

COMMITTEE MEMBERS:

ORIE RUBALCAVA – Projects Administrator, Fresno Area Express
JOSEPH BURGEM – Division Manager, Fresno Area Express
RAY RAMOS – Custodial Supervisor, Fresno Area Express
CHA TAO – Custodial Supervisor, Fresno Area Express
RONAL WARSINGER II – Industrial Electrician, Fresno Area Express
SARAH LAMBETH – Senior Management Analyst, Capital Projects Department

BACKGROUND

The City of Fresno's Department of Transportation/Fresno Area Express (FAX) solicited Request for Proposals (RFP) for the CNG Station Service & Maintenance. On January 9, 2024, FAX received one proposal expressing interest in providing maintenance services. On February 23, 2024, the committee members assembled and discussed the merits of the proposals.

SIGNIFICANT EVENTS

October 16, 2023 – Proposal Release
January 9, 2024 – Proposal Closing
January 22, 2024 – Committee Negotiations
February 23, 2024 – Committee Meeting

EVALUATION CRITERIA

Selection Committee evaluated the proposal based upon four categories:

a. Cost

The reasonableness and competitiveness of the total price for services rendered to FAX, the adequacy of source data and information provided to support cost quotes and figures, and the use of industry and government recognized measurements when compiling estimates.

b. Proposed Scheduled Maintenance Plan / Critical Parts List

The Contractor's approach to the project that demonstrates an efficient and effective approach to maintain and keep fully operational the CNG Station as measured against manufacture instructions and industry best practices. The details of the Scheduled Maintenance Plan that thoroughly informs City staff of the maintenance activities that are to take place on a per month basis. The details of the Critical Parts List that thoroughly informs City staff of the equipment to be kept on-site and equipment characteristics.

c. Qualifications of Key Personnel

Technical experience in performing work of a closely similar nature; experience working with public agencies; experience in providing specifically this type of service, strength and stability of the firm; strength, stability, experience, and technical competence of sub-consultants; assessment by client references; references with demonstrated success in providing similar services.

d. Past Performance and Experience

What is the Contractor's experience and history in CNG Station services relevant to FAX's needs, including a description of direct experience on projects of similar size, scope, complexity, and references?

COMMITTEE NOTES

Chart International Inc. – The proposer demonstrated they have a great deal of experience in providing CNG services and strong references from agencies of a similar size and larger than FAX, such as the City of Los Angeles. The initial cost proposed was well beyond the independent cost estimate, but the amended pricing fell well within the competitive ranges for this type of service and deemed by the committee to be of good value. Lastly, the initial proposed scheduled maintenance plan did lack details, but after discussions, Chart was able to provide additional information that satisfied the committee's concerns.

SUMMARY RECOMMENDATION

After independent evaluation of the proposals and group deliberation, the committee determined that Chart International Inc. offers the best value in meeting the interest of the City and the objectives of the project. The committee recommends awarding a two-year requirements contract, with five optional one-year extensions, to Chart International Inc.