 hour non-billable lunch)

Supervising Security Officer for 8 hours/day x 5 days/week x 52 weeks = 2,080 hours/year  
 \$\_\_\_\_\_/Hourly Rate x 2,080 hours/year = \$\_\_\_\_\_ **Total**  
 Annual Amount for City Hall Contractors (Supervisor Weekday Day Shift)

b. Weekday Internal Swing and Graveyard Officer (Shifts #2 and #3)

- (1) Security Officer Monday through Friday: (4:00PM – 8:00AM)

Security Officers for 16 hours/day x 5 days/week x 52 weeks = 4,160 hours/year  
 \$\_\_\_\_\_/Hourly Rate x 4,160 hours/year = \$\_\_\_\_\_ **Total**  
 Annual Amount for City Hall Contractors (Weekday & Weekend Shifts)

c. Weekday Security Monitoring Station (Shift #4)

- (1) Security Officer Monday through Friday Camera Monitoring (7:00AM - 6:00PM with 1 hour non-billable lunch)

Security Officers for 10 hours/day x 5 days/week x 52 weeks = 2,600 hours/year  
 \$\_\_\_\_\_/Hourly Rate x 2,600 hours/year = \$\_\_\_\_\_ **Total**  
 Annual Amount for City Hall Contractors (Weekday Camera Monitoring)

d. Weekend Interior Officer (Shifts #2, #3 and #5)

- (1) Officer Saturday and Sunday: (8:00AM – 8:00AM)

Security Officers for 24 hours/day x 2 days/week x 52 weeks = 2,496 hours/year  
 \$\_\_\_\_\_/Hourly Rate x 2,496 hours/year = \$\_\_\_\_\_ **Total**  
 Annual Amount for City Hall Contractors (Weekend Shift)

e. Weekday Cart Patrol (Shifts #6, #7 and #8)

- (1) Officer Monday through Friday (7:00am to 7:00am)

Security Officers for 24 hours/day x 5 days/week x 52 weeks = 6,240 hours/year  
 \$\_\_\_\_\_/Hourly Rate x 6,240 hours/year = \$\_\_\_\_\_ **Total**  
 Annual Amount for City Hall Contractors (Weekday Cart Patrol)

f. Weekend Cart Patrol (Shift #8)

- (1) Officer Saturday and Sunday (Midnight to 7:00am)

Security Officers for 7 hours/day x 2 days/week x 52 weeks = 728 hours/year  
 \$\_\_\_\_\_/Hourly Rate x 728 hours/year = \$\_\_\_\_\_ **Total**  
 Annual Amount for City Hall Contractors (Weekday Cart Patrol)

TOTAL NET PROPOSAL AMOUNT Item #2 a, b c, d, e and f \$ \_\_\_\_\_

The Total Amount of Proposal **Item #2 a, b, c, d, e and f** \$ \_\_\_\_\_

\_\_\_\_\_ Dollars and \_\_\_\_\_ Cents.

The above amount shall include any and all applicable taxes.

Proposer's Name \_\_\_\_\_

**PROPOSAL FOR SECURITY SERVICES FOR SANTA FE DEPOT**

**ITEM #3 - CHARGE FOR SECURITY SERVICES FOR SANTA FE DEPOT**

(1) Security Officer Monday through Sunday (10:00pm – 7:00am)

Security Officer for 8 hours/day x 7 days/week x 52weeks = 2,912 hours/year

\$\_\_\_\_\_/Hourly Rate x 2,912 hrs/yr = \$\_\_\_\_\_ **Total**  
Annual Amount for Santa Fe Depot Contractors

TOTAL NET PROPOSAL AMOUNT #3 \$ \_\_\_\_\_

The Total Amount of Proposal **Item #3** \$ \_\_\_\_\_

\_\_\_\_\_ Dollars and \_\_\_\_\_ Cents.

The above amount shall include any and all applicable taxes.

The quantities listed on the proposal page(s) are estimates. The actual requirement of the City maybe more or less than the quantities specified. The City will pay for only those items which it actually delivered or received during the term of the Contract.

(Submit with Proposal)

Proposer's Name \_\_\_\_\_

**PROPOSAL FOR SECURITY SERVICES AT WATER YARD**

**ITEM #4 - CHARGE FOR WATER YARD SECURITY SERVICES**

a. Weekday Security Operations:

(1) Officer Monday through Friday (5:30 PM – 5:30 AM)

Security Officers for 12 hours/day 5 days/week x 52weeks = 3,120 hours/year

\$\_\_\_\_\_/Hourly Rate x 3,120 hrs/yr = \$\_\_\_\_\_ **Total**  
Annual Amount for Water Yard (Weekday Shift)

b. Weekend Security Operations:

(1) Officer Saturdays & Sunday (6:00AM – 6:00AM)

Security Officer(s) for 24 hrs/day x 2 days/week x 52 weeks = 2,496 hours/year

\$\_\_\_\_\_/hourly rate x 2,496 hrs/yr = \$\_\_\_\_\_ **Total**  
Annual Amount for Water Yard (Weekend Shift)

TOTAL NET PROPOSAL AMOUNT #4 a and b \$ \_\_\_\_\_

The Total Amount of Proposal **Item #4** a and b \$ \_\_\_\_\_

\_\_\_\_\_ Dollars and \_\_\_\_\_ Cents.

The above amount shall include any and all applicable taxes.

(Submit with  
Proposal)

Name \_\_\_\_\_ Proposer's

**SUMMARY TOTALS**

	<u>TOTAL ANNUAL AMOUNT</u>
<b>ITEM NO. 1</b> - Total Annual Charge for Municipal Service Center	\$ _____
<b>ITEM NO. 2</b> - Total Annual Charge for City Hall	\$ _____
<b>ITEM NO. 3</b> - Total Annual Charge Santa Fe Depot	\$ _____
<b>ITEM NO. 4</b> - Total Annual Charge Water Yard	\$ _____
<b>TOTAL AMOUNT OF PROPOSAL</b>	<b>\$ _____</b>
<b>TOTAL AMOUNT OF PROPOSAL ITEMS 1, 2, 3, and 4</b>	<b>\$ _____</b>
<b>DOLLARS</b>	
<b>AND _____</b>	<b>CENTS.</b>

**The City will make a single award for Items 1, 2, 3 and 4.**

Throughout the term of the contract, if the City has a requirement for additional Security Officers at the Municipal Service Center, City Hall, Santa Fe Depot or the Water Yard the stated hourly rates as specified on the Proposal pages will apply.

The above amount shall include any and all applicable taxes.

The quantities listed on the proposal page(s) are estimates. The actual requirement of the City may be more or less than the quantities specified. The City will pay for only those items which it actually delivered or received during the term of the Contract.

The City reserves the right to reject any and all proposals.