

City of Fresno
REVISED Draft
PY 2017 Annual Action Plan

*ON JUNE 14, 2017, THE US
DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT (HUD) PUBLISHED THE
PROGRAM YEAR 2017-2018 (PY 2017)
ALLOCATIONS.*

*HUD HAS ALLOWED FOR A 14-DAY
PUBLIC COMMENT PERIOD.
JUNE 29, 2017 THROUGH JULY 14, 2017.*

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AP-05 Executive Summary

Introduction

The City of Fresno receives annual allocations from the U.S. Department of Housing and Urban Development (HUD) through four grant programs:

- (1) Community Development Block Grant (CDBG)
- (2) HOME Investment Partnership Program (HOME)
- (3) Emergency Solutions Grant (ESG), and
- (4) Housing Opportunities for Persons With AIDS/HIV Grant (HOPWA)

The overarching purpose of these four programs is to assist **low- and moderate-income** families and households, which are those that earn less than 80% of the area median income. ESG and HOPWA funds are earmarked to assist the homeless and persons living with AIDS/HIV, respectively. The funds are used to pursue three goals:

- (1) Provide decent, affordable housing
- (2) Create suitable living environments, and
- (3) Expand economic opportunities.

In order to access these federal funds, the City of Fresno (City) must carry out a planning process to identify the scope of housing and community development needs in its jurisdiction and how the available funding can best be used to meet those needs. This planning process, called the Consolidated Plan, was conducted in late 2014 and early 2015. The term of the plan began on July 1, 2015 and will end on June 30, 2020. A full copy of the Consolidated Plan is available for review at the City's Development and Resources Management (DARM) Department and online at www.fresno.gov/housing.

Each year, the City prepares an Annual Action Plan that describes the projects and actions it will undertake to carry out the strategies outlined in the Consolidated Plan. This document is the Third Year Annual Action Plan, covering the period from July 1, 2017 to June 30, 2018.

Summary of Objectives and Outcomes

Fresno, located in the center of California's Central Valley, stands as the largest city in the County of Fresno (County), and is the fifth largest city in the State of California. The City encompasses an area of 113 square miles and is surrounded by mostly rural residential and agricultural land. Fresno has a population of over half a million (520,052) residents, a total of 161,914 households, with a median income of \$42,015.

Of distinct concern is the comparatively high poverty level found in the city, as the Fresno's poverty rate is double that of the State of California and is 14 percent higher than the poverty rate for the County. Additionally, the percentage of families experiencing extreme poverty (those with family incomes under \$10,000) is more than double the extreme poverty rate of the state. This contributes to the fact that 47 percent of households are cost burdened and paying more than 30 percent of their income toward housing costs. From 2000 to 2013 median home values in the city increased by 82 percent and median contract rent increased by 94 percent. During the same time period the median household income increased by only 30 percent. This indicates that incomes are not keeping pace with the increasing cost of housing.

Public Comments

The City made the Program Year 2017-2018 (PY 2017) Draft Annual Action Plan available for public comment April 3, 2017 through May 4, 2017. On June 14, 2017, HUD announce the PY 2017 allocations for CDBG, HOME, ESG, and HOPWA. Because HUD had not yet made an allocation announcement prior to public hearings conducted May 10, 2017 and May 11, 2017, the City has made revisions to reflect the announced allocations and made available the Revised Draft PY 2017 Annual Action Plan for a 14-day public comment period (HUD issued waiver 5/10/17 allowing a 14-day public comment period) for the Annual Action Plan. The Revised Draft PY 2017 Annual Action Plan is available for public comment June 29, through July 14, 2017. Information on how to submit public comments is provided below.

City of Fresno Development and Resource Management Department
Attention: Tom Morgan, Housing and Community Development Manager
2600 Fresno Street, Room 3065
Fresno, California 93721

Phone: (559) 621-8003

Fax: (559) 559-457-1054

TTY: (559) 621-8721

Email: thomas.morgan@fresno.gov (Please type "PY17 Action Plan" in the subject line)

City of Fresno PY 2017 Annual Action Plan – Revised DRAFT

SOURCES – CDBG	Amount	USES – CDBG	%	Amount
Allocation	6,422,423	Housing	8	509,800
Program Income	206,500	Public Services	14	949,600
		Facilities/ Infrastructure	60	3,961,723
		Section 108 Payment	0	0
		Administration	18	1,207,800
<i>Subtotal</i>	<i>6,628,923</i>	<i>Subtotal</i>	<i>100</i>	<i>6,628,923</i>
SOURCES – HOME		USES – HOME	%	Amount
Allocation	2,204,672	Development	36	1,420,500
Program Income	456,850	CHDO Development	15	592,187
Prior Year Reprogram	1,261,486	TBRA	17	665,718
		Owner Rehabilitation	26	1,008,908
		Administration	6	235,695
<i>Subtotal</i>	<i>3,923,008</i>	<i>Subtotal</i>	<i>100</i>	<i>3,923,008</i>
SOURCES – ESG		USES – ESG	%	Amount
Allocation	569,903	Outreach/Shelter	32.5	185,584
		Re-Housing	52.1	296,791
		Prevention	4.4	25,000
		HMIS	3.5	19,785
		Administration	7.5	42,743
<i>ESG Subtotal</i>	<i>569,903</i>	<i>ESG Subtotal</i>	<i>100</i>	<i>569,903</i>
SOURCES – HOPWA		USES – HOPWA	%	Amount
Allocation	441,305	TBRA	17	72,921
		STRMU	9	40,512
		Supportive Services	30	132,392
		Housing Operations	33	147,025
		Info/Referral	8	35,216
		Administration	3	13,239
<i>HOPWA Subtotal</i>	<i>441,305</i>	<i>HOPWA Subtotal</i>	<i>100</i>	<i>441,305</i>
Total	11,563,139	Total		11,563,139

As part of its Strategic Planning Process, the City summarized its approach to addressing these issues with four over-arching goals. All of the projects funded in PY 2017 will align to serve one of the following goals.

Goal #01: Safe and Affordable Housing

The City will continue to fund affordable housing projects to improve the quality of housing stock throughout the City. This includes rehabilitation efforts, and new development. All of the City’s HOME funds and approximately 8% of the CDBG funds will be used to serve this goal. These goals are estimates based on historical per unit subsidies. Actual accomplishments will be based on information to be determined, including cost allocations and subsidy layering analysis.

Goal Outcome Indicators

- Rental units constructed:
 - 11 HOME-assisted units
- Homebuyer units constructed:
 - 3 HOME-assisted units (CHDO)
- Tenant-Based rental assistance:
 - 70 HOME-assisted units
- Homeowner Housing Rehabilitated:
 - HOME-assisted: 14 units
 - Senior Paint: 68 units
 - Minor Code Compliance: 10 units
 - Lead Abatement: 3 units

Goal #02: Homeless Services

The City, in close coordination with the Fresno Madera Continuum of Care (FMCoC) and its members, will provide available ESG funding to local homeless service providers for the operation of homeless shelters, provision of homeless prevention, street outreach, and rapid rehousing services. It should be noted that CDBG-funded projects under Public Facilities and Improvements will also serve homeless populations.

Goal Outcome Indicators

- Homeless Persons Provided Overnight Shelter:
 - WestCare California, Inc. ESG - 41 persons
 - Marjaree Mason ESG - 200 persons
 - Poverello House ESG - 10 persons
 - WestCare California, Inc. HOPWA - 20 persons

- Rapid Re-Housing:
 - WestCare California, Inc. ESG – 51 persons
 - Marjaree Mason ESG – 45 persons

- Homeless Prevention:
 - WestCare California, Inc. HOPWA STRMU - 21 persons
 - WestCare California, Inc. ESG - 32 – persons

Goal #03: Community Services

The Consolidated Plan identified services for seniors and youth to be high priorities. The City will use CDBG to support a number of social service programs aimed at assisting low and moderate income persons. The Senior Hot Meal Program will provide nutritious meals to low income seniors at various locations throughout the City. The Youth Afterschool program will provide educational and recreational services to young adults at community centers that serve predominantly low income areas. In addition, the City will support a number of local non-profits with CDBG funds in PY2017. Boys and Girls Clubs of Fresno will focus on youth development by delivering tutoring and homework assistance, health and fitness, behavioral development, and career and job training programs to 950 youth. The Fresno EOC through its Street Saints program will operate afterschool and recreation programs for 150 youth at five locations within one of the highest concentrated poverty areas in the nation. Stone Soup Fresno will partner with two other nonprofits; 1) Reading and Beyond to conduct 80 job readiness assessments and prepare individualized growth plans designed to overcome barriers to employment, and 2) Grid Alternatives to provide hands-on solar installation job training to 10 individuals. Lowell Community Development Corporation will provide its tenants' education program to 500 persons.

Goal Outcome Indicators

- Public services – non housing benefit: 2,780 persons
 - Boys and Girls Clubs of Fresno County - 950 persons
Locations: (1) Fink-White, (2) El Dorado, and (3) Inspiration Park
 - City of Fresno PARCS Senior Meals Program - 241 persons
Locations: (1) Lafayette Neighborhood Park, (2) Mary Ella Brown Community Center, (3) Mosqueda Community Center, (4) Pinedale Community Center, (5) Senior Citizens Village, and (6) Ted C. Wills Community Center
 - Fresno County Economic Opportunities Commission (EOC) After School - 150 persons
Locations: (1) Sunset Community Center, (2) Bigby Villa Apartments, (3) MLK Square Apartments, (4) Westgate Garden Apartments, and (5) Gaston Middle School
 - City of Fresno PARCS After School Program - 600 persons
Locations: (1) Dickey Youth Development Center, (2) Einstein Neighborhood Center, (3) Fink White Neighborhood Center, (4) Frank H. Ball Neighborhood Center, (5) Holmes Neighborhood Center, (6) Lafayette Neighborhood Center, (7) Maxie L Parks Community Center, (8) Quigley Neighborhood

Center, (9) Romain Community Center, and (10) Ted C. Wills Community Center

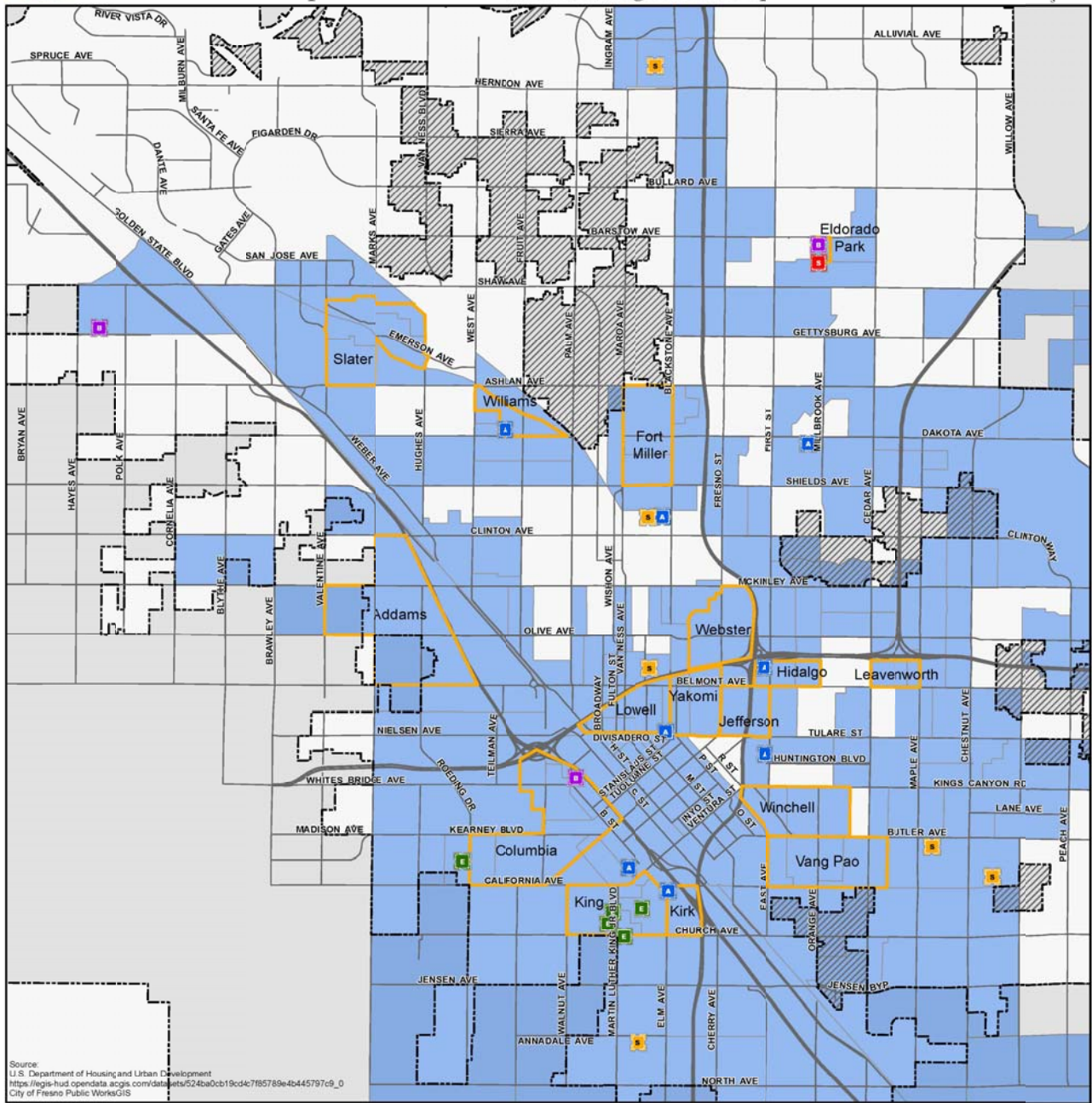
- Stone Soup Fresno Training and Solar Project - 80 persons
Location: Stone Soup - 1345 E Bulldog Lane

- Lowell Community Development Corporation Tenant Education - 500 persons
Locations: (1) Addams, (2) Columbia, (3) Eldorado Park, (4) Fort Miller, (5) Jefferson, (6) King, (7) Kirk, (8) Leavenworth Hidalgo, (9) Lowell, (10) Slater, (11) Vang Pao, (12) Webster, (13) Williams, (14) Winchell, and (15) Yakomi



City of Fresno 2017 - 2018 Public Services

Development and Resource Management Department



Source:
U.S. Department of Housing and Urban Development
https://gis-hud.opendata.arcgis.com/datasets/524ba0cc19cd4c7f85789e4b445797c9_0
City of Fresno Public WorksGIS

<p>Legend</p> <ul style="list-style-type: none"> Boys and Girls Club of Fresno County City of Fresno PARCS Senior Meals Program Fresno County Economic Opportunities Commission (EOC) After School City of Fresno PARCS After School Program Stone Soup Fresno Lowell Community Development Corporation Tenant Education Boundaries 	<p>Boundaries</p> <ul style="list-style-type: none"> 2014 - 2019 CDBG Eligible Areas City Limits County Islands
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Goal #04: Public Facilities and Public Improvements

The City will use CDBG funds to make needed improvements to neighborhood streets, streetscapes, and parks that serve predominantly low and moderate income areas. The City is also proposing to provide assistance to a number of facilities that primarily serve low and moderate income persons.

Goal Outcome Indicators

- Streets - Public facilities – non housing benefit: 39,985 persons living in following service areas:
 - Webster, Columbia, Winchell and King School (\$190,000) – 7,825 persons
 - Pinedale and Fort Miller (\$180,000) – 3,955 persons
 - Hidalgo Neighborhood (\$225,000) – 9,295 persons
 - Jefferson Neighborhood (\$205,000) – 2,500 persons
 - Pinedale Neighborhood ADA (\$160,000) – 3,955 persons
 - Yosemite, Leavenworth, Hidalgo, and Jefferson Lighting (\$185,000)
 - Yosemite – 2,705 persons
 - Jefferson – 2,500 persons
 - Hidalgo/ Leavenworth – 9,295 persons
 - Addams, Slater, and Highway City Lighting (\$230,000)
 - Highway City – 3,670 persons
 - Addams – 1,880 persons
 - Slater – 4,100 persons
 - Unallocated \$715,623

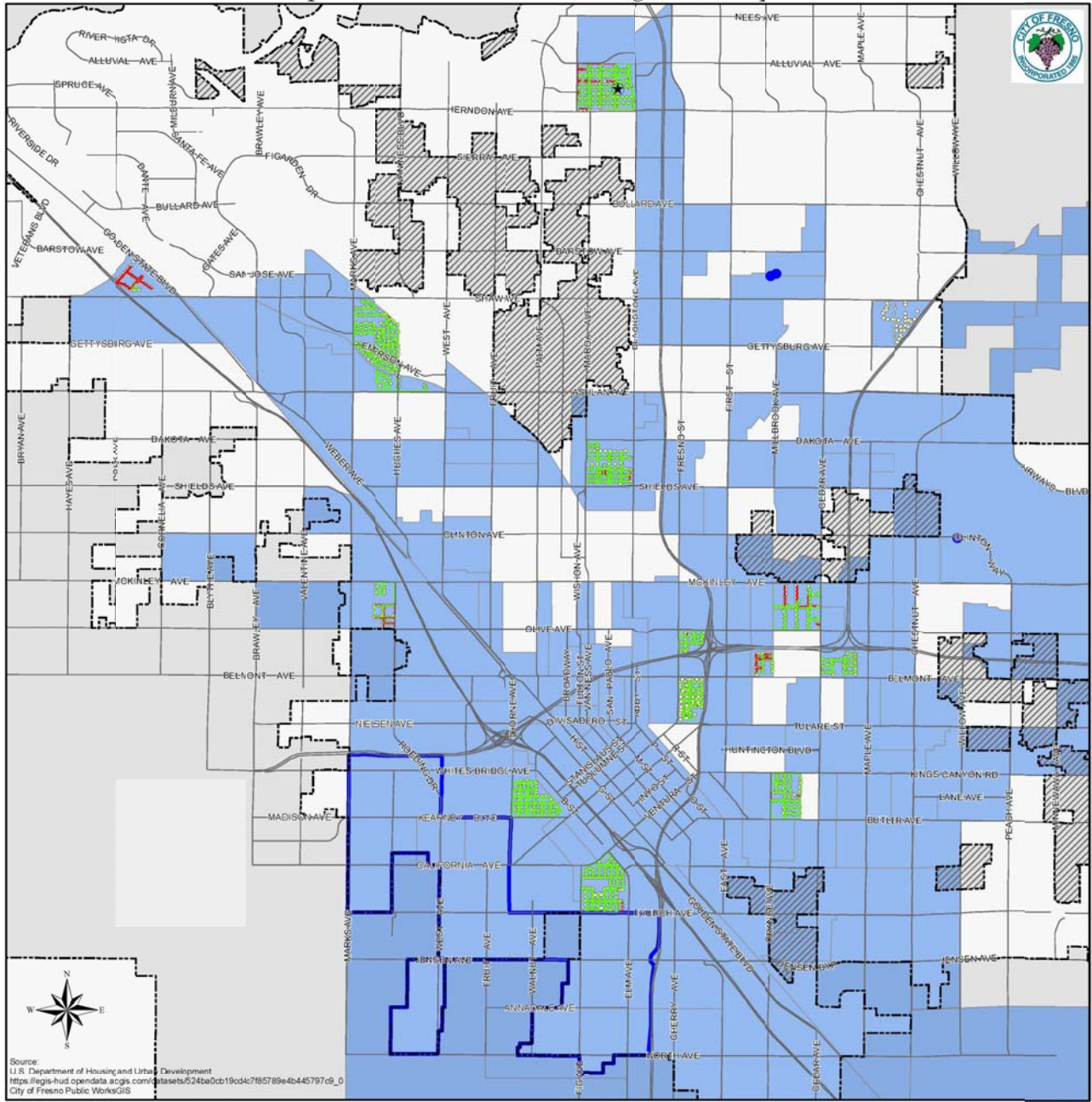
- Parks - Public facilities – non housing benefit: 35,625 persons living in following service areas:
 - Holmes - 212 S First Ave (\$150,000) – 9,440 persons
 - Ted C. Wills – 770 N San Pablo (\$275,900) – 8,805 persons
 - Romain – 745 N First Avenue (\$100,000) – 3,920 persons
 - Fink White - 535 S Trinity Ave (\$170,000) – 2,755 persons
 - Pinedale – 7170 N San Pablo Ave (\$50,000) – 3,955 persons
 - Cary Park – 4750 N Fresno Street (\$400,000) – 6,750 persons
 - BMX Park - Southwest Fresno TBD (\$200,000) - TBD

- Community Facilities – 5 Public facilities
 - Marjaree Mason Center Rehabilitation (\$92,600) – 1 facility
Location: (Domestic Violence Shelter – Confidential Location)
 - Stone Soup Fresno Solar Panels (\$42,600) – 1 facility
Location: 1345 E Bulldog Lane

- WestCare California, Inc. Windows (\$100,000) – 1 facility
Location: 1388 and 1398 E Bulldog Lane
- Tree Fresno (\$190,000) – (Southwest Specific Plan population – 12,649 persons). Location: Southwest Specific Plan Area
- Helping Others Pursue Excellence (HOPE) Elevator (\$100,000) – 1 facility
Location: 4974 E Clinton Way

City of Fresno 2017-2018 Public Facilities and Public Improvements

Development and Resource Management Department



Legend

- Existing Sidewalk
- Proposed Sidewalk

Community Facilities

- Marjaree Mason Center (Confidential Location)
- Stone Soup Fresno Solar Panels
- WestCare California, Inc. Windows
- Helping Others Pursue Excellence (HOPE)
- Tree Fresno (SWSP) Boundary

Neighborhood Park Improvements

- ★ Holmes - 212 S First Avenue
- ★ Ted C. Wils - 770 N San Pablo Avenue
- ★ Romain - 745 N First Avenue
- ★ Fink-White - 535 S Trinity Avenue
- ★ Pinedale - 7170 N San Pablo Avenue
- ★ Cary - 4750 N Fresno Street
- ★ BMX Park - Southwest Fresno TBD (Not Shown)
- LED Streetlights

Boundaries

- 2014 - 2019 CDBG Eligible Areas
- City Limits
- /// County Islands

Evaluation of Past Performance

The City recognizes evaluation of past performance is critical to ensure the City funded departments and its subrecipients are implementing activities effectively and that those activities align with the City of Fresno’s overall strategies and goals. The City will implement “notice of grant award” documentation with City departments in addition to subrecipient agreements with community based organizations. The City will be offering technical assistance and ongoing training opportunities for awardees. With that, staff recognized there is an ongoing opportunity to improve how various programs have been managed, the methodology in which programs have been monitored, and the manner in which funds have been allocated.

In addition, the City has implemented improved coordination between rehabilitation programs and the neighborhood revitalization teams through a referral process. The City has also increased low and no-cost outreach methods to ensure citizen participation, resulting in a public needs hearing with standing room only.

Recently Completed HOME Development Accomplishments

- 193 units at Cedar Court and Inyo Terrace Apartments
- 40 units at Viking Village Apartments at 4250 N Chestnut Ave
- 30 units at Fultonia West at 541 N Fulton St
- 14 units at Cedar Heights 4532 Hamilton
- 1 single-family unit at 2541 Lotus
- 1 single-family unit at 325 Effie

HOME Developments Currently Under way

- 11 units at Lowell Neighborhood Project at 146 N Glenn
- 8 units at Lowell Neighborhood Project 240-250 N. Calaveras
- 4 units at B and Amador

Recent Housing Rehabilitation Accomplishments

- 613 NRT housing citations issued (code violations)
- 40 units in progress or under contract in PY 2016
- 32 units completed in PY 2016

Recent Public Service Accomplishments

- 598 seniors assisted (Senior Hot Meals)
- 1,293 youth assisted (After School Program)

Recent Public Facility Accomplishments

- Mosqueda Splash Park – ***under way***
- Romain Park – ***to be completed by July***
- Clinton/Shields/Fresno Street Improvements – ***complete***
- Ventura/Lorena/MLK/B Street Improvements – ***complete***
- Almy and Roy Street Improvements – ***to be completed by July***
- Shields/Dakota/Pleasant/Hughes Street Improvements – ***to be completed by August***
- Kings Canyon Street Improvements – ***to be completed by September***
- Calaveras Street Improvements – ***to be completed by September***
- Fairmont Street Improvements – ***to be completed by September***
- Buckingham Street Improvements – ***to be completed by October***

Homelessness Accomplishments

The City actively participates in the efforts of the Fresno Madera Continuum of Care (FMCoC) to end chronic homelessness. In 2008, when the effort was announced, 901 chronically homeless individuals were identified. The 2016 Point-In-Time Count identified 438 chronically homeless individuals residing in the county, representing a reduction of 51%. The FMCoC estimates that it can reach “functional zero” for chronically homeless populations by the end of 2019 with an increase of resources for rapid rehousing.

Summary of Citizen Participation and Consultation Process

The City adopted and followed a Citizen Participation Plan to ensure interested residents received opportunities to participate in the planning process. In addition to the required publications, and as part of the outreach strategy, the City developed a robust database of over 500 community development and housing service providers, workforce developers, community advocates, public agencies, individuals, and businesses across the city. For this planning cycle, stakeholders were consistently engaged, updated, and encouraged to participate in the process utilizing additional low and no-cost outreach methods such as social media (FaceBook and Twitter) and FresGo, an app that over 8,000 individuals have downloaded to submit real-time requests in their neighborhoods. The Citizen Participation process is described in greater detail in PR-15 Citizen Participation.

Summary of Public Comments

Comments received at the January 25, 2017 Housing and Community Development Commission public (HCDC) public needs hearing; the May 10, 2017 HCDC public hearing; the May 11, 2017 City Council public hearing; the June 14, 2017 HCDC public hearing, and: the June 15, 2017 City Council public hearing are included as attachments. Applicable public

comments from the July 12, 2017 HCDC and July 20, 2017 City Council public hearings will also be summarized and included in the final plan.

Summary of Comments not accepted

Any comments not accepted, if applicable, will be summarized in the final plan.

Summary

In PY 2017, the City estimates that it will have roughly \$11.5 million in federal resources available to address its most pressing affordable housing and community development priorities. The most pressing needs in the City continue to be a large number of blighted properties and substandard condition of housing, especially within the neighborhoods identified as CDBG target areas. As such, the majority of CDBG resources available to the City through the programs covered by this plan will focus on reinvestment in distressed areas through comprehensive code enforcement efforts, housing rehabilitation programs, public facility and infrastructure projects, and supportive public services. HOME funds will be used to increase housing opportunities for low-income households through new development, tenant-based rental assistance, and improvements to existing owner-occupied housing stock. ESG funds will continue to serve the needs of homeless populations and HOPWA funds will provide housing assistance to persons living with AIDS/HIV and their families.

PR-05 Lead and Responsible Agencies

The City of Fresno is the Lead Agency for the United States Department of Housing and Urban Development (HUD) entitlement programs. The City of Fresno Development and Resource Management Department (DARM), Housing and Community Development Division is responsible for the administration of HUD Entitlements including but not limited to the Community Development Block Grant Program (CDBG), the HOME Investment Partnerships Program (HOME), the Emergency Solutions Grant program (ESG), and the Housing Opportunities for People with AIDS/HIV (HOPWA) funding.

Public Contact Information:

Tom Morgan
Development and Resource Management Department (DARM)
Housing and Community Development Division
2600 Fresno Street
Fresno, CA 93721

Phone: 559.621.8064
TTY: 559.621.8721
Fax: 559.457.1054
Email: Thomas.Morgan@fresno.gov

AP-10 Consultation

Introduction

Public participation plays a central role in the development of the Consolidated Plan. To develop its 2015 Consolidated Plan, the City launched an in-depth and collaborative effort to consult with community stakeholders, elected offices, City and County departments, and beneficiaries of entitlement programs to inform and develop the priorities and strategies. For the PY 2017 Annual Action Plan, the City followed up with many of the same organizations to identify shifts and trends within the needs of the community.

Efforts to Enhance Coordination

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

As part of the Consolidated Planning process, the City developed a robust database of over 500 community development and housing service providers, workforce developers, community advocates, public agencies, individuals, and businesses across the city. Through this comprehensive database, the City can quickly outreach and coordinate with a large number of stakeholders within the community.

As part of the PY 2017 planning process, the City released a Consolidated Notice of Funding Availability (NOFA) for CDBG, HOME, ESG, and HOPWA to coordinate with local non-profits on the provision of public services and to accept proposals for the rehabilitation and development of community facilities.

Continuum of Care Consultation – Homeless Needs

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Fresno Madera Continuum of Care (FMCoC) is comprised of organizations and individuals working to address homelessness in the counties of Fresno and Madera. Members of the FMCoC include representatives of federal, state, and local government agencies, nonprofits, the private sector, and faith-based organizations. The FMCoC holds monthly meetings to coordinate the efforts of its members to efficiently provide housing and services to the homeless population.

As part of the PY 2017 planning process, the City coordinated with the FMCoC to determine the amount of the ESG allocations that should be used for each eligible use. The City will use the approved breakdown by funding categories to determine subrecipient allocations.

Continuum of Care Consultation – Program Design

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.

Allocation

The City of Fresno acts as a pass-through agency for Emergency Solutions Grant Program (ESG) funds. While the City is responsible for the administration and oversight of the grant, the vast majority of funds are awarded to local homeless service providers who perform the day to day operation of the funded programs. As part of the PY 2017 planning process, the City coordinated with the FMCoC to determine the amount of the ESG allocations that should be used for each eligible use. The City will use the approved breakdown by funding categories to determine subrecipient allocations.

Development of Standards and Policies

ESG standards and policies were developed by the City, County, and the FMCoC when the ESG program transitioned from the Emergency Shelter Grant to the Emergency Solutions Grant in 2011. These standards are included in the final plan. The City anticipates the completion of an updated management policies and procedures plan and standards in 2017. The City will continue to coordinate with its public and private partners to ensure that the local FMCoC meets all HEARTH requirements with respect to ESG funds.

HMIS and Coordinated Entry System

The Homeless Management Information System (HMIS) is used by all local homeless providers participating in the FMCoC. HMIS is a database used to track performance and outcomes for the agencies. As the HMIS Lead of the FMCoC, the Fresno Housing Authority plays a critical role in coordinating the annual Pint-in-Time Count (PITC), collecting data, and distributing results from the annual count. The work of the Housing Authority in this regard meets and exceeds HUD requirements for the implementation and compliance of Homeless Management Information System Standards.

The Fresno Madera Continuum of Care's Coordinated Entry System utilizes a common assessment tool – the Vulnerability Index. All member agencies of the FMCoC have committed to using both the assessment tool and the Coordinated Entry System. The Multi-Agency Access Program (MAP) Point at the Poverello House (Pov) was the first coordinated

physical entry point collectively developed by the Community Conversations stakeholder group. The MAP Pont at the Pov served as the first physical location of the Coordinated Entry System. The program has proved successful in its first two years and has begun expansion.

List of Consultations

Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities.

1	Organization	Housing Authority-City of Fresno
	Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Coordination on homelessness, TBRA housing, and HOPWA services, ESG Standards
2	Organization	Fresno Madera Continuum of Care
	Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Coordination on homelessness, ESG Standards.
3	Organization	Housing and Community Development Commission
	Organization Type	Community/Family Services and Organizations Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Held public hearings, workshop – attendees identified perceived needs and priorities.
4	Organization	County of Fresno
	Organization Type	Other government – County
	What section of the Plan was addressed by Consultation?	Action Plan Lead Based Paint Hazards

	Method of Consultation / Anticipated outcomes	Better coordination on HOPWA services Better coordination on Lead Paint Hazards Coordination of ESG Standards and Policies
5	Organization	State of California
	Organization Type	State government
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	HOPWA coordination
6	Organization	Marjaree Mason
	Organization Type	
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Improved Homeless Coordination
7	Organization	Fresno Economic Opportunities Commission
	Organization Type	
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Housing and homeless coordination Conservation Corps - Rehabilitation
8	Organization	Boys and Girls Club
	Organization Type	
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Youth services coordination
9	Organization	Helping Other Pursue Excellence (HOPE)
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan

	Method of Consultation / Anticipated outcomes	Coordination of job training
10	Organization	WestCare California, Inc.
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	HOPWA Coordination of facility improvements
11	Organization	Habitat for Humanity
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Coordination of housing activities
12	Organization	Poverello House
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Coordination of homeless services
13	Organization	Stone Soup Fresno
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Coordination of job training
14	Organization	Valley Caregiver Resource Center
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Senior Services

15	Organization	Youth Leadership Institute
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Coordination of Youth Services
16	Organization	Lowell Community Development Corporation
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Coordination of housing services
17	Organization	Fresno Adult School
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Coordination of educational services
18	Organization	Tree Fresno
	Organization Type	Non-profit
	What section of the Plan was addressed by Consultation?	Action Plan
	Method of Consultation / Anticipated outcomes	Coordination of facility improvements, neighborhood needs

Identify any Agency Types not consulted and provide rationale for not consulting

Not Applicable

List other local/regional/state/federal planning efforts considered when preparing the Plan and how the goals of the Strategic Plan overlap with the goals of each plan

Name of Plan: Continuum of Care

Organization: Fresno Madera Continuum of Care

Overlap: The Continuum of Care works to alleviate the impact of homelessness in the community through the cooperation and collaboration of social service providers. This effort aligns with the Strategic Plan's goal to support activities that respond to homelessness and its impacts on the community.

Name of Plan: City of Fresno Housing Element

Organization: City of Fresno

Overlap: The Housing Element is the State-required component of the City's General Plan and provides a policy guide and implementation work plan to help the City meet its future regional housing needs. This effort aligns with the Strategic Plan's goal to assist in the creation and preservation of affordable housing opportunities.

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(I))

The City works closely with the Public Housing Authority of the City of Fresno, the County of Fresno, and the State in a number of affordable housing programs.

For HOPWA, the City is responsible for administering the grant on behalf of the entire metropolitan statistical area, which includes all of Fresno County. As such, the City coordinates with the County Public Health Department and the State of California to ensure the needs of persons living with AIDS/HIV are addressed.

As detailed above, the City participates in the FMCoC to address homeless issues in the region. Through this organization, the City is able to coordinate its resources with other public entities to ensure a strategic response to homelessness.

The City recently completed a CalHome Grant program provided by the State of California's Department of Housing and Community Development for first-time home buyers. As available, the City will apply for future funding opportunities.

The Mayor convenes a cross-sector Restore Fresno meeting monthly between Fresno Unified School District, the Fresno Housing Authority, the County of Fresno and several City Departments as part of "Restore Fresno" a compilation of initiatives aimed at goals included in the Consolidated Plan. Additional efforts to preserve affordable housing have resulted in the development of a Rental Housing Division within the City of Fresno focused on preserving existing housing stock.

AP-12 Participation - 91.105, 91.200(c)

Summary

Summarize the citizen participation process and efforts made to broaden citizen participation. Summarize citizen participation process and how it impacted goal-setting.

The City provided a number of opportunities for the public to participate the PY 2017 planning process:

- January 10th and 17th , 2017 Informational Workshops on Action Plan Process in Pinedale and Southwest
- January 25, 2017 Housing and Community Development Commission Meeting
- February 1, 2017 FMCoC Consultation for ESG
- February 8, 2017 FMCoC Membership Meeting for ESG
- February 22, 2017 Housing and Community Development Commission Meeting
- March 22, 2017 Housing and Community Development Commission Meeting
- April 3 – May 4, 2017 Public Comment Period (Draft AAP)
- April 12, 2017 Housing and Community Development Commission Meeting
- May 10, 2017 Housing and Community Development Commission Meeting/Public Hearing (Draft AAP)
- May 11, 2017 City Council Meeting/Public Hearing (Draft AAP)
- June 29 – July 14, 2017 Public Comment Period (Revised Draft AAP)
- July 12, 2017 Housing and Community Development Commission Meeting/Public Hearing (Revised Draft AAP)
- July 20, 2017 City Council Meeting/Public Hearing (Revised Draft AAP)

The City advertised these meetings in English, Spanish, and Hmong. All notices are included in the final plan. The City also conducted low and no-cost outreach including the distribution of information to an e-mail listing of over 500 addresses, as well as social media (FaceBook and Twitter), radio, and through the City's FresGo App. The proposed plan (Draft AAP) was published on April 3rd and available to the public for comment through May 4th. The City conducted a public hearing to receive comments on the plan on May 10th, and 11th, 2017. A Revised Draft Annual Action Plan will be made available for an additional 14-day public comment period once HUD has announced allocations. The results of the community meetings, including a summary of all comments and input received to date, is included in the plan.

Citizen Participation Outreach

Informational Workshops in Pinedale and Southwest (January 10 & 17, 2017)	
Mode of Outreach	Neighborhood Meetings
Target of Outreach	Non-targeted/broad community
Summary of response/attendance	
Summary of comments received	None
Summary of comments not accepted and reasons	n/a
URL (If applicable)	n/a

Public Needs Hearing Housing and Community Development Commission Meeting (January 25, 2017)	
Mode of Outreach	Public Hearing
Target of Outreach	Non-targeted/broad community
Summary of response/attendance	
Summary of comments received	See attached
Summary of comments not accepted and reasons	n/a
URL (If applicable)	n/a

FMCoC Consultation for ESG (February 1 and 8, 2017)	
Mode of Outreach	Public Meeting
Target of Outreach	Homeless
Summary of response/attendance	
Summary of comments received	
Summary of comments not accepted and reasons	n/a
URL (If applicable)	n/a

Housing and Community Development Commission Meetings on Funding Proposals (February 22, March 22 and April 12, 2017)	
Mode of Outreach	Public Meeting
Target of Outreach	General
Summary of response/attendance	
Summary of comments received	
Summary of comments not accepted and reasons	n/a
URL (If applicable)	n/a

Public Comment Period (April 3rd – May 4th, 2017)	
Mode of Outreach	
Target of Outreach	General
Summary of response/attendance	
Summary of comments received	See Attached
Summary of comments not accepted and reasons	n/a
URL (If applicable)	n/a

Public Hearing Housing and Community Development Commission (May 10th, 2017)	
Mode of Outreach	
Target of Outreach	General
Summary of response/attendance	
Summary of comments received	See Attached
Summary of comments not accepted and reasons	n/a
URL (If applicable)	n/a

Public Hearing City Council Adoption of Plan - Continued (May 11th , 2017)	
Mode of Outreach	
Target of Outreach	General
Summary of response/attendance	
Summary of comments received	See Attached
Summary of comments not accepted and reasons	n/a
URL (If applicable)	n/a

Public Hearing - Revised Draft AAP Housing and Community Development Commission (July 12, 2017)	
Mode of Outreach	
Target of Outreach	General
Summary of response/attendance	
Summary of comments received	See Attached
Summary of comments not accepted and reasons	n/a
URL (If applicable)	n/a

Public Hearing - Revised Draft AAP City Council Consideration of Plan - Continued (July 20, 2017)	
Mode of Outreach	
Target of Outreach	General
Summary of response/attendance	
Summary of comments received	See Attached
Summary of comments not accepted and reasons	n/a
URL (If applicable)	n/a

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The main source of funding for the goals, programs, and projects discussed in this Action Plan will come from the Community Development Block Grant (CDBG) and the HOME Investment Partnerships Program (HOME). The City receives smaller allocations of the Emergency Solutions Grant (ESG) and Housing Opportunities for Persons with AIDS/HIV (HOPWA).

CDBG

CDBG funds may be used for a broad range of activities, including housing, infrastructure, public facilities and services, and economic development, as long as the purpose of the program is to benefit persons considered to be low or moderate income (below 80% of the area median income).

HOME

HOME funds may only be used for affordable housing projects. This includes the acquisition and development of new housing, the rehabilitation of existing units, tenant-based rental assistance, and homebuyer assistance. Assisted units can be either rental or owner-occupied. All units must benefit households earning less than 80 percent of the area median income.

ESG

ESG funds are designed to serve homeless persons and those at risk of homelessness. The ESG program provides funding to engage homeless living on the street; improve the number and quality of emergency shelters; rapidly re-house homeless into market housing; and to prevent families and individuals from becoming homeless.

HOPWA

This program is targeted to provide housing assistance to persons living with AIDS/HIV and their families. HOPWA funds may be used for a wide range of housing, social services, program planning, and development costs. These include the development of new housing units; costs for facility operations; rental assistance; and short-term payments to prevent homelessness. An essential component in providing housing assistance for this targeted special needs population is the coordination and delivery of support services.

State and Local Funds

The City expects to leverage and attract additional funding sources to help meet its goals, including programs such as the Multi-Agency Access Program (MAP Point). Potential sources include general funds, additional housing funds from the State, private funding invested in the HOME-assisted affordable housing developments. The City expects to receive funds in the program year through the Housing-Related Parks Program from the State of California

(Proposition 1 C). In recent years, the City has contributed general funds to homeless street outreach program called HERO (Homeless Engagement Resource Outreach Team). The City will also continue to fund Neighborhood Revitalization teams from local funding sources.

Lead Hazard Abatement Funds

The City has successfully applied for Lead Hazard Abatement funds in the past. These funds are awarded on an annual basis from HUD for the assessment and abatement of lead paint hazards in low income homes. The City was unsuccessful in its PY 2016 application and did not apply for these funds for PY 2017, but the City supported an application submitted by Fresno County.

Federal Resources

Program / Source	Uses of Funds	Expected Amount Available in Year 3		Narrative Description
CDBG public - federal	Admin and Planning Economic Development Housing Public Improvements Public Services	Annual Allocation:	\$6,422,423	See above
		Program Income:	\$206,500	
		Prior Year Resources:	0	
		Total:	\$6,628,923	
		Available for Remaining Con Plan	\$13,000,000	
ESG public - federal	Shelter Operations Prevention Re-Housing Street Outreach HMIS	Annual Allocation:	\$569,903	See above
		Program Income:	\$0	
		Prior Year Resources:	\$0	
		Total:	\$569,903	
		Available for Remaining Con Plan	\$1,100,000	
HOME public - federal	Homebuyer assistance Homeowner rehab Rental TBRA	Annual Allocation:	\$2,204,672	See above
		Program Income:	\$456,850	
		Prior Year Resources:	\$1,261,486	
		Total:	\$3,923,008	
		Available for Remaining Con Plan	\$5,000,000	
HOPWA public - federal	Facility Based Housing Housing Services Tenant Based Rental Assistance Short Term Rent Utility Mortgage Assistance	Annual Allocation:	\$441,305	See above
		Program Income:	\$0	
		Prior Year Resources:	\$0	
		Total:	\$441,305	
		Available for Remaining Con Plan	\$775,000	

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.

Leverage, in the context of entitlement funding, means bringing in other local, state, and federal financial resources to maximize the reach and impact of the City of Fresno's U.S. Department of Housing and Urban Development (HUD) funded programs. HUD, like many other federal agencies, encourages the recipients of federal monies to demonstrate that efforts are being made to strategically leverage additional funds in order to achieve greater results. Leverage is also a way to increase project efficiencies and benefit from economies of scale that often come with combining sources of funding for similar or expanded scopes.

A good source of leveraging the City hopes to continue to use is the Housing-Related Parks Program from the State of California (Proposition 1 C). Through this program, the State provides additional funds to local governments for parks and recreational facilities when the local government creates additional affordable units. In previous years, the City has leveraged over \$1million in additional park improvements.

Additionally, the City's FY 2018 utilizes any unexpended dollars (potentially up to \$1,000,000) from two specific projects be used for affordable housing.

The federal government has several other funding programs for community development and affordable housing activities. These include: Fair Housing; Lead Based Paint; HOPE VI; HOPWA Competitive Funds; the Supportive Housing Program; Section 202, Section 811; Youthbuild; the Housing Choice Voucher Program; the Affordable Housing Program (AHP) through the Federal Home Loan Bank, and others. It should be noted that in most cases the City would not be the applicant for these funding sources as many of these programs offer assistance to affordable housing developers and nonprofits rather than local jurisdictions. Additionally, HUD has matching fund requirements for both the HOME and ESG Programs. For the HOME Program, the City is required to match twenty-five percent of all HOME project expenditures. However, HUD will reduce or waive the match requirement when a jurisdiction meet's HUD fiscal distress criteria. In recent years, HUD has waived the City's HOME match requirement. HUD published match reductions for 2017-2018 on May 22, 2017. Fresno met the distressed criteria and was determined to be in severe fiscal distress and received a 100 percent reduction for 2017-2018. In the 2017 program year, the City will continue to seek HOME match funds to contribute to future year match liabilities. Examples of matching funds under the HOME Program include private finance and interest subsidies from home buyer and residential rehabilitation programs.

The ESG grant requires a 100% match of program funds. The City of Fresno passes this matching requirement to the service providers receiving the ESG funds. ESG providers meet

this requirement through the use of private donations, State grants, and/or volunteer hours. The City may also provide general funds to service providers in order to meet match requirements.

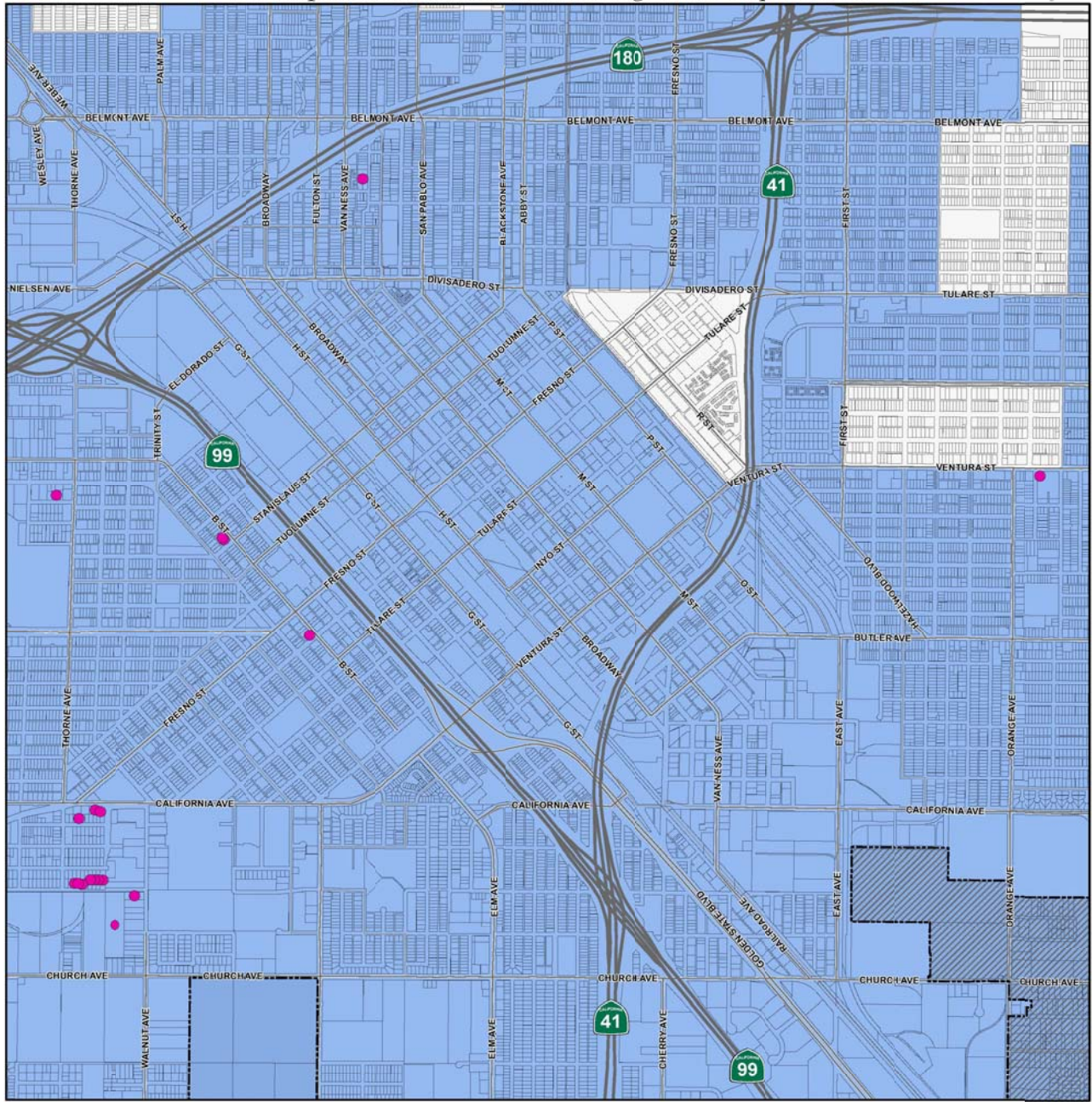
If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

As part of the planned Infill Housing Program funded previously, the City has worked with the Successor Agency to the Redevelopment Agency and identified 18 city-owned lots that may be deeded to developers in order to build single-family in-fill housing units. City staff is currently evaluating the lots for development potential. The majority of these lots are located in the central core of the city. Funds are intended to be used for acquisition, clearance, and down payment assistance to finance infill single family housing projects. The resulting housing units will be rented or sold to low and moderate income households.



City of Fresno - City Owned Lots Identified

Development and Resource Management Department



Legend

● City Owned Lots (For Infill Program Purposes)

Boundaries

■ 2014 - 2019 CDBG Areas

□ City Limits

Source:
 U.S. Department of Housing and Urban Development
https://egis-hud.opendata.arcgis.com/datasets/524ba0cb19c0c7785789e4b445797c9_0
 City of Fresno Public Works GIS

AP-20 Annual Goals and Objectives

Goals Summary Information¹

Goal Name	Year	Category	Geographic Area	Needs Addressed	Funding
Safe and Affordable Housing	2015-2019	Affordable Housing	Citywide	Affordable Housing	CDBG: \$509,800 HOME: \$3,923,008
Homelessness and the Prevention of Homelessness	2015-2019	Homeless	Citywide	Homelessness	HOPWA: \$441,305 ESG: \$569,903
Community Services	2015-2019	Non-Homeless Special Needs Non-Housing Community Development	Low/Mod Income Areas	Community Services	CDBG: \$949,600
Public Facilities and Public Improvements	2015-2019	Non-Homeless Special Needs Non-Housing Community Development	Low/Mod Income Areas	Public Facilities and Public Improvement	CDBG: \$3,961,723

Table 2 – Goals Summary

¹ Funding amounts listed on this table do not include CDBG administrative budgets.

Goal #01: Safe and Affordable Housing

The City will continue to fund affordable housing projects to improve the quality of housing stock throughout the City. This includes rehabilitation efforts and new development. All of the City’s HOME funds and approximately 8% of the CDBG funds will be used to serve this goal. These goals are estimates based on historical per unit subsidies. Actual accomplishments will be based on information to be determined, including cost allocations and subsidy layering analysis.

Goal Outcome Indicators

- Rental units constructed:
 - 11 HOME-assisted units
- Homebuyer units constructed:
 - 3 HOME-assisted units (CHDO)
- Tenant-Based rental assistance:
 - 70 HOME-assisted units
- Homeowner Housing Rehabilitated:
 - HOME-assisted: 14 units
 - Senior Paint: 55 units
 - Minor Code Compliance: 10 units
 - Lead Abatement: 3 units

Goal #02: Homeless Services

The City, in close coordination with the FMCoC and its members, will provide its available ESG funding to local homeless service providers for the operation of homeless shelters, provision of homeless prevention, street outreach, and rapid rehousing services. It should be noted that CDBG-funded projects under Public Facilities and Improvements will also serve homeless populations.

Goal Outcome Indicators

- Homeless Persons Provided Overnight Shelter:
 - WestCare California, Inc. ESG (\$100,000) - 41 persons
 - Marjaree Mason ESG (\$75,584) - 200 persons
 - Poverello House ESG (\$10,000) - 10 persons
 - WestCare California, Inc. HOPWA - 20 persons

- Rapid Re-Housing:
 - WestCare California, Inc. ESG (\$235,512) – 51 persons
 - Marjaree Mason ESG (\$61,279) – 45 persons

- Homeless Prevention:
 - WestCare California, Inc. HOPWA STRMU - 21 persons
 - WestCare California, Inc. ESG (\$25,000) - 32 persons

Goal #03: Community Services

The Consolidated Plan identified services for seniors and youth to be high priorities. The City will use CDBG to support a number of social service programs aimed at assisting low and moderate income persons. The Senior Hot Meal Program will provide nutritious meals to low income seniors at various locations throughout the City. The Youth Afterschool program will provide educational and recreational services to young adults at community centers that serve predominantly low income areas. In addition, the City will support a number of local non-profits with CDBG funds in PY2017.

Goal Outcome Indicators

- Public services – non housing benefit: 2,780 persons
 - Boys and Girls Clubs of Fresno County - 950 persons
Locations: (1) Fink-White, (2) El Dorado, and (3) Inspiration Park
 - City of Fresno PARCS Senior Meals Program - 241 persons. Locations: (1) Lafayette Neighborhood Park, (2) Mary Ella Brown Community Center, (3) Mosqueda Community Center, (4) Pinedale Community Center, (5) Senior Citizens Village, and (6) Ted C. Wills Community Center
 - Fresno Economic Opportunities Commission (EOC) After School - 150 person.
 - Locations: (1) Sunset Community Center, (2) Bigby Villa Apartments, (3) MLK Square Apartments, (4) Westgate Garden Apartments, and (5) Gaston Middle School
 - City of Fresno PARCS After School Program - 600 persons
Locations: (1) Dickey Youth Development Center, (2) Einstein Neighborhood Center, (3) Fink White Neighborhood Center, (4) Frank H. Ball Neighborhood Center, (5) Holmes Neighborhood Center, (6) Lafayette Neighborhood Center, (7) Maxie L Parks Community Center, (8) Quigley Neighborhood Center, (9) Romain Community Center, and (10) Ted C. Wills Community Center
 - Stone Soup Fresno Training and Solar Project - 80 persons
Location: Stone Soup - 1345 E Bulldog Lane
 - Lowell Community Development Corporation Tenant Education - 500 persons
Locations: (1) Addams, (2) Columbia, (3) Eldorado Park, (4) Fort Miller, (5) Jefferson, (6) King, (7) Kirk, (8) Leavenworth Hidalgo, (9) Lowell, (10) Slater, (11) Vang Pao, (12) Webster, (13) Williams, (14) Winchell, and (15) Yakomi

Goal #04: Public Facilities and Public Improvements

The City will use CDBG funds to make needed improvements to neighborhood streets, streetscapes, and parks that serve predominantly low and moderate income areas. The City is also proposing to provide assistance to a number of facilities that primarily serve low and moderate income persons.

Goal Outcome Indicators

- Streets - Public facilities non housing benefit: 39,985 persons living in following service areas:
 - Webster, Columbia, Winchell and King School (\$190,000)
 - Pinedale and Fort Miller (\$180,000)
 - Hidalgo Neighborhood (\$225,000)
 - Jefferson Neighborhood (\$205,000)
 - Pinedale Neighborhood ADA (\$160,000)
 - Yosemite, Leavenworth, Hidalgo, and Jefferson Lighting (\$185,000)
 - Addams, Slater, and Highway City Lighting (\$230,000)
 - Unallocated \$715,623

- Parks - Public facilities – non housing benefit: 35,625 persons living in following service areas:
 - Holmes - 212 S First Ave (\$150,000)
 - Ted C. Wills – 770 N San Pablo (\$275,900)
 - Romain – 745 N First Avenue (\$100,000)
 - Fink White - 535 S Trinity Ave (\$170,000)
 - Pinedale – 7170 N San Pablo Ave (\$50,000)
 - Cary Park – 4750 N Fresno Street (\$400,000)
 - BMX Park - Southwest TBD (\$200,000)

- Community Facilities – 5 Public facilities (\$525,200)
 - Marjaree Mason Center Rehabilitation (\$92,600) – 1 facility
 - Stone Soup Fresno Solar Panels (\$42,600)– 1 facility
 - WestCare California, Inc. Windows (\$100,000) – 1 facility
 - Tree Fresno (\$190,000) – (SW Specific Plan population – 12,649 persons)
 - Helping Others Pursue Excellence (HOPE) Elevator (\$100,000) – 1 facility

AP-35 Projects – 91.220(d)

HOUSING	CDBG	HOME	ESG	HOPWA
Housing Rehabilitation		1,008,908		
Lead Abatement Program	60,000			
Senior Paint Program	299,800			
Minor Code Compliance Program	150,000			
CHDO Set Aside		592,187		
Tenant Based Rental Assistance		665,718		
HOME Development		1,420,500		
FACILITIES AND IMPROVEMENTS	CDBG	HOME	ESG	HOPWA
Neighborhood Street Improvements	2,090,623			
Park Improvements	1,345,900			
Nonprofit Facilities	525,200			
PUBLIC SERVICES	CDBG	HOME	ESG	HOPWA
Senior Hot Meals	127,000			
Parks After School Program	593,000			
Nonprofit Public Services	229,600			
HOMELESS	CDBG	HOME	ESG	HOPWA
ESG			569,903	
HOPWA				441,305
PLANNING AND ADMINISTRATION	CDBG	HOME	ESG	HOPWA
Program Administration	1,167,800	235,695		
Fair Housing Council	40,000			
TOTALS	6,628,923	3,923,008	569,903	441,305

Table 3 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

Affordable Housing

The Consolidated Plan identified quality, affordable housing as a high priority, as well as treatment of neighborhood deterioration. The City manages several programs that serve to arrest deterioration and provide assistance to improve the livability of affordable housing. In addition, the City will partner with local affordable housing developers to increase the inventory of quality, affordable housing for low income renters and buyers.

Public Services

The Consolidated Plan identified services for seniors and youth to be high priorities. The City provides essential services to targeted low- and very-low income neighborhoods through its Senior Hot Meals and PARCS Afterschool Programs.

Public Facilities and Improvements

The Consolidated Plan identified public facilities and improvements in low-moderate income neighborhoods as a high priority. In particular, roadway deterioration along with access to schools and parks was highlighted as critical to livability. The City is focused on strategic investments that will enhance other private and public investment targeted to low and very-low income neighborhoods. In the current year, sidewalks, lighting, and other streetscape improvements were noted at the public needs hearings.

Homeless

The City coordinates and consults with the Fresno Madera Continuum of Care to identify funding priorities for homeless programs each year.

AP-38 Project Summary

1	Project Name	Lead Abatement Program
	Target Area	Citywide
	Goals Supported	Safe and Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$60,000
	Description	CDBG funds will be granted to qualifying properties occupied by low income households to eliminate lead paint hazards in housing built before 1978.
	Target Date	6/30/2018
	Goal	3 low mod income households
	Location Description	2600 Fresno Street, Room 3070, Fresno CA 93721
	Planned Activities	Lead Paint abatement and clearance activities. 14I: Lead Paint Abatement (24 CFR 570.202) LMH: Low Mod Housing (LMH) national objective (24 CFR 570.208(a)(3))

2	Project Name	Senior Paint Program
	Target Area	Citywide
	Goals Supported	Safe and Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$299,800
	Description	<p>CDBG funds will pay for a licensed lead-certified painting contractor to paint the exterior of the home and may include minor repairs, (i.e., screens, broken window panes, loose or damaged gutters, etc.) provided there are enough funds available after deducting the cost of the paint project. This program serves low-income seniors (62 years of age or older) who own and occupy their homes.</p> <p>City of Fresno Performed (\$100,000)</p> <p>CDBG funds (\$199,800) are proposed to be provided to subrecipient Habitat for Humanity.</p>
	Target Date	6/30/2018
	Goal	<p>10 low mod income senior households (City)</p> <p>55 low mod income senior households (Non-Profit)</p>
	Location Description	2600 Fresno Street, Room 3070, Fresno CA 93721
	Planned Activities	<p>Senior Paint, minor repair, and accessibility.</p> <p>14A: Single-Unit Residential Rehabilitation (24 CFR 570.202)</p> <p>LMH: Low Mod Housing national objective (24 CFR 570.208(a)(3))</p>

3	Project Name	Minor Code Compliance Grant Program
	Target Area	Low/Mod Income Areas
	Goals Supported	Safe and Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$150,000
	Description	CDBG funds are reserved to address the rehabilitation needs of low income homeowners who received minor code violations. The City will grant up to \$15,000 to each property.
	Target Date	6/30/2018
	Goal	10 low income households
	Location Description	2600 Fresno Street, Room 3070, Fresno CA 93721
	Planned Activities	Minor code compliance grant program. 14A: Single-Unit Residential Rehabilitation (24 CFR 570.202) LMH: Low Mod Housing (LMH) national objective (24 CFR 570.208(a)(3))

4	Project Name	Community Housing Development Organization (CHDO) Set Aside
	Target Area	Citywide
	Goals Supported	Safe and Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$592,187
	Description	HOME funds will be loaned to a qualified Community Housing Development Organization (CHDO) to finance the development of housing affordable to low-income households. Developments may be either rental or homebuyer.
	Target Date	6/30/2020
	Goal	3 housing units
	Location Description	To be determined.
	Planned Activities	Rental Housing Development or Homebuyer Housing Development

5	Project Name	Tenant-Based Rental Assistance
	Target Area	Citywide
	Goals Supported	Safe and Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$665,718
	Description	HOME funds will be used to subsidize private market units for homeless and low income households to increase affordability.
	Target Date	06/30/2019
	Goal	75 low income households
	Location Description	Citywide
	Planned Activities	Tenant-Based Rental Assistance

6	Project Name	HOME Rental Development
	Target Area	Citywide
	Goals Supported	Safe and Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$1,420,500
	Description	HOME funds will be loaned to local affordable housing developers to finance the development or rehabilitation of rental housing projects affordable to low income households.
	Target Date	6/30/2020
	Goal	11 new rental units
	Location Description	To be determined
	Planned Activities	Development/Rehabilitation of Rental Housing

7	Project Name	HOME Owner Housing Rehabilitation
	Target Area	Citywide
	Goals Supported	Safe and Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$1,008,908
	Description	HOME funds will be used for income eligible homeowners to make required corrections to bring their home into code compliance.
	Target Date	6/30/2019
	Goal	14 units
	Location Description	To be determined
	Planned Activities	Owner Occupied Housing Rehabilitation

8	Project Name	Neighborhood Street Improvements
	Target Area	Low/Mod Income Areas
	Goals Supported	Public Facilities and Public Improvements
	Needs Addressed	Public Facilities and Public Improvement
	Funding	CDBG: \$2,090,60
	Description	<ul style="list-style-type: none"> • Webster, Columbia, Winchell and King School (\$190,000): Project will upgrade 286 streetlights to provide better and more focused lighting. • Pinedale and Fort Miller (\$180,000): Project will upgrade 255 streetlights to provide better and more focused lighting. • Hidalgo Neighborhood (\$225,000): Project will include sidewalk and curb ramp installation to improve ADA accessibility and create a more walkable community. • Jefferson Neighborhood (\$205,000): Project will include sidewalk and curb ramp installation to improve ADA accessibility and create a more walkable community. • Pinedale Neighborhood ADA (\$160,000): Project will include sidewalk and curb ramp installation to improve ADA accessibility and create a more walkable community. • Yosemite, Leavenworth, Hidalgo, and Jefferson Lighting (\$185,000): Project will upgrade 286 streetlights to provide better and more focused lighting. • Addams, Slater, and Highway City Lighting (\$230,000): Project will upgrade 353 streetlights to provide better and more focused lighting. • Unallocated (\$715,623)
	Target Date	6/30/2019
	Goal	39,985 Persons residing in selected residential service areas.
	Location Description	Proposed areas are listed in the Geographic Distribution section
	Planned Activities	03K: Street Improvements – 24 CFR 570.201(c) LMA – Low Moderate Income Areas – 24 CFR 570.208(a)

9	Project Name	Park Improvements
	Target Area	Low/Mod Income Areas
	Goals Supported	Public Facilities and Public Improvements
	Needs Addressed	Public Facilities and Public Improvement
	Funding	CDBG: \$1,345,900
	Description	<p>CDBG funds will be used to make capital improvements to parks and recreational facilities that serve predominantly low and moderate income residential areas.</p> <ul style="list-style-type: none"> • Holmes - 212 S First Ave (\$150,000): Project will remove ADA barriers to a community center in a low and moderate income neighborhood. • Ted C. Wills – 770 N San Pablo (\$275,900): Project will make a number of needed improvements, including HVAC replacement, flooring, and ADA. • Romain – 745 N First Avenue (\$60,000): Project will make needed improvements to the facility, including replacement of doors. • Pinedale – 7170 N San Pablo Ave (\$50,000): Project will make need improvements to the facility, including concrete work and refurbishment of restrooms for ADA compliance. • Fink White - 535 S Trinity Ave (\$170,000): Replace play structure • BMX - Southwest Park TBD (\$200,000) • Cary Park – 4750 N Fresno (\$400,000): Lighting Installation
	Target Date	6/30/2020
	Goal	36,625 persons living in selected residential service areas
	Location Description	Please refer to the Geographic Distribution section for proposed locations.
	Planned Activities	03: Parks and Recreational Facilities – 24 CFR 570.201(c) LMA: Low Moderate Income Area – 24 CFR 570.208(a)(1)

10	Project Name	Non-Profit Facilities
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Target Area	Low/Mod Income Areas
Goals Supported	Public Facilities and Public Improvements
Needs Addressed	Public Facilities and Public Improvement
Funding	CDBG: \$525,200
Description	CDBG funds will be used to make needed capital improvements to public facilities owned by non-profit organizations that provide services to predominantly low and moderate income persons.
Target Date	6/30/2019
Goal	5 Public Facilities
Location Description	To be determined.
Planned Activities	03: Public Facilities – 24 CFR 570.201(c) LMC: Limited Clientele – 24 CFR 570.208(a)(2)

11	Project Name	Senior Hot Meals
	Target Area	Low/Mod Income Areas
	Goals Supported	Community Services
	Needs Addressed	Community Services
	Funding	CDBG: \$127,000
	Description	Weekday meals and programming for limited clientele in targeted neighborhood community centers; compliments other clientele socialization activities
	Target Date	6/30/2018
	Goal	241 seniors
	Location Description	<p>Potential locations include:</p> <ul style="list-style-type: none"> • Lafayette Neighborhood Center ~ 1516 E. Princeton Ave • Mary Ella Brown Community Center ~ 1350 E. Annadale • Mosqueda Community Center ~ 4670 E. Butler Ave. • Pinedale Community Center ~ 7170 N. San Pablo Ave. • Senior Citizens Village ~ 1917 S. Chestnut Ave. • Ted C. Wills Community Center ~ 770 N. San Pablo Ave.
	Planned Activities	<p>05C: Senior Services – 24 CFR 570.201(e) LMC: Limited Clientele – 24 CFR 570.208(a)(2) – Presumed Benefit</p>

12	Project Name	Parks After School Program
	Target Area	Low/Mod Income Areas
	Goals Supported	Community Services
	Needs Addressed	Community Services
	Funding	CDBG: \$593,000
	Description	Programs after school on weekdays and Saturday programming for targeted neighborhood community centers to provide enrichment activities, homework assistance, career development, socialization, crime & drug prevention, and meal supplements for low and very low income youth
	Target Date	6/30/2019
	Goal	600 youth
	Location Description	Various community centers in low/mod income areas
	Planned Activities	05D: Youth Services – 24 CFR 570.201(e) LMC: Limited Clientele – 24 CFR 570.208(a)(2)

13	Project Name	Non-Profit Public Service
	Target Area	Low/Mod Income Areas
	Goals Supported	Community Services
	Needs Addressed	Community Services
	Funding	CDBG: \$229,600
	Description	<p>CDBG funds will be provided to local non-profits to support programs that serve predominantly low and moderate income clientele. Proposed subrecipients include</p> <ul style="list-style-type: none"> • Boys and Girls Club (\$33,000) Locations: (1) Fink-White, (2) El Dorado, and (3) Inspiration Park • Fresno EOC Afterschool (\$39,400) Locations: (1) Sunset Community Center, (2) Bigby Villa Apartments, (3) MLK Square Apartments, (4) Westgate Garden Apartments, and (5) Gaston Middle School. • Stone Soup Fresno Career Development & Training (135,200) Location: Stone Soup - 1345 E Bulldog Lane • Lowell CDC Tenant Education (\$22,000) Locations: (1) Addams, (2) Columbia, (3) Eldorado Park, (4) Fort Miller, (5) Jefferson, (6) King, (7) Kirk, (8) Leavenworth Hidalgo, (9) Lowell, (10) Slater, (11) Vang Pao, (12) Webster, (13) Williams, (14) Winchell, and (15)Yakomi
	Target Date	6/30/2018
	Goal	To be determined.
	Location Description	To be determined.
	Planned Activities	05: Public Services – 24 CFR 570.201(e) LMC: Limited Clientele – 24 CFR 570.208(a)(2)

14	Project Name	ESG
	Target Area	Citywide
	Goals Supported	Homelessness and the Prevention of Homelessness
	Needs Addressed	Homelessness
	Funding	ESG: \$569,903
	Description	ESG funds will be used to provide housing and shelter assistance to homeless and persons at risk of homelessness. Planned activities include payment of shelter operations, homeless prevention, rapid re-housing, street outreach, HMIS, and grants administration and oversight.
	Target Date	6/30/2018
	Goal	251 persons provided overnight shelter 96 Units of rapid re-housing 32 Units of homeless prevention
	Location Description	Citywide
	Planned Activities	Shelter Operations Homeless Prevention Rapid Re-Housing HMIS Grant Administration and Oversight

15	Project Name	HOPWA Housing Programs
	Target Area	Fresno County
	Goals Supported	Homelessness and the Prevention of Homelessness
	Needs Addressed	Homelessness
	Funding	HOPWA: \$398,066
	Description	HOPWA funds will be used to provide housing assistance and housing-related supportive services for persons living with AIDS/HIV and their families. HOPWA funds will be used for supportive services, housing information and referral services, tenant-based rental assistance, short-term rent, mortgage, and utility assistance.
	Target Date	6/30/2018
	Goal	57 persons
	Location Description	Services available in Fresno County
	Planned Activities	Supportive Services Housing Information/ Referral Tenant-Based Rental Assistance Short-Term Rent, Mortgage, and Utility Assistance

16	Project Name	CDBG Program Administration and Planning
	Target Area	Citywide Low/Mod Income Areas
	Goals Supported	Safe and Affordable Housing Homelessness and the Prevention of Homelessness Community Services Public Facilities and Public Improvements
	Needs Addressed	Affordable Housing Homelessness Community Services Public Facilities and Public Improvement
	Funding	CDBG: \$1,167,800
	Description	Grant Monitoring and Administration, Historic Preservation, Environmental Assessments
	Target Date	6/30/2018
	Goal	Not Applicable
	Location Description	2600 Fresno Street, Fresno CA 93721
	Planned Activities	21A: General Administration – 24 CFR 570.206 NA: National Objective not applicable

17	Project Name	HOME Program Administration
	Target Area	Citywide Low/Mod Income Areas
	Goals Supported	Safe and Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$235,695
	Description	Grant Monitoring and Administration
	Target Date	6/30/2018
	Goal	Not Applicable
	Location Description	2600 Fresno Street, Fresno CA 93721
	Planned Activities	General Administration and Oversight of HOME-funded projects

18	Project Name	HOPWA Program Administration
	Target Area	Fresno County
	Goals Supported	Homeless
	Needs Addressed	Homeless
	Funding	HOPWA: \$13,239
	Description	HOPWA funds will be used for administrative and compliance oversight activities associated with HOPWA funded projects.
	Target Date	6/30/2018
	Goal	Not applicable
	Location Description	2600 Fresno Street, Fresno CA 93721
	Planned Activities	Grant Administration and Oversight

19	Project Name	Fair Housing Council
	Target Area	Citywide
	Goals Supported	Community Services
	Needs Addressed	Community Services
	Funding	CDBG: \$40,000
	Description	CDBG funds will be used to support fair housing outreach and education to ensure fair housing opportunities throughout the City.
	Target Date	6/30/2018
	Goal	Not applicable
	Location Description	333 W Shaw Avenue, Fresno CA
	Planned Activities	21D: Fair Housing Planning – 24 CFR 570.205 NA: National Objective not applicable to planning activities

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.

The City does not have any defined local target areas. In PY 2017, the City will serve a number of predominantly low and moderate income neighborhoods throughout the City. The following list identifies some of the areas that will receive assistance in PY 2017:

Street Improvements

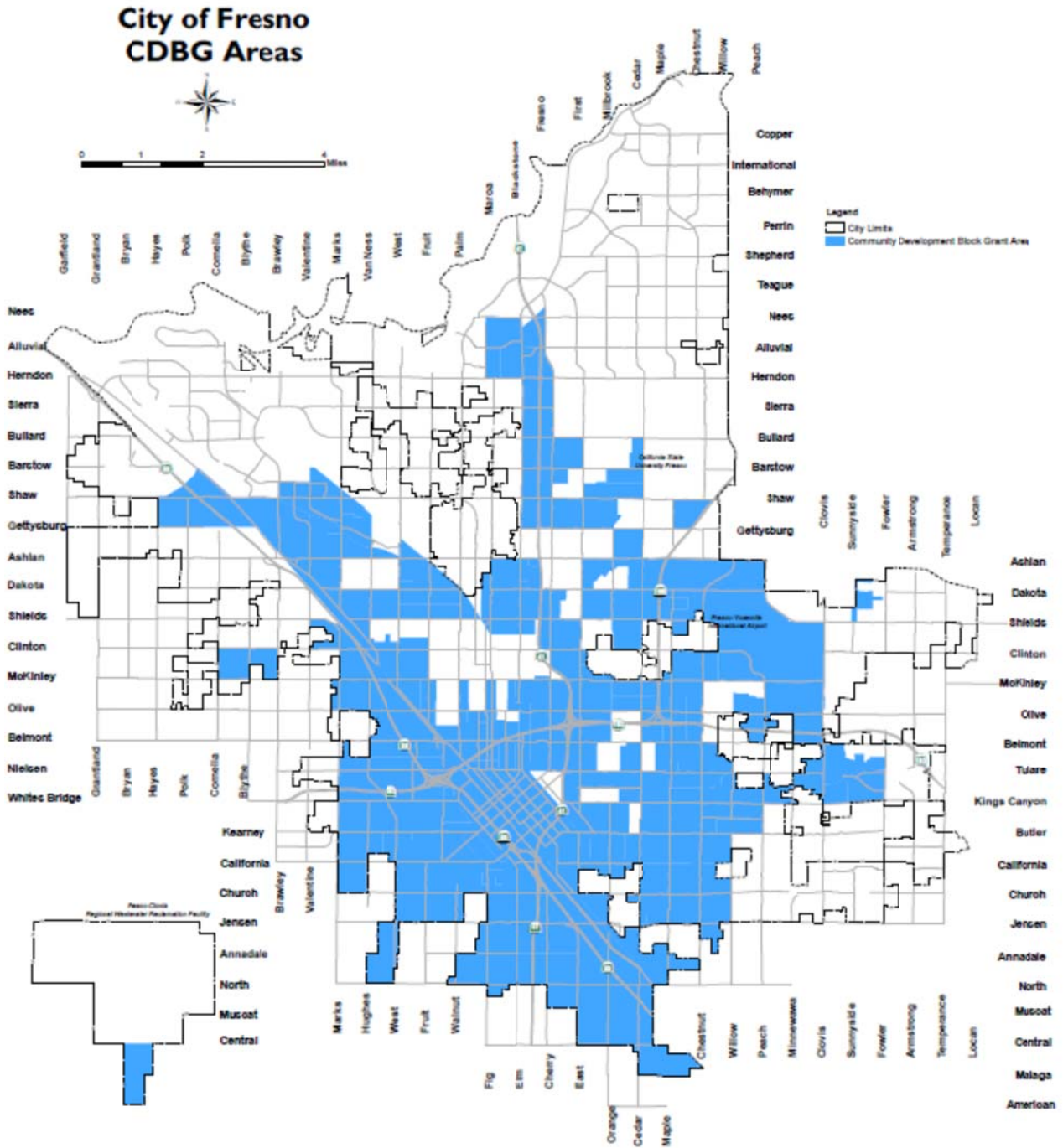
- Webster, Columbia, Winchell and King School
- Pinedale and Fort Miller
- Hidalgo Neighborhood
- Jefferson Neighborhood
- Pinedale Neighborhood ADA
- Yosemite Lighting
- Leavenworth Hidalgo Lighting
- Jefferson Lighting
- Addams, Slater, and Highway City Lighting

Park Improvements

- Holmes – 212 S First Ave
- Ted C. Wills – 770 N San Pablo
- Romain – 745 N First Avenue
- Pinedale – 7170 N San Pablo Avenue
- Fink White - 535 S Trinity Ave
- Cary Park - 4750 N Fresno Street
- BMX - Southwest Park TBD

Rationale for the priorities for allocating investments geographically.

The Consolidated Plan did not identify any targeted areas. Instead, the City will spread resources throughout the City, with the understanding that most funding will go toward the improvement of predominantly low and moderate income residential areas.



AP-55 Affordable Housing – 91.220(g)

Introduction

Although entitlement dollars are limited, the City does anticipate expending a significant portion of its federal allocation dollars on the preservation and provision of affordable housing. A detailed discussion of how HUD entitlements will be used to support affordable housing needs within the City is provided in AP-20, with the number of households to be assisted itemized by goal.

One Year Goals for the Number of Households to be Supported	
Homeless (HOPWA and HOME TBRA)	86
Non-Homeless	28
Special-Needs	0
Total	114

Table 4 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	86
The Production of New Units	14
Rehab of Existing Units	14
Acquisition of Existing Units	0
Total	114

Table 5 - One Year Goals for Affordable Housing by Support Type

AP-60 Public Housing – 91.220(h)

Introduction

Public housing within Fresno is administered by the Housing Authority of the City of Fresno. While the City will coordinate closely with the Housing Authority and share information about their respective programs, the City does not plan on providing financial assistance to the Housing Authority for their physical inventory. The Housing Authority receives its own allocation from HUD, including an allocation through the Capital Fund Program, which will be used to repair, renovate and/or modernize the public housing developments.

The City does partner with the Housing Authority on the administration of HOME- and HOPWA-funded tenant-based rental assistance and the administration of the HMIS homeless information management system.

Planned Actions

Describe Actions planned during the next year to address the needs to public housing.

A portfolio application inclusive of all Public Housing developments within Fresno was submitted to HUD for the Rental Assistance Demonstration (RAD) program. Additionally, site specific RAD applications have been submitted and approved for 90 of the 426 public housing units within the City of Fresno and applications have been submitted for another 198 public housing units. HUD approval of these applications is expected by the end of the year. The Housing Authority will be determining if the remaining 132 public housing units have rehabilitation needs sufficient for the RAD program.

Actions to encourage public housing residents to become more involved in management and participate in homeownership.

The Housing Authority Resident Advisory Board (RAB) meets at least annually to review any changes to the Admissions and Continued Occupancy Policy (ACOP) and the Housing Authority Annual Plan policies. In addition, residents are able to make comments before the Board of Commissioners and their comments are solicited for all major policy changes.

The Housing Authority participated in a homeownership program in previous years where over 200 foreclosed homes (in the City and County) were renovated and sold to low-income residents and other individuals. There are 7 homes available for purchase in Fresno.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance.

The Housing Authority of the City of Fresno is not considered troubled.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

The Multi-Agency Access Program (MAP) Point is the physical local coordinated entry point for the FMCoC Coordinated Entry System. The Fresno Homeless Task Force conducts daily activities in areas where homeless individuals and families congregate or are known to visit. In reaching its annual goal of 1,340 contacts, the HERO Team conducts weekly outreach activities in areas which have been identified as having the potential to attract or induce homeless persons and families to congregate. The FMCoC develops and carries out regular outreach and assessment activities such as the annual Point In Time (PIT) Count.

Describe actions to address the emergency shelter and transitional housing needs of homeless persons.

The City is proposing to fund the shelter services provided by WestCare California, Inc. (WestCare), the Marjaree Mason Center (MMC), and the Poverello House. WestCare will provide shelter in an owned and operated facility along with intensive support services to 41 persons. MMC will provide shelter in a secured environment owned and operated by MMC and transitional services. The Poverello House will provide short term hotel vouchers to families and households.

Describe actions planned to help homeless persons make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

Through its subrecipients, the City will be able to reach vulnerable individuals and families who are homeless. These agencies use a coordinated entry system and the Multi-Agency Action Program (MAP) Point at the Poverello House, to provide not only rapid rehousing and housing assistance, but also wrap-around services designed to create sustainable and safe housing opportunities for long-term permanent and independent living. As part of several national initiatives, the housing-first model has proven to be successful and continues to be a best-practice. The recent City and County Status Update to the 10-Year Plan to End Chronic Homelessness outlines several goals specifically relating to (1) availability of housing (2) coordination among service providers (3) improving outreach, and (4) preventing homelessness.

The City is proposing to fund Rapid Rehousing programs administered by WestCare California, Inc. and Marjaree Mason. WestCare will assist 71 persons, while the Marjaree Mason Center will assist 30 persons. The City will also provide for the assistance of 86 homeless persons transition to permanent housing through the use of tenant-based rental assistance programs funded with HOME and HOPWA.

Describe planned actions to help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are:

- *being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or,*
- *receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.*

Through a network of social service agencies and supportive nonprofits, at-risk families and individuals are identified and assisted with short-term and long-term wrap-around services. These agencies include the Fresno County Mental Health network, the Fresno Police Department, and the Fresno County Courts system.

While the City has no formal homeless discharge coordination policy in place, the City continues to be an active participant in the FMCoC and the Community Conversations. The FMCoC has established procedures with individual agencies related to discharge policies, such as the County's Department of Behavioral Health, the Hospital Council of Northern and Central California, Fresno County Jail, etc. Members of the FMCoC work together to coordinate their efforts and build a continuum of care that provides supportive and preventative services to these individuals at high risk of homelessness after release. The Community Conversation stakeholders meet quarterly and include leadership representing police and probation, mental health, major hospitals, local government, court systems, housing authority, the FMCoC, and many more. The City is actively engaged in planning efforts that address the needs of individuals at risk due to discharge from systems of care.

The City is proposing to fund WestCare California, Inc. with ESG funds to administer homeless prevention efforts and Short-Term Rent, Mortgage, and Utilities with HOPWA funds. WestCare will conduct assessments and application screening; develop individual service plans; and provide life skills training, detoxification services, substance abuse and mental health treatment.

Discussion

The City of Fresno will use the Emergency Solutions Grant program funds in the following categories of activities:

- Street Outreach and Emergency Shelter (32.5% of allocation)
- Homelessness Prevention (4.4% of allocation)
- Rapid Re-Housing (52.1% of allocation)
- HMIS (3.5% of allocation)
- ESG Administration (7.5% of allocation)

WestCare California	360,512
Marjaree Mason Center	140,285
Poverello House	10,000
HMIS Administrator (FHA)	19,785
City Administration	39,321
TOTAL	\$ 569,903

AP-70 HOPWA Goals– 91.220 (I)(3)

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family (STRMU)	21
Tenant-based rental assistance (TBRA)	16
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	20
Total	57

AP-75 Barriers to Affordable Housing – 91.220(j)

Introduction

The City of Fresno identified several constraints to the development, maintenance, and improvement of housing and affordable housing in its most recent Housing Element.

- Market Constraints
 - Land Cost and Availability
 - Land Use Controls
 - Off-Site Improvements
 - Materials and Labor
 - Financing Costs

- Other Non-Governmental Constraints
 - Accessibility to Mobility
 - Social Perceptions

- Excessive Land Value in Select Areas

- Governmental Constraints
 - Governmental Layers for Entitlements
 - Annexation
 - Development Review Process Components
 - Fees and Exactions

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

During the PY 2017 year, the City will commit to the following actions to reduce the barriers to affordable housing (see Chapter 6 of 2015 Housing Element):

- Providing development incentives such as planning entitlement fee reductions for projects constructed in the City's Inner City Fee Reduction Target Area density bonuses for eligible projects Measure C TOD fee reduction programs for eligible projects
- Strengthening partnerships with Affordable Housing Developers
- Encouraging the development of adequate housing to meet the needs of persons with special needs;

- Assisting Individuals Experiencing Homelessness (ESG)
- Outreach and technical assistance to mobile home park residents
- Support to Fresno Housing Authority for marketing of Housing Choice Vouchers in areas of opportunity;
- Streamlining Approval for Downtown Housing Projects Consistent with Housing Element
- Preventing Displacement through the Downtown Displacement Program
- Reducing housing utility costs through the Home Energy Tune-Up Program
- Expediting entitlements through the Business Friendly Fresno Program;
- Incentivizing large and small lot development
- Implementing comprehensive code enforcement, including an interior rental re-inspection program;
- Improving infrastructure
- Rehabilitating housing'
- Enhancing police service to high crime neighborhoods;
- Contracting with the Fair Housing Council to provide fair housing services
- Implementing an integrated Equitable Communities program to encourage investment in areas of need and to encourage affordable housing in areas of opportunity.

The City recently updated its Development Code. The updated Development Code makes it easier to develop compact, walkable, affordable housing along high capacity transit corridors and in downtown. These Code changes positively impact the availability of housing that meets the State of California guidelines for affordability for low and very low income households. It is anticipated that the City will evaluate its post-RDA housing properties for reuse as affordable housing; however it is not expected that these properties will be available during the program year.

AP-85 Other Actions – 91.220(k)

Introduction

In addition to outlining projects that the City will actively pursue with available federal resources, the City must also describe “other actions” outlined below, as required by the federal regulations.

Actions planned to address obstacles to meeting underserved needs

With a recognized deficit of parks and open space, the City continues to seek partnerships which increase the availability of parks and open space in underserved neighborhoods. The City has prioritized established neighborhoods for reinvestment – especially focusing on high intensity transit corridors for development and redevelopment. These actions will provide new or reconstructed infrastructure in low-mod census tracts and adjacent to low-mod neighborhoods. Bus Rapid Transit (BRT) will be under construction in the next year and operational in the next two years. This highly efficient alternative transportation option will enhance surrounding low-mod neighborhoods.

Actions planned to foster and maintain affordable housing

The City coordinates closely with the Housing Authority, local nonprofit housing providers, and other governmental agencies to identify resources available for fostering and maintaining affordable housing. These actions include support for Low Income Housing Tax Credit applications for both 9% and 4% tax credits, support for Cap and Trade applications for the development of new Transit-Oriented Development (TOD) housing options, and monitoring of the mobile home rent control guidelines. The City recently completed a CalHome Grant program provided by the State of California’s Department of Housing and Community Development for first-time home buyers. As available, the City will apply for future funding opportunities.

The City is committed to setting aside HOME funds for eligible Community Housing Development Organizations (CHDO) for the development of eligible affordable housing projects. Non-CHDO developers may also submit proposals for HOME entitlement funds for eligible affordable housing development projects. The City is also committed to continued funding of rehabilitation utilizing CDBG and/or HOME funds to provide assistance to owner-occupied households meeting income eligibility criteria.

Actions planned to reduce lead-based paint hazards

To address potential and actual health hazards derived from lead-based paint (LBP) the City of Fresno will support the Fresno County Human Services Agency's efforts to identify and remediate hazards caused by LBP, provide outreach to the community regarding structural

dangers or cultural practices that may cause lead poisoning, and continue to include lead abatement practices in code enforcement and rehabilitation programs as feasible. The City supported Fresno County in its application for supplemental HUD funds to address and remove lead paint hazards. In addition, the City will implement a complimentary lead paint abatement program and has two California State Certified Lead Inspectors/Assessors on staff.

Actions planned to reduce the number of poverty-level families

The City of Fresno allocates funding for homeless prevention and housing, including emergency shelter, transitional housing, and permanent housing. The City of Fresno will continue to provide assistance for the homeless and those in danger of becoming homeless and improve communication and service delivery capabilities of agencies and organizations that provide programs to assist the homeless.

The City of Fresno assists persons that are homeless or vulnerable to becoming homeless is provided through nonprofit agencies and City of Fresno departments. Services and activities provide free and reduced price services so that low-income persons are able to use their income for other expenses:

- The Parks and Community Services Department provides seniors low cost or free meals at community centers in low-income neighborhoods.
- The City of Fresno communicates information related to cooling centers in the summer for homeless and low income persons that do not have access to cooled environments and also to offset the cost associated with cooling a home. There are also warming centers in the winter when the temperatures drop below 35 degrees. The City of Fresno Transportation Department provides bus services to these centers free of charge.
- The Sustainability Division provides home energy audits for exterior and interior energy efficiency rehabilitation.
- Additionally, area nonprofits receive funding from HUD through the Supportive Housing Program (SHP) to assist homeless families and individuals, and the chronically homeless.
- Saturday Parks Programs at school sites.

The City of Fresno has partnered with local homeless care providers and the FMCoC to adopt and implement a ten year plan to end chronic homelessness. The City of Fresno is a part of the FMCoC and services provided by these agencies are direct services with the goal of ending chronic homelessness. Through the ESG Program the City of Fresno funds agencies that provide services and activities such as:

- Homelessness and psychosocial assessments
- Case management

- Referrals to other service and programs
- Transportation; meals
- Shelter

Economic Development Activities

As discussed in the Consolidated Plan, the City of Fresno will provide economic development and employment opportunity programs through a variety of funding sources, and will focus its economic activities and budget on four major areas:

1. Foster an environment that will lead to the creation of new jobs and the retention of existing jobs;
2. Encourage entrepreneurs to establish new businesses;
3. Work with existing Fresno businesses to encourage them to stay in Fresno, expand, and create additional jobs; and
4. Attract new businesses to Fresno with a focus on regional job initiative industry clusters.

Recent examples of successful economic development efforts include the ground breaking of an Amazon Distribution Center on June 19, 2017. This effort will bring at least 1,500 jobs. Additionally, Ulta Beauty expects to hire 500-1,000 full time employees at their distribution center in Fresno, which is now under construction.

Actions planned to develop institutional structure

The City is undertaking a series of technological improvements and enhancements designed to streamline development applications, coordinate with other City services and provide more accessible information to the public. While these changes to the City's land management system will take several years to implement, the actions will provide the public with quick and easy access to zoning, business licensing, permitting, code enforcement, and other data currently difficult to access.

Housing Division staff has access to additional online, local and regional training to improve and enhance the City's knowledge of federal and state funding opportunities. All new funding designated to service established neighborhoods will leverage the federal programs in eligible low-mod census tracts. The City has improved efforts to efficiently and expediently distribute funds related to HUD programs and is requiring the completion of HUD trainings and webinars to maintain the level of expertise required.

Actions planned to enhance coordination between public and private housing and social service agencies.

The City will continue to participate as a member of the FMCoC with other social service and housing providers for homeless activities, such as the Community Conversations network. City

staff will participate in local and regional workshops designed to develop relationships with other providers and improve coordination.

The Administration of the City meets regularly with the Fresno Housing Authority, Fresno County, other cities in the Central Valley, and nonprofit agencies. The City actively recruits new investment in underserved neighborhoods.

The NRT Team (now funded through non-federal funds) works closely with a number of partners, including Fresno Unified School District, Habitat for Humanity, and other neighborhood stakeholders, in its neighborhood revitalization efforts.

Monitoring

The City of Fresno has established a monitoring system to ensure that federal regulations, local policies and program guidelines are met. The monitoring system encompasses both entitlement program monitoring and project monitoring. The City of Fresno's Monitoring Plan for the Consolidated Plan and each annual Action Plan was established to meet three primary goals:

- Ensure that all activities and initiatives funded, in part or in whole, with HUD funds are consistent with the approved Consolidated Plan.
- Ensure that all projects and or programs funded are implemented by a competent subrecipient and administered in a timely and financially prudent manner; and that all funds expended are in compliance with federal regulations.
- Ensure that all activities funded are evaluated and monitored regularly, and that performance is assessed and reported.

Entitlement Program Monitoring

Each entitlement program has specific monitoring requirements such as timely use of funds, commitment requirements, and uniform administrative requirements that must be met. The City of Fresno tracks these activities throughout the fiscal year.

Project/Activity Monitoring and Administration

City of Fresno Staff will determine that the national objective, activity eligibility and appropriate regulatory requirements to monitor the activity/project are established. Monitoring activities include, but are not limited to, compliance with national objectives, labor standards, financial management, and environmental assessments. Staff conducts desk monitoring of drawdown requests throughout the year. Site monitoring will be based on a risk assessment at the beginning of the program year. However, rehabilitation and construction projects are monitored by Project Managers, Housing Specialists and a labor standards review throughout the construction period and the affordability terms.

Minority Business Outreach (MBE/WBE)

The City of Fresno has established a Disadvantaged Business Enterprise (MBE) Program in accordance with the regulations of the U.S Department of Housing and Urban Development (HUD). The City of Fresno in the past has received federal financial assistance from HUD and as a condition of receiving this future/ongoing assistance, the City of Fresno has signed an assurance that it will comply with 24 CFR Subtitle A, Part 85, Subpart C, §85.36.

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Community Development Block Grant Program (CDBG) 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- | | |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income: | 0 |

Other CDBG Requirements

- | | |
|---|---------|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100.00% |

HOME Investment Partnership Program (HOME) 24 CFR 91.220(I)(2)

A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City will not employ other forms of investment beyond those identified in Section 92.205.

A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

For HOME-funded homebuyer assistance loans, the Promissory Note, Deed of Trust, and Homebuyer Agreement are the enforcement mechanisms for the city's resale and recapture provisions. The City will use the recapture provisions in all cases where a homebuyer subsidy exists. The City will enforce the minimum periods of affordability based on the amount of homebuyer subsidy provided to the buyer:

- Five years for less than \$15,000
- Ten years for between \$15,000-\$40,000, and
- Fifteen years for more than \$40,000.

Recapture provisions are based on 24 CFR 92.254 (a) (5) (ii), which stipulates the conditions for recapture of the HOME investment used to assist low income families in purchasing a home. Homebuyer recapture provisions are included in, or as a deed restriction rider, to the recorded deed of trust that secures a HOME loan Note, and requires recapture of funds if the home does not continue to be the borrower's principal residence or if all or any part of the property or any interest in it is sold, rented, conveyed or transferred during the duration of the period of affordability. Recapture provisions also stipulate that only the direct subsidy to the homebuyer is subject to recapture, which includes down payment assistance, closing cost, other home assistance provided directly to homebuyer, and the difference between fair market value and the sales price.

The net proceeds are the sale price minus the senior loan repayment (other than HOME funds) and any closing costs. If the net proceeds are not sufficient to recapture the full HOME investment plus enable the homeowner to recover the amount of the homeowner's down payment and any capital improvement investment made by the owner since the purchase, the City may share the net proceeds. The net proceeds may be divided proportionally between the City and the homeowner as set forth in the following mathematical formulas:

HOME subsidy x Net proceeds = HOME amount to be recaptured

HOME subsidy + homeowner investment

Homeowner investment x Net proceeds = amount to homeowner

HOME subsidy + homeowner investment

In the event of foreclosure, the amount subject to recapture is based on the amount of net proceeds (if any) from the foreclosure sale.

Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not refinance existing debt for multifamily housing projects.

For the HOME program, describe eligible applicants, your process for soliciting and funding applications/proposals, and where information can be obtained. Does the city plan to limit the beneficiaries or give preferences to a particular segment of the low-income population in its HOME program, and if so, provide a description of the limitation or preference.

The City issued a NOFA for affordable housing developers as part of the planning process. Additional details can be found on the City's website below. A portion of these funds will be reserved for qualified Community Housing Development Organizations (CHDOs).

<http://www.fresno.gov/Government/DepartmentDirectory/DARM/Housing/default.htm>

The TBRA program will be administered by the Fresno Housing Authority and will be targeted to homeless households as outlined in the Status Update of the City and County of Fresno 10-Year Plan to End Chronic Homelessness. Interested parties apply in person at the Fresno Housing Authority on 1331 Fulton Mall, Monday through Thursday between the hours of 8:00 am and 4:00 pm. An assessment and case management assignments are made in order to determine the level of assistance and program determination.

The HOME-funded rehabilitation program will be administered by the City's DARM Department. This program will not have any preferences, but homeowners must meet the income criteria and other program guidelines. Applications will also be available on the City's website at www.fresno.gov/Housing. The City will conduct outreach when the application process is made available, and establish a contact list of interested applicants prescreened for eligibility, and contacted on a first-come, first-served basis.

Emergency Solutions Grant (ESG) 91.220(I)(4)

Include written standards for providing ESG assistance (may include as attachment)

The City and County administrations have jointly adopted ESG Policies and Procedures (PPGs) for ESG providers. The City continues to work cooperatively with Fresno County and the Fresno Madera Continuum of Care (FMCoC) to update the ESG Policies and Procedures, attached. In addition, the City, County and FMCoC are also working with a consultant to document written standards.

If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Homeless Management Information System (HMIS) is used by all local homeless providers participating in the FMCoC. HMIS is a database used to track performance and outcomes for the agencies. As the HMIS Lead of the FMCoC, the Fresno Housing Authority plays a critical role in coordinating the annual Pint-in-Time Count (PITC), collecting data, and distributing results from the annual count. The work of the Housing Authority in this regard meets and exceeds HUD requirements for the implementation and compliance of Homeless Management Information System Standards.

The FMCoC's Coordinated Entry System utilizes a common assessment tool – the Vulnerability Index (VI). The VI gave the community a way to identify and triage individuals most at risk. The VI was enhanced to the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT), which further triaged individual's priority for housing and other services.

All member agencies of the FMCoC have committed to using both the assessment tool and the Coordinated Entry System managed in partnership by FMCoC members. The assessment system is a client-centered process that streamlines access to the most appropriate housing interventions for individual or families experiencing homelessness.

The Multi-Agency Access Program (MAP) Point at the Poverello House (Pov) was the first coordinated physical entry point collectively developed by the Community Conversations stakeholder group. The MAP Pont at the Pov served as a physical location of the Coordinated Entry System. The program has proved successful in its first two years and has begun expansion. Main components of this process include:

1. Assessment,
2. Navigation and Case Conferencing,
3. Housing Referral with Choice, and
4. Data Collection and Communication.

Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Fresno issued a Request for Proposals for the 2017-2018 program year. Prior to this release, the City consulted with the FMCoC on the needs of homeless in the community and the best use of ESG funds per category. Within the HUD defined homeless categories, the City of Fresno has determined the following sub-populations are a high priority for ESG services:

- Unsheltered homeless persons who are living outdoors or in other places not intended for human habitation;
- Chronically homeless persons;
- Homeless veterans; and
- Other homeless persons who have been identified as highly vulnerable.

In addition, the following populations are also a priority for ESG services in the City of Fresno:

- Unaccompanied youth under the age of 18;
- Youth aging out of the foster care system;
- Victims of domestic violence; and
- Households with children.

Proposals that propose to serve these populations will be given additional points in the scoring process. Proposals providing ESG services to populations outside of the identified high priority population will be considered for funding.

Bidders may propose to provide all or a portion of the ESG eligible activities stated above. Qualified/eligible vendor(s) are those agencies that are State certified non-profit entities, validly existing in California, with a tax-exempt IRS determination letter, as of the date the bid is submitted, or public agencies that are qualified to receive ESG funds under applicable federal rules. Qualified/eligible vendors are those that have a minimum of two years' experience serving the beneficiary populations and a minimum of two years' experience utilizing federal, state and/or local funding.

The RFP was published on the City's website, and widely distributed to an electronic distribution list of over 500 e-mail addresses. A joint review committee reviews applications, and may include the City, County, and FMCoC representatives which rate and rank the

proposals. Recommendations for funding are presented to the Housing and Community Development Commission and to the Fresno City Council for adoption.

If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

During the development of the Consolidated Plan, the City consulted with the FMCoC in making decisions related to ESG funds for the five year cycle. The FMCoC includes representation from the homeless community, which meet the homeless participation requirement in 24 CFR 576.405(a).

Describe performance standards for evaluating ESG.

The following performance standards are outlined in the City's adopted written policies, however, updates to the standards are currently under way:

1. Decrease the number of homeless youth and households with children by 10% from the FMCoC Point in Time Count of January 2016.
2. Increase the percentage of participants in transitional housing that move into permanent housing to 80% or more.
3. Increase the percentage of participants that are employed at program exit to 25% or more.

Exhibit A: Summary of Public Comments

HCDC Needs Hearing—January 25, 2017

Housing and Community Development Commission (HCDC) Meeting Public Comments Received

1. Ms. Veronica Wilson, Development Coordinator for Fresno County Equal Opportunities Commission (FCEOC), Street Saints Program asked that funding for a financial literacy program in our community centers be considered. Ms. Wilson stated that FCEOC's Financial Institute did a financial literacy training including subjects such as balancing a checkbook, creating a savings plan, credit repair, home ownership, retirement planning and business ownership. She shared stories about the group of 15 individuals who received the training.
2. Ms. Yolanda Cruz, Resident Manager for the State Council on Developmental Disabilities spoke about the importance of making sure the City is looking at accessibility, specifically for people with disabilities. Ms. Cruz requested that the City of Fresno create, and make jobs for people with developmental disabilities and veterans a priority.
3. Mr. Omar Gonzalez, resident in the Jefferson East Neighborhood, indicated that he runs an afterschool program out of his home. Mr. Gonzalez would like the City to address safety issues, such as street lights and sidewalks. He indicated that kids are walking in the dirt and mud or in the street on their way home from school; they need better lighting and sidewalks to help keep them safe.
4. Brunette Harris, with Hope, Effort, Appropriately Thriving (H.E.A.T.) for Southwest Fresno Community was asking about what is going on at the hearing. Ms. Harris stated that the paper (handout) is talking about the 7th and is supposed to be the notice of the funding, and you guys are supposed to discuss on March the 8th. She indicated that she did not understand why groups are coming up to the microphone asking for funds, and restated her displeasure at not understanding what was going on. Ms. Harris commented that the current meeting was not a community meeting; and that she wants the HCDC to come out to Southwest Fresno and have a meeting in the community. Ms. Harris indicated that only a few people have come to the meeting here. [Chair Fiske asked Ms. Harris to clarify what she wanted and stated that there was an informational community meeting held earlier in the month at the West Fresno Community Center.] Ms. Harris stated that they did not have a meeting.
5. Ms. Esther Delahay, with the Lowell Community Development Corporation lives and works in the Lowell Neighborhood. She encouraged the HCDC to continue to look at the partnership that the City has created with community partners, and the Neighborhood Revitalization Team, organizations, and churches they are doing some amazing work. Ms. Delahay observed that the CDBG funds are historically primarily used for City of Fresno departments for programs such as code enforcement and

HCDC Needs Hearing—January 25, 2017

Public Comments Received (Continued)

graffiti abatement, which is great. However, she would like to encourage that the next funding cycle really looks at how these funds could be used to increase the capacity of organizations in our community. In the Lowell neighborhood, Ms. Delahay commented that paint programs and rehab programs for low income home owners in the target areas have been really helpful. She asked that the City consider funding folks outside the City that can do that type of work.

6. Ms. Elizabeth Terrazas represents the parents of the Hidalgo School, and parents that have children at Yosemite. Her son participates in a sports program, and described that there are times that he can't be picked up and during this time of the year it gets dark very early and there is no public lighting. Ms. Terrazas would like the City to take into considering the lighting and the sidewalks issue, because now the choices are to walk in the street or walk in the mud.
7. Ms. Kim Contreras recalled that she was concerned as she listened to the residents that gathered at Hidalgo school last week and shared that their number one concern was that of lighting, particularly in alleyways. She indicated that there are a lot of alleys where illegal dumping is occurring as well. The residents agreed that they would like to see LED technology for the streets where citizens are walking back and forth to the bus stops and to and from the schools.
8. Ms. Erica Piedra, Principal of Leavenworth Elementary, attended to represent both Leavenworth and Hidalgo Elementary Schools. Herself and Principal Villalobos serve 1,700 students combined. Every year they send out a survey to the parents, and on the survey there is a question that asks whether or not their children feel safe in their community. Overwhelmingly, the response of the parents is that their children do not feel safe. Principal Piedra went on to state her appreciation for the City's Neighborhood Revitalization Team and that parents have made it very clear that the safety of their kids and their community is a concern. She asked the city to consider the improvement of lighting, explaining that many kids participate in after school programs and leave the schools at 6pm. These students are walking home in complete darkness. She indicated that the existing lights in other parts of the neighborhood are extremely dim. Additionally, she went on to describe that there are still a number of streets that do not have sidewalks. Complete sidewalks would ensure that the children have a place to walk and ride their bikes to and from school. She asked that the City invest in those areas, as we work in the next coming years to improve our community.
9. Ms. Rosita Soriano, community resident and parent, spoke about her desire for the City to take our sidewalks and roads seriously and add new lighting to the Hidalgo area. Children are sometimes walking in the street to avoid puddles.

HCDC Needs Hearing—January 25, 2017

Public Comments Received (Continued)

10. Ms. Dora Morales, part of the School Council at Hidalgo and parent of three stated that there is a need for lighting and sidewalks so that children can be safe when they are walking.
11. Ms. Maria Vasquez from the Hidalgo community was present to request, first and foremost, sidewalks. She shared that pushing her baby carriage in the neighborhood when there are no sidewalks it means you have to walk in the street. Ms. Vasquez talked about the safety issues because cars pass at very high speeds.
12. Mr. David Rodriguez, Pinedale Community Association, presented concerns about no sidewalks on Ingram between Herndon and Alluvial, the traffic goes by very fast and the kids and people in motorized wheelchairs have to go out in the street.
13. Ms. Michaelynn Lewis, a member of Action and Change, a neighborhood revitalization group in South West Fresno was present to talk about how the Kirk neighborhood has organized to start working with the Neighborhood Revitalization Team at the City to build capacity and help revitalize their area. Ms. Lewis wanted to see some of the money be used for rehabilitation of some of the houses in the area. She went on to state that some homes are over 100 years old. She recommended that the City relax the age and income levels required for these programs and also asked that the trimming of the old oak trees in the area be performed, they block the lighting. Ms. Lewis also suggested repairs to sidewalks as well.
14. Mr. Reynaldo Villalobos, participated in Restore Fresno and is principal of Hidalgo Elementary. He described that the area for Leavenworth and Hidalgo Elementary is between First and Recreation along Belmont, just north of the 180 Freeway. He indicated that sidewalks are non-existent in the neighborhood the lights are very dim. Principal Villalobos is concerned about his students walking home in the dark. Kids are walking down the middle of the street because the sides are muddy and there are no sidewalks. He asked that the City please consider the request for improved lights, led lights that are brighter and safer for our community.
15. Mr. Abe Miranda addressed the roads, specifically Lane Street between Chestnut and Winery. He indicated that the road has a lot of cracks and potholes. The lights between Kings Canyon and Lane on Winery, do not have many lights on. [Commissioner Hardie suggested that he utilize the FresGo application to report these areas.] Mr. Miranda indicated that the whole road is basically a problem with cracks and potholes.
16. Ms. Lisa Guzman, with the Pinedale Community Association, asked that the City please consider finishing some of the sidewalks that remain to be completed. She stated that it would help with people walking on their lawns and would also keep them from having to walk in the streets.

Chair Fiske closes the public comments portion of the hearing at 6:10 p.m.

HCDC Needs Hearing—January 25, 2017

Housing and Community Development Commission (HCDC) Meeting Housing and Community Development Commission Comments Received

1. Commissioner Falke asked the school representatives of Hidalgo/Leavenworth some clarifying questions regarding whether it was a specific area, or the whole rectangular block Belmont and Cedar, or a more specific area that have lighting challenges. Principal Piedra from Leavenworth replied that for several years the Leavenworth community worked diligently to get sidewalks around the perimeter of their school, but the Hidalgo area has extreme needs around the immediate school and campus. Principle Villalobos further confirmed that Millbrook/White, sidewalks are nonexistent going east and going towards west to First. Streets are very narrow on Thomas going into Hidalgo. But the lights are needed across the board for both schools. An estimate of a total of 2,016 lights, a \$55,000 investment is need according to Principal Piedra.
 2. Commissioner Falke inquired about how the streets projects are prioritized. Ms. Clark reviewed that there is no carryover with the Publics Facilities at this time. She indicated that the City's Public Works staff is present and listening to public comments as they prepare their proposed scope of work as it relates to streetlights and sidewalks for the upcoming action plan. As they prepare, Public Works will evaluate where the demands are from the public and where the needs have been identified. In terms of prioritization, Ms. Clark went on to describe that the City has a very limited budget for replacement of streets; there are streets in the community from the 1960 that have never been replaced. So at the current rate of investments it would take many decades to complete rehab or replacement of all of the streets. She spoke to the Public Works ability to leverage multiple funding streams so that more repairs are possible.
 3. Commissioner Farrar asks for an estimated cost per light and related savings. Ms. Clark stated that while she did not have that information at hand, some can simply be repaired at a lower cost of others that are not functioning because of issues like wire theft or other issues that require they be replaced completely. Commissioner Farrar asked if there were savings for the new more efficient lights. While assumed, Ms. Clark was unable to provide specific details
 4. Commissioner Hardie asked if there are a couple of lights out, does the City have the funds to fix. Ms. Clark thanked Commissioner Hardie for mentioning that residents can report concerns through FresGo, and clarified that the answer to that question depends on the problem with the light. Switching out bulbs is something that can be done in a short period of time. Regardless of the issue with the lights, she encouraged that they be reported to the City.
-

HCDC Needs Hearing—January 25, 2017

Housing and Community Development Commission Comments (Continued)

5. Commissioner McKenzie discussed the options for holding an HCDC meeting in the community and asked if the March 8th meeting would be a good opportunity to attempt this. Ms. Clark mentioned that while the idea could be considered, the March 8th for application presentations is held in the Council Chambers due to the large crowds that usually participate, and that technology needs for recording would need to be considered. She also elaborated that beginning in 2015 with the consolidated planning process; there were a series of workshops in the community. She went on to describe that Mr. Morgan recently held two informational community workshops in the last few weeks presenting the City's HUD programs, opportunities for engagement and how residents express their needs at these community workshops. Mr. Morgan discussed the workshops further.
6. Continuing discussion was held about having an HCDC meeting once a year in the community. Commissioner Hardie asked Ms. Harris from the audience to clarify her statements about community meetings, Ms. Lewis also spoke about her thoughts that the City should look into putting meeting notices in the water bill as well as consider helping with the transportation for residents to meetings.
7. Chair Fisk commented that last year, City staff provided information to applicants regarding how much funding was available to the non-city entities. Ms. Clark confirmed that staff will do their best to estimate, and make sure those dollar amounts are made available again this year in the Notice of Funding Availability.

Chair Fisk closed the Public Needs Hearing, including Commissioners comments at 6:32 p.m. and restated that no action is to be taken.

30 Day Public Comment Period

April 3, 2017 – May 4, 2017

Draft Annual Action Plan Released for Public Comment April 3, 2017

Comments Received by Fax

No Comments Received

Comments Received by Letter

No Comments Received

Comments Received by Telephone

No Comments Received

Comments Received by E-mail

Mario Rios with Villar Construction Inc. expressed his support to the staff within the Housing Division for the Senior Paint Program. Mr. Rios commented on his small business and how it has depended on the work with the Senior Paint Program since 1998. He further stated that it has been a valuable source of income by his company with much needed work. Mr. Rios stated that in order to provide these services the company had to be Lead Base Abatement Certified in order to provide the senior community with lead safe practices in the process of painting the exterior of their residences. He stated that Villar Construction, Inc. would miss this program if it is given to other non-profit agencies.

HCDC AAP Public Hearing–May 10, 2017

Housing and Community Development Commission (HCDC) Meeting 2017-2018 Annual Action Plan Public Comments Received

1. Grecia Elenes with Leadership Counsel for Justice and Accountability commented that she was unable to provide a written comment letter on time, but plans to do so in time for the next public comment period related to the Annual Action Plan. She outlined several really great things included in the Annual Action Plan, including aspects that were part of the City's Housing Element. Ms. Elenes was happy to see City is taking steps to look at post-RDA properties for affordable housing. She commented on issues where she would like to see improvements also. Given severity of poverty, the Annual Action Plan neighborhoods are low and moderate income. Ms. Elenes recommend focusing investments in low income neighborhoods only. She stated that additional funding would be allocated to the Senior Paint Programs and given the public comments mentioned infrastructure and park issues she recommended that instead the Annual Action Plan prioritize basic sidewalks and lighting over other programs. She spoke to the importance of mentioning \$1 million in funds through the City's 2016-2017 budget that should be included in the leveraging section of the Annual Action Plan. Ms. Elenes also commented that there was significant community input for the Active Transportation Plan, and recommend using the matrix of projects from the Active Transportation Plan for the Annual Action Plan also. She also indicated that the City's General Plan prioritized resources in high need neighborhoods around school areas. She suggested that the City look at existing plans, and reinforce their goals through Annual Action Plan.

HCDC AAP Public Hearing–May 10, 2017

Housing and Community Development Commission (HCDC) Meeting 2017-2018 Annual Action Plan Commissioner Comments Received

1. Commissioner Reyes commented that it was very helpful to have the public needs hearing comments included and recalled the testimony of residents and school representatives. He recognized that many of the comments were reflected in the draft Annual Action Plan as projects for neighborhood street improvements but asked for clarification related to how far the funds would go to the needs identified. Commissioner Reyes confirmed that it is very valuable to have the public input as it really has value for the community to organize and express common desire for street improvements because it is addressed in the Annual Action Plan.
2. Commissioner Farrar inquired if the lighting was a conversion.
3. Chair Fiske asked for an explanation between collector and neighborhood streets.
4. Chair Fiske indicated that the projects being discussed would be included in the budget and asked for clarity on the timeline for the projects to potentially begin.
5. Commissioner McKenzie spoke about the current Substantial Amendment process and inquired whether or not the Substantial Amendment timeline would be affected by the Annual Action Plan.

City Council AAP Public Hearing–May 11, 2017

City of Fresno Council Meeting 2017-2018 Annual Action Plan Public Comments Received

Upon call for public comment, the following people addressed Council:

1. Grecia Elenes with Leadership Counsel for Justice and Accountability – felt there were great features in the AAP to reduce barriers to produce affordable housing. She noted many of the features were in the chapter six Housing Element which her organization worked on to ensure it reflected the community voice. Her organization also looked forward to collaborating on the use of "post RDA properties" being used for affordable housing. Ms. Elenes suggested: developing infrastructure and addressing community needs not just in low and moderate income neighborhoods but the neighborhoods with the highest rates of poverty; leveraging existing resources for additional federal funding applications, and; alignment of the AAP with the Active Transportation Plan and the General Plan.
2. Lucianna Ventresca and Nicole Linder with Marjaree Mason Center ("MMC") stated the MMC was awarded "Emergency Shelter" grant funds in an amount that barely covered one and a half positions. They asked for the MMC to be considered for an additional award, if funds became available, because of the importance of the work it did. They explained that MMC operated more than 138 emergency shelter beds within the City that primarily housed families and survivors of domestic violence.

Public comment was closed at 10:24 A.M.

Exhibit B: Public Notices and Outreach

Ad Order Information

Ad Number 0002845965-01 **Ad Type** FRS-Class Liner **Production Method** AdBooker **Production Notes**

External Ad Number **Ad Attributes** **Ad Released** No **Pick Up**

Ad Size 2 X 54 li **Color**

Product FRS-Vida en el Valle **Placement** 0200 - Announcements **Times Run** 1 **Schedule Cost** \$459.00

Run Schedule Invoice Text #2845965 Año Fiscal 2017-2018 VIVIENDA **Position** 0275 - Misc. Announcements

Run Dates 12/28/2016

PUBLIC NOTICE

#2845965

AÑO FISCAL 2017-2018
VIVIENDA Y DESARROLLO COMUNITARIO
AUDIENCIA DE EVALUACIÓN DE NECESIDADES

La Ciudad de Fresno es una comunidad elegible para recibir fondos federales de la Oficina de Planificación y Desarrollo Comunitario del Departamento de Vivienda y Desarrollo Urbano (HUD) bajo la Subvención de Desarrollo Comunitario (CDBG), HOME Investment Partnerships, Emergency Solutions Grant (ESG), Y Oportunidades de Vivienda para Personas con SIDA (HOPWA). Para recibir fondos de HUD, la Ciudad prepara su solicitud de fondos a través de un plan de acción anual. El plan de acción anual detalla proyectos/programas financiados con los fondos federales y el beneficio para personas de ingresos bajos y moderados. La Ciudad espera recibir las siguientes cantidades de subvención para el año fiscal 2017-2018:

CDBG: 6,330,331
HOME: 2,192,795
ESG: 565,293
HOPWA: 387,290

En preparación para desarrollar el Plan de Acción Anual FY 2017-2018, la Ciudad: 1) conducirá una audiencia pública para discutir los logros del año anterior; 2) obtener información de las personas interesadas sobre las necesidades de vivienda y desarrollo comunitario; 3) proporcionar oportunidades de financiación.

La Audiencia de Evaluación de Necesidades inicia el proceso del plan de acción y examina y discute la naturaleza y tipos de asistencia requerida para abordar las futuras metas y prioridades de la Ciudad en materia de vivienda y desarrollo comunitario. La audiencia permite que el público, los proveedores de servicios locales, las organizaciones comunitarias, el gobierno interesado o otras agencias e individuos proporcionen comentarios y opiniones sobre las necesidades y estrategias de vivienda, comunidad y economía que se describirán en el Plan de Acción Anual del Año Fiscal 2017-2018. Se invita y alienta a los ciudadanos, las agencias públicas y privadas y otros interesados a asistir y participar en esta discusión.

La Comisión de Desarrollo de la Vivienda y la Comunidad (HCDC) llevará a cabo la Audiencia de Evaluación de Necesidades el miércoles 25 de enero de 2017, a las 5:00 pm, Ayuntamiento de Fresno, 2600 Fresno Street, Segundo Piso, Sala 21.65A. La Ciudad proporcionará servicios de traducción, bajo petición, y hará arreglos especiales para personas con discapacidades.

Las personas que necesitan estos servicios deben comunicarse con la División de Vivienda, al (559) 621-8300 o por TTY (559) 621-8721, por lo menos cinco días antes de la fecha de la reunión. Preguntas sobre el proceso del plan de acción pueden ser dirigidas a Thomas Morgan, Gerente de Viviendas, (559) 621-8003, por correo 2600 Fresno Street, Room 3065, Fresno CA 93721, por correo electrónico thomas.morgan@fresno.gov.

**FISCAL YEAR 2017-2018
HOUSING AND COMMUNITY DEVELOPMENT
NEEDS ASSESSMENT HEARING**

The City of Fresno is an entitlement community eligible to receive federal funding from the U.S. Department of Housing and Urban Development (HUD) Community Planning and Development Office under the Community Development Block Grant (CDBG), HOME Investment Partnerships, Emergency Solutions Grant (ESG), and Housing Opportunities for Persons With AIDS (HOPWA) Programs. To receive HUD funding the City prepares its application for funds through an annual action plan. The annual action plan details projects/programs funded with the federal funds and the benefit to low and moderate-income persons. The City expects to receive the following grant amounts for fiscal year 2017-2018:

CDBG:	6,330,331
HOME:	2,192,795
ESG:	565,293
HOPWA:	387,290

In preparation for developing the FY 2017-2018 Annual Action Plan, the City will: 1) conduct a public hearing to discuss prior year accomplishments; 2) obtain input from interested persons on housing and community development needs; 3) provide funding opportunities.

The Needs Assessment Hearing initiates the action plan process and examines and discusses the nature and types of assistance required to address the City's future housing and community development goals and priorities. The hearing enables the public, local service providers, community organizations, interested government or other agencies and individuals to provide comments and views on the housing, community and economic needs and strategies to be outlined in the Fiscal Year 2017-2018 Annual Action Plan. Citizens, public and private agencies, and other interested stakeholders and parties are invited and encouraged to attend and participate in this discussion.

The Housing and Community Development Commission (HCDC) will conduct the Needs Assessment Hearing on **Wednesday, January 25, 2017, at 5:00 p.m.**, Fresno City Hall, 2600 Fresno Street, Second Floor, Meeting Room 2165A. The City will provide translation services, upon request, and will make special accommodations for persons with disabilities.

Persons needing these services should contact the Housing Division, at (559) 621-8300 or by TTY (559) 621-8721, at least five calendar days prior to the meeting date. Questions regarding the action plan process can be directed to Thomas Morgan, Housing Manager, (559) 621-8003, by mail 2600 Fresno Street, Room 3065, Fresno CA 93721, by email thomas.morgan@fresno.gov.

COMMUNITY WORKSHOPS



JANUARY 10, 2017
5:30 – 6:30 pm
West Fresno Family Resource
Community Center
Address: 1802 E. California
Ave. Fresno, CA 93706

PURPOSE

The City of Fresno's Housing and Community Development Division is hosting two workshops to provide information on federal programs and how interested individuals can be prepared to participate in the City's annual planning process.

BACKGROUND

The City of Fresno receives funding from the U.S. Department of Housing and Urban Development, to receive HUD funding; the City prepares its application through an annual action plan detailing projects and programs that benefit low and moderate-income persons. Programs include Community Development Block Grant · HOME Investment Partnerships · Emergency Solutions Grant · Housing Opportunities for Persons With Aids.

ADDITIONAL INFORMATION

For more information, please call (559) 621-8003, or visit www.Fresno.Gov

JANUARY 17, 2017

5:30 – 6:30 pm
Pinedale Community Center
Address: 7170 N. San Pablo
Pinedale, CA 93650

RELATED TIMELINES

- January 25 – Needs Hearing
- February - CDBG Notice of Funding Availability Published
- March – Review CDBG Applications
- March through April - Public Review
- April – Annual Action Plan presented to Council

ZEJ ZOS LUB

ROOJ SIB THAM

LUB HOM PHIAJ

Lub Zos Fresno qhov Housing thiab Community Development Division yuav muaj ob lub rooj sib tham los muab xov txog ntawm tsoom fwm teb chaws tej kev pab cuam thiab cov neeg uas xav tau kev pab no yuav npaj tau los koom lub Zos qhov txheej txheem txog nyiaj xyoo no.

YAV DHAU LOS

Lub Zos Fresno tau txais nyiaj txiag los ntawm lub U.S. Department of Housing thiab Urban Development, yog yuav txais kom tau nyiaj txiag HUD; lub Zos npaj tau cov ntaub ntawv tso npe los ntawm qhov annual action plan (ib xyoo twg npaj ua) uas qhia meej meej ib tog tuaj txog cov kwv yees thiab txheej txheem uas yuav pab tau cov neeg uas muaj nyiaj tsawg mus rau cov neeg uas muaj nyiaj tsis txaus. Cov txheej txheem muaj xam nrog rau Community Development Block Grant - Home Investment Partnerships - Emergency Solutions Grant - Housing Opportunities rau cov neeg toobkas kev pab.

XOV XWM NTXIV



JANUARY 10, 2017

5:30 – 6:30 tsaus ntuj
West Fresno Family Resource
Community Center
Chaw Nyob: 1802 E. California Ave.
Fresno, CA 93706

JANUARY 17, 2017

5:30 – 6:30 tsaus ntuj
Pinedale Community Center
Chaws Nyob: 7170 N. San Pablo
Pinedale, CA 93650

COV CAJ TXHEEB

January 25 –Rooj Sib Tham Kev Xav
February - CDBG Tshaj Tawm Nyiaj
Txiag uas Muaj
March – Ntsuam Xyuas CDBG Cov
Ntaub Ntawv
March mus txog April - Zej Tsoom
Tshuaj Ntsuam
April – Annual Action Plan los ntawm
lub Council

TALLERES COMUNITARIOS



10 DE ENERO DE 2017

5:30 - 6:30 pm

West Fresno Family Resource
Community Center

Dirección: 1802 E. California Ave.
Fresno, CA 93706

PROPOSITO
La División de Vivienda y Desarrollo Comunitario de la Ciudad de Fresno organiza dos talleres para proporcionar información sobre los programas federales y cómo las personas interesadas pueden estar preparadas para participar en el proceso de planificación anual de la Ciudad.

17 DE ENERO DE 2017

5:30 - 6:30 pm

Pinedale Community Center

Dirección: 7170 N. San Pablo
Pinedale, CA 93650

ANTECEDENTES

La Ciudad de Fresno recibe financiamiento del Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos, para recibir fondos de HUD; La Ciudad prepara su aplicación a través de un plan de acción anual que detalla los proyectos y programas que benefician a las personas de ingresos bajos y moderados. Los programas incluyen el Community Development Block Grant (CDBG, siglas en inglés) • HOME Investment Partnerships • Emergency Solutions Grant • Housing Opportunities for Persons with Aids (HOPWA).

INFORMACIÓN ADICIONAL

Para más información, por favor llame al (559) 621-8003, o visite www.Fresno.Gov

PLAZOS RELACIONADOS

25 de Enero - Audiencia De
Necesidades

Febrero - Anuncio de fondos
disponible de CDBG publicado

Mazo - Revisar las aplicaciones
de CDBG

Marzo a Abril - Revisión pública

April - Annual Action Plan
presented to Council

PROOF OF PUBLICATION

copy

\$2298.64

COUNTY OF FRESNO STATE OF CALIFORNIA

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February 12, 2017

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated February 17, 2017

Hally Zarate

PUBLIC NOTICE

#2926762

CONSOLIDATED NOTICE OF FUNDING AVAILABILITY

(*Consolidated NOFA)

Community Development Block Grant (CDBG)
HOME Investment Partnerships (HOME)
Emergency Solutions Grant (ESG)
Housing Opportunities for Persons with AIDS/HIV (HOPWA)

The City of Fresno invites interested organizations to submit an application for funding in the upcoming 2017 - 2018 Fiscal Year. The programs covered by this Consolidated NOFA are: Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG) and Housing Opportunities for Persons with AIDS/HIV (HOPWA) programs. This NOFA seeks projects that meet the priorities outlined in the City's FY 2016 - 2020 (PY 2015 - 2019 Consolidated Plan). The priorities are:

1. Increase development, preservation, and rehabilitation of affordable housing for low-income and special needs households.
2. Provide assistance for the homeless and those at risk of becoming homeless through Housing First collaborations.
3. Provide assistance to low-income and special needs households.
4. Provide public facilities improvements to strengthen neighborhood revitalization.

CDBG, ESG & HOPWA
APPLICATION DEADLINE

Friday, March 3, 2017 by 4:00 p.m. PST
Postmarks will not be accepted

HOME APPLICATION DEADLINE

Monday, April 3, 2017 by 4:00 p.m. PST
Postmarks will not be accepted

CONTACT PERSONS BY FUNDING SOURCE:

CDBG

Crystal Smith, 559.621.8507
crystal.smith@fresno.gov

or

Erica Castaneda, 559.621.8514
erica.castaneda@fresno.gov

HOME

Corrina Nunez, 559.621.8506
corrina.nunez@fresno.gov

ESG and HOPWA

Dannye Casey, 559.621.8469
dannye.casey@fresno.gov

APPLICATION DELIVERY:

Development & Resource Management
Department (DARM)
Attn: Housing & Community Development
2600 Fresno Street, Room 3065
Fresno, CA 93721

Background

The federal Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS/HIV (HOPWA) entitlement programs are established through the Housing and Community Development Act of 1974; the National Affordable Housing Act; the Stewart B. McKinney Homeless Assistance Act, and the AIDS Housing Opportunity Act, respectively. Funding for the entitlement programs is received annually and is based upon formulas and allocation methodologies established by Congress.

Funding levels of the entitlement programs varies from year to year depending upon the federal budget. Historically, the City receives funding requests that exceed the actual funds available, and therefore does not expect to fund all requests submitted.

Consolidated Plan and the Annual Action Plan

As a recipient of federal entitlement funding from the U.S. Department of Housing and Urban Development (HUD), the City of Fresno is required to prepare a Consolidated Plan that sets forth a five-year strategy for allocating resources to meet the housing and community development needs of its low and moderate income residents. The strategic report, known as the 2015 - 2019 Consolidated Plan, provides a prioritized list of needs that will be addressed annually through the federal entitlement programs.

CDBG, HOME, ESG and HOPWA Program funds are allocated in accordance with local plans and priorities, federal regulations and the needs identified in the Con-

Ad Order Information

Ad Number 0002935890-01 **Ad Type** FRS-Legal Liner **Production Method** AdBooker **Production Notes**

External Ad Number **Ad Attributes** **Ad Released** No **Pick Up**

Ad Size 2 X 76 li **Color**

Product FRS- The Fresno Bee **Placement** 0300 - Legals Classified **Times Run** 1 **Schedule Cost** \$840.56

Run Schedule Invoice Text #2935890 CITY OF FRESNO PUBLIC HEARING **Position** 0301 - Legals & Public Notices

Run Dates 02/19/2017

PUBLIC NOTICE

#2935890

CITY OF FRESNO

**PUBLIC HEARING ON FY 2017-2018 APPLICATIONS:
CDBG, HOME, ESG and HOPWA PROGRAMS**

The City of Fresno is the annual recipient of federal Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS/HIV (HOPWA) program funds through the U.S. Department of Housing and Urban Development-Community Planning and Development (HUD-CPD). To receive the federal funding the City is required to prepare an annual action plan detailing program expenditures and the benefit to low and moderate-income persons. The City expects to receive the following grant amounts for fiscal year 2017-2018:

CDBG:	\$6,330,331
HOME:	2,192,795
ESG:	565,293
HPWA:	387,290

On February 10, 2017, the City issued a Consolidated Notice of Funding Availability (Consolidated NOFA) seeking competitive applications from prospective sub recipients, CHDO owner-sponsor-developers, public agencies, including other City departments, and for-profit developers, as allowed by HUD regulations, for specific activities by funding source for the 2017 - 2018 fiscal year. The Consolidated NOFA also provided information regarding the amount available through a competitive process and encouraged those interested to apply for funding.

The Housing and Community Development Commission (HCDC) will hear presentations from applicants for FY 2017-2018 CDBG, ESG and HOPWA funding at a Public Hearing being held on **Wednesday, March 22, 2017, at 5:00 p.m.**, Fresno City Hall, 2600 Fresno Street, Second Floor, Council Chambers. The City will provide translation services and will make special accommodations for persons with disabilities. Persons needing these services should contact Susie Williams at (559) 621-8300, or by TTY at (559) 621-8721, by 5:00 p.m., March 15, 2017.

Any individual, group, or agency may submit written comments or questions to the City of Fresno, Housing and Community Development Division, 2600 Fresno Street, Room 3065, Fresno, California 93721. Comments & questions should be directed to the attention of:

For CDBG: Crystal Smith, crystal.smith@fresno.gov
 For HOME: Corrina Nunez, corrina.nunez@fresno.gov
 For ESG/HOPWA: Dan Casey, dannye.casey@fresno.gov

Please be sure to refer to "2018 Action Plan" in the message subject line.

PROOF OF PUBLICATION

COUNTY OF FRESNO STATE OF CALIFORNIA

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February 19, 2017

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated February 21, 2017

Holly Zanati

PUBLIC NOTICE

#2935890

CITY OF FRESNO PUBLIC HEARING ON FY 2017-2018 APPLICATIONS: CDBG, HOME, ESG and HOPWA PROGRAMS

The City of Fresno is the annual recipient of federal Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS/HIV (HOPWA) program funds through the U.S. Department of Housing and Urban Development-Community Planning and Development (HUD-CPD). To receive the federal funding the City is required to prepare an annual action plan detailing program expenditures and the benefit to low and moderate-income persons. The City expects to receive the following grant amounts for fiscal year 2017-2018:

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For CDBG:	Crystal Smith, crystal.smith@fresno.gov
For HOME:	Corrina Nunez, corrina.nunez@fresno.gov
For ESG/HOPWA:	Dan Casey, dannycasey@fresno.gov

Please be sure to refer to "2018 Action Plan" in the message subject line.

Ad Order Information

Ad Number 0002937649-01 **Ad Type** FRS-Class Liner **Production Method** AdBooker **Production Notes**

External Ad Number **Ad Attributes** **Ad Released** No **Pick Up**

Ad Size 2 X 53 li **Color**

Product FRS-Vida en el Valle **Placement** 0200 - Announcements **Times Run** 1 **Schedule Cost** \$450.50

Run Schedule Invoice Text #2937649 CUIDAD DE FRESNO AUDENCIA PU **Position** 0275 - Misc. Announcements

Run Dates 02/22/2017

#2937649

**CUIDAD DE FRESNO
AUDENCIA PUBLICA SOBRE EL AÑO FISCAL 2017-2018 APLICACIONES:
PROGRAMAS CDBG, HOME, ESG Y HOPWA**

La Ciudad de Fresno es el destinatario anual federal de Subvención en Bloqueo para el Desarrollo Comunitario (CDBG), HOME Alianzas de Inversiones (HOME), Subvención para Soluciones de Emergencia (ESG), y Oportunidades de Vivienda para Personas con VIH/SIDA (HOPWA) programa fondos vienen a través del Departamento de Vivienda y Desarrollo Urbano, Planificación y Desarrollo Comunitario (CPD) de HUD. Para recibir la financiación federal la Ciudad esta requerida a preparar un plan de acción anualmente detallando los gastos del programa y el beneficio a personas de bajos y moderados ingresos. La Ciudad espera recibir la siguiente cantidad de subvención para el año fiscal 2017-2018:

CDBG:	\$6,330,331
HOME:	2,192,795
ESG:	565,293
HOPWA:	387,290

El 10 de febrero de 2017, la Ciudad publico un Aviso Consolidada de Fondos Disponibles (Consolidado NOFA) que buscan aplicaciones competitivas desde posibles sub destinatarios, propietario CHDO sub-patrocinador-desarrolladores, agencias públicas, incluyendo otros departamentos municipales, y con fines de lucro desarrolladores, según permitido por las reglamentos de HUD, para actividades determinados por fuente de financiamiento para el año fiscal 2017 - 2018. El NOFA Consolidado también proporcionó información sobre la cantidad disponible a través de un proceso competitivo, y alentaron a los interesados para solicitar financiamiento.

La Comisión de Vivienda y Desarrollo Comunitario (HCDC) escuchara las presentaciones de los candidatos para el Año Fiscal 2017-2018, ESG CDBG y HOPWA fondos en una audiencia pública el **miércoles, 22 de marzo de 2017, a las 5:00 p.m.**, en el Ayuntamiento de Fresno, 2600 Fresno Street, segundo piso, las Cámaras del Consejo. La Ciudad proporcionará servicios de traducción y tomarán medidas especiales para personas con discapacidades. Las personas que necesitan estos servicios deben ponerse en contacto con Susie Williams al (559) 621-8300, o por TTY al (559) 621-8721, a las 5:00 p.m., 3 de marzo de 2017.

Cualquier individuo, grupo o agencia podrá presentar por escrito sus comentarios o preguntas a la Ciudad de Fresno, la Vivienda y la División de Desarrollo de la Comunidad, 2600 Fresno Street, Cuarto 3065, Fresno, California 93721. Los comentarios y las preguntas deben ser dirigidas a la atención de:

Para CDBG: Crystal Smith, crystal.smith@fresno.gov
para la casa: Corrina Nunez, corrina.nunez@fresno.gov
de ESG/HOPWA: Dannye Casey@fresno.gov

Por favor asegúrese de referirse al "Plan de Acción 2018" en la línea de asunto del mensaje.

CITY OF FRESNO
DEVELOPMENT & RESOURCE MANAGEMENT
DEPT
2600 FRESNO ST, 3RD FLOOR, ROOM 3065
FRESNO, CA 93721

The Fresno Bee
fresnobee.com

Central Valley
The Valley's Lifestyle Magazine
SIERRA STAR
Serving Eastern Madera Since 1957

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en el valle

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FILE COPY

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April 03, 2017

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated April 04, 2017

Hally Zarato

PUBLIC NOTICE
#3007134
PUBLIC NOTICE
DRAFT 2017-2018 ANNUAL ACTION PLAN
THIRTY DAY PUBLIC REVIEW AND PUBLIC HEARING

The Annual Action Plan is a requirement of the U.S. Department of Housing and Urban Development (HUD) that specifies the fiscal year activities and funding levels to be undertaken to meet the housing and community development priorities established in the Consolidated Plan. During FY 2017 - 2018, the City of Fresno anticipates administering \$12.8 million dollars through the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG), and the Housing Opportunities for Persons with AIDS/HIV (HOPWA) Programs.

The Draft 2017-2018 Annual Action Plan will be available for a 30 day public review beginning April 3, 2017. The Annual Action Plan can be viewed at: Fresno City Hall 2600 Fresno Street in the City Clerk's Office (Room 2133); the Housing and Community Development Division (Room 3065); the Fresno County Library (Downtown branch); and online at <https://www.fresno.gov/housing>.

On Thursday, May 11, 2017 at or about 10:10 AM PDT, the City Council will conduct a public hearing to allow interested persons to provide comment on the draft Annual Action Plan. The City Council will consider adoption of the plan following the Public Hearing, which will be held at Fresno City Hall, Council Chambers, 2600 Fresno Street, 2nd floor, Fresno, CA. The City will provide translators and will make special accommodations for persons with disabilities.

Questions and comments on the draft document can be submitted to the contact information provided below:

City of Fresno
Development and Resource Management Department
Attn: Tom Morgan, Housing and Community Development Manager
2600 Fresno Street Room 3065
Fresno CA 93721

Phone: (559) 621-8003
Fax: (559) 457-1054
TTY: (559) 621-8721
Email: thomas.morgan@fresno.gov
(Please type "2018 Action Plan" in the message subject line)

CITY OF FRESNO
DEVELOPMENT & RESOURCE MANAGEMENT
DEPT
2600 FRESNO ST, 3RD FLOOR, ROOM 3065
FRESNO, CA 93721

The Fresno Bee
fresnobee.com

Central Valley
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April 03, 2017

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated April 04, 2017

Holly Zanati

PUBLIC NOTICE
#3008065
LUS CEEB TOOM
2017-2018 KEY NPAJ TXHUA XYOO (ANNUAL ACTION PLAN)
PEB CAUG HNUB PEJ XEEM NTSUAM XYUAS THIAB PEJ XEEM ROOJ SIB THAM

Qhov Annual Action Plan yog ib qhov uas yuav tsum muaj los ntawm U.S. Department of Housing thiab Urban Development (HUD) uas qhia txog cov txheej txheem rau lub xyoo thiab nyiaj npaj los ntsib qhov tsim tsev thiab zej zos kev loj hlob nyob hauv qhov Consolidated Plan. Thaum XYOO 2017 - 2018, lub Nroog Fresno npaj siob tias yuav pab \$12.8 lab nyiaj mus rau qhov cov Txheej Txheem Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG), thiab qhov Housing Opportunities rau cov Neeg mob AIDS/HIV (HOPWA).

Qhov Action Plan 2017 - 2018 yuav muab 30 hnub rau pej xeeb los sib thaum lub 4 Hlis tim 3, 2017. Qhov Annual Action Plan saib tau tom: Fresno City Hall 2600 Fresno Street hauv City Clerk lub Chaw ua hauj lwm (Hoob 2133); qhov Housing thiab Community Development Division (Hoob 3065); Fresno County Library (Hauv plawv nroog branch); thiab hauv internet tom <https://www.fresno.gov/housing>

Lub 5 Hlis tim 11, 2017 thaum txog li 10:10 sawv ntxov, lub Zos pawg neeg coj (City Council) yuav muab cai rau cov neeg muaj lus nug los tham txog qhov Annual Action Plan. Cov City Council mam li xav txog kev txais yuav qhov Plan tom qab lub Rooj Sib Tham, ua yuav nyob rau tom Fresno City Hall, Council Chambers, 2600 Fresno Street, xaab 2, Fresno, CA. Lub Zos yuav muaj neej txhais lus thiab yuav muaj kev pab rau cov neeg xiam oob qhab. Lus nug thiab tsawv yim txog ntawm tsab ntawv xa tau mus rau lus neej hauv qab no:

City of Fresno
Development and Resource Management Department
Attn: Tom Morgan, Housing and Community Development Manager
2600 Fresno Street Room 3065
Fresno CA 93721

Xov Tooj: (559) 621-8003
Fax: (559) 457-1054
TTY: (559) 621-8721
Email: thomas.morgan@fresno.gov
(Thov ntawv "2018 Action Plan" rau kab message subject line)

CITY OF FRESNO
HOUSING DIVISION
2600 FRESNO ST, ROOM #3070
FRESNO, CA 93721
0003069803

The Fresno Bee
fresnobee.com

Central Valley
The Valley's Lifestyle Magazine
SIERRA STAR
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May 10, 2017

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated May 10, 2017

Hally Zarate

PUBLIC NOTICE

#3069803

CITY OF FRESNO PUBLIC REVIEW OF SUBSTANTIAL AMENDMENT NO. 2 TO 2016-2017 ANNUAL ACTION PLAN

The City of Fresno is the annual recipient of federal Community Development Block Grant (CDBG) funds provided by the U.S. Department of Housing and Urban Development (HUD). As a condition of receiving CDBG funds, the City adopted a 2016-2017 Annual Action Plan on May 12, 2016, detailing the activities funded with the CDBG Program. Since that time it has become necessary to amend the Action Plan to reprogram \$1,054,879 in CDBG funds for the lead abatement program, administration of housing rehabilitation programs, senior hot meals, and the City's Section 108 loan repayment. The Substantial Amendment document further describes the sources and proposed uses of reprogrammed funds.

The Substantial Amendment is available for a 30-day review beginning **May 12, 2017**. The amendment can be viewed at City Hall in the City Clerk's Office (Room 2133) and the Housing and Community Development Division (Room 3065). The document can also be found at the Fresno County Library (Downtown branch), and the City's website at www.fresno.gov/housing.

A public hearing to receive comments on the Substantial Amendment and the proposed use of CDBG funds will be held by the Housing and Community Development Commission (HCDC) on **Wednesday, June 14, 2017**, at 5 p.m. at City Hall, Room 2165-A, 2600 Fresno Street. A second public hearing to receive comments will be held by the City Council on **Thursday, June 15, 2017** at 2 p.m. in City Council Chambers, City Hall, 2600 Fresno Street. The City will provide interpreters and make special accommodations for persons with disabilities at both public hearings.

In the meantime, written comments are encouraged and may be submitted to:

City of Fresno
Development and Resource Management Department
Attn: Tom Morgan, Housing and Community Development Manager
2600 Fresno Street Room 3065
Fresno CA 93721

Phone: (559) 621-8003
Fax: (559) 559-457-1054
TTY: (559) 621-8721
Email: thomas.morgan@fresno.gov (Please type "2017 Amendment Comment" in the message subject line)

AVISO PUBLICO

PROYECTO REVISADO 2017-2018 PLAN DE ACCIÓN ANUAL CATORCE DÍAS DE EXAMEN PÚBLICO Y AUDIENCIAS PÚBLICAS

El Plan de Acción Anual es un requisito del Departamento de Vivienda y Desarrollo Urbano (HUD, por sus siglas en inglés) que especifica el año fiscal y los niveles de financiación de las actividades que se llevarán a cabo para satisfacer las prioridades de desarrollo de la comunidad y la vivienda, establecida en el Plan Consolidado. El 14 de junio de 2017, HUD anunció que la Ciudad de Fresno recibirá \$9.6+ millones de dólares a través de Subvenciones en Bloque para el Desarrollo Comunitario (CDBG), HOME Alianzas de Inversión (HOME), Subvención de Soluciones de Emergencia (ESG), y las Oportunidades de Vivienda para Personas con VIH/SIDA (HOPWA) Programas durante el AÑO FISCAL 2017-2018. Aproximadamente 1,9 millones de dólares en ingresos del programa CDBG y HOME y fondos traspasados también se programará a través de este Plan de Acción Anual.

El proyecto revisado 2017-2018 del Plan de Acción Anual estará disponible para una revisión pública de 14 días, a partir de junio 29, 2017. El Plan de Acción Anual puede verse en: Ayuntamiento de Fresno 2600 Fresno Street en la Oficina del Secretario de la Ciudad (habitación 2133); la División de Vivienda y Desarrollo Comunitario (habitación 3065); la Biblioteca Central del Condado de Fresno, 2420 Mariposa Street, Fresno, CA 93721; y en el Internet en <https://www.fresno.gov/housing>.

El miércoles, Julio 12, 2017 a las 5:00 pm o después PDT, la Comisión de Vivienda y Desarrollo Comunitario (HCDC) realizará una audiencia pública para permitir que las personas interesadas pueden formular comentarios sobre el proyecto de Plan de Acción Anual. La HCDC considerará la aprobación de una recomendación al Consejo de la Ciudad tras la audiencia pública, que se lleva a cabo en la Ciudad de Fresno, 2600 Calle Fresno, Segundo Piso, Oficina 2165A, Fresno, CA. La Ciudad proporcionará traductores y tomarán medidas especiales para personas con discapacidades.

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Preguntas y comentarios sobre el proyecto de documento puede ser enviado a:

Ciudad de Fresno

Departamento de Desarrollo y Gestión de Recursos

Attn: Tom Morgan, Gerente de Vivienda y Desarrollo Comunitario

2600 Fresno Street Habitación 3065

Fresno CA 93721

Teléfono: **(559) 621-8003**

Fax: **(559) 457-1054**

TTY: **(559) 621-8721**

Correo electrónico: **thomas.morgan@fresno.gov**

(Por favor escriba "Plan de Acción 2018" en la línea de asunto)

Order Confirmation

Customer

CITY OF FRESNO

Customer Account

560367

Customer Address

HOUSING DIVISION
FRESNO CA 93721 USA

Customer Phone

559-621-8011

Customer Fax

559-457-1595

Sales Rep

chall@fresnobee.com

Payor Customer

CITY OF FRESNO

Payor Account

560367

Payor Address

HOUSING DIVISION
FRESNO CA 93721 USA

Payor Phone

559-621-8011

Customer EMail

caroline.hyder@fresno.gov

Order Taker

chall@fresnobee.com

<u>PO Number</u>	<u>Payment Method</u>	<u>Blind Box</u>	<u>Tear Sheets</u>	<u>Proofs</u>	<u>Affidavits</u>
Susie Williams	Check		0	0	1

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Amount</u>	<u>Amount Due</u>
\$1,060.20	\$0.00	\$1,060.20	\$0.00	\$1,060.20

<u>Ad Order Number</u>	<u>Order Source</u>	<u>Ordered By</u>	<u>Special Pricing</u>
0003139954	Sales Rep		
<u>Invoice Text</u>			<u>Promo Type</u>
<u>Package Buy</u>			<u>Materials</u>

Ad Order Information

<u>Ad Number</u>	<u>Ad Type</u>	<u>Production Method</u>	<u>Production Notes</u>
0003139954-01	FRS-Legal Liner	AdBooker	

<u>External Ad Number</u>	<u>Ad Attributes</u>	<u>Ad Released</u>	<u>Pick Up</u>
		No	

<u>Ad Size</u>	<u>Color</u>
2 X 92 li	

<u>Product</u>	<u>Placement</u>	<u>Times Run</u>	<u>Schedule Cost</u>
FRS- The Fresno Bee	0300 - Legals Classified	1	\$1,060.20

<u>Run Schedule Invoice Text</u>	<u>Position</u>
#3139954 AVISO PUBLICO-PROYECTO REVISAL	0301 - Legals & Public Notices

Run Dates
06/27/2017

PUBLIC NOTICE

#3139954

AVISO PUBLICO
PROYECTO REVISADO 2017-2018 PLAN DE ACCIÓN ANUAL
CATORCE DÍAS DE EXAMEN PÚBLICO Y AUDIENCIAS PÚBLICAS

El Plan de Acción Anual es un requisito del Departamento de Vivienda y Desarrollo Urbano (HUD, por sus siglas en inglés) que especifica el año fiscal y los niveles de financiación de las actividades que se llevarán a cabo para satisfacer las prioridades de desarrollo de la comunidad y la vivienda, establecida en el Plan Consolidado. El 14 de junio de 2017, HUD anunció que la Ciudad de Fresno recibirá \$9.6+ millones de dólares a través de Subvenciones en Bloque para el Desarrollo Comunitario (CDBG), HOME Alianzas de Inversión (HOME), Subvención de Soluciones de Emergencia (ESG), y las Oportunidades de Vivienda para Personas con VIH/SIDA (HOPWA) Programas durante el AÑO FISCAL 2017-2018. Aproximadamente 1,9 millones de dólares en ingresos del programa CDBG y HOME y fondos traspasados también se programará a través de este Plan de Acción Anual.

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Preguntas y comentarios sobre el proyecto de documento puede ser enviado a:

Ciudad de Fresno
Departamento de Desarrollo y Gestión de Recursos
Attn: Tom Morgan, Gerente de Vivienda y Desarrollo Comunitario
2600 Fresno Street Habitación 3065
Fresno CA 93721
Teléfono: (559) 621-8003
Fax: (559) 457-1054
TTY: (559) 621-8721
Correo electrónico: thomas.morgan@fresno.gov (Por favor escriba "Plan de Acción 2018" en la línea de asunto)

Order Confirmation

Customer

CITY OF FRESNO

Customer Account

560367

Customer Address

HOUSING DIVISION
FRESNO CA 93721 USA

Customer Phone

559-621-8011

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559-457-1595

Sales Rep

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caroline.hyder@fresno.gov

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<u>PO Number</u>	<u>Payment Method</u>	<u>Blind Box</u>	<u>Tear Sheets</u>	<u>Proofs</u>	<u>Affidavits</u>
Susie Williams	Check		0	0	1

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Amount</u>	<u>Amount Due</u>
\$934.80	\$0.00	\$934.80	\$0.00	\$934.80

<u>Ad Order Number</u>	<u>Order Source</u>	<u>Ordered By</u>	<u>Special Pricing</u>
0003139883	Sales Rep		
<u>Invoice Text</u>			<u>Promo Type</u>
<u>Package Buy</u>			<u>Materials</u>

Ad Order Information

Ad Number 0003139883-01 **Ad Type** FRS-Legal Liner **Production Method** AdBooker **Production Notes**

External Ad Number **Ad Attributes** **Ad Released** No **Pick Up**

Ad Size 2 X 82 II **Color**

Product FRS- The Fresno Bee **Placement** 0300--Legals Classified **Times Run** 1 **Schedule Cost** \$934.80

Run Schedule Invoice Text #3139883 PUBLIC NOTICE REVISED DRAFT 20 **Position** 0301 - Legals & Public Notices

Run Dates 06/27/2017

PUBLIC NOTICE

#3139883

PUBLIC NOTICE
REVISED DRAFT 2017-2018 ANNUAL ACTION PLAN
FOURTEEN DAY PUBLIC REVIEW AND PUBLIC HEARINGS

The Annual Action Plan is a requirement of the U.S. Department of Housing and Urban Development (HUD) that specifies the fiscal year activities and funding levels to be undertaken to meet the housing and community development priorities established in the Consolidated Plan. On June 14, 2017, HUD announced that the City of Fresno will be receiving \$9.6+ million dollars through the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG), and the Housing Opportunities for Persons with AIDS/HIV (HOPWA) Programs during FY2017-2018. Approximately \$1.9 million in CDBG and HOME program income and carryover funds will also be programmed through this Annual Action Plan

The revised Draft 2017-2018 Annual Action Plan will be available for a 14 day public review beginning June 29, 2017. The Annual Action Plan can be viewed at: Fresno City Hall 2600 Fresno Street in the City Clerk's Office (Room 2133); the Housing and Community Development Division (Room 3065); the Fresno County Central Library, 2420 Mariposa Street, Fresno, CA 93721; and online at <https://www.fresno.gov/housing>

On Wednesday, July 12, 2017 at or about 5:00 PM PDT, the Housing and Community Development Commission (HCDC) will conduct a public hearing to allow interested persons to provide comment on the draft Annual Action Plan. The HCDC will consider approval of a recommendation to the City Council following the Public Hearing, which will be held at Fresno City Hall, 2600 Fresno Street, Second Floor, Room 2165A, Fresno, CA. The City will provide translators and will make special accommodations for persons with disabilities.

On Thursday, July 20, 2017 at or about 10:10 AM PDT, the City Council will conduct a public hearing to allow interested persons to provide comment on the draft Annual Action Plan. The City Council will consider adoption of the plan following the Public Hearing, which will be held at Fresno City Hall, Council Chambers, 2600 Fresno Street, 2nd floor, Fresno, CA. The City will provide translators and will make special accommodations for persons with disabilities.

Questions and comments on the draft document can be submitted to:

City of Fresno
Development and Resource Management Department
Attn: Tom Morgan, Manager, Housing and Community Development
2600 Fresno Street Room 3065
Fresno CA 93721
Phone: (559) 621-8003
Fax: (559) 457-1054
TTY: (559) 621-8721
Email: thomas.morgan@fresno.gov (Please type "2018 Action Plan" in subject line)

Exhibit C: Emergency Solution Grant Written Standards

City of Fresno and County of Fresno

Emergency Solutions Grant Policies and Procedures

Program Description

The Emergency Solutions Grant (ESG) is designed to identify sheltered and unsheltered homeless persons, as well as those at risk of homelessness, and provide the services necessary to help those persons quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

The City and County of Fresno, separately, are recipients of an annual allocation of ESG funding. Both will work together to prepare a joint notice of funding availability/request for proposals for awarding ESG funds to eligible sub-recipients (“agencies”).

All funded agencies are required to follow federal guidelines in the implementation of the ESG. The City of Fresno and the County of Fresno have written the following policies and procedures to facilitate the agencies in implementing the ESG guidelines as set by the U.S. Department of Housing and Urban Development.

Agencies will provide assistance related to housing of persons at risk of becoming homeless and housing persons that are currently homeless, as well as provide housing relocation and stabilization services.

Target Population

The funds under this program are intended to target two populations of persons facing housing instability: 1) individuals and families who are experiencing homelessness (residing in emergency or transitional shelters or on the street) and need temporary assistance in order to obtain housing and retain it, and 2) individuals and families who are currently in housing but are at risk of becoming homeless and need temporary rent or utility assistance to prevent them from becoming homeless or assistance to move to another unit.

Emergency Solutions Grant Policies and Procedures

Each sub-grantee will first be directed to read and follow ESG guidelines as set forth issued by the U.S. Department of Housing and Urban Development, and as may be amended from time to time. The procedures contained herein serve to simplify the implementation of the regulations and identify the activities selected for funding by the City and the County of Fresno.

Sub-grantees will serve the population and provide the financial assistance and stabilization services as identified in the budget and scope of work as found in each of their contracts. Preliminary steps to be taken in implementing their ESG activities are as follows:

1. Execute all HMIS required documents, as requested by the Housing Authority of the City and County of Fresno (Housing Authority), as applicable.
2. Ensure all insurance documents, as required by the ESG contract with the City and County, have been submitted and approved by the City/County.
3. Provide the City and/or County with an outreach plan for identifying potential clients and/or marketing your agency's program.

Eligible Activities

Funding will only be provided as tenant based rental assistance for the following eligible activities:

1. Rapid Re-Housing – Rental Assistance

Eligible rental assistance includes:

- a. short-term rental assistance (up to 3 months)
- b. medium-term rental assistance (up to 24 months)
- c. one-time payment for up to 6 months of rent in arrears, to include late fees

Eligible costs includes: rental application fees, security deposits, last month's rent, utility deposits, utility payments (with a limit of 6 months in utility payment arrears), moving costs (including storage costs up to 3 months)

2. Rapid Re-Housing – Housing Relocation and Stabilization Services

Eligible services include: housing search and placement, housing stability case management mediation, legal services, and credit repair. Eligible services under case management include: including centralized coordinated assessments, initial

evaluation, counseling, and coordinating services (for a complete list of eligible case management activities please reference 24 CFR 576.105(b)(2)).

3. Homelessness Prevention - Rental Assistance

Eligible rental assistance includes:

- a. short-term rental assistance (up to 3 months)
- b. medium-term rental assistance (up to 24 months)
- c. one-time payment for up to 6 months of rent in arrears, to include late fees

Eligible costs includes: rental application fees, security deposits, last month's rent, utility deposits, utility payments (with a limit of 6 months in utility payment arrears), moving costs (including storage costs up to 3 months)

4. Homelessness Prevention - Housing Relocation and Stabilization Services

Eligible services include: housing search and placement, housing stability case management, mediation, legal services, and credit repair. Eligible services under case management include: including centralized coordinated assessments, initial evaluation, counseling, and coordinating services (for a complete list of eligible case management activities please reference 24 CFR 576.105(b)(2)).

5. Emergency Shelter and Street Outreach Component

Eligible emergency shelter costs include: costs of providing essential services to homeless families and individuals in emergency shelters, renovating buildings to be used as emergency shelter for homeless families and individuals, and operating emergency shelters as identified in 24 CFR 576.102. Shelter services shall be restricted to the following populations: 1) domestic violence victims (provided by a domestic violence victim service provider), 2) homeless youth, and 3) families with children.

Eligible street outreach costs include: costs of providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent, nonfacility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility, as further identified in 24 CFR 576.101. For the purposes of this section, the term "unsheltered homeless people" means individuals and families who qualify as homeless under paragraphs (1)(i) of the "homeless" definition under 24 CFR 576.2.

6. HMIS - All agencies receiving ESG assistance will be required to participate in the local HMIS.

Client Eligibility Verification

There is a three-step process for determining a client's eligibility, as noted below. Additionally, all sub-grantees must evaluate and certify the eligibility of ESG program participants (per the three steps below) at least once every three months for all households receiving homelessness prevention assistance, and once annually for households receiving rapid re-housing assistance.

A. FIRST STEP: Initial Consultation

Subrecipient's must conduct an initial evaluation to determine the eligibility of each individual or family's eligibility for ESG assistance and the amount and types of assistance the individual or family needs to regain stability in permanent housing. These evaluations must be conducted in accordance with the centralized or coordinated assessment requirements set forth under 24 CFR 576.400(d) and the written standards established under 24 CFR 576.400(e).

Documentation to verify the requirements of this section have been met include completing a client in-take form. Sub-recipients may use their own form, if pre-approved by the City/County. All sub-grantees must keep verification of this requirement in each client file.

B. SECOND STEP: Verification of Income below 30% of the Area Median Income (see verification of income section below)

C. THIRD STEP: Verification of Homelessness or Risk of Homelessness

To receive assistance under **RAPID RE-HOUSING, or EMERGENCY SHELTER/STREET OUTREACH**, client(s) must be Homeless at the time assistance is requested. HUD has defined Homeless to mean:

To be considered Homeless, per HUD definition, an individual or family must be:

- (1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
 - (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
 - (ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters,

transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); or

- (iii) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

(2) Any individual or family who:

- (i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
- (ii) Has no other residence; and
- (iii) Lacks the resources or support networks, *e.g.*, family, friends, faithbased or other social networks, to obtain other permanent housing; and
- (iv) lives in an emergency shelter or other place described in paragraph (1) above.

ADDITIONALLY: The individual or family must have insufficient resources immediately available to attain housing stability.

- The sub-grantee must confirm that the individual or family does not have sufficient resources or support networks, *e.g.*, family, friends, faithbased or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of the homeless definition [in 24 CFR § 576.2].”

Note, HUD has provided additional guidance for determining eligibility of client(s) under the “homeless” definition, and this can be found at:

<http://hudhre.info/index.cfm?do=viewResource&ResourceID=4636>.

Subgrantees are also required to abide by the guidelines found at this web page.

To receive assistance under **HOMELESSNESS PREVENTION**, client(s) must be *at risk of becoming homeless* and rental assistance is only necessary to prevent

the individual or family from moving into an emergency shelter or other place not meant for human habitation as identified in the ESG regulations.

The individual or family must have insufficient resources immediately available to attain housing stability.

- The sub-grantee must confirm that the individual or family does not have sufficient resources or support networks, e.g., family, friends, faithbased or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of the homeless definition [in § 24 CFR 576.2].”

ADDITIONALLY: The individual or family must meet one of the following definitions of “homeless”:

- (1) An individual or family who will imminently lose their primary nighttime residence provided that:
 - (i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;
 - (ii) No subsequent residence has been identified; and
 - (iii) The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, needed to obtain other permanent housing;
- (2) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:
 - (i) Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e–2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 786(b)) or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
 - (ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;

- (iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and
 - (iv) Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment; or
- (3) Any individual or family who:
- (i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
 - (ii) Has no other residence; and
 - (iii) Lacks the resources or support networks, *e.g.*, family, friends, faithbased or other social networks, to obtain other permanent housing.

ADDITIONALLY: The individual or family must also meet one of the following conditions:

- (A) Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
- (B) Is living in the home of another because of economic hardship;
- (C) Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance;

- (D) Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by Federal, State, or local government programs for low-income individuals;
- (E) Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 persons reside per room, as defined by the U.S. Census Bureau;
- (F) Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or

Note, HUD has provided additional guidance and criteria for each of the categories above, to be used for determining a client's eligibility as "at risk of becoming homeless", and this can be found at:

http://www.hudhre.info/documents/AtRiskofHomelessnessDefinition_Criteria.pdf.

Subgrantees are also required to abide by the guidelines found at this web page.

Documenting Client Eligibility

All sub-grantees must keep verification of client's eligibility in each client file at minimum as described below.

- A. Sub-grantees are required to ensure that the client does not have sufficient resources or support networks, *e.g.*, family, friends, faithbased or other social networks, immediately available, as follows:

For Rapid Re-Housing and Emergency Shelter/Street Outreach clients:
as needed to obtain other permanent housing

For Homelessness Prevention clients: immediately available to attain housing stability and meets one or more of the conditions under paragraph (1)(iii) of the definition of "at risk of homelessness" in 24 CFR § 576.2;

- B. All subgrantees will ensure that all documentation is obtained and placed in the file in accordance with 24 CFR § 576.500 "Recordkeeping and reporting requirements", as required in the regulation for Rapid Re-Housing and/or Homelessness Prevention clients.
- C. The most reliable evidence that should be used in addressing the documentation required in A and B above includes, in order of priority:
 - 1. Source documents including check stubs, verification of employment, general relief documentation from the County of

Fresno, award letters from Social Security Administration, retirement income verification from source, leases, contracts, etc.

2. If source documents are unavailable: a written statement by the relevant third party, or a written statement by intake staff of the oral verification by the relevant third party of the required information and written verification by intake staff as to why source documentation could not be obtained.
3. If source documents AND written third party verification is unobtainable, a written statement by the client or client's intake staff describing the efforts taken to obtain the required evidence AND self-certification by client, identifying the required information needed.

Income Determination

All sub-grantees are required to determine a client's annual income, to verify that the client is income-eligible (annual income is at or below 30% of the area median income). To qualify for ESG assistance persons and/or households must earn 30 percent or below of the Area Median Income, as these are set annually by HUD, by household size. Annual income limits will be provided to each sub-recipient as they are made available by HUD. In determining the annual income of an individual or family, the subrecipient must use the standard for calculating anticipated annual income under 24 CFR 5.609.

- a) Annual income means all amounts, monetary or not, that go to, or are on behalf of, the family head or spouse (even if temporarily absent) or to any other family member 18 years old or older, or all amounts anticipated to be received from a source outside the family, during the 12-month period following admission or annual reexamination effective date. In determining income, sub-grantees must also determine the household size as directed in the section below "Determining Household Size".
- b) All sub-grantees must keep income verification documents in a client file, for each client (or household).
- c) All sub-grantees must have each client fill out a Household Composition form, as included in Exhibit A, to verify the size of the client household and to assist in determining income eligibility.
- d) Additionally, the income calculation worksheet, as included in Exhibit B, is required to be utilized by sub-grantee case managers to verify income. The worksheet can also be provided in excel format from the City/County upon request.

Treatment of Assets

Clients will be required to spend down their assets to an amount of \$500.00 before they become eligible to receive financial assistance. The assets to be considered for the draw down will be limited only to balances in a personal checking or savings account held by any household member. Assets held in a retirement or education account, or personal property are not included as part of this requirement.

Determining Household Size

Income limits are published based on the number of persons in the household (for example, 1 person, 2 persons, 3 persons) with increasingly higher income limits for families with more members.

When determining family size for establishing income eligibility, the sub-grantee must include all persons living in the unit except the following:

- a. Live-in aide
 - (1) A person who resides with one or more elderly persons, near-elderly persons, or persons with disabilities, and who:
 - (a) Is determined to be essential to the care and wellbeing of the person(s);
 - (b) Is not obligated for the support of the person(s); and
 - (c) Would not be living in the unit except to provide the necessary supportive services.
 - (2) To qualify as a live-in aide:
 - (a) The sub-grantee must verify the need for the live-in aide. Verification that the live-in aide is needed to provide the necessary supportive services essential to the care and wellbeing of the person must be obtained from the person's physician, psychiatrist or other medical practitioner or health care provider. The sub-grantee must approve a live-in aide if needed as a reasonable accommodation in accordance with 24 CFR Part 8 to make the program accessible to and usable by the family member with a disability. The sub-grantee may verify whether the live-in aide is necessary only to the extent necessary to document that applicants or tenants who have requested a live-in aide have a disability-related need for the requested accommodation. This may

include verification from the person's physician, psychiatrist or other medical practitioner or health care provider. The sub-grantee may not require applicants or tenants to provide access to confidential medical records or to submit to a physical examination.

- (b) Expenses for services provided by the live-in aide, such as nursing services (dispensing of medications or providing other medical needs) and personal care (such as bathing or dressing), that are out-of-pocket expenses for the tenant and where the tenant is not reimbursed for the expenses from other sources, are considered as eligible medical expenses. Homemaker services such as housekeeping and meal preparation are not eligible medical expenses (see below for more information on medical expenses.)
 - (c) Qualifies for occupancy only as long as the individual needing supportive services requires the aide's services and remains a tenant. The live-in aide may not qualify for continued occupancy as a remaining family member.
 - (d) Income of a live-in aide is excluded from annual income.
- (3) A relative may be considered to be a live-in aide if they meet the requirements in 1(a) through (c), above.
 - (4) An adult child is eligible to move into an assisted property after initial occupancy only if they are essential to the care or well-being of the elderly parent(s). The adult child may be considered a live-in aide if all of the requirements in 1, above, apply and there is a verified need for a live-in aide in accordance with 2(a), above.
 - (5) An adult child is not eligible to move into an assisted property after initial occupancy unless they are performing the functions of a live-in aide and are eligible to be classified as a live-in aide for eligibility purposes.
- b. Foster children or foster adults.
 - c. Guests.

When determining family size for income limits, the sub-grantee must include the following individuals who are not living in the unit:

- a. Children temporarily absent due to placement in a foster home;

- b. Children in joint custody arrangements who are present in the household 50% or more of the time;
- c. Children who are away at school but who live with the family during school recesses;
- d. Unborn children of pregnant women.
- e. Children who are in the process of being adopted.
- f. Temporarily absent family members who are still considered family members. For example, the sub-grantee may consider a family member who is working in another state on assignment to be temporarily absent;
- g. Family members in the hospital or rehabilitation facility for periods of limited or fixed duration. These persons are temporarily absent as defined in subparagraph f above; and
- h. Persons permanently confined to a hospital or nursing home. The family decides if such persons are included when determining family size for income limits. If such persons are included, they must not be listed as the head, co-head, or spouse on the lease or but may be listed as other adult family member. This is true even when the confined person is the spouse of the person who is or will become the head. If the family chooses to include the permanently confined person as a member of the household, the sub-grantee must include income received by these persons in calculating family income.

Client's Share of Rent Costs

The City/County will enforce a graduated subsidy format for determining the ESG client's share of rental costs. A graduated subsidy declines in steps based upon a fixed timeline, until the household assumes full responsibility for monthly housing costs. A graduated subsidy will help reduce the destabilizing cliff effect of a deep subsidy suddenly ending. Declining subsidies allow the household to gradually take over the responsibility of paying rent, and builds both a cushion and confidence along the way.

Initial assistance can be as much as 100% of rental assistance, then decreasing monthly, or every other month, in accordance with client needs and case plan objectives that are developed by the client and the sub-grantee's case manager. Timelines are based on maximum term of assistance; however, clients should be transitioned off of assistance in as short of a timeframe as is appropriate for them to successfully obtain housing stability.

Housing	Homeless Prevention		Rapid Re-Housing
---------	---------------------	--	------------------

Month			
1	Case management, counseling assessment, initiate wrap-around services, linkages to service providers, facilitate life skills development, issue security and utility deposits, 100% housing subsidy + utility payment assistance		Case management, counseling assessment, initiate wrap-around services, linkages to service providers, facilitate life skills development, issue security and utility deposits, 100% housing subsidy + utility payment assistance
2	100% housing subsidy + utility payment assistance		100% housing subsidy + utility payment assistance
3	100% housing subsidy + utility payment assistance; 3 month evaluation		100% housing subsidy + utility payment assistance; 3 month evaluation
4	100% housing subsidy + utility payment assistance		100% housing subsidy + utility payment assistance
5	90% housing subsidy + utility payment assistance		90% housing subsidy + utility payment assistance
6	90% housing subsidy + utility payment assistance; 3 month evaluation		90% housing subsidy + utility payment assistance; 3 month evaluation
7	90% housing subsidy + utility payment assistance		90% housing subsidy + utility payment assistance
8	80% housing subsidy + utility payment assistance		80% housing subsidy + utility payment assistance
9	80% housing subsidy + utility payment assistance		80% housing subsidy + utility payment assistance
10	80% housing subsidy + utility payment assistance		80% housing subsidy + utility payment assistance
11	70% housing subsidy + utility payment assistance		70% housing subsidy + utility payment assistance
12	70% housing subsidy + utility payment assistance		70% housing subsidy + utility payment assistance
13	70% housing subsidy + utility payment assistance		70% housing subsidy + utility payment assistance
14	60% housing subsidy + utility payment assistance		60% housing subsidy + utility payment assistance
15	60% housing subsidy + utility payment assistance		60% housing subsidy + utility payment assistance
16	60% housing subsidy + utility payment assistance		60% housing subsidy + utility payment assistance
17	50% housing subsidy + utility payment assistance		50% housing subsidy + utility payment assistance
18	50% housing subsidy + utility payment assistance		50% housing subsidy + utility payment assistance

19	40% housing subsidy + utility payment assistance		40% housing subsidy + utility payment assistance
20	40% housing subsidy + utility payment assistance		40% housing subsidy + utility payment assistance
21	30% housing subsidy + utility payment assistance		30% housing subsidy + utility payment assistance
22	30% housing subsidy + utility payment assistance		30% housing subsidy + utility payment assistance
23	20% housing subsidy + utility payment assistance		20% housing subsidy + utility payment assistance
24	20% housing subsidy + utility payment assistance		20% housing subsidy + utility payment assistance
25	30-day Follow-up		30-day Follow-up
26	60-day Follow-up		60-day Follow-up
27	90-day Follow-up		90-day Follow-up

On a case by case basis, sub-grantees may be authorized to increase rental assistance (and not follow the decreasing subsidy scale above), only when extenuating circumstances arise for a client. Some of these extenuating circumstances may include, but is not limited to, reunification with a child, loss of employment (income), drop in income, medical emergency/illness, loss of other resources. In these cases, the sub-grantee will verify and document in each file the reasons for increasing financial assistance, and advise the City and/or County in regards to the specific circumstances of the client, to ensure the City/County will approve the change before it is enacted.

Determination of Unit Size Requirements

The City and County will require each sub-grantee to determine the appropriate number of bedrooms needed by an individual or family when it determines family eligibility for financial assistance, based on the information below.

The following requirements apply when determining the family unit size:

- The unit size determination must provide for the smallest number of bedrooms needed to house a family without overcrowding, regardless of the amount of the payment standard.
- The unit size determinations must be applied consistently for all families of like size and composition.
- A child who is temporarily away from the home because of placement in foster care is considered a member of the family in determining the family's unit size.

- A family that consists of a pregnant woman only (with no other household members), must be treated as a two-person family.
- Two elderly or disabled household members may be given separate bedrooms.
- Any live-in aide (approved by the sub-grantee to reside in the unit to care for a family member who is disabled or is at least 50 years of age) must be counted in determining the family unit size.
- Unless a live-in aide resides with the family, the family unit size for any family consisting of a single person must be either a zero or one-bedroom unit. The City and County of Fresno will allow sub-grantees to provide for case-by-case exceptions to this rule, only after the following has been met:
 1. The client has searched for available zero or one-bedroom units, and at least 4 apartment complexes have been searched with no availability at that bedroom size as evidenced in writing. The sub-grantee may allow the client to rent up to a 2 bedroom unit as long as the payment is equal to the 0-1 bedroom payment.
 2. Client agrees in writing that they will not add additional person(s) to the lease nor move in any additional persons into the assisted unit without first seeking the approval of both the sub-grantee and the landlord. The client will have to be re-evaluated for eligibility on a monthly basis.

UNIT SIZE REQUIREMENTS	
Unit Size Range	Maximum Household Size
0 – 1 BR	2
2 BR	4
3-BR	6
4-BR	8
5-BR	10+

Rent Reasonableness

Rental assistance paid cannot exceed the actual rental cost, which must be in compliance with HUD’s standard of “rent reasonableness.” “Rent reasonableness” means that the total rent charged for a unit must be reasonable in relation to the rents being charged during the same time period for comparable units in the private unassisted market and must not be in excess of rents being charged by the owner during the same time period for comparable non-luxury unassisted units. To make this determination, sub-grantees should consider (a) the location, quality, size, type, and

age of the unit; and (b) any amenities, housing services, maintenance and utilities to be provided by the owner. Comparable rents can be checked by using a market study, by reviewing comparable units advertised for rent, or with a note from the property owner verifying the comparability of charged rents to other units owned (for example, the landlord would document the rents paid in other units).

All sub-grantees will be required to fill out the attached Exhibit C: Rent Reasonableness Checklist and Certification in its entirety, for each client assisted with rent, and keep the record in the client file. The form includes several columns where the sub-grantee is expected to find comparables units and comparable rates. In filling out the form, sub-grantees cannot exclusively utilize units within the same apartment complex that the client will be renting, nor can the sub-grantee utilize units that are more than 1 mile away from the unit to be rented.

Rental, Security and Utility Payments

Sub-grantees must not make payments directly to program participants, but only to third parties, such as landlords or utility companies. In addition, an assisted property may not be owned by the grantee, sub-grantee or the parent, subsidiary or affiliated organization of the sub-grantee.

Sub-grantees can only make rental payments and/or security deposits for clients that have a signed lease for their eligible unit. Additionally, the program participant must be named on the lease.

Therefore, assistance could not be provided to an individual renting from a friend or relative if a legal lease is not in place. In cases where an individual is renting a unit from a friend or relative and a legal lease is in place, sub-grantees providing assistance must ensure that the arrangement is not in violation of conflict of interest laws and the rent charged and the terms of the lease must be the same for the participant as they are for other tenants renting comparable units.

If two unrelated individuals are joint parties to a lease, a sub-grantee must consider total household income to determine eligibility (i.e., either the whole household is eligible for assistance, or the whole household is not).

A sub-grantee can provide rental assistance to a client residing at a board and care facility only as long as each resident of the group home, assisted living facility, or boarding house has an individual lease, and has been assessed and certified to be eligible to receive ESG assistance.

Please note that financial assistance for persons in a group home-type setting is limited to: rent, security deposits, utility deposits, and utility payments. Service fee charges that might be applied at assisted living facilities are not eligible. In addition, if there is another rental subsidy being provided, ESG cannot be used for rent, and if there is a utility subsidy being provided, ESG cannot be used for utilities.

If sub-grantee incurs late fees due to a late submittal of a rental payment, these cannot be reimbursed by, or paid out of, ESG funds.

In addition, the ESG Program also requires a rental assistance agreement between the sub-grantee and the housing owner.

Maximum Rent

Rental assistance cannot be provided unless the rent does not exceed the Fair Market Rent established by HUD, as provided under 24 CFR part 888.

Habitability Standards

Sub-grantees providing rental assistance with ESG funds will be required to conduct initial and any appropriate follow-up inspections of housing units into which a program participant will be moving. Units should be inspected on an annual basis and upon a change of tenancy. Inspection of each unit must include the filling out and filing of the attached Exhibit D: ESG Housing Habitability Standards Inspection Checklist. Sub-grantees are to ensure that experienced staff performs all habitability inspections

Rental Payments in Arrears

Rental assistance may be used to pay up to 6 months of rental arrears for eligible program participants. Rental arrears may be paid if the payment enables the program participant to remain in the housing unit for which the arrears are being paid or move to another unit. If HPRP funds are used to pay rental arrears, arrears must be included in determining the total period of the program participant's rental assistance.

Lead Based Paint Visual Assessment Requirements

Sub-grantees are required to provide a visual assessment of each selected property for client habitability to ensure that there are no hazards related Lead Based Paint. Visual assessments can be conducted by a HUD-Certified Visual Assessor under ESG, and must meet the requirements as outlined in the Lead-Based Paint Poisoning Prevention Act, as noted in Section VII.F of the Notice. A 20-minute online training course on conducting visual assessments can be found on HUD's website at <http://www.hud.gov/offices/lead/training/visualassessment/h00101.htm>. After successful completion of the online course, sub-grantees will receive a certificate of completion which qualifies them for conducting the assessments. All sub-grantees are required to have at least one staff member conduct the test and pass.

Sub-grantees are also required to fill out and sign the ESG Lead Screening Worksheet, as enclosed in **Exhibit E**, and the ESG Lead-Based Paint Document Checklist, as enclosed also in Exhibit F, for each client receiving assistance.

Please note, that the form has a last page that requires staff signature and date. Sub-grantees will ensure that the form is signed and dated properly.

Reporting Requirements

HMIS

Sub-grantees are required to input HMIS client data as soon as feasibly possible, and at least on a bi-weekly basis. City and County staff will be working with the Housing Authority to pull data on a monthly basis and will contact sub-grantees who have not utilized HMIS as required. This reporting requirement is set forth to facilitate sub-grantee's quarter-end reporting process and to assist the City/County in its quarterly reporting to the federal government and HUD.

Sub-grantees who fail to meet this requirement will be in default of their agreement, which will trigger a performance review by the City and/or County.

Monthly/Quarterly Reporting

Sub-grantees are required to provide a monthly activity report to the City and/or County in addition to a quarterly performance report to the City and/or County, in the form attached as Exhibit G: Performance Reports.

Request for Disbursements

Sub-grantees will be allowed to request disbursements in arrears, for services provided during the preceding month, and only as identified in their appropriate ESG Agreements/Contracts. Reimbursements shall be made in compliance with the terms of the agreement(s). All requests for disbursements must be accompanied by sufficient supportive documentation verifying actual costs incurred.

City/County staff will review funding disbursement requests to ensure that funds requested are for allowable costs and are within the budget as established in the Agreements/Contracts.

All requests for disbursements will be only in the form(s) as provided in the attached Exhibit H: ESG Funds Disbursement Request.

Policy on Security and Utility Deposits

HUD is giving grantees the discretion to determine how to handle returned security deposits.

The City/County of Fresno will not require it's sub-grantees to recover a utility security deposit (i.e. PG&E) as these are credited as payment toward a final bill if service is turned off within the first 12 months of service. Beyond 12 months, the deposit is credited toward the 13 month of service (or close to it) if there are 12 consecutive on-time payments made. If there are not 12 consecutive on time payments, the deposit will be used for the final month of service.

Each sub-grantee who provides a utility deposit on behalf of an eligible client using ESG services shall make payment of such deposit directly to the vendor (utility provider, landlord or property manager) on behalf of the client. Clients are not eligible to receive a reimbursement for utility deposits which have been previously paid by them or paid on their behalf.

Each sub-grantee who provides a utility deposit shall count the deposit payment as one additional month of support for that eligible client.

In case of security deposits on housing units each sub-grantee who provides a security deposit on behalf of an eligible client using ESG services shall make payment of such deposit directly to the landlord or property manager on behalf of the client. Clients are not eligible to receive a reimbursement for deposits which have been previously paid by them or paid on their behalf.

Each sub-grantee who provides a rental deposit shall count the deposit payment as one additional month of support for that eligible client.

The security deposit minus any portion kept from the deposit, that may be needed to pay for costs incurred by the tenant such as damages to the unit, shall be returned to the sub-grantee and treated as program income. This program income can be utilized by the sub-grantee to pay for other eligible client deposits following the same method. Program income must be accounted for separately by each sub-grantee, and reported to the City/County.

Immigration Status

All sub-grantees are required to verify if a proposed client is a qualified alien. The City and County of Fresno have provided alternate requirements for victims of domestic violence due to the imminent danger these clients are facing.

Additionally:

- As long as there is one adult with legal status in the household and he/she is the primary lessee on the lease, the sub-grantee can serve that household.
- The sub-grantee will count ALL adults and children in the household, and enter them in HMIS
- The sub-grantee will only count income from/for those individuals who have legal status.
- The sub-grantee will NOT count income from those who do not have legal status because their income is not legal.

Confidentiality

Each sub-grantee must develop and implement procedures to ensure:

1. The confidentiality of records pertaining to any individual provided with assistance; and
2. That the address or location of any assisted housing will not be made public, except to the extent that this prohibition contradicts a preexisting privacy policy of the grantee.

Such procedures must be provided to the City/County before implementation of the program commences.

Termination of Housing Assistance

A sub-grantee may terminate assistance to a program participant who violates program requirements. Sub-grantees may resume assistance to a program participant whose assistance was previously terminated. In terminating assistance to a program participant, the sub-grantee must provide a formal process that recognizes the rights of individuals receiving assistance to due process of law.

This process, at a minimum, must consist of:

1. Written notice to the program participant containing a clear statement of the reasons for termination;
2. A review of the decision, in which the program participant is given the opportunity to present written or oral objections before a person other than the person (or a subordinate of that person) who made or approved the termination decision; and
3. Prompt written notice of the final decision to the program participant.

Such procedures must be provided to the City/County before implementation of the program commences.

Non-Discrimination

No person in the United States shall, on the ground of race, color, religion, national origin or sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity funded in whole or in part with funds made available through the City's ESG Program, or any program or activity receiving Federal financial assistance.

Appeals

If an application is turned down by a sub-grantee, the applicant may appeal, in writing, within ten (10) days after the occurrence. The appeal must clearly state the reasons for the appeal. The appeal will be filed with the sub-grantee, who will review the appeal and respond.

For City of Fresno Applicants: If the appellant is not satisfied with the response of the sub-grantee, the appeal may be presented to the City of Fresno Homeless Policy and Prevention Manager within thirty (30) days of the sub-grantee's response. The City will attempt to resolve the grievance within fifteen (15) days. The ruling of the City will be final.

For County of Fresno Applicants: If the appellant is not satisfied with the response of the sub-grantee, the appeal may be presented to the County of Fresno ESG County Coordinator within thirty (30) days of the sub-grantee's response. The County will attempt to resolve the grievance within fifteen (15) days. The ruling of the County will be final.

City/County Administration of the Program

The City and County of Fresno propose to jointly administer their respective ESG Programs, including updates as needed to this policies and procedures manual. Both agencies will jointly issue a request for funding availability, and work together to select the agencies (sub-grantees) who will receive ESG funding, based on the allocation levels identified in the Action Plans. Each entity will contract individually with each selected vendor. The City/County propose to administer ESG sub-grantee agreements over a two term period.

Monitoring

City/County of Fresno staff will meet with all service providers on a monthly basis to discuss performance, rules, and processes, coordinate services, collaboratively exchange best practices and discuss concerns in administering the program. City/County staff will conduct on-site monitoring and audits of all selected service providers to ensure proper administration of the program. All sub-grantees will be

required to submit monthly, quarterly and yearly reports to the City/County to ensure performance measures are being met. Additionally, the City/County will audit all requests for reimbursement of ESG funds before these are paid to the selected City service providers.

Amendments To Program Rules

The Fresno City Manager's office, or his/her designee(s), may change City program requirements from time to time to meet program objectives. The County Administrative Officer, or his/her designee(s), may change County program requirements from time to time to meet program objectives. All changes will be required to meet ESG guidelines.

Updated June 5, 2012

EXHIBIT A

HOUSEHOLD COMPOSITION

HOUSEHOLD COMPOSITION						
HH Mbr #	Last Name	First Name & Middle Initial	Relationship to Head of Household	Date of Birth (MM/DD/YYYY)	F/T Student (Y or N)	Social Security or Alien Reg. No.

I certify that the information presented in this document is true and accurate to the best of my knowledge.

Signature of Applicant

Date

Printed Name of Applicant

EXHIBIT B

ESG Income Eligibility Calculation Worksheet

To be eligible for ESG households must be at or below 30% of the Area Median Income (and meet other ESG eligibility requirements, as identified in federal regulation). Grantees may use this worksheet to determine whether an applicant household meets the ESG income eligibility threshold. A copy of this worksheet should be kept in the ESG participant case file.

Household Member Number	Household Member Name	Age of Household Member			
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
	Total Household Members (Household size)				
	30% of Area Median Income (AMI) for Household Size	\$			
Household Member Number/ Name	Sources of Household Income	Gross Documented Current Income Amount	Frequency of Income	Number of Payments per Year	Annual Gross Income (gross income amount X # of payments per year)
	Earned Income (for ADULT household members only)	\$			\$
	Earned Income (for ADULT household members only)	\$			\$
	Earned Income (for ADULT household members only)	\$			\$
	Self-employment/business income	\$			\$
	Self-employment/business income	\$			\$
	Interest & Dividend Income	\$			\$
	Interest & Dividend Income	\$			\$
	Pension/Retirement Income	\$			\$
	Pension/Retirement Income	\$			\$
	Unemployment & Disability Income	\$			\$
	Unemployment & Disability Income	\$			\$
	TANF/Public Assistance	\$			\$
	TANF/Public Assistance	\$			\$
	Alimony, Child Support and Foster Care Income	\$			\$
	Alimony, Child Support and Foster Care Income	\$			\$
	Armed Forces Income	\$			\$
	Armed Forces Income	\$			\$
	Other (specify):	\$			\$
	Other (specify):	\$			\$
Total Annual Gross Income from all Sources			\$		-
30% of Area Median Income for Household Size			\$		-
Variance (If less than AMI, then household is income eligible)			\$		-
<i>Is the household at or below 30% Area Median Income?</i>			<i>YES-Income Eligible</i>		

Exhibit C: RENT REASONABLENESS CHECKLIST AND CERTIFICATION

	Proposed Unit	Unit #1	Unit #2	Unit #3
Address				
Number of Bedrooms				
Square Feet				
Type of Unit/Construction				
Housing Condition				
Location/Accessibility				
Amenities Unit: Site: Neighborhood:				
Age in Years				
Utilities (type)				
Unit Rent Utility Allowance Gross Rent				
Handicap Accessible?				

CERTIFICATION:

A. Compliance with Payment Standard

$$\text{Proposed Contract Rent} + \text{Utility Allowance} = \text{Proposed Gross Rent}$$

The Proposed Contract Rent does does not exceed the maximum allowed monthly rent by bedroom count, as established by the U.S. Department of Housing and Urban Development for the use of the local public housing authority in administering the Housing Choice Voucher Program as follows:

Bedroom Count	Payment Standard
0	\$638.00
1	\$702.00
2	\$829.00
3	\$1,206.00
4	\$1,299.00
Payment standards Effective Date: October 1, 2011	

B. Rent Reasonableness

Based upon a comparison with rents for comparable units, I have determined that the proposed rent for the unit is is not reasonable.

DEPARTMENT/AGENCY NAME: S	IGNATURE: D	ATE:
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Exhibit D: ESG Housing Habitability Standards Inspection Checklist

About this Tool

These standards apply only when a program participant is receiving financial assistance and moving into a new (different) unit. Inspections must be conducted upon initial occupancy and then on an annual basis for the term of ESG assistance.

The habitability standards are different from the Housing Quality Standards (HQS) used for other HUD programs. Because the HQS criteria are more stringent than the habitability standards, a grantee could use either standard. In contrast to HQS inspections, the habitability standards do not require a certified inspector. As such, ESG program staff could conduct the inspections, using a form such as this one to document compliance.

Instructions: Mark each statement as 'A' for approved or 'D' for deficient. The property must meet all standards in order to be approved. A copy of this checklist should be placed in the client file.

Approved or Deficient	Element
	1. <i>Structure and materials:</i> The structures must be structurally sound so as not to pose any threat to the health and safety of the occupants and so as to protect the residents from hazards.
	2. <i>Access:</i> The housing must be accessible and capable of being utilized without unauthorized use of other private properties. Structures must provide alternate means of egress in case of fire.
	3. <i>Space and security:</i> Each resident must be afforded adequate space and security for themselves and their belongings. Each resident must be provided with an acceptable place to sleep.
	4. <i>Interior air quality:</i> Every room or space must be provided with natural or mechanical ventilation. Structures must be free of pollutants in the air at levels that threaten the health of residents.
	5. <i>Water Supply:</i> The water supply must be free from contamination.
	6. <i>Sanitary Facilities:</i> Residents must have access to sufficient sanitary facilities that are in proper operating condition, may be used in privacy, and are adequate for personal cleanliness and the disposal of human waste.
	7. <i>Thermal environment:</i> The housing must have adequate heating and/or cooling facilities in proper operating condition.
	8. <i>Illumination and electricity:</i> The housing must have adequate natural or artificial illumination to permit normal indoor activities and to support the health and safety of residents. Sufficient electrical sources must be provided to permit use of essential electrical appliances while assuring safety from fire.

	9. <i>Food preparation and refuse disposal:</i> All food preparation areas must contain suitable space and equipment to store, prepare, and serve food in a sanitary manner.
	10. <i>Sanitary condition:</i> The housing and any equipment must be maintained in sanitary condition.
	11. <i>Fire safety:</i> Both conditions below must be met to meet this standard. a. Each unit must include at least one battery-operated or hard-wired smoke detector, in proper working condition, on each occupied level of the unit. Smoke detectors must be located, to the extent practicable, in a hallway adjacent to a bedroom. If the unit is occupied by hearing-impaired persons, smoke detectors must have an alarm system designed for hearing-impaired persons in each bedroom occupied by a hearing-impaired person. b. The public areas of all housing must be equipped with a sufficient number, but not less than one for each area, of battery-operated or hard-wired smoke detectors. Public areas include, but are not limited to, laundry rooms, day care centers, hallways, stairwells, and other common areas.

(Source: U.S. Department of Housing and Urban Development, Docket No. FR-5307-N-01, Notice of Allocations, Application Procedures, and Requirements for Homelessness Prevention and Rapid Re-Housing Grantees under the Recovery Act)

CERTIFICATION STATEMENT

I certify that I am not a HUD certified inspector and I have evaluated the property located at the address below to the best of my ability and find the following:

- Property meets all of the above standards.
 Property does not meet all of the above standards.

Therefore, I make the following determination:

- Property is approved.
 Property is not approved.

Case Name: _____
 Street Address: _____
 Apartment: _____ City: _____ State: _____ Zip: _____
 Evaluator's Signature: _____ Date: _____
 Please Print. Name: _____
 CBO Exec. Dir. Initial: _____

Exhibit E

ESG Lead Screening Worksheet

About this Tool

The *ESG Lead Screening Worksheet* is intended to guide grantees through the lead-based paint inspection process to ensure compliance with the rule. ESG staff can use this worksheet to document any exemptions that may apply, whether any potential hazards have been identified, and if safe work practices and clearance are required and used. A copy of the completed worksheet along with any additional documentation should be kept in each program participant's case file.

Instructions

To prevent lead-poisoning in young children, ESG grantees must comply with the Lead-Based Paint Poisoning Prevention Act of 1973 and its applicable regulations found at 24 CFR 35, Parts A, B, M, and R. Under certain circumstances, a visual assessment of the unit is not required. This screening worksheet will help program staff determine whether a unit is subject to a visual assessment, and if so, how to proceed. A copy of the completed worksheet along with any related documentation should be kept in each program participant's file.

Note: ALL pre-1978 properties are subject to the disclosure requirements outlined in 24 CFR 35, Part A, regardless of whether they are exempt from the visual assessment requirements.

Basic Information

Name of Participant
Address Unit Number
City State Zip
ESG Program Staff

Part 1: Determine Whether the Unit is Subject to a Visual Assessment

If the answer to one or both of the following questions is 'no,' a visual assessment is not triggered for this unit and no further action is required at this time. Place this screening worksheet and related documentation in the program participant's file.

If the answer to both of these questions is 'yes,' then a visual assessment is triggered for this unit and program staff should continue to Part 2.

1. Was the leased property constructed before 1978?

Yes
 No

2. Will a child under the age of six be living in the unit occupied by the household receiving ESG assistance?

Yes
 No

Part 2: Document Additional Exemptions

If the answer to any of the following questions is 'yes,' the property is exempt from the visual assessment requirement and no further action is needed at this point. Place this screening sheet and supporting documentation for each exemption in the program participant's file.

If the answer to all of these questions is 'no,' then continue to Part 3 to determine whether deteriorated paint is present.

1. Is it a zero-bedroom or SRO-sized unit?

Yes
 No

2. Has X-ray or laboratory testing of all painted surfaces by certified personnel been conducted in accordance with HUD regulations and the unit is officially certified to not contain lead-based paint?

Yes
 No

3. Has this property had all lead-based paint identified and removed in accordance with HUD regulations?

Yes
 No

4. Is the client receiving Federal assistance from another program, where the unit has already undergone (and passed) a visual assessment within the past 12 months (e.g., if the client has a Section 8 voucher and is receiving ESG assistance for a security deposit or arrears)?

Yes (Obtain documentation for the case file.)
 No

5. Does the property meet any of the other exemptions described in 24 CFR Part 35.115(a).

Yes
 No

Please describe the exemption and provide appropriate documentation of the exemption.

Part 3: Determine the Presence of Deteriorated Paint

To determine whether there are any identified problems with paint surfaces, program staff should conduct a visual assessment prior to providing ESG financial assistance to the unit as outlined in the following training on HUD's website at:

<http://www.hud.gov/offices/lead/training/visualassessment/h00101.htm>.

If no problems with paint surfaces are identified during the visual assessment, then no further action is required at this time. Place this screening sheet and certification form (Attachment A) in the program participant's file.

If any problems with paint surfaces are identified during the visual assessment, then continue to Part 4 to determine whether safe work practices and clearance are required.

1. Has a visual assessment of the unit been conducted?

Yes

- No
2. Were any problems with paint surfaces identified in the unit during the visual assessment?
- Yes
- No (Complete Attachment A – Lead-Based Paint Visual Assessment Certification Form)

Part 4: document the level of identified problems

All deteriorated paint identified during the visual assessment must be repaired prior to clearing the unit for assistance. However, if the area of paint to be stabilized exceeds the de minimus levels (defined below), the use of lead safe work practices and clearance is required.

If deteriorating paint exists but the area of paint to be stabilized does not exceed these levels, then the paint must be repaired prior to clearing the unit for assistance, but safe work practices and clearance are not required.

1. Does the area of paint to be stabilized exceed any of the de minimus levels below?
- 20 square feet on exterior surfaces Yes No
 - 2 square feet in any one interior room or space Yes No
 - 10 percent of the total surface area on an interior or exterior component with a small surface area, like window sills, baseboards, and trim Yes No

If *any* of the above are ‘yes,’ then safe work practices and clearance are required prior to clearing the unit for assistance.

Part 5: Confirm all identified deteriorated paint has been stabilized

Program staff should work with property owners/managers to ensure that all deteriorated paint identified during the visual assessment has been stabilized. If the area of paint to be stabilized does not exceed the de minimus level, safe work practices and a clearance exam are not required (though safe work practices are always recommended). In these cases, the ESG program staff should confirm that the identified deteriorated paint has been repaired by conducting a follow-up assessment.

If the area of paint to be stabilized exceeds the de minimus level, program staff should ensure that the clearance inspection is conducted by an independent certified lead professional. A certified lead professional may go by various titles, including a certified paint inspector, risk assessor, or sampling/clearance technician. Note, the clearance inspection cannot be conducted by the same firm that is repairing the deteriorated paint.

1. Has a follow-up visual assessment of the unit been conducted?
- Yes
- No
2. Have all identified problems with the paint surfaces been repaired?
- Yes
- No
3. Were all identified problems with paint surfaces repaired using safe work practices?

Yes

No

Not Applicable – The area of paint to be stabilized did not exceed the de minimus levels.

4. Was a clearance exam conducted by an independent, certified lead professional?

Yes

No

Not Applicable – The area of paint to be stabilized did not exceed the de minimus levels.

5. Did the unit pass the clearance exam?

Yes

No

Not Applicable – The area of paint to be stabilized did not exceed the de minimus levels.

Note: A copy of the clearance report should be placed in the program participant's file.

Exhibit F ESG Lead-Based Paint Document Checklist

About this Tool

The following checklist provides ESG grantees with an overview of common documents that can be used to verify compliance with the Lead-Based Paint Poisoning Prevention Act. Note that this checklist does not cover all of the documentation that providers would want to include in all instances. For example, additional documentation may be required if the property is found to meet exemptions listed under Part 2 of the Lead Screening Worksheet.

Document Name	Purpose	✓
Application	Documents age of children	
Screenshot of property record from online tax database	Documents age of property	
Lead Screening Worksheet	Documents exemptions (additional documentation will vary based on exemption)	
Lead-Based Paint Visual Assessment Certification	Documents that a visual assessment was conducted and problems with paint surfaces were not identified	
Owner Certification (if applicable)	Documents owner certification that any identified problems with paint surfaces have been repaired and that safe work practices were followed, as applicable	
Clearance Report (if applicable)	Documents that unit passed clearance	
Documentation of ongoing maintenance activities: <ul style="list-style-type: none"> • Visual Assessment Certification Forms • Clearance report from each maintenance job involving painted surfaces above the de minimis threshold • Notice of lead hazard reduction for each maintenance job involving painted surfaces 	Documents that a visual assessment is performed at least annually during the assistance period and that any deteriorated paint was appropriately addressed (including clearance and notice of lead hazard reduction)	
Documentation of response to EIBLL child: <ul style="list-style-type: none"> • Copies of risk assessment • Abatement or clearance report • Relocation documents • Correspondence with health department 	Documents that if an EIBLL child was identified in the unit, the situation was addressed in accordance with the Lead Safe Housing Rule.	

Exhibit G

**MONTHLY PERFORMANCE REPORT
HOMLESS PREVENTION AND RAPID REHOUSING**

Report To : County of Fresno or City of Fresno

Name of Agency:	
Project:	
Reporting Month	

I. PROGRESS NARRATIVE

A. List specific accomplishments during this reporting period:

B. Problem areas:

C. Is the project following the approved implementation schedule?

D. Has there been any private sector involvement? If so, please provide information here.

II. STATUS OF HMIS REPORTING AND DATA INPUT

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III. NARRATIVE DESCRIBING SPECIFIC HOUSING RELOCATION & STABILIZATION SERVICES PROVIDED DURING REPORTING PERIOD		
IV. NARRATIVE DESCRIBING SPECIFIC HABITABILITY INSPECTION SERVICES PERFORMED OR CONTRACTED OUT DURING REPORTING PERIOD		
V. PENDING ISSUES:		
VI. CONCLUSIONS:		
AGENCY		
Name	Title	Date
CITY/COUNTY USE ONLY		
Reviewed by City/County Staff		Date

Exhibit H

ESG Funds Disbursement Request

Report Period: _____

ORGANIZATION NAME:		ATTENTION:	
PROJECT NAME:	ESG- HUD	CONTRACT TIME LAPSED	0%
CONTRACT NUMBER:		CONTRACT TIME LAPSED:	0%
		CONTRACT FUNDS EXPENDED:	0%

SEND THE MONTHLY INVOICE FORM TO CLAUDIA CAZARES, ALONG WITH COPIES OF ALL INVOICES VERIFYING EXPENDITURES TO THE FOLLOWING ADDRESS: City of Fresno, Planning and Development Department, Attn: Housing Manager, 2600 Fresno St., Room 3070, Fresno, CA 93721

Homeless Prevention - Financial Assistance				Homeless Prevention - Relocation & Stabilization			
	Budget	Month Expense	Year to Date		Budget	Month Expense	Year to Date
Rental Assistance				Case Management Services			
Security & Utility Deposits				Outreach and Engagement			
Utility Payments				Housing Search			
Moving Cost Assistance				Legal Service			
				Credit Repair			
Total		\$0.00		Total		\$0.00	

Rapid Re-Housing - Financial Assistance				Rapid Re-Housing - Relocation & Stabilization			
	Budget	Month Expense	Year to Date		Budget	Month Expense	Year to Date
Rental Assistance				Case Management Services			
Security & Utility Deposits				Outreach and Engagement			
Utility Payments				Housing Search			
Moving Cost Assistance				Legal Service			
				Credit Repair			
Total		\$0.00		Total		\$0.00	

Administrative Cost				Emergency Shelter/Street Outreach			
	Budget	Month Expense	Year to Date		Budget	Month Expense	Year to Date
Total				Total			

FOR CONTRACTOR USE

Submitted by:

Name: _____ Title: _____

Date: _____ Phone: _____

Four /City/County Use Only:

Approved By:

Name: _____ Date: _____ Amount: _____