

RESOLUTION NO. _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF
FRESNO, CALIFORNIA, ESTABLISHING PROCEDURES
FOR THE APPROVAL OF CERTAIN AMENDMENTS TO
PRODUCT CONTRACTS

WHEREAS, during the course of performance of product contracts awarded by the Council of the City of Fresno, unforeseen amendments occasionally arise which are not contemplated at the time of entering into the original agreement; and

WHEREAS, such unforeseen amendments may require additional compensation for the amendment of the agreement; and

WHEREAS, the establishment of procedures for processing and approval of product agreement amendments is necessary for management and timely response to staffs needs for the product.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Fresno as follows:

The following procedures shall be applied to amendments to product agreements awarded by the Council:

1. A Product Agreement shall be an agreement to purchase of materials, supplies, or equipment.
2. The relevant Department Director or Purchasing Manager is authorized to approve amendments to Product Agreements subject to the following restrictions:
 - a. Approval of individual amendments which exceed \$50,000; and multiple amendments which aggregate more than 5% of the total agreement



price or \$50,000 whichever is greater, shall be subject to the prior written consent of the City Manager.

b. Approval of individual amendments which exceed 1% of the total agreement price or \$100,000 whichever is greater; and multiple amendments, which aggregate more than 10% of the total agreement price or \$100,000 whichever is greater, shall be subject to prior authorization from the Council.

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STATE OF CALIFORNIA)
COUNTY OF FRESNO) ss.
CITY OF FRESNO)

I, YVONNE SPENCE, City Clerk of the City of Fresno, certify that the foregoing resolution was adopted by the Council of the City of Fresno, at a regular meeting held on the _____ day of _____, 2017.

AYES :
NOES :
ABSENT :
ABSTAIN :

YVONNE SPENCE, CMC
City Clerk

By: _____
Deputy

APPROVED AS TO FORM:
DOUGLAS T. SLOAN
City Attorney

By: _____
Brandon M. Collet Date
Deputy