



**Department of Public Utilities**

Wastewater Management Division  
5607 West Jensen Avenue  
Fresno, California 93706-9458  
559-621-5100 – FAX 559-498-1700  
www.fresno.gov



September 3, 2015

**NOTICE FOR CONSULTING SERVICES**

THE CITY OF FRESNO IS INVITING PROFESSIONAL GROUNDWATER REMEDIAL ACTION CONSULTANTS TO SUBMIT "STATEMENTS OF QUALIFICATIONS" FOR

**GROUNDWATER REMEDIAL ACTION SERVICES FOR FRESNO SANITARY LANDFILL**

The City of Fresno (City) is requesting Statements of Qualifications (SOQ) from qualified groundwater remediation services consultants for ongoing cleanup efforts of the closed Fresno Sanitary Landfill (FSL). Once all SOQs are received the City will interview those consultants who have been determined most qualified for the scope of work required.

This project is located within City limits in Marks and Jensen avenues in Fresno, CA.

Groundwater Remedial Action Services include:

1. Groundwater monitoring and management program – assistance and data compilation
2. Groundwater remedial action operation assistance, which includes guidance to City staff, system oversight and data inquiries to the U.S. Environmental Protection Agency (EPA)
3. Various reports and communication with U.S. EPA and other regulatory agencies

The proposal should be brief and should include the following:

1. Key staff resumes highlighting recent project experience. Any sub consultants required to complete the work should also be listed.
2. Any experience with the similar remediation projects should be listed. Clarify the firm's specific role in the listed projects.
3. Listing of Project Manager responsible from start to project completion.
4. Listing of client references associated with similar completed projects.

The proposed schedule for hiring the Consultant is as follows:

- SOQs submitted to City – by 5 p.m. September 18, 2015
- Candidate interviews – beginning week of September 21, 2015
- Receive Proposals from top candidates – October 16, 2015
- Choose Engineering Firm – October 23, 2015

Professional consultant services are individually selected for a specific project based upon experience of the consultant, special knowledge of the subject matter, ability to perform the services in the time allowed, record of success on similar work, ability to operate well in the necessary discussions, presentations, coordination and cooperation related to the project, as well as fees to be paid. Ultimately the consultant selected will be the firm evaluated to provide the best overall value to the City.

The City reserves the right to accept or reject any or all proposals and may select, and negotiate with one or more respondents concurrently. The City reserves the right to make the selection of a respondent based on any or all factors of value, whether quantitatively identifiable or not, including, but not limited to, the anticipated initiative and ability of the respondent to perform the services set forth herein.

Each firm submits a Statement of Qualifications package at its own risk. No compensation will be due any firm for preparation of a written SOQ. The City can cancel the project at any time without consequence.

Consultant selection shall be in accordance with established City Consultant selection policy. Fresno Municipal Code Section 4-109 provides for a local preference to local firms as defined in said section.

The City of Fresno hereby notifies all respondents that no person shall be excluded from participation in, denied any benefits of, or otherwise discriminated against in connection with the award and performance of any contract on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, sexual orientation, ethnicity, status as a disabled veteran or veteran of the Vietnam era.

### **Professional Liability Insurance**

Professional liability insurance (errors and omissions) with limit of liability of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate will be required for this project. The City's standard contract will be used, which includes; a conflict of interest statement, and completion of a statement of economic interest. Copies of City's Standard Contract, Local Preference, and Consultant Selection Policies are available on request. Any contract exceeding \$50,000 shall be subject to the approval of the City Council in accordance with Fresno Municipal Code.

### **Regulated Communication in City Procurement Process Ordinance**

The Regulated Communications in City Procurement Process Ordinance (Article 6, Chapter 4 of the Fresno Municipal Code) became effective May 7, 2004. With certain specified exceptions, the Ordinance provides that no Respondent, Bidder, Proposer (as the case may be) shall initiate, engage in, or continue any communication to or with any City elected official

concerning or touching upon any matter which is the subject of this competitive procurement process.

Any Respondent, Bidder, Proposer or elected official (as the case may be) who initiates, engages in, continues in, or receives any regulated communication shall file the written disclosure required by the Regulated Communications in City Procurement Process Ordinance.

Any Respondent, Bidder, or Proposer violating the Regulated Communications in City Procurement Process Ordinance may be disqualified from participating in this procurement process and/or determined to be non-responsible. Additionally, the City may set aside the award of a contract, prior to its execution, to a party found to have violated the Ordinance.

Note: The full text of Fresno Municipal Code Chapter 4, Article 6 may be obtained at the City Clerk's office and may be viewed on the City's website at <http://www.fresno.gov>, reference from there the **"Bid Opportunities"** link under the **"For Business"** heading, **"Other Purchasing Information,"** and then **"Mayor/Council Communications Ordinance"**. Additional information can be found under the "FREQ ASK QUESTIONS" on the same page.

### **Debarment**

A respondent who has been determined by the Council to be non-responsible may be debarred from bidding or proposing upon or being awarded any contract with the City or City of Fresno Redevelopment Agency, or from being a subcontractor or supplier at any tier upon such contract, in accordance with the procedures in Resolution 2003-130 adopted by Council on April 29, 2003. The initial period of any such debarment shall not be less than one year or more than three years. A respondent may request a hearing, in accordance with Resolution 2003-130, upon receipt of a notice of proposed debarment from the City Manager or his/her designee. A copy of the Resolution may be obtained from the City Clerk's Office, 2600 Fresno Street, Fresno, California 93721.

**If your firm is interested in participating with this project, five (5) copies of your statement of qualifications must be submitted and received by Rosa Lau-Staggs of the Department of Public Utilities no later than 4:00pm on Friday, September 18, 2015. The City will be utilizing a standard City Consultant Agreement and no exceptions to the agreement will be made. A copy will be made available to you during the interview process.**

Should you have any questions, please feel free to call me at (559) 621-5130.

Sincerely,



Rosa Lau-Staggs  
Chief of Environmental Services  
5607 West Jensen  
Fresno, CA 93619  
Phone: (559) 621-5130

FAX: (559) 498-1700  
[rosa.staggs@fresno.gov](mailto:rosa.staggs@fresno.gov)

Cc: Jerry Shuber Sr.  
Cynthia Williams

ADDENDUM NO. 1  
FOR  
RFQ for GROUNDWATER REMEDIAL ACTION SERVICES FOR FRESNO SANITARY LANDFILL

**NOTICE TO ALL BIDDERS:**

This Addendum is attached to and made a part of the above entitled specifications for the City of Fresno with a scheduled bid opening date of September 18, 2015 by 5:00 P.M.

**REFERENCE DEBARMENT, PAGE 3, PARAGRAPH 2:**

If your firm is interested in participating with this project, five (5) copies of your statement of qualifications must be submitted and received by Rosa Lau-Staggs of the Department of Public Utilities no later than ~~4:00 pm~~ on Friday, September 18, 2015.....

The bid due date shall be September 18, 2015 at **5:00 pm**.

CITY OF FRESNO



ROSA LAU-STAGGS  
Chief of Wastewater Environmental Services

The bidder shall sign below indicating he/she has thoroughly read and understands the contents of this Addendum.

Signed: \_\_\_\_\_

Company: \_\_\_\_\_ Date: \_\_\_\_\_

This addendum is being distributed online only. The bidder shall submit a signed copy of this addendum with their bid.

Addenda to date: 1  
September 3, 2015

## STATEMENT OF QUALIFICATIONS EVALUATION

**PROJECT:** Groundwater Remedial Action Services for the Fresno Sanitary Landfill (Monitoring and Reporting)

**NOTICE FOR CONSULTING SERVICES:** 9/3/2015

**RFQ-SOQ DUE DATE:** 9/18/2015 @ 5:00 PM (Addendum No.1)

**INTERVIEWS:** 10/29/2015

The City of Fresno invited professional consultants to submit "Statement of Qualifications" for Groundwater Remedial Action Services for Fresno Sanitary Landfill. This project consists in the monitoring and reporting requirements as specified in a Consent Decree for remediation of the Fresno Sanitary Landfill.

Three (3) consultants responded submitting packages that were evaluated for the opportunity for an interview:

1. Applied Engineering and Geology, Inc. (AEG)
2. CDM Smith, Inc.
3. Stantec

CDM Smith, Inc. and Stantec were invited for interviews due to their relevant experience with superfund sites. AEG lacked experience on superfund sites.

Stantec relevant experience with superfund sites was limited to that of an industrial type.

CDM Smith, Inc. was selected after the interviews. CDM Smith, Inc. has worked on the Fresno Sanitary Landfill (FSL) since 1989. EPA indicated that the FSL is coming into the last phase of remedial actions which CDM Smith is already a part of (Phase 3 Remedial Action). The City has the goal to delist the FSL within the next 7 years. CDM Smith, Inc.'s knowledge of the FSL, its day-to-day operations and challenges and the upcoming projects needed for the delisting of the site made them the best choice for this Groundwater Remedial Action Services project.