

FINAL BUDGET APPROVAL CHECKLIST

Technical Review Checklist (Revised 5/27/2022)

1. General Project Information

Date Complete FBA Request received from Recipient: January 6, 2026

Date FBA – Davis Bacon package sent to SRF Administration: N/A

Date FBA – DBE package sent to SRF Administration: N/A

Project No. 1000299-001C Contract No. (if known): D2202042

Recipient: City of Fresno

Project Title: Three Palms MHP Water Connection Project

Primary Contractor (Low Bidder): Holloway Construction, Inc.
(List multiple contractors below)

2. Bid Dispute Resolution

Have any protests regarding award of the construction contracts been received? YES NO

If no, skip to section 3.

If yes, give date protests were resolved: _____ Attach copies of the protests and resolutions. All protests must be resolved before FBA Approval.

Please provide a description of the dispute and our funding recipient's resolution.
Explain:

Did the bid dispute resolution by our recipient result in the filing of a lawsuit by the contractor who filed the dispute?

YES NO

Explain:

Will the lawsuit affect the recipient's ability to repay the SRF financing? YES NO N/A

Explain:

3. Final Project Budget Authority

Initial Financing Agreement amount: \$392,461

What is the projects established credit limit amount? \$392,461

Comments: Cost increase is needed above the initial agreement amount. Credit review was waived during initial agreement.

List initial and final costs below:

ITEM	DESCRIPTION	INITIAL COSTS	FINAL COSTS
A	Construction	\$169,000	\$330,280
B	Pre-Purchased Material / Equipment	\$0	\$0
C	Real Property / Easement Acquisition	\$0	\$0
D	Change Order Contingency	\$66,000	\$74,900
E	Connection Fees	\$56,961	\$56,961
F	Force Account	\$0	\$0
G	Allowances (Soft Costs)		
	Planning	\$0	\$0
	Design	\$39,500	\$40,887
	Construction Management	\$41,000	\$66,577
	Administration	\$20,000	\$60,000
	<i>Allowances Subtotal</i>	\$100,500	\$167,464
	TOTAL	\$392,461	\$629,605

Budget

1. Final Project Budget has increased above initial agreement amount? YES NO

Explain: Final Project Budget has increased by \$281,364 above the initial agreement amount. The City of Fresno is requesting a Budget increase to consolidate Three Palms Mobile Home Park a SAFER Failing system. Budget increase makes the Total Grant/PF Amount per residential service: \$629,605/105 = \$5,996, this is less than the maximum cost per connection limit per the Intended Use Plan.

2. Final Project Budget has increased above the established credit review limit? YES NO

Explain: No, credit review was waived per Memo for Cost Increases for Projects 100% grant/Principal Forgiveness funded projects

3. Has a new credit review limit been established? YES NO N/A

If yes, what is the new credit limit?

Explain: No, credit review was waived because the City was determined to be in good standing.

4. PM has attached a revised Financial Security Review Checklist showing that the applicant can afford the cost increases. YES NO N/A

Other Funding Sources

1. The financing plan for the project included other sources of potential funding in addition to SRF (WIFIA, SCG, USDA, etc.)? YES NO (List all final funding sources)

Explain:

2. Have the additional sources been secured? YES NO N/A

3. The Other funding source amount was known during the initial funding agreement development?

YES NO

4. Did the initial amount of other funding change? YES NO

5. Does the change in other funding affect the final SRF funding amount? YES NO

Explain:

6. What is the total other funding final amount? \$ _____

7. Other funding amount is accounted for in the construction budget above and in Exhibit A-FBA?
 YES NO

4. Plan and Specification Review

Plans and Specifications (P&S)

Date P&S Submitted to DFA Staff: June 24, 2025

1. Are P&S developed in accordance with the project application and SRF Policy? YES NO

a. Are P&S consistent with the approved project description and project location? YES NO

Comments: P&S is consistent with the approved project description and project location.

b. Eligible Design Parameters are consistent with the approved project? YES NO

Comments: Design parameters is consistent with the approved project.

2. Are P&S signed and stamped by a registered P.E. confirmed online (www.bpelsg.ca.gov)?

YES NO

P.E. Name: Logan A. Kearnan Number: 95384 Expiration Date: Dec. 31, 2027

P.E. Name: Timothy M. Odom Number: 8468 Expiration Date: Dec. 31, 2026

P.E. Name: _____ Number: _____ Expiration Date: _____

Plans Dated: 7/28/2025

Comments: No comments.

Addenda

1. Are **Addenda** developed in accordance with project application and SRF guidelines?

a. Project Location? YES NO

Deficiencies noted if any: None

b. Project Description? YES NO

Deficiencies noted if any: None

c. Eligible Design Parameters? YES NO

Deficiencies noted if any: None

2. Addenda No. 1, 2, 3 complies with project application and SRF guidelines? YES NO N/A

3. Dates Addenda issued respectively: 8/14/2025; 8/29/2025; 9/9/2025

Project Bidding and Award

- a. Bid Opening Date: 9/15/2025
- b. Award of Contract Date: To be awarded after City approves
- c. Construction Contract Fully Executed with Contractor: To be issued after City approves
- d. Notice to Proceed Date: To be issued after City approves

Comments: City is waiting for DFA approval prior to awarding and issuing construction contract and Notice to Proceed.

Fiscal Sustainability Plan

(For DWSRF, skip to next section)

- 1. The applicant has provided a certification that they have implemented a Fiscal Sustainability? YES NO
Date signed:
- 2. The applicant certified that they will develop and implement the Fiscal Sustainability plan by the following date:

Comments:

Special Conditions

- 1. SRF financing agreement includes special conditions (see Exhibit D of finance agreement)? YES NO
- 2. Have all conditions that prohibit amending the finance agreement to include construction costs been resolved? YES NO
- 3. List the Special Conditions and indicate if they have been complied with.
 - a. DFA/DDW approval of Final P&S prior to bid YES ONGOING
 - b. Submit final water system consolidation agreement YES ONGOING
 - c. _____ YES ONGOING
 - d. _____ YES ONGOING
 - e. _____ YES ONGOING

If needed, please attach a copy of finance agreement Exhibit D.

Comments: No other special conditions.

Bid Items – Form 259

- 1. Are all the bid line items eligible? YES NO

If no, list ineligible items below.

- a. 10 - Existing Well #3 Destruction Percent Eligible 0 %
- b. _____ Percent Eligible _____ %
- c. _____ Percent Eligible _____ %

Comments: Bid Item No. 10 – Existing Well #3 Destruction is ineligible because it is beyond the scope of work for this funding agreement.

Other Items

- 1. Is the Contractor(s) listed on the Federal Debarred List (www.sam.gov) YES NO

Explain: No Matches found.

2. Is the Contractor(s) listed on a California or Water Board Debarred Lists? YES NO

The lists may be found at the following:

California State Water Resources Control Board:

https://www.waterboards.ca.gov/water_issues/programs/enforcement/fwa/dbp.html

California Department of Industrial Relations:

<https://www.dir.ca.gov/dlse/debar.html>

California Department of General Services:

<https://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/SB-DVBE-Program-Violations-and-Sanctions>

Explain: No matches found.

3. Notice to Proceed, Purchase Order or Proposal approval dates entered in LGTS? YES NO

Explain: Notice to Proceed date will be added to LGTS once the City provides information.

5. FBA Checklists and Attachments:

1. Attach completed FBA Form (Exhibit A-FBA document, which includes Construction Budget and Eligibility Determination) and place copy into LGTS.

2. Attach completed FBA Davis-Bacon and FBA DBE checklists and place copy into LGTS. N/A

3. Attach completed Contractor Eligibility Spread Sheet (Form 259) and place copy into LGTS.

6. FBA Approval for Routing

Signature/Date

PM Directions

Joshua Fegurgur 1/29/2026

Route FBA Package to Senior for Approval

Project Manager

Bow Reilly 1/29/2026

Senior approves FBA-Technical Checklist

Senior

Note: Once approved by Senior, Project Manager should attach a copy of the FBA Technical checklist into LGTS and place a copy of all documents in Master File Tab 7: FBA Request Form, FBA Checklists, Exhibit A-1-FBA, Form 259, Debarment Check, Notice to Proceed, etc. and prepare route slip for agreement amendment.