



## REPORT TO THE PLANNING COMMISSION

AGENDA ITEM NO. **VIII-A**  
COMMISSION MEETING 09.07.16

September 7, 2016

APPROVED BY

  
DEPARTMENT DIRECTOR

FROM: MIKE SANCHEZ, Assistant Director  
Development & Resource Management Department 

THROUGH: MCKENCIE CONTRERAS, Supervising Planner   
Development & Resource Management Department

BY: JARRED OLSEN, Planner   
Development & Resource Management Department

### SUBJECT

Consideration of an appeal of the Director's action approving Site Plan Review Application No. S-15-125 and related Environmental Assessment No. S-15-125, filed by Phyllis Brotherton of Valley Public Television, Inc., represented by Joseph Guagliardo of Comprehensive Planning Associates, for property located at 1528 and 1544 Van Ness Avenue, on the east side of Van Ness Avenue, south of Calaveras Street.

### RECOMMENDATION

Site Plan Review Application No. S-15-125 requested authorization to construct a 26-space parking lot and solar shade structures for use by Valley Public Television, Inc. located directly adjacent to the existing facility.

The applicant submitted a letter to the Director on August 29, 2016, which stated they have become aware of issues that may have material impacts on the proposed design and use, and thus are evaluating multiple alternatives. The applicant requests that the appeal be continued to a date to be determined.

The Development and Resource Management Department is recommending that it be referred back to staff for further review. The subject project will then be properly noticed to area property owners and may be brought back to the Planning Commission at a later date.