

ATTACHMENT 3. PROPOSAL COSTS / BILLING TERMS

All services are provided on a time and material basis plus any out-of-pocket expenses, unless documented in this SOW. Estimates given are not considered as a fixed bid unless specifically stated as such, in writing, by Byrne Software. The Agency will only be charged for the time spent to complete; if additional hours are required a change order must be first approved by the agency. Byrne Software bills weekly for services provided the previous week. Billing terms are Net 30; a 1.5% penalty per month will be assessed for any delinquent payments.

Original Quote from SOW 3.28.22 - Byrne Implementation				Adjusted Quote 10.25.22 Agency and Byrne Implementation Effort			
Item Number	Deliverable Name	Estimated Hours	Estimated Cost	Possible Reduction	Impact	Revised Hours	Total Cost with Agency Assistance
1	PROJECT INITIATION	20	\$2,900.00				
2	RECORD TYPE ANALYSIS SESSIONS (37 Records)	40	\$5,800.00				
3	CONFIGURATION (37 Records, Module setup, Security)	60	\$8,700.00				
4	ACA CONFIGURATION, assuming using existing (Module, help text and security setup)	30	\$4,350.00				
5	Accela Mobile Configuration	8	\$1,160.00				
6	AUTOMATION AND BUSINESS RULES	120	\$17,400.00		-60		
7	REPORT DEVELOPMENT	100	\$14,500.00		-100		
8	ESRI INTEGRATION (Additional Layers, Dynamic Themes, Proximity Alerts)	30	\$4,350.00				
9	PeopleSoft Integration Update (Add Cannabis to existing PeopleSoft Integration)	40	\$5,800.00				
10	TRAINING (ADMIN, END-USER, AD HOC, CORE TEAM, BI REPORTING)	80	\$11,600.00	-40			
11	USER ACCEPTANCE TESTING (UAT)	40	\$5,800.00				
12	PRODUCTION STAND-UP AND POST DEPLOYMENT SUPPORT (2 weeks) SUPPORT	80	\$11,600.00	-40			
13	PROJECT MANAGEMENT	30	\$4,350.00	-10			
TOTAL		678	\$98,310.00	-90	-160	428	\$62,060.00

CONTRACT SUM

The total amount payable under this Agreement is \$62,060.00 (plus travel expenses – if applicable). With knowledge of city staff experience and skill set of the Accela Platform, our initial estimate based on standard implementation tasks performed by Byrne Staff has been adjusted to reflect a combined / assisted implementation effort with City of Fresno staff.

The estimated fees for this SOW are predicated on the timely completion of project milestones. However, should completion of milestones slip due to actions of Agency, and should this slippage result in material effort to Byrne more than the hours provided for in this document, Byrne will produce a change order at a rate of \$145.00 per hour for additional hours in support of the scope and deliverables contained herein. Any change order will need to be approved by both Agency and Byrne. Change orders will need to be approved within three business days of delivery to avoid a halt of work on the engagement.

PAYMENT ASSUMPTIONS

General

- Invoices are due net 30 of the invoice date.

EXPENSES

Travel is not anticipated during this implementation. However, if travel is requested, only reasonable and customary travel expenses incurred during the performance of services under this SOW will be billed to the Agency. Agency will approve travel expenses before they occur in the form of a purchase order.