



City of Fresno

2600 Fresno Street
Fresno, CA 93721
www.fresno.gov

Meeting Minutes

Parks, Recreation, and Arts Commission

Chair – Kimberly McCoy

Vice Chair – Jon Dohlin

Commissioner - Maiyer Vang

Commissioner – Dr. Francine Oputa

Commissioner – Scott Miller

Commissioner – Mona Nyandoro Cummings

Commissioner – Harman Singh

Commissioner – Jose Leon Barraza

Commissioner – Sarah Parkes

Monday, April 17, 2023

5:30 PM

**Council Chambers (In
Person and/or Electronic)**

Regular Meeting

1. Call to Order

Vice Chair Dohlin called the meeting to order at 5:37 PM.

2. 5:30 P.M. Roll Call

Present 6 - Vice Chair Jon Dohlin, Commissioner Francine Oputa, Commissioner Scott Miller, Commissioner Mona Cummings, Commissioner Jose Barraza, and Commissioner Sarah Parkes

Absent 3 - Chair Kimberly McCoy, Commissioner Harman Singh, and Chair Maiyer Vang

3. Pledge of Allegiance

Vice Chair Dohlin led the Pledge of Allegiance

4. Approve Agenda

On motion of Commissioner Miller, seconded by Commissioner Barraza, the agenda was **APPROVED**. The motion carried by the following vote:

Aye: 6 - Vice Chair Dohlin, Commissioner Oputa, Commissioner Miller, Commissioner Cummings, Commissioner Barraza and Commissioner Parkes

Absent: 3 - Chair McCoy, Commissioner Singh and Chair Vang

5. Approval of Minutes

5-A. [ID 23-599](#) Approval of the regular meeting minutes of March 27, 2023.

On motion of Commissioner Parkes, seconded by Commissioner Cummings, the above minutes were APPROVED. The motion carried by the following vote:

Aye: 6 - Vice Chair Dohlin, Commissioner Oputa, Commissioner Miller, Commissioner Cummings, Commissioner Barraza and Commissioner Parkes

Absent: 3 - Chair McCoy, Commissioner Singh and Chair Vang

6. Discussion: Subcommittee Reports:

6-A. Cultural Arts Plan:

There was no update from the Cultural Arts Plan Subcommittee.

6-B. Parks Master Plan:

Parks Master Plan Subcommittee reported there would be a meeting scheduled in May.

6-C. Outreach Committee:

There was no report from the Outreach Subcommittee. This body was dissolved as reported during March 27, 2023, PRAC meeting.

7. Members Reports and Comments

Commissioner Barazza Reports and Comments. Acknowledge the increase demand for parks and thanked PARCS staff for keeping them beautiful.

Commissioner Cummings Comments. Reported there would be many local events for Earth Day during the week, including at Inspiration Park.

8. City Administration and PARCS Staff Reports and Comments

PARCS Director Aguirre Reports and Comments. Reported Woodward and Roeding Parks reached full capacity during the Easter weekend. The Director and Assistant Director were at the parks on Easter to inform attendees of recent upgrades. Mentioned training for Park Rangers had begun and the first Rangers were expected to be in the parks this June. Reported the PARCS department and administration were reviewing the Cultural Arts Subcommittee notes and would have an update shortly for the Commission. In response to Commissioner Barazza, reported the department was working on the Cultural Arts plan and expected it to be available soon - PARCS department would send a tray memo in the next week with an updated timeline.

Deputy City Manager Ruiz Reports and Comments. Announced she was attending her first meeting and introduced herself to the Commission.

9. Unscheduled Communication: Members of the public may address the Commission regarding items that are not listed on the agenda and within the subject matter jurisdiction of the Commission. Each person will have up to three (3) minutes to present.

*Upon call, the following members of the public addressed the Commission:
Liz Looney.*

10. Workshops:

10-A. [ID 23-597](#) Workshop - On Pocket Parks in Community Facilities Districts (Public Works).

Public Works Director Scott Mozier presented the workshop.

Commission discussion on this item included: the new development funding pocket parks through Home Owners Association and CFD; the requirements of developers for the park equipment and amenities; multi-family rental property green space policies or incentives; discussed the vacancy at Orangewood and Church, and; aside from Measure P, discussed what tools would be available to bring parks to existing neighborhoods.

- 10-B.** [ID 23-598](#) Workshop - Update on Fiscal Year 2023 Measure P funds for Expenditure Category 5: Safe Walking and Biking Trails, Street Beautification, Litter Removal, and the San Joaquin River Parkway (Public Works).

Public Works Director Mozier presented the workshop.

Commission discussion on the item included: recognized the impressive nature of the project; funding to increasing city capacity to working with non-profit organizations or community groups to increase city capacity to manage Measure "P;" the Jensen restroom and trail maintenance improvements; timeline of projects moving forward; discussed downstream reaches; meetings with the San Joaquin River Parkway and Conservation Trust; the possibility for a position to manage details specific to the project; allocations of resources within Districts and the City, and; updates regarding Project Labor Agreements.

11. Discussion Items:

12. Hearings:

- 12-A.** [ID 23-600](#) Hearing - Receive public input on allocations related to Measure P, updates to the Parks Master Plan and Cultural Arts Plan, and annual PARCS Department Budget and Capital Improvement Plans. (PARCS)

The above hearing began at 7:02 P.M.

Upon call, Heather Kuyper addressed the Commission.

The hearing closed 7:05 P.M.

- 12-B.** [ID 23-624](#) Review and recommend establishment of four Parks, After School, Recreation, and Community Services (PARCS) positions utilizing FY23 Measure P funds: one full time Projects Administrator; one full time Program Manager; and two full time Senior Management Analysts.

The above item was presented to the Commission by Personnel Manager Nelson.

Upon call, there was no public comment.

Commissioner Parkes inquired how the Senior Management Analyst position would be funded and what percentage would come from specific

funding buckets.

On motion of Commissioner Barraza, seconded by Commissioner Oputa, the above Action Item hereby be APPROVED. The motion carried,by the following vote:

Aye: 6 - Vice Chair Dohlin, Commissioner Oputa, Commissioner Miller, Commissioner Cummings, Commissioner Barraza and Commissioner Parkes

Absent: 3 - Chair McCoy, Commissioner Singh and Chair Vang

13. Adjournment

Vice Chair Dohlin adjourned the meeting at 7:18 P.M.