

## Exhibit A



Planning and Development Department

---

2600 Fresno Street, Third Floor, Room 3043  
Fresno, California 93721-3604  
(559) 621-8003

Jennifer K. Clark, AICP, HDFP  
Director

December 12, 2023

Please reply to:  
Jennifer Clark  
(559) 621-8001

SUBJECT: DIRECTOR INITIATION OF TEXT AMENDMENT APPLICATION NO. P23-03987 TO UPDATE FRESNO MUNICIPAL CODE SECTION 15-4304 RELATIVE TO SUBDIVISION REVISION FINDINGS FOR APPROVAL

To whom it may concern:

The Planning and Development Director hereby initiates Text Amendment Application No. P23-03987, pursuant to Fresno Municipal Code Section 15-5803.A.1.

**Text Amendment Application No. P23-03987** proposes an amendment to Section 15-4304 of the Fresno Municipal Code, updating language relative to the findings for approval for revisions to subdivisions.

This action is only to initiate the processing of a text amendment and does not constitute a favorable or unfavorable recommendation by the Director.

Sincerely,  
PLANNING AND DEVELOPMENT DEPARTMENT

A handwritten signature in blue ink, appearing to read "Jennifer K. Clark". The signature is fluid and cursive.

Jennifer K. Clark  
Director, AICP