

# REQUEST FOR QUOTE # PUARC-1491

## RIVERSIDE COUNTY SHERIFF FLEET VEHICLES- DODGE LAW ENFORCEMENT

**5 Each – New Current Production Year Dodge Charger Police Interceptor**



By:  
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**NIGP Code(s): 07105**

**INSTRUCTIONS TO BIDDERS**

1. **Vendor Registration** – Vendor Registration is a two-step process vendor registration; first step is to register your company on the County’s website to receive purchase orders and payments, and the second step is a 3rd party website, Public Purchase, for bidding opportunities
  2. **First Step- County of Riverside Purchasing website** - Unless stated elsewhere in this document, vendors may participate in the bidding process; however, the County does encourage all bidders to register online at <http://www.purchasing.co.riverside.ca.us/Vendorsregistrationmaintenance.aspx>. If awarded a contract, bidder must be registered with the County of Riverside within five days of announced award. This will avoid delays in the purchasing and payment process.
  3. **Second Step-Public Purchase** - Public Purchase is a 3rd party web based e-Procurement service provider utilized by the County of Riverside for RFQ’s and RFP’s. It will take only minutes to register and it is free. For future bidding opportunities please also register online at: <https://www.publicpurchase.com/gems/register/vendor/register>.
  4. For all RFQ’s Riverside County’s Purchasing website will post a notification on its website, and will provide a direct link to PublicPurchase.com.
  5. **Format** - Use the electronic format provided by PublicPurchase.com. If submitting more than one bid, separate the bid documents.
  6. **Pricing/Delivery/Terms/Tax** - All pricing shall be quoted F.O.B. destination, (e.g., cash terms less than 20 days should be considered net) excluding applicable tax, which is a separate line item. The County reserves the right to designate method of freight. The County pays California Sales Tax and is exempt from Federal excise tax. In the event of an extension error, the unit price shall prevail.
  7. **Other Terms and Conditions** - The terms and conditions as indicated in this document and/or attached are hereby included with full force and like effect as if set forth herein. Copies of the applicable Terms and Conditions may be obtained by visiting the Purchasing website at [www.Purchasing.co.riverside.ca.us](http://www.Purchasing.co.riverside.ca.us), or by contacting Riverside County Purchasing at 951-955-4937 and requesting a copy be faxed, or mailed to you.
  8. **Period of Firm Pricing** - Unless stated otherwise elsewhere in this document, prices shall be firm for 90 days after the closing date, and prior to an award being made.
  9. **Specification/Changes** – Wherever the County requests a brand name, and if the County asks for an "or equal" it shall be considered as part of the specification. Therefore, when the County’ requests “Or Equal”, Bidder may quote another make or model, and shall submit the proposed “Or Equal” and attach applicable specifications and/or brochures. If no make or model is stipulated, Bidder is to propose product/services that meet Fit, Form or Function of the specifications delineated in this procurement. Variations in manufacturers, design, etc., may be acceptable, bidders are encouraged to offer them as alternatives; however, the County reserves the right to reject those alternatives as nonresponsive.
  10. **Recycled Material** - Wherever possible, the County of Riverside is looking for items made from, or containing in part, recycled material. Bidders are encouraged to bid items containing recycled material as an alternative for the items specified; however, the County reserves the right to reject those alternatives as nonresponsive.
  11. **Method of Award** - The County reserves the right to reject any or all offers, to waive any discrepancy or technicality and to split or make the award in any manner determined by the County to be most advantageous to the County. The County recognizes that prices are only one of several criteria to be used in judging an offer and the County is not legally bound to accept the lowest offer.
  12. **Return of Bid/Closing Date/Return to** - The bid response shall be submitted electronically to PublicPurchase.com by 1:30 p.m. on the closing date listed above. Bid responses not received by County Purchasing by the closing date and time indicated above will not be accepted. The County will not be responsible for and will **not** accept late bids due to slow internet connection, or incomplete transmissions.
  13. **Local Preference** - The County of Riverside has adopted a local preference program for those businesses located within the County of Riverside. A five percent (5%) price preference may be applied to the total bid price during evaluation of the bid responses. If the overall low responsible and responsive business is a non local vendor, the low local vendor who is within five percent (5%) of that overall low bidder may, where applicable, be offered the opportunity to meet the overall low bidder’s price and will receive the award. To qualify as a local business, the business must meet all criteria delineated in the Local Preference Affidavit 116-260 and submit the form with their bid. If Bidder fails to provide a completed Local Business Qualification Affidavit form 116-260 with their bid submittal, the Bidder may be disqualified from obtaining local preference. It is the sole responsibility of the Bidder to identify local preference with each bid submittal. Application of this local preference may be waived if funding sources disallow it.
- or
14. **Veterans Incentive Purchasing Program** –The County of Riverside has implemented a Veteran Business and Veteran Qualified Business preference policy. Where applicable, a five percent (5%) preference shall be applied to the total bid price of all quotes/bids/proposals received by the County from veteran owned business or veteran qualified business. A veteran business is one where at least 51% of the business is owned by an honorably discharged veteran. A veteran qualified business is one where at least 10% their workforce is honorably discharged veterans. If Bidder fails to provide a completed Veteran Qualified Business Qualification Affidavit form with their bid submittal, the Bidder may be disqualified from obtaining the preference and it is the sole responsibility of the Bidder to identify the preference with each bid submittal. To qualify bidders must complete the Veteran Business/Veteran Qualified Affidavit, Form 116-261. This preference does not apply to all types of bids such as public works projects and some grant funded programs.

<b>Terms and Conditions Acknowledgement</b>	
<b>If Checked, the Following Documents Hereby Made Part of this RFQ</b>	
√ APPENDIX "A"	√ EXHIBITS #116-260 Local Business Qualification Affidavit or #116-261 for Veteran Business and Veteran Qualified business
√ #116-200	General Conditions Product/Personal/Professional Services √ #116-210 General Conditions Materials and/or Services
√ #116-230	General Conditions - Equipment
To access any of these General Conditions go to <a href="http://www.purchasing.co.riverside.ca.us">www.purchasing.co.riverside.ca.us</a> , located in Vendor link. If an addendum is issued for this procurement, it will be the vendor’s responsibility to retrieve all applicable addendum(s) from the Public Purchase website.	

**APPENDIX A**

**1.0 INFORMATION**

- 1.1 "Electronic or physical submission hereof is certification that the Bidder has read and understands the terms and conditions hereof, and that the Bidder's principal is fully bound and committed." All County terms and conditions are found at [www.purchasing.co.riverside.ca.us](http://www.purchasing.co.riverside.ca.us). Bidders must acknowledge the applicable terms and conditions that are checked at the bottom of pages 2, 3 and 8 through 10 of this document.
- 1.2 MANUFACTURER REBATE \$\_\_\_\_\_ Cash discount shall be applied to grand total. Vendor shall complete all required DMV forms, legally registering the vehicle(s) within 7 days of delivery of vehicle(s) to the County. The vendor shall provide the County a copy of all DMV related paperwork for each vehicle registered. Exempt plates shall be delivered to the County within 1 day of receipt at the dealership. Certain law enforcement vehicles will require additional DMV paperwork to be properly registered. The County reserves the right to obtain all original DMV related forms to complete the registration within the Fleet Services Department. All other Non DMV Documentation Fees shall be clearly listed within the bid or will be disregarded.
- 1.3 Estimated Delivery Date of each Vehicle Item number:\_\_\_ From receipt of purchase order, vendor must estimate each individual delivery date of vehicles listed in each Vehicle Item number. Vendor MUST communicate via email to Matthew Jones at [matthewjones@co.riverside.ca.us](mailto:matthewjones@co.riverside.ca.us) when the vehicle is ordered and the estimated build and delivery date from the manufacturer within 3 days from receipt of purchase order.
- 1.4 Please Check: \_\_\_Veteran \_\_\_ Local Business – if either preference is checked, the submitter certifies that the above business meets all requirements as outlined in form 116-260 for Local Business qualification, or Form 116-261 for Veteran Business and Veteran Qualified business. If claiming the Local or Veterans Preference please submit the appropriate form 116-260 or 261 along with your bid response. Both forms are included with as part of this bid document.
- 1.5 If Bidder experiences technical issues with the online bidding process, please contact Public Purchase's Vendor Support at [support@thepublicgroup.com](mailto:support@thepublicgroup.com). Please refer to Point 12 on page 2.
- 1.6 In the event of proven technical difficulties, Bidder must contact the Procurement Contract Specialist (PCS)/Buyer for further bid submission instructions a minimum of two (2) hours prior to bid close time of 1:30 PM PST, and alternative bid submissions will be accommodated.

**2.0 PURPOSE/BACKGROUND**

The County of Riverside Purchasing/Fleet Services Division on behalf of the Riverside County Sheriff's Department is soliciting quotations for vehicles as detailed in Exhibit "A", Specifications of this RFQ.

<b>3.0 TIMELINE</b>	<b>DATES:</b>
1. RELEASE OF REQUEST FOR QUOTATION	<b>April 4<sup>th</sup>, 2016</b>
2. DEADLINE FOR SUBMISSION OF QUESTIONS Bidders must submit their questions online at PublicPurchase.com. All questions submitted are within the correct RFQ located on PublicPurchase.com.	Must be submitted by: <b>April 11<sup>th</sup>, 2016</b> Time: 1:30 PM Pacific Time
3. DEADLINE FOR QUOTATION SUBMITTAL Bid results are posted on PublicPurchase.com	<b>April 18<sup>th</sup>, 2016</b> On or before 1:30 PM Pacific Time
4. TENTATIVE DATE FOR AWARDED CONTRACT	5-90 days, contingent upon lowest bidder meeting all of the bid specifications.

**4.0 METHOD OF AWARD**

The County reserves the right to reject any or all offers, to waive any discrepancy or technicality and to split or make the award in any manner determined by the County to be most advantageous to the County. The County recognizes that prices are only one of several criteria to be used in judging an offer and the County is not legally bound to accept the lowest offer.

Quotations will be evaluated based on relevant factors, including but not limited to the following:

- a. Lowest overall purchase price (per vehicle requested)
- b. Adherence to specifications as detailed in this RFQ
- c. Manufacturer rebate
- d. Warranties
- e. All associated delivery costs
- f. Delivery date
- g. Product acceptability
- h. Service/Customer Support

**5.0 EVALUATION PROCESS**

All quotations will be given thorough review. All contacts during the review selection phase will be only through the Purchasing Department. Attempts by the Bidder to contact any other County representative may result in disqualification of the Bidder. The County recognizes that prices are only one of several criteria to be used in judging an offer, and the County is not legally bound to accept the lowest offer.

**6.0 INTERPRETATION OF RFQ**

The Contractor must make careful examination and understand all of the requirements, specifications, and conditions stated in the RFQ. If any Contractor planning to submit a quote finds discrepancies in or omissions from the RFQ, or is in doubt as to the meaning, a written request for interpretation or correction must be given to the County. Any changes to the RFQ will be made only by written addendum and may be posted on the Purchasing website at [www.purchasing.co.riverside.ca.us](http://www.purchasing.co.riverside.ca.us) and PublicPurchase.com. The County is not responsible for any other explanations or interpretations. If any provision in this agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way. All notices regarding this procurement may be posted on the County's purchasing website at [www.purchasing.co.riverside.ca.us](http://www.purchasing.co.riverside.ca.us) and [PublicPurchase.com](http://PublicPurchase.com).

### **7.0 CANCELLATION OF PROCUREMENT PROCESS**

The County may cancel the procurement process at any time. All quotations become the property of the County. All information submitted in the quotation becomes "public record" as defined by the State of California upon completion of the procurement process. If any proprietary information is contained in or attached to the quote, it must be clearly identified by the Bidder; otherwise, the Bidder agrees that all documents provided may be released to the public after bid award. The County reserves the right to withdraw the Request for Quote (RFQ), to reject a specific quote for noncompliance within the RFQ provisions, or not award a bid at any time because of unforeseen circumstances or if it is determined to be in the best interest of the County.

### **8.0 COMPENSATION**

The County shall pay the awarded bidder for equipment and services performed, after the equipment are installed and tested to the satisfaction of the County. Expenses incurred and compensation shall be paid in accordance with an invoice submitted to County by awarded bidder. The County shall pay the acceptable invoice within thirty-(30) working days from the date of receipt of the invoice, or the goods/services are received, whichever is later.

### **9.0 BACK ORDERS**

The County will not accept any substitutions or backorders, unless expressed and approved by the County.

### **10.0 WARRANTY**

Bidder shall provide a warranty that includes all parts and labor. Awarded Bidder shall handle all repairs/services of equipment(s) under warranty, manufacture warranty or Awarded Bidder's Company warranty. Awarded Bidder shall assume all responsibilities pertaining to shipping and handling of equipment that has to be sent back to the manufacture for repairs/services. In the event the equipment is beyond repair, a replacement of a brand new equipment of the same model or equivalent shall be provided by Awarded Bidder. Remanufactured equipment is not accepted.

### **11.0 DELIVERY**

Delivery appointments **MUST** be made with the County of Riverside Purchasing and Fleet Services, 24 hours prior to scheduled delivery date. The contact person will be provided upon award of bid. The County will not be responsible for cost incurred due to shipments attempted during non-receiving hours or unscheduled deliveries. All delivery of products must be F.O.B. Destination. Delivery address:

Riverside County Purchasing and Fleet Services  
2980 Washington St., Riverside, CA 92504  
Attn: Justin Thomas  
Ph: 951- 955- 4882

Delivery Times:  
Monday - Thursday (Excluding Holidays)  
Between 8AM & 4PM PDT

**FAILURE TO CONTACT FLEET SERVICES AT LEAST 24HRS PRIOR TO DELIVERY COULD  
RESULT IN THE VEHICLES BEING REJECTED**

## **12.0 USE BY OTHER POLITICAL ENTITIES**

The awarded vendor agrees to extend the same pricing, terms, and conditions to every Riverside County political entity, special district, and related non-profit entity. It is understood that other entities shall make purchases in their own name, make direct payment, and be liable directly to the awarded vendor; and County shall in no way be responsible to the vendor for other entities' purchases.

## **13.0 CONFIDENTIALITY AND PROPRIETARY DATA**

Subsequent to the County's evaluation, bids/proposals which were required to be submitted in response to the solicitation process become the exclusive property of the County. All such documents become a matter of public record and shall be regarded as public records. Exceptions will be those elements in the California Government Code section 6250 et. seq. (Public Records Act) and which are marked "trade secret," "confidential," or "proprietary." The County shall not in any way be liable or responsible for the disclosure of any such records, including, without limitation, those so marked, if disclosure is required by law, or by an order issued by a court of competent jurisdiction. In the event the County is required to defend an action on a Public Records Act request for any of the aforementioned documents, information, books, records, and/or contents of a proposal marked "trade secret", "confidential", or "proprietary" the Vendor agrees to defend and indemnify the County from all costs and expenses, including reasonable attorney's fees, in action or liability arising under the Public Records Act. Where applicable, Federal regulations may take precedence over this language.

## **14.0 BIDDING GENERAL REQUIREMENTS**

- a. The bid response shall be submitted electronically to PublicPurchase.com by 1:30 p.m. on the closing date listed above. Bid responses not received by County Purchasing by the closing date and time indicated above will not be accepted. The County will not be responsible for and will **not** accept late bids due to slow internet connection, or incomplete transmissions.
- b. All quotations must be submitted in accordance with the standards and specifications contained within this Request for Quote (RFQ).
- c. The County reserves the right to waive, at its discretion, any irregularity, which the County deems reasonably correctable or otherwise not warranting rejection of the quotation.
- d. The County shall not pay any costs incurred or associated in the preparation of this or any quotation or for participation in the procurement process.
- e. Quotes must be specific unto themselves. For example, "*See Enclosed Manual*" will not be considered an acceptable quotation. Receipt of all addenda, if any, must be acknowledged in the quotation.
- f. **Late quotations will not be accepted.** Postmarks **will not** be accepted in lieu of this requirement. Quotations submitted to any other County office will be rejected.

### **14.1 Bid Sheet Instructions:**

- a. A single bid sheet (Exhibit "A") has been provided. Please make additional copies as needed. One bid sheet should be completed for each item, or alternate bid.
- b. Bidders shall complete each section of the "Bidders Comments/Exceptions" in the attached specifications (Exhibit "A") indicating specific size and model of all components when not exactly as specified.

- c. Please check “Meets Specifications” if the item is exactly as set forth in the Middle Column.
- d. Exhibit A must be signed and the company name, representative, date, terms, and delivery schedule must be included.
- e. Each vehicle shall be a new and currently advertised model of the manufacturer’s latest design (2016); equipped with all standard component items identified in the manufacturer’s description and specification publications, whether or not specifically requested and except where optional components are specified herein.
- f. Where applicable, each unit shall be equipped with all legal devices required for highway operation and meet all D.O.T., State of California, CALOSHA, and federal standards and requirements.
- g. It is the intent of these specifications to describe vehicles as detailed in Exhibit "A", Specifications of this RFQ in sufficient detail to secure bids on comparable equipment. All parts not specifically mentioned which are necessary to provide a complete vehicle shall be included in the bid and shall conform in strength, quality of workmanship to what is usually provided the trade in general. The specifications herein shall not be construed in any way to sanction the degrading or elimination of accepted standards of engineering and craftsmanship in configuration and construction.

**EXHIBIT A**  
**SPECIFICATIONS**

**Vehicle Item #1**

Cumulative miles/hours shall not exceed 500-miles/8-hours at time of delivery. ALL VEHICLES MUST BE DELIVERED WITH FUEL TANK(S) FULL. The vehicle must meet all California emission standards and have all legal safety devices.

**NOTICE: TECHNICAL SPECIFICATIONS** – The minimum requirements acceptable are listed below. Bidder shall complete right-hand column indicating specific size and/or make and model of all components, when not exactly as specified or check Meets Specifications if car is exactly as set forth in the left-hand column. **FAILURE TO COMPLETE THE COLUMNS BELOW MAY INVALIDATE BID. ALL COMPONENTS NOT “OEM” IN ORIGIN MUST BE IDENTIFIED ON THIS BID.**

The following specifications are for Quantity, Model, and Brand. All specifications are “OR EQUAL” unless noted in Vehicle Specification sections.

**5 Each – New Current Production Year Dodge Charger Police Interceptor**

Vehicle Specifications	Meets Specifications Yes or No	Bidder Comments/Exceptions
<b>WHEELBASE:</b> 120.2		
<b>ENGINE:</b> 3.6L Pentastar VVT V6		
<b>TRANSMISSION:</b> 5-speed AutoStick		
<b>STEERING:</b> Factory Standard		
<b>BRAKES:</b> Factory Standard		
<b>SEATS:</b> factory Standard		
<b>COOLING:</b> Factory Standard		
<b>BATTERY:</b> Factory Standard		
<b>ALTERNATOR:</b> Factory Standard		
<b>COLOR:</b> Exterior - Black/White Interior - Black		
<b>MIRRORS:</b> Factory Standard		
<b>SUSPENSION:</b> Factory Standard		
<b>GVWR:</b> Factory Standard		
<b>AXLE:</b> Factory Standard		



Vehicle Specifications	Meets Specifications Yes or No	Bidder Comments/Exceptions
<b>FACTORY ITEMS:</b> Factory Standard Items		
<b>RADIO:</b> Factory Standard		
<b>GAUGES:</b> Factory Standard Items		
<b>FUEL TANK:</b> Factory Standard		
<b>AIR CONDITION:</b> Factory Standard		
<b>WHEELS AND TIRES:</b> Factory Standard		
<b>REAR BUMPER:</b> Factory Standard		
<b>CAB TO AXLE:</b> Factory Standard		
<b>DIFFERENTIAL:</b> Factory Standard		
<b>TRANSFER CASE:</b> Factory Standard		
<b>BED:</b> Factory Standard		
<b>SPECIAL ITEMS:</b>		
<b>OPTIONS REQUIRED:</b> <ol style="list-style-type: none"> <li>1. Ballistic Door Panels- Level 3</li> <li>2. Full Size Spare</li> <li>3. Back up alarm AND camera with monitor in the rear view mirror</li> <li>4. Must come painted black and white</li> <li>5. Keyed Alike</li> <li>6. Dual Halogen Spotlights</li> <li>7. Rear Inside Door Locks &amp; Handles Inop</li> <li>8. Rear Windows Inop From Rear Seats</li> <li>9. Black Vinyl Floor Covering</li> <li>10. 4 SETS OF KEYS</li> <li>11. Bluetooth Compatible</li> </ol>		

**EXECUTION HEREON IS CERTIFICATION THAT THE UNDERSIGNED HAS READ AND UNDERSTOOD THE INSTRUCTIONS, GENERAL CONDITIONS AND SPECIFICATIONS INCLUDED IN THIS REQUEST FOR QUOTATION AND THAT THE UNDERSIGNED'S PRINCIPAL IS FULLY BOUND AND COMMITTED.**

Vendor Must Complete This Section after Awarding and Submit to Matthew Jones at  
matthewjones@co.riverside.ca.us

<b>VEHICLE DESCRIPTION</b>	<b>ORDER DATE</b>	<b>BUILD DATE</b>	<b>DELIVERY DATE</b>
Vehicle Item #1-			

**Item #1**

Company:

Address: City: State: Zip:

I hereby swear under penalty that the information provided is true and correct.

Print name: Signed by: Date:

**Local Business Qualification Affidavit  
(Form 116-260)**

The County of Riverside Local Business Preference may be applied to this Request for Proposal/Quotation. If you qualify for this preference, this form must be submitted along with each bidder's response to this RFP/Q. If a Bidder fails to provide a completed Local Business Qualification Affidavit form with their bid submittal, the Bidder may be disqualified from obtaining local preference. It is the sole responsibility of the Bidder to identify local preference with each bid submittal. The County does not track local businesses that qualify for the 5% preference.

**Definition of Local Business**

A local business shall mean a business firm meeting the following requirements:

1. Fixed offices located within the geographical boundaries of Riverside County, authorized to perform business within the county, and in doing so, credit all sales tax from sales generated within Riverside County to the county, and provides, produce/s, or performs contracted work using employees, of whom the majority are physically located in said local offices, and
2. A Riverside County business street address, shall be open and staffed during normal business hours and,
3. The business must establish proof that it has been located and doing business in Riverside County for at least six (6) months preceding its certification to the county as a local business.

Post office box numbers shall not suffice to establish status as a "local business. For the complete Board of Supervisors Policy (B-17 Disabled Veteran and Local Business Enterprises), please refer to the Riverside County Clerk of the Board website at <http://www.rivcocob.org/board-policies>.

Additional supporting documentation that may be requested by the County to verify qualification includes:

1. A copy of their current BOE 531-A and/or BOE 530-C form (State, Local & District Sales, and Use Tax Return Form). This is what businesses submit to the State Board of Equalization when paying the sales tax to the State of California indicating the amount of the payment to be credited to each jurisdiction (i.e. Counties, Cities).
2. A current business license if required for the political jurisdiction the business is located.
3. Proof of the current business address. The business address must match for points 1, 2 and 3.

Business Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Length of time at this location: \_\_\_\_\_ Number of Company Employees at this address: \_\_\_\_\_

If less than 6 month, list previous

Riverside County location: \_\_\_\_\_

Business License # (where applicable): \_\_\_\_\_ Jurisdiction \_\_\_\_\_

Hours of Operation: \_\_\_\_\_

Primary function of this location (i.e., sales, distribution, production, corporate, etc):

\_\_\_\_\_  
Signature of Company Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name, Title

**Submittal of false data will result in disqualification of local preference and/or doing business with the Riverside County.**

Form # 116-260 Rev 10/15

**Veteran Business and Veteran Qualified Business Affidavit  
(Form #116-261)**

The County of Riverside Veteran Business and Veteran Qualified Business Preference may be applied to this Request for Proposal/Quotation. If you qualify for this preference, please submit this form along with your response to this RFP/Q.

**Definition of Veteran Business and Veteran Qualified Business**

A Veteran Business shall mean a business that is at least fifty-one percent (51%) owned by one or more veterans.

A Veteran Qualified Business shall mean a business which can provide proof of their workforce containing no less than ten percent (10%) veterans.

Veterans as used in this policy means a person who has served or is currently serving in the U. S. armed services, reserves or active, and is serving honorably or has been honorably discharged.

Additional supporting documentation that may be requested by the County to verify qualification includes:

*Please check the category you are applying for:*

**Veteran Business:**

Company must be registered with Vet Biz at [www.vetbiz.gov/cve\\_completed\\_s.jpg](http://www.vetbiz.gov/cve_completed_s.jpg): This site provides verification information about Service-Disabled Veteran-Owned Small Businesses (SDVOSBs) and Veteran-Owned Small Businesses (VOSBs). Companies who want to participate in the County's Veterans Preference Program must be listed in this database in order to be eligible for veteran preferences.  
Company must submit DUNS # for website verification.

**Veteran Qualified Business:**

Company must submit payroll records that demonstrate that 10% of your workforce is comprised of veterans. DD214 Forms must be submitted for all employees claiming veteran status.

Business Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Total Number of Company Employees (where applicable): \_\_\_\_\_ Total Number of Veteran Employees: \_\_\_\_\_  
DUNS # (where applicable): \_\_\_\_\_

Hours of Operation: \_\_\_\_\_

\_\_\_\_\_  
Signature of Company Official

\_\_\_\_\_  
Date

Submittal of false data will result in disqualification of Veteran Preference and/or doing business with Riverside County.